

Evanston Public Library Board of Trustees

# MEETING MINUTES

Wednesday, April 17, 2024 at 6:30 PM

Main Library, Community Meeting Room and remote

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**Members Present**

Arikpo Dada, Tracy Fulce, Cate Huggins (virtually), Kathryn Hazelett, Michelle Mills, Meghan Shea, Terry Soto and Esther Wallen.

**Members Absent**

none

**Staff Present**

Jenette Sturges, Heather Norborg, Wynn Shawver, and Yolande Wilburn

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:38 p.m.

**Land Acknowledgement**

Read by Trustee Fulce

**Citizen Comment**

None

**Consent Agenda**

- A. Approval of Finance Committee Meeting Minutes March 19, 2024 and April 9, 2024
- B. Approval of Regular Board Meeting Minutes March 20, 2024
- C. Approval of Bills and Payroll
- D. Approval to amend the RETF minutes of April 9, 2024 to show Esther Wallen absent.  
Motion: Moved by Trustee Hazelett, seconded by Trustee Shea to approve the consent agenda with amended RETF minutes.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

**Equity, Diversity and Inclusion (Joint Task Force):**

- A. Racial Equity Task Force (Distributed in Advance)
- B. Diversity, Equity, Inclusion and Belonging Plan (Introduction) powerpoint presentation attached

**Library Director's Report**

Written report provided in advance.

**Staff Report**

- A. Administrative Services Report (Distributed in Advance)
- B. FY 2024 Strategic Communications Plan

**Board Reports**

- A. Finance Committee
- B. Management Committee
- C. Facilities Committee

**Unfinished Business**

- A. Library Bylaws Discussion

**New Business**

- A. Diversity, Equity, Inclusion and Belonging Plan (Accept and File)  
MOTION Moved by Trustee Mills, seconded by Trustee Hazelett, to accept the Diversity, Equity, Inclusion and Belonging Plan.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- B. FY 2024 Strategic Communications Plan (Accept and File)  
MOTION Moved by Trustee Wallen, seconded by Trustee Shea to accept the FY2024 Strategic Communications Plan.

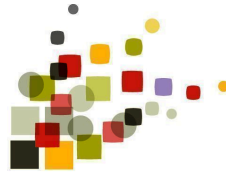
Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- C. FY 2023 Annual Report (Accept and File)  
MOTION Moved by Trustee Mills, seconded by Trustee Hazelett to accept the FY2023 Annual Report.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- D. Nominating Committee  
MOTION Moved by Trustee Mills, seconded by Trustee Dada to amend the agenda to include a motion to create a nominating committee.

MOTION Moved by Trustee Mills, seconded by Trustee Hazelett to nominate Catie Huggins, Terry Soto and Arikpo Dada for the nominating committee.



Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Trustee Wallen voted aye. No nays.  
Motion carried.

**Adjournment**

MOTION: Moved by Trustee Hazelett seconded by Trustee Mills, to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 8:20 p.m.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Trustee Wallen voted aye. No nays.  
Motion carried.

**Submitted by**

Terry Soto, Secretary  
Evanston Public Library Board of Trustees