

**evanston** public library

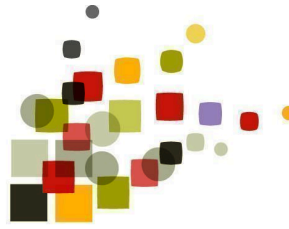


# EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

LIBRARY BOARD PACKET

Wednesday, September 18, 2024 at 6:30 pm  
Main Library, Community Meeting Room, and via Zoom

Zoom Link: <https://us06web.zoom.us/j/89318844845>



# BOARD OF TRUSTEES MEETING

Wednesday, September 18, 2024 at 6:30 PM

Main Library, Community Meeting Room, and Remote

Zoom Link: <https://us06web.zoom.us/j/89318844845>

Members of the public are invited to provide comments in person during the Public Comment portion of the meeting or by submitting written comments in advance via the following link: <https://forms.gle/16fGTFeqEFR6tmro8>  
Written comments will be attached to the Board minutes and distributed to Trustees.

## MEETING AGENDA

1. **CALL TO ORDER / DECLARATION OF QUORUM**
2. **LAND ACKNOWLEDGMENT**
3. **CITIZEN COMMENT**  
Not to exceed 45 minutes
4. **CONSENT AGENDA**
  - A. Approval of Management Committee Meeting Minutes August 21, 2024
  - B. Approval of Regular Board Meeting Minutes August 21, 2024
  - C. Approval of Special Budget Meeting Minutes September 4, 2024
  - D. Approval of Finance Committee Meeting Minutes September 11, 2024
  - E. Approval of Bills and Payroll
5. **PUBLIC HEARING:** Public Hearing on the FY2025 Proposed Budget
6. **LIBRARY DIRECTOR'S REPORT** (Distributed in Advance)
7. **STAFF REPORTS**
  - A. Administrative Services Report (Distributed in Advance)
8. **BOARD REPORTS**
  - A. Finance Committee
  - B. Management Committee
  - C. Facilities Committee
9. **UNFINISHED BUSINESS**
  - A. Adopt the Revised Bylaws
  - B. Committee Selection Assignments
  - C. 2025 Budget Discussion and Facility Options
  - D. Direction from the Board for Final Budget Preparation (Action)
10. **NEW BUSINESS**
  - A. Policy Issues (Discussion and Action)
11. **EXECUTIVE SESSION**
12. **ADJOURNMENT**

**Next Meeting: October 16, 2024 (Truth in Taxation Hearing) at 6:30 pm: via Zoom and/or hybrid**  
The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 or TDD/TTY number 847-866-5095 at least 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible.



Evanston Public Library Board of Trustees

# MANAGEMENT COMMITTEE MEETING MINUTES

Wednesday, August 21, 2024 at 5:00 PM

Main Library, Library Board Room and remote

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**Members Present**

Arikpoo Dada, Michelle Mills and Tracy Fulce

**Members Absent**

Kathryn Hazelett

**Staff Present**

Yolande Wilburn

**Presiding Member**

Arikpoo Dada

**Call to order/Declaration of Quorum**

Trustee Dada called the meeting to order when a quorum of Trustees was established at 5:05 p.m.

**Land Acknowledgement**

Read by Tracy Fulce

**Citizen Comment**

none

**New Business**

- A. Library Bylaws Discussion

**Adjournment**

The motion to adjourn was made by Trustee Fulce and seconded by Trustee Mills and approved by voice vote. The meeting adjourned at 6:11 p.m.

**Submitted by**

Esther Wallen

Evanston Public Library Board of Trustees



Evanston Public Library Board of Trustees

# MEETING MINUTES

Wednesday, August 21, 2024 at 6:30 PM

Main Library, Community Meeting Room, and remote

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**Members Present**

Samia Amanoo, Arikpo Dada, Tracy Fulce, Cate Huggins (virtual), Kathryn Hazelett, Michelle Mills, Meghan Shea, and Terry Soto.

**Members Absent**

Esther Wallen

**Staff Present**

Heather Norborg, Sameer Notta, Wynn Shawver, and Yolande Wilburn

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum.**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:34 p.m.

**Land Acknowledgement**

Read by Trustee Soto

**Oath of Office**

New Library Board Member: Samia Amanoo (Appointed Virtually)

**Citizen Comment**

**Consent Agenda**

- A. Approval of Finance Committee Meeting Minutes August 13, 2024
- B. Approval of Regular Board Meeting Minutes July 17, 2024
- C. Approval of Bills and Payroll

Motion: Moved by Trustee Hazelett, seconded by Trustee Shea to approve the consent agenda.

Roll call vote taken Trustee Amanoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, and Trustee Soto voted aye. No nays. Motion carried.

**Library Director's Report**

- A. Mid-Year Development Update by Wynn Shawver

**Staff Report**

- A. Administrative Services Report (Distributed in Advance)

**Unfinished Business**

- A. Discussion of Bylaws
- B. Board Committee Assignments (Discussion)

**New Business**

- A. Voting for committee assignments

Motion: Moved by Trustee Mills, seconded by Trustee Hazelett, to amend the agenda to remove voting for committee assignments.

Roll call vote taken Trustee Amanoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, and Trustee Soto voted aye. No nays. Motion carried.

**Executive Session**

Motion: Moved by Trustee Fulce, seconded by Trustee Soto to go into executive session for personnel matters.

Roll call vote taken Trustee Amanoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, and Trustee Soto voted aye. No nays. Motion carried.

Motion: Moved by Trustee Mills, seconded by Trustee Hazelett, to out into executive session for personnel matters. *Dada left the meeting at 8:15 pm and Amanoo left the meeting at 8:19 pm.*

Roll call vote taken Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, and Trustee Soto voted aye. No nays. Motion carried.

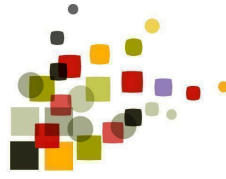
**Adjournment**

MOTION: Moved by Trustee Mills and seconded by Trustee Shea to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 8:20 p.m.

Roll call vote taken Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, and Trustee Soto voted aye. No nays. Motion carried.

**Submitted by**

Terry Soto, Secretary  
Evanston Public Library Board of Trustees



Evanston Public Library Board of Trustees

# SPECIAL BUDGET BOARD OF TRUSTEES MEETING

Wednesday, September 4, 2024 at 6:30 PM

Main Library, Community Meeting Room, and remote

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**Members Present**

Samia Amanoo, Arikpo Dada, Tracy Fulce, Cate Huggins (virtual), Kathryn Hazelett, Michelle Mills, Meghan Shea, Terry Soto and Esther Wallen.

**Members Absent**

None

**Staff Present**

Heather Norborg, Marché Pernell, Sameer Notta, and Yolande Wilburn

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum.**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:30 p.m.

**Land Acknowledgement**

Read by Trustee Soto

**Citizen Comment**

None

**New Business**

- A. 2025 Budget Discussion presented by Sameer Notta and Yolande Wilburn (Presentation attached).
- B. Board of Trustees Travel Discussion
- C. Policy Issues Discussion

**Adjournment**

MOTION: Moved by Trustee Mills, seconded by Trustee Hazelett, to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 7:34 p.m.

Roll call vote taken Trustee Amanoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

**Submitted by**

Esther Wallen, Secretary

Evanston Public Library Board of Trustees



Evanston Public Library Board of Trustees

# FINANCE COMMITTEE MEETING MINUTES

Tuesday, September 10, 2024 at 4:30 PM

Main Library, Library Board Room and remote

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## Members Present

Tracy Fulce (online) Kathryn Hazelett and Michelle Mills

## Members Absent

Tracy Fulce

## Staff Present

Yolande Wilburn, Sameer Notta, Jennifer Shreve and Wynn Shawver

## Presiding Member

Michelle Mills

## Call to order/Declaration of Quorum

Trustee Hazelett called the meeting to order when a quorum of Trustees was established at 4:38 p.m..

## Land Acknowledgement

Read by Kathryn Hazelett

## Citizen Comment

none

## New Business

- A. Review upcoming board packet finance items
- B. Update on budgetary impact of current vacancies and recent hiring
- C. 2025 Budget Discussion
- D. Board of Trustees Travel Discussion
- E. Policy Issues Discussion

## Adjournment

MOTION: Moved by Trustee Mills seconded by Trustee Hazelett, to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 5:42 p.m.

## Submitted by

Michelle Mills

Evanston Public Library Board of Trustees

# MEMORANDUM

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**To:** Evanston Public Library Library Board of Trustees  
 Yolande Wilburn, Executive Director

**From:** Sameer Notta, Finance Manager  
 Lea Hernandez-Solis, Office Coordinator

**Subject:** Library Fund Bills

**Date:** September 18, 2024

**Recommended Action**

Staff and the Finance Committee recommend Library Board approval of the Library Payroll and Fund bills list.

**Payroll**

July 29, 2024, through August 11, 2024	\$ 198,358.76
August 12, 2024, through August 25, 2024	\$ 201,432.74
August 26, 2024, through August 8, 2024	\$ 195,566.26

**Library Fund Bills List**

August 27, 2024	\$ 167,791.83
September 10, 2024	\$ 62,683.54

**Purchasing Card**

May 27, 2024, through June 25, 2024	\$ 8,163.23
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Attachment: Bills List, Purchasing Card



# Library Bills List

G/L Date Range 09/10/24 - 09/10/24

Vendor	Invoice Description	Invoice Date	G/L Date	Payment Date	Invoice Amount
<b>Fund 185 - LIBRARY FUND</b>					
<b>Department 48 - LIBRARY</b>					
<b>Business Unit 4805 - EARLY LEARNING &amp; LITERACY</b>					
<b>Account 65100 - LIBRARY SUPPLIES</b>					
100474 - BAKER & TAYLOR	SUMMER GIVEAWAYS	08/07/2024	09/10/2024	09/10/2024	63.47
				Account 65100 - LIBRARY SUPPLIES Totals	Invoice Transactions 1
					<u>\$63.47</u>
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	CROWN AND JUV PRINT	08/13/2024	09/10/2024	09/10/2024	185.71
100474 - BAKER & TAYLOR	JUV PRINT	08/12/2024	09/10/2024	09/10/2024	589.76
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	710.09
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/07/2024	09/10/2024	09/10/2024	1,183.81
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/05/2024	09/10/2024	09/10/2024	1,443.85
100474 - BAKER & TAYLOR	JUV PRINT	08/01/2024	09/10/2024	09/10/2024	10.22
100474 - BAKER & TAYLOR	YA AND JUV PRINT	08/10/2024	09/10/2024	09/10/2024	9.67
100474 - BAKER & TAYLOR	JUV, CROWN AND YA PRINT	08/13/2024	09/10/2024	09/10/2024	24.17
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	290.83
100474 - BAKER & TAYLOR	JUV PRINT	08/14/2024	09/10/2024	09/10/2024	305.45
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	1,268.53
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/15/2024	09/10/2024	09/10/2024	1,066.84
323474 - CAVENDISH SQUARE PUBLISHING, LLC	JUV PRINT	07/31/2024	09/10/2024	09/10/2024	186.03
				Account 65630 - LIBRARY BOOKS Totals	Invoice Transactions 13
					<u>\$7,274.96</u>
				Business Unit 4805 - EARLY LEARNING & LITERACY Totals	Invoice Transactions 14
					<u>\$7,338.43</u>
<b>Business Unit 4806 - LIFELONG LEARNING &amp; LITERACY</b>					
<b>Account 65628 - Library Electronic Resources</b>					
103519 - MORNINGSTAR	MAIN ONLINE RESOURCES	08/12/2024	09/10/2024	09/10/2024	2,966.00
11577 - REACHING ACROSS ILLINOIS LIBRARY SYSTEMS (RAILS)	MAIN ONLINE RESOURCES	08/13/2024	09/10/2024	09/10/2024	8,196.87
				Account 65628 - Library Electronic Resources Totals	Invoice Transactions 2
					<u>\$11,162.87</u>
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/13/2024	09/10/2024	09/10/2024	1,120.25
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/13/2024	09/10/2024	09/10/2024	195.04
100474 - BAKER & TAYLOR	ADULT PRINT	08/08/2024	09/10/2024	09/10/2024	77.55
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	1,031.56
100474 - BAKER & TAYLOR	ADULT PRINT	08/07/2024	09/10/2024	09/10/2024	254.04
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	9.74
100474 - BAKER & TAYLOR	ADULT PRINT	07/30/2024	09/10/2024	09/10/2024	166.89
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	436.94
100474 - BAKER & TAYLOR	ADULT PRINT	08/12/2024	09/10/2024	09/10/2024	81.01
100474 - BAKER & TAYLOR	ADULT PRINT	08/13/2024	09/10/2024	09/10/2024	96.91
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	879.89
100474 - BAKER & TAYLOR	ADULT PRINT	08/13/2024	09/10/2024	09/10/2024	111.74
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/19/2024	09/10/2024	09/10/2024	383.50
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/07/2024	09/10/2024	09/10/2024	59.23
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/09/2024	09/10/2024	09/10/2024	78.72
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/08/2024	09/10/2024	09/10/2024	53.98
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/09/2024	09/10/2024	09/10/2024	50.23
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/08/2024	09/10/2024	09/10/2024	53.98
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/12/2024	09/10/2024	09/10/2024	117.00
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/06/2024	09/10/2024	09/10/2024	228.67
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	08/13/2024	09/10/2024	09/10/2024	93.00
276974 - OVER DRIVE, INC.	MAIN EBOOKS	08/12/2024	09/10/2024	09/10/2024	249.95
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	08/07/2024	09/10/2024	09/10/2024	283.40
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	08/06/2024	09/10/2024	09/10/2024	125.37
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	08/13/2024	09/10/2024	09/10/2024	50.68
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	08/13/2024	09/10/2024	09/10/2024	29.69

Account 65630 - LIBRARY BOOKS Totals				Invoice Transactions 26	\$6,318.96
<b>Account 65641 - AUDIO VISUAL COLLECTIONS</b>					
100474 - BAKER & TAYLOR	ADULT AV	08/12/2024	09/10/2024	09/10/2024	127.14
103424 - MIDWEST TAPE LLC	ADULT AV	08/08/2024	09/10/2024	09/10/2024	26.68
103424 - MIDWEST TAPE LLC	ADULT AV	08/08/2024	09/10/2024	09/10/2024	26.68
103424 - MIDWEST TAPE LLC	ADULT AV	08/08/2024	09/10/2024	09/10/2024	77.22
103424 - MIDWEST TAPE LLC	ADULT AV	08/08/2024	09/10/2024	09/10/2024	124.72
103424 - MIDWEST TAPE LLC	ADULT AV	08/15/2024	09/10/2024	09/10/2024	19.18
103424 - MIDWEST TAPE LLC	ADULT AV	08/15/2024	09/10/2024	09/10/2024	75.94
103424 - MIDWEST TAPE LLC	ADULT AV	08/15/2024	09/10/2024	09/10/2024	34.97
103424 - MIDWEST TAPE LLC	ADULT AV	08/15/2024	09/10/2024	09/10/2024	27.43
103424 - MIDWEST TAPE LLC	ADULT AV	08/15/2024	09/10/2024	09/10/2024	19.18
Account 65641 - AUDIO VISUAL COLLECTIONS Totals				Invoice Transactions 10	\$559.14
Business Unit 4806 - LIFELONG LEARNING & LITERACY Totals				Invoice Transactions 38	\$18,040.97
<b>Business Unit 4820 - ACCESS SERVICES</b>					
<b>Account 62340 - IT COMPUTER SOFTWARE</b>					
19589 - MOBILE BEACON	ACCESS SOFTWARE REF#A-118296-20240815-1250	08/15/2024	09/10/2024	09/10/2024	1,080.00
Account 62340 - IT COMPUTER SOFTWARE Totals				Invoice Transactions 1	\$1,080.00
<b>Account 65100 - LIBRARY SUPPLIES</b>					
101406 - DEMCO, INC.	LIBRARY SUPPLIES	08/14/2024	09/10/2024	09/10/2024	19.60
10893 - LUCAS COLOR CARD	PATRON LIBRARY CARD BULK ORDER QUOTE#13842502	08/15/2024	09/10/2024	09/10/2024	1,150.00
Account 65100 - LIBRARY SUPPLIES Totals				Invoice Transactions 2	\$1,169.60
Business Unit 4820 - ACCESS SERVICES Totals				Invoice Transactions 3	\$2,249.60
<b>Business Unit 4825 - ENGAGEMENT SERVICES</b>					
<b>Account 65001 - FEDERAL GRANT EXPENSE</b>					
20522 - CANINE THERAPY CORPS, INC.	AGE OPTIONS FACILITATORS FOR AUG 17 2024	08/21/2024	09/10/2024	09/10/2024	200.00
20754 - THREE20 MEDIA INC.	THEATER PRODUCTION VIDEOGRAPHY	07/04/2024	09/10/2024	09/10/2024	800.00
Account 65001 - FEDERAL GRANT EXPENSE Totals				Invoice Transactions 2	\$1,000.00
<b>Account 65100 - LIBRARY SUPPLIES</b>					
100474 - BAKER & TAYLOR	SUMMER GIVEAWAYS	08/07/2024	09/10/2024	09/10/2024	19.62
19132 - Yeefah Thurman	NATIONAL CROWN DAY AT CROWN	08/21/2024	09/10/2024	09/10/2024	98.16
206940 - ULINE	PROGRAM SUPPLIES CROCHET A TOASTER PASTRY	08/06/2024	09/10/2024	09/10/2024	89.29
Account 65100 - LIBRARY SUPPLIES Totals				Invoice Transactions 3	\$207.07
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	CROWN AND JUV PRINT	08/13/2024	09/10/2024	09/10/2024	13.55
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/13/2024	09/10/2024	09/10/2024	209.57
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/13/2024	09/10/2024	09/10/2024	16.39
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	106.59
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	159.65
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/07/2024	09/10/2024	09/10/2024	86.02
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/08/2024	09/10/2024	09/10/2024	32.20
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/05/2024	09/10/2024	09/10/2024	179.35
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	77.06
100474 - BAKER & TAYLOR	JUV, CROWN AND YA PRINT	08/13/2024	09/10/2024	09/10/2024	10.70
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	88.72
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	17.26
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/14/2024	09/10/2024	09/10/2024	177.43
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	08/15/2024	09/10/2024	09/10/2024	32.43
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/19/2024	09/10/2024	09/10/2024	16.65
Account 65630 - LIBRARY BOOKS Totals				Invoice Transactions 15	\$1,223.57
Business Unit 4825 - ENGAGEMENT SERVICES Totals				Invoice Transactions 20	\$2,430.64
<b>Business Unit 4835 - INNOVATION &amp; DIGITAL LEARNING</b>					

Account 62340 - IT COMPUTER SOFTWARE 308112 - SENSOURCE INC.	ANNUAL RENEWAL ONE SPACE MONITORING	08/14/2024	09/10/2024	09/10/2024	240.00
287918 - TODAY'S BUSINESS SOLUTIONS, INC.	ANNUAL SERVICE AGREEMENT AND LICENSE FEE	08/19/2024	09/10/2024	09/10/2024	4,098.60
Account 62340 - IT COMPUTER SOFTWARE Totals				Invoice Transactions 2	\$4,338.60
Account 65100 - LIBRARY SUPPLIES 101406 - DEMCO, INC.	INNOVATION STATION SUPPLIES	08/20/2024	09/10/2024	09/10/2024	1,304.52
20786 - FAME 3D LUTZBOT FARGO ADDITIVE MANUFACTURING EQUIPMENT DBA	3D PRINTER	08/21/2024	09/10/2024	09/10/2024	4,736.00
206940 - ULINE	IDL WORKBENCH	08/21/2024	09/10/2024	09/10/2024	2,837.88
Account 65100 - LIBRARY SUPPLIES Totals				Invoice Transactions 3	\$8,878.40
Account 65630 - LIBRARY BOOKS 100474 - BAKER & TAYLOR	YA AND JUV PRINT	08/10/2024	09/10/2024	09/10/2024	28.42
100474 - BAKER & TAYLOR	JUV, CROWN AND YA PRINT	08/13/2024	09/10/2024	09/10/2024	60.14
Account 65630 - LIBRARY BOOKS Totals				Invoice Transactions 2	\$88.56
Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals				Invoice Transactions 7	\$13,305.56
Business Unit 4840 - LIBRARY MAINTENANCE Account 62225 - BLDG MAINTENANCE SERVICES 100162 - ALARM DETECTION SYSTEMS, INC.	ALARM DETECTION QTR BILLING SEP/NOV 2024	08/11/2024	09/10/2024	09/10/2024	593.37
151986 - CINTAS CORPORATION #769	MAT SERVICE	08/27/2024	09/10/2024	09/10/2024	347.07
151986 - CINTAS CORPORATION #769	MAT SERVICE	08/13/2024	09/10/2024	09/10/2024	347.07
151986 - CINTAS CORPORATION #769	MAT SERVICE	08/20/2024	09/10/2024	09/10/2024	347.07
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	08/20/2024	09/10/2024	09/10/2024	150.80
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	08/20/2024	09/10/2024	09/10/2024	145.00
104595 - SCHINDLER ELEVATOR CORP	ELEVATOR SERVICE	08/13/2024	09/10/2024	09/10/2024	3,518.19
Account 62225 - BLDG MAINTENANCE SERVICES Totals				Invoice Transactions 7	\$5,448.57
Account 65040 - JANITORIAL SUPPLIES 10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	08/13/2024	09/10/2024	09/10/2024	94.52
Account 65040 - JANITORIAL SUPPLIES Totals				Invoice Transactions 1	\$94.52
Business Unit 4840 - LIBRARY MAINTENANCE Totals				Invoice Transactions 8	\$5,543.09
Business Unit 4845 - LIBRARY ADMINISTRATION Account 62185 - CONSULTING SERVICES 103688 - NEIGER DESIGN, INC.	EPL BRANDING AND LOGO PROFESSIONAL FEES	08/26/2024	09/10/2024	09/10/2024	7,201.00
Account 62185 - CONSULTING SERVICES Totals				Invoice Transactions 1	\$7,201.00
Account 62210 - PRINTING 14818 - FISHEYE GRAPHIC SERVICES, INC.	GENERAL BOOKMARK	08/22/2024	09/10/2024	09/10/2024	210.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	BIG READ BOOKMAKRS	08/22/2024	09/10/2024	09/10/2024	210.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	CCS BOOKMARKS	08/22/2024	09/10/2024	09/10/2024	160.00
103617 - NATIONAL AWARDS & FINE GIFTS	BUILDING SIGNAGES	08/23/2024	09/10/2024	09/10/2024	367.00
Account 62210 - PRINTING Totals				Invoice Transactions 4	\$947.00
Account 62290 - TUITION 20242 - TAYLOR M. KEAHEY	TUITION REIMBURSEMENT SUMMER 2024	08/13/2024	09/10/2024	09/10/2024	2,640.00
Account 62290 - TUITION Totals				Invoice Transactions 1	\$2,640.00
Account 65095 - OFFICE SUPPLIES 103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	08/12/2024	09/10/2024	09/10/2024	987.25
Account 65095 - OFFICE SUPPLIES Totals				Invoice Transactions 1	\$987.25
Business Unit 4845 - LIBRARY ADMINISTRATION Totals				Invoice Transactions 7	\$11,775.25
Department 48 - LIBRARY Totals				Invoice Transactions 97	\$60,683.54
Fund 185 - LIBRARY FUND Totals				Invoice Transactions 97	\$60,683.54
* = Prior Fiscal Year Activity				Invoice Transactions 97	\$60,683.54

# Library Bills List

G/L Date Range 08/27/24 - 08/27/24

Vendor	Invoice Description	Invoice Date	G/L Date	Payment Date	Invoice Amount
<b>Fund 185 - LIBRARY FUND</b>					
<b>Department 48 - LIBRARY</b>					
<b>Business Unit 4805 - EARLY LEARNING &amp; LITERACY</b>					
<b>Account 65100 - LIBRARY SUPPLIES</b>					
100474 - BAKER & TAYLOR	CHILDREN'S SUPPLIES	07/30/2024	08/27/2024	08/27/2024	1,754.71
101406 - DEMCO, INC.	CUSTOM MADE LABELS FOR ELL	07/03/2024	08/27/2024	08/27/2024	76.93
120231 - SCHOLASTIC LIBRARY PUBLISHING	CHILDREN'S SUPPLIES	07/13/2024	08/27/2024	08/27/2024	376.05
			<b>Account 65100 - LIBRARY SUPPLIES Totals</b>	<b>Invoice Transactions 3</b>	<b>\$2,207.69</b>
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	1,422.10
100474 - BAKER & TAYLOR	JUV PRINT	07/12/2024	08/27/2024	08/27/2024	713.73
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/10/2024	08/27/2024	08/27/2024	1,009.96
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/09/2024	08/27/2024	08/27/2024	1,596.12
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	592.26
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/17/2024	08/27/2024	08/27/2024	1,473.53
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	456.51
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	749.42
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/11/2024	08/27/2024	08/27/2024	1,315.65
100474 - BAKER & TAYLOR	JUV PRINT	07/12/2024	08/27/2024	08/27/2024	570.97
100474 - BAKER & TAYLOR	JUV PRINT	07/12/2024	08/27/2024	08/27/2024	10.22
100474 - BAKER & TAYLOR	YA AND JUV PRINT	07/18/2024	08/27/2024	08/27/2024	4.97
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/22/2024	08/27/2024	08/27/2024	1,059.44
100474 - BAKER & TAYLOR	JUV PRINT	07/22/2024	08/27/2024	08/27/2024	952.67
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	678.32
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	1,492.76
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	1,367.99
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/25/2024	08/27/2024	08/27/2024	1,095.46
100474 - BAKER & TAYLOR	JUV AND YA PRINT	07/24/2024	08/27/2024	08/27/2024	43.55
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	327.11
			<b>Account 65630 - LIBRARY BOOKS Totals</b>	<b>Invoice Transactions 20</b>	<b>\$16,932.74</b>
<b>Account 65641 - AUDIO VISUAL COLLECTIONS</b>					
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	71.04
103424 - MIDWEST TAPE LLC	JUV AV	07/11/2024	08/27/2024	08/27/2024	80.04
			<b>Account 65641 - AUDIO VISUAL COLLECTIONS Totals</b>	<b>Invoice Transactions 2</b>	<b>\$151.08</b>
			<b>Business Unit 4805 - EARLY LEARNING &amp; LITERACY Totals</b>	<b>Invoice Transactions 25</b>	<b>\$19,291.51</b>
<b>Business Unit 4806 - LIFELONG LEARNING &amp; LITERACY</b>					
<b>Account 65001 - FEDERAL GRANT EXPENSE</b>					
100474 - BAKER & TAYLOR	LLL LIBRARY SUPPLIES	08/02/2024	08/27/2024	08/27/2024	8,000.00
			<b>Account 65001 - FEDERAL GRANT EXPENSE Totals</b>	<b>Invoice Transactions 1</b>	<b>\$8,000.00</b>
<b>Account 65100 - LIBRARY SUPPLIES</b>					
100474 - BAKER & TAYLOR	LLL LIBRARY SUPPLIES	08/02/2024	08/27/2024	08/27/2024	1,176.33
103883 - ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	07/30/2024	08/27/2024	08/27/2024	176.38
11577 - REACHING ACROSS ILLINOIS LIBRARY SYSTEMS (RAILS)	LIFELONG LEARNING SUPPLIES	07/22/2024	08/27/2024	08/27/2024	2,100.00
			<b>Account 65100 - LIBRARY SUPPLIES Totals</b>	<b>Invoice Transactions 3</b>	<b>\$3,452.71</b>
<b>Account 65628 - Library Electronic Resources</b>					
101653 - ENCYCLOPAEDIA BRITANNICA INC.	ONLINE RESOURCES	08/06/2024	08/27/2024	08/27/2024	4,890.00
16334 - KANOPY	ONLINE RESOURCES	07/31/2024	08/27/2024	08/27/2024	1,565.00
103424 - MIDWEST TAPE LLC	MAIN ADULT ONLINE RESOURCES	06/30/2024	08/27/2024	08/27/2024	4,499.69
103424 - MIDWEST TAPE LLC	ONLINE RESOURCES	07/31/2024	08/27/2024	08/27/2024	4,499.88
11577 - REACHING ACROSS ILLINOIS LIBRARY SYSTEMS (RAILS)	ADULT ONLINE RESOURCES	07/17/2024	08/27/2024	08/27/2024	10,822.50
			<b>Account 65628 - Library Electronic Resources Totals</b>	<b>Invoice Transactions 5</b>	<b>\$26,277.07</b>
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/12/2024	08/27/2024	08/27/2024	1,275.28
100474 - BAKER & TAYLOR	ADULT PRINT	07/09/2024	08/27/2024	08/27/2024	1,035.48
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	1,952.89
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	1,004.13
100474 - BAKER & TAYLOR	ADULT PRINT	07/16/2024	08/27/2024	08/27/2024	116.97
100474 - BAKER & TAYLOR	ADULT PRINT	07/16/2024	08/27/2024	08/27/2024	273.28
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	176.08
100474 - BAKER & TAYLOR	ADULT PRINT	07/08/2024	08/27/2024	08/27/2024	107.08
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/11/2024	08/27/2024	08/27/2024	563.31

100474 - BAKER & TAYLOR	ADULT PRINT AND CROWN	07/10/2024	08/27/2024	08/27/2024	1,504.84
100474 - BAKER & TAYLOR	ADULT PRINT	07/12/2024	08/27/2024	08/27/2024	108.07
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/19/2024	08/27/2024	08/27/2024	1,749.79
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/22/2024	08/27/2024	08/27/2024	1,294.89
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	985.15
100474 - BAKER & TAYLOR	ADULT PRINT	07/23/2024	08/27/2024	08/27/2024	144.11
100474 - BAKER & TAYLOR	ADULT PRINT	07/23/2024	08/27/2024	08/27/2024	99.49
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	1,495.90
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	1,560.49
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	420.38
100474 - BAKER & TAYLOR	ADULT PRINT	07/25/2024	08/27/2024	08/27/2024	180.74
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/26/2024	08/27/2024	08/27/2024	675.30
100474 - BAKER & TAYLOR	ADULT PRINT	07/26/2024	08/27/2024	08/27/2024	297.94
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/29/2024	08/27/2024	08/27/2024	795.30
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/05/2024	08/27/2024	08/27/2024	1,387.51
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/05/2024	08/27/2024	08/27/2024	1,711.34
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/05/2024	08/27/2024	08/27/2024	445.85
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/01/2024	08/27/2024	08/27/2024	860.74
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/01/2024	08/27/2024	08/27/2024	289.84
100474 - BAKER & TAYLOR	ADULT PRINT	07/30/2024	08/27/2024	08/27/2024	55.87
100474 - BAKER & TAYLOR	ADULT PRINT	07/31/2024	08/27/2024	08/27/2024	189.22
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/11/2024	08/27/2024	08/27/2024	53.98
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/09/2024	08/27/2024	08/27/2024	120.71
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/10/2024	08/27/2024	08/27/2024	129.70
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/08/2024	08/27/2024	08/27/2024	78.72
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/08/2024	08/27/2024	08/27/2024	53.23
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/05/2024	08/27/2024	08/27/2024	47.24
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/09/2024	08/27/2024	08/27/2024	31.19
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/12/2024	08/27/2024	08/27/2024	17.24
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/25/2024	08/27/2024	08/27/2024	17.24
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/24/2024	08/27/2024	08/27/2024	53.98
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/23/2024	08/27/2024	08/27/2024	102.71
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/23/2024	08/27/2024	08/27/2024	207.66
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/31/2024	08/27/2024	08/27/2024	53.99
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/30/2024	08/27/2024	08/27/2024	25.50
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	07/30/2024	08/27/2024	08/27/2024	51.74
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/12/2024	08/27/2024	08/27/2024	401.77
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/12/2024	08/27/2024	08/27/2024	341.20
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/12/2024	08/27/2024	08/27/2024	1,820.05
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/30/2024	08/27/2024	08/27/2024	316.01
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/31/2024	08/27/2024	08/27/2024	2,005.79
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/31/2024	08/27/2024	08/27/2024	97.37
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/19/2024	08/27/2024	08/27/2024	764.49
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/19/2024	08/27/2024	08/27/2024	1,938.04
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/19/2024	08/27/2024	08/27/2024	217.18
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/19/2024	08/27/2024	08/27/2024	375.53
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/22/2024	08/27/2024	08/27/2024	279.13
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/26/2024	08/27/2024	08/27/2024	1,050.60
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/26/2024	08/27/2024	08/27/2024	344.97
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/26/2024	08/27/2024	08/27/2024	426.74
276974 - OVER DRIVE, INC.	MAIN EBOOKS	07/26/2024	08/27/2024	08/27/2024	59.13
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	07/16/2024	08/27/2024	08/27/2024	57.59
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	07/11/2024	08/27/2024	08/27/2024	27.00
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	07/11/2024	08/27/2024	08/27/2024	193.49
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	07/16/2024	08/27/2024	08/27/2024	15.88
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	07/30/2024	08/27/2024	08/27/2024	14.08

Account 65630 - LIBRARY BOOKS Totals

Invoice Transactions 65

\$34,548.13

Account 65641 - AUDIO VISUAL COLLECTIONS

100474 - BAKER & TAYLOR	ADULT AV	07/22/2024	08/27/2024	08/27/2024	91.16
100474 - BAKER & TAYLOR	ADULT AV	07/23/2024	08/27/2024	08/27/2024	33.18
100474 - BAKER & TAYLOR	ADULT AV	07/23/2024	08/27/2024	08/27/2024	78.71
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	26.68
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	30.87
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	19.18
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	121.72
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	72.08
103424 - MIDWEST TAPE LLC	ADULT AV	07/18/2024	08/27/2024	08/27/2024	108.97
103424 - MIDWEST TAPE LLC	ADULT AV	07/11/2024	08/27/2024	08/27/2024	57.11
103424 - MIDWEST TAPE LLC	ADULT AV	07/11/2024	08/27/2024	08/27/2024	77.22
103424 - MIDWEST TAPE LLC	ADULT AV	07/11/2024	08/27/2024	08/27/2024	22.93
103424 - MIDWEST TAPE LLC	ADULT AV	07/24/2024	08/27/2024	08/27/2024	59.36
103424 - MIDWEST TAPE LLC	ADULT AV	07/24/2024	08/27/2024	08/27/2024	200.64
103424 - MIDWEST TAPE LLC	ADULT AV	07/24/2024	08/27/2024	08/27/2024	62.36
103424 - MIDWEST TAPE LLC	ADULT AV	07/24/2024	08/27/2024	08/27/2024	111.35
103424 - MIDWEST TAPE LLC	ADULT AV	07/24/2024	08/27/2024	08/27/2024	27.47
103424 - MIDWEST TAPE LLC	ADULT AV	08/01/2024	08/27/2024	08/27/2024	38.37
103424 - MIDWEST TAPE LLC	ADULT AV	08/01/2024	08/27/2024	08/27/2024	93.30
Account 65641 - AUDIO VISUAL COLLECTIONS Totals				Invoice Transactions 19	\$1,332.66
Business Unit 4806 - LIFELONG LEARNING & LITERACY Totals				Invoice Transactions 93	\$73,610.57
Business Unit 4820 - ACCESS SERVICES					
Account 62340 - IT COMPUTER SOFTWARE					
137361 - COOPERATIVE COMPUTER SERVICES	CCS MEMBERSHIP FEE JULY 2024-SEPTEMBER 2024	07/15/2024	08/27/2024	08/27/2024	21,658.65
Account 62340 - IT COMPUTER SOFTWARE Totals				Invoice Transactions 1	\$21,658.65
Account 65100 - LIBRARY SUPPLIES					
101406 - DEMCO, INC.	OFFICE SUPPLIES	07/12/2024	08/27/2024	08/27/2024	178.30
19521 - PLAYAWAY PRODUCTS LLC	ACCESS SERVICES SUPPLIES	07/17/2024	08/27/2024	08/27/2024	122.16
121187 - UNIQUE MANAGEMENT SERVICES	COLLECTION SERVICES	08/01/2024	08/27/2024	08/27/2024	137.90
Account 65100 - LIBRARY SUPPLIES Totals				Invoice Transactions 3	\$438.36
Business Unit 4820 - ACCESS SERVICES Totals				Invoice Transactions 4	\$22,097.01
Business Unit 4825 - ENGAGEMENT SERVICES					
Account 65001 - FEDERAL GRANT EXPENSE					
20703 - DAVIS EDUCATIONAL CONSULTING, LLC	MODERATOR FOR TWO CONVERSATION W/CAST EVENTS	07/08/2024	08/27/2024	08/27/2024	350.00
20708 - DION STEELE	PRESENTER FOR THE BLACK ARTS MOVEMENTS PROGRAM	07/10/2024	08/27/2024	08/27/2024	250.00
289146 - FLEETWOOD-JOURDAIN THEATRE	NEA GRANT FOR 1619: A JOURNEY OF A PEOPLE PRODUCTION	07/11/2024	08/27/2024	08/27/2024	20,500.00
307544 - Kate Jordan	REIMBURSEMENT FOR SPOTIFY PREMIUM SUBSCRIPTION FOR AGELESS GRACE	07/01/2024	08/27/2024	08/27/2024	32.97
19217 - MARGARET DANILOVICH	PROFESSIONAL SERVICES FACILITATOR FOR AHA!	07/23/2024	08/27/2024	08/27/2024	100.00
105668 - MCGAW YMCA	PROFESSIONAL SERVICES FACILITATOR FOR AHA! MARGIE NEWMAN	07/23/2024	08/27/2024	08/27/2024	100.00
Account 65001 - FEDERAL GRANT EXPENSE Totals				Invoice Transactions 6	\$21,332.97
Account 65100 - LIBRARY SUPPLIES					
100474 - BAKER & TAYLOR	ENGAGEMENT BOOKS	07/12/2024	08/27/2024	08/27/2024	20.01
20741 - BRENDA WILLIAMS	WELLNESS SERIES PROGRAM PRESENTER	07/29/2024	08/27/2024	08/27/2024	100.00
20726 - CYNTHIA HANIFIN	PROFESSIONAL SERVICES ZINES PROGRAM	07/26/2024	08/27/2024	08/27/2024	150.00
Account 65100 - LIBRARY SUPPLIES Totals				Invoice Transactions 3	\$270.01
Account 65630 - LIBRARY BOOKS					
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/12/2024	08/27/2024	08/27/2024	294.94
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	129.01
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/10/2024	08/27/2024	08/27/2024	40.36
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/09/2024	08/27/2024	08/27/2024	98.65
100474 - BAKER & TAYLOR	ADULT PRINT	07/09/2024	08/27/2024	08/27/2024	28.84
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	14.24
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	48.56
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/18/2024	08/27/2024	08/27/2024	32.76
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/17/2024	08/27/2024	08/27/2024	60.55
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	35.64
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	46.59

100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/11/2024	08/27/2024	08/27/2024	310.56
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/15/2024	08/27/2024	08/27/2024	16.39
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/11/2024	08/27/2024	08/27/2024	64.97
100474 - BAKER & TAYLOR	ADULT PRINT AND CROWN	07/10/2024	08/27/2024	08/27/2024	70.49
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/19/2024	08/27/2024	08/27/2024	28.84
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/22/2024	08/27/2024	08/27/2024	105.44
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	41.93
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/22/2024	08/27/2024	08/27/2024	128.34
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	100.58
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	14.99
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/23/2024	08/27/2024	08/27/2024	35.70
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/25/2024	08/27/2024	08/27/2024	16.64
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	88.97
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	57.24
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/24/2024	08/27/2024	08/27/2024	79.02
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/25/2024	08/27/2024	08/27/2024	841.33
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/26/2024	08/27/2024	08/27/2024	85.90
100474 - BAKER & TAYLOR	ADULT PRINT	07/26/2024	08/27/2024	08/27/2024	18.36
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	07/29/2024	08/27/2024	08/27/2024	33.34
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/05/2024	08/27/2024	08/27/2024	130.35
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/05/2024	08/27/2024	08/27/2024	134.88
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/01/2024	08/27/2024	08/27/2024	32.21
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	08/01/2024	08/27/2024	08/27/2024	49.16
			Account 65630 - LIBRARY BOOKS Totals	Invoice Transactions 34	<u>\$3,315.77</u>
			Business Unit 4825 - ENGAGEMENT SERVICES Totals	Invoice Transactions 43	<u>\$24,918.75</u>
<b>Business Unit 4835 - INNOVATION &amp; DIGITAL LEARNING</b>					
Account 62340 - IT COMPUTER SOFTWARE					
287918 - TODAY'S BUSINESS SOLUTIONS, INC.	FAX PROGRAM APRIL-JUNE 2024	07/30/2024	08/27/2024	08/27/2024	409.60
			Account 62340 - IT COMPUTER SOFTWARE Totals	Invoice Transactions 1	<u>\$409.60</u>
<b>Account 65001 - FEDERAL GRANT EXPENSE</b>					
20699 - ELENA TANCREDI					
104602 - EVANSTON/SKOKIE SCHOOL DISTRICT 65	EVANSTON PUBLIC LIBRARY CONTRIBUTION TO STEM FEST	06/30/2024	08/27/2024	08/27/2024	1,000.00
			Account 65001 - FEDERAL GRANT EXPENSE Totals	Invoice Transactions 2	<u>\$1,480.00</u>
<b>Account 65630 - LIBRARY BOOKS</b>					
100474 - BAKER & TAYLOR	YA AND JUV PRINT	07/18/2024	08/27/2024	08/27/2024	20.89
100474 - BAKER & TAYLOR	JUV AND YA PRINT	07/24/2024	08/27/2024	08/27/2024	130.24
			Account 65630 - LIBRARY BOOKS Totals	Invoice Transactions 2	<u>\$151.13</u>
			Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals	Invoice Transactions 5	<u>\$2,040.73</u>
<b>Business Unit 4840 - LIBRARY MAINTENANCE</b>					
Account 62225 - BLDG MAINTENANCE SERVICES					
100891 - CARRIER CORPORATION	HVAC SERVICE AGREEMENT 031A14911-7000005859	07/01/2024	08/27/2024	08/27/2024	754.44
151986 - CINTAS CORPORATION #769	CARPET CLEANING	07/23/2024	08/27/2024	08/27/2024	342.33
151986 - CINTAS CORPORATION #769	CARPET CLEANING	08/06/2024	08/27/2024	08/27/2024	347.07
151986 - CINTAS CORPORATION #769	CARPET CLEANING	07/16/2024	08/27/2024	08/27/2024	342.33
151986 - CINTAS CORPORATION #769	CARPET CLEANING	05/14/2024	08/27/2024	08/27/2024	342.33
151986 - CINTAS CORPORATION #769	CARPET CLEANING	07/30/2024	08/27/2024	08/27/2024	342.33
101063 - CINTAS FIRST AID & SUPPLY	FIRST AID KIT SERVICE	08/07/2024	08/27/2024	08/27/2024	81.84
120286 - JOHNSON CONTROLS FIRE PROTECTION LP	ANNUAL SPRINKLER SYSTEM PROPOSAL#CPQ-610364	08/01/2024	08/27/2024	08/27/2024	9,411.00
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	08/02/2024	08/27/2024	08/27/2024	218.40
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	07/12/2024	08/27/2024	08/27/2024	150.80
145106 - TOTAL BUILDING SERVICES	JANITORIAL ANNUAL SERVICE CONTRACT 2024	08/05/2024	08/27/2024	08/27/2024	10,520.00
			Account 62225 - BLDG MAINTENANCE SERVICES Totals	Invoice Transactions 11	<u>\$22,852.87</u>
<b>Account 65040 - JANITORIAL SUPPLIES</b>					
102137 - GRAINGER, INC., W.W.	FILTER REPLACEMENT MATERIALS	08/29/2024	08/27/2024	08/27/2024	173.92
102137 - GRAINGER, INC., W.W.	FILTER REPLACEMENT MATERIALS	07/30/2024	08/27/2024	08/27/2024	565.24
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	08/06/2024	08/27/2024	08/27/2024	313.71
			Account 65040 - JANITORIAL SUPPLIES Totals	Invoice Transactions 3	<u>\$1,052.87</u>

Business Unit 4845 - LIBRARY ADMINISTRATION

Account 62210 - PRINTING

103617 - NATIONAL AWARDS & FINE GIFTS

BUILDING SIGNAGES

07/30/2024

08/27/2024

08/27/2024

844.00

Account 62210 - PRINTING Totals

Invoice Transactions 1

\$844.00

Account 62360 - MEMBERSHIP DUES

20722 - CALIFA GROUP

ANNUAL MEMBERSHIP DUES

07/01/2024

08/27/2024

08/27/2024

500.00

Account 62360 - MEMBERSHIP DUES Totals

Invoice Transactions 1

\$500.00

Account 65095 - OFFICE SUPPLIES

103883 - ODP BUSINESS SOLUTIONS, LLC

OFFICE SUPPLIES

07/15/2024

08/27/2024

08/27/2024

25.99

103883 - ODP BUSINESS SOLUTIONS, LLC

OFFICE SUPPLIES

07/15/2024

08/27/2024

08/27/2024

157.98

103883 - ODP BUSINESS SOLUTIONS, LLC

OFFICE SUPPLIES

07/15/2024

08/27/2024

08/27/2024

30.92

103883 - ODP BUSINESS SOLUTIONS, LLC

OFFICE SUPPLIES

07/31/2024

08/27/2024

08/27/2024

368.63

Account 65095 - OFFICE SUPPLIES Totals

Invoice Transactions 4

\$583.52

Business Unit 4845 - LIBRARY ADMINISTRATION Totals

Invoice Transactions 6

\$1,927.52

Department 48 - LIBRARY Totals

Invoice Transactions 190

\$167,791.83

Fund 185 - LIBRARY FUND Totals

Invoice Transactions 190

\$167,791.83

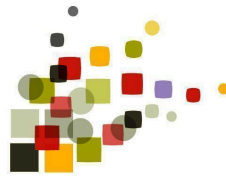
\* = Prior Fiscal Year Activity

Invoice Transactions 190

\$167,791.83



REPORTS TO INTERMEDIATE	MERCHANT NAME	MERCHANT STATE	MERCHANT ZIP CODE	TRANSACTION AMOUNT	POSTING DATE	COST ALLOCATION - EXPENSE OBJECT	EXPENSE DESCRIPTION	BUSINESS UNIT	PROJECT NUMBER	Account Holder Last Name	Account Holder First Name
LIBRARY	AMZN MKTP US EN0TN2OK3	WA	98109	\$ 29.67	5/27/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	H MART NILES IL	IL	60714	\$ 31.89	5/29/2024	65100 LIBRARY SUPPLIES	K-POP PROGRAM SUPPLIES-TEEN SERVICES.	185.48.4835	-	Madison	Elicsha
LIBRARY	OFFICE DEPOT #510	IL	60201	\$ 89.96	5/30/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES - ABC BOOSTERS	185.48.4805	-	Antolin	Laura
LIBRARY	CHICAGO MAIN NEWSSTAND	IL	60202	\$ 8.45	5/30/2024	65635 PERIODICALS	NEWSPAPER PURCHASE FOR MISSED DELIVERY	185.48.4806	-	Melendez	Martin
LIBRARY	D J BARRONS	NJ	08852	\$ 29.99	5/31/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	CHICAGO SUN-TIMES CIRC	IL	60654	\$ 22.80	5/31/2024	65635 PERIODICALS	NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	APPLE COMBILL	CA	95014	\$ 5.50	5/31/2024	65100 LIBRARY SUPPLIES	TEEN SERVICES PROGRAM SUPPLIES. APP ON IPADS.	185.48.4835	-	Madison	Elicsha
LIBRARY	WP ENGINE	TX	78701	\$ 290.00	6/3/2024	62340 IT COMPUTER SOFTWARE	EPL MONTHLY WEBSITE MAINTENANCE AND STORAGE	185.48.4835	-	Madison	Elicsha
LIBRARY	GOOGLE GSUITE EPL_ORG	CA	94043	\$ 64.80	6/3/2024	62340 IT COMPUTER SOFTWARE	WEBHOST MONTHLY SERVICE	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	DOMINOS 9175	IL	60201	\$ 43.96	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION PAINT AND SIP PROGRAM SUPPLIES/EVENT.	185.48.4835	-	Madison	Elicsha
LIBRARY	JEWEL OSCO 3428	IL	60202	\$ 26.44	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION PAINT AND SIP PROGRAM SUPPLIES/EVENT.	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 75.70	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION PAINT AND SIP/ REMODEL SUPPLIES.	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 11.93	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION REMODEL SUPPLIES	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 0.91	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION REMODEL SUPPLIES.	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 2.41	6/3/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION REMODEL SUPPLIES.	185.48.4835	-	Madison	Elicsha
LIBRARY	H MART NILES IL	IL	60714	\$ 30.42	6/3/2024	65100 LIBRARY SUPPLIES	K-POP PROGRAM SUPPLIES-TEEN SERVICES	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 220.67	6/3/2024	65040 JANITORIAL SUPPLIES	AIR CIRCULATOR SWIFFER JET DOOR STOPS	185.48.4840	-	Parker	Eric
LIBRARY	AMAZON.COM NVB816DP3	WA	98109	\$ 26.09	6/4/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	GAN USATODAYCIRC	IN	46038	\$ 29.00	6/4/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	PAYFLOW/PAYPAL	NE	68126	\$ 30.00	6/4/2024	62340 IT COMPUTER SOFTWARE	MONTHLY SERVICE FEE	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	LEMOI ACE HARDWARE	IL	60201	\$ 39.95	6/5/2024	65100 LIBRARY SUPPLIES	INNOVATION STATION REMODELING SUPPLIES.	185.48.4835	-	Madison	Elicsha
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 123.91	6/6/2024	65002 STATE GRANT EXPENSE	STEM CAMP GARDENING SUPPLIES	185.48.4835	-	Madison	Elicsha
LIBRARY	SO ORP LLC	IL	60202	\$ 150.00	6/6/2024	62185 CONSULTING SERVICES	PROGRAM EVENT PHOTOGRAPHER	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US Q14RH1YW3	WA	98109	\$ 494.85	6/7/2024	65001 FEDERAL GRANT EXPENSE	ENGAGEMENT PROGRAM SUPPLIES AGE OPTIONS GRANT	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	OFFICE DEPOT #510	IL	60201	\$ 112.95	6/10/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	185.48.4805	-	Antolin	Laura
LIBRARY	JOANN STORES #957	IL	44906	\$ 183.59	6/10/2024	65002 STATE GRANT EXPENSE	CAMP SEWING SUPPLIES. FUNDING THROUGH THE D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	MARSHALLS #0104	IL	60053	\$ 40.95	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	MICHAELS STORES 3849	IL	60077	\$ 276.65	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	SAMSClub #6444	IL	60202	\$ 302.20	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES AND LUNCH/SNACK SUPPLIES.	185.48.4835	-	Madison	Elicsha
LIBRARY	TARGET 0009274	IL	60202	\$ 203.15	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	BEST BUY 00093137	IL	60202	\$ 402.67	6/10/2024	65002 STATE GRANT EXPENSE	FILM IT IPAD CHARGERS AND LAPTOP REPLACEMENT CHARGER FOR D	185.48.4835	-	Madison	Elicsha
LIBRARY	ROSS DRESS FOR LESS 23	IL	60202	\$ 85.35	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	WAL-MART #2816	IL	60714	\$ 57.21	6/10/2024	65002 STATE GRANT EXPENSE	CAMP PROGRAM SUPPLIES. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	FIVE BELOW 722	IL	60714	\$ 12.40	6/10/2024	65002 STATE GRANT EXPENSE	POOL NOODLES FOR CAMP. FUNDING THROUGH D65 GRANT.	185.48.4835	-	Madison	Elicsha
LIBRARY	4MPRINT INC	WI	54901	\$ 596.46	6/10/2024	65095 OFFICE SUPPLIES	DEVELOPMENT EPL BAGS FOR DONORS.	185.48.4845	-	Madison	Elicsha
LIBRARY	AMAZON.COM YJ3KF1AF3	WA	98109	\$ 25.20	6/11/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	PAPERSOURCE -4030	IL	60201	\$ 34.99	6/11/2024	65100 LIBRARY SUPPLIES	IDL PROGRAM SUPPLIES	185.48.4835	-	Madison	Elicsha
LIBRARY	ILLINOIS LIBRARY ASSOC	IL	60654	\$ 200.00	6/13/2024	62295 TRAINING & TRAVEL	ILA CONFERENCE REGISTRATION Y WILBURN	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	AMAZON MKTPL TB72L9AX3	WA	98109	\$ 35.99	6/14/2024	65100 LIBRARY SUPPLIES	ENGAGEMENT PROGRAM SUPPLIES HEADSETS	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	BLICK ART 800 447 1892	IL	60201	\$ 84.51	6/14/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	185.48.4805	-	Antolin	Laura
LIBRARY	HOMEDEPOT.COM	GA	303390000	\$ 27.57	6/17/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES PAPER MAKING	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 19.66	6/17/2024	65100 LIBRARY SUPPLIES	RC GENERAL SUPPLIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	EVANSTON HIST. CTR.	IL	60201	\$ 150.00	6/17/2024	62295 TRAINING & TRAVEL	EVANSTON HISTORY CENTER REGISTRATION Y WILBURN	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	ABOS	MO	63021	\$ 450.00	6/17/2024	62295 TRAINING & TRAVEL	ABOS CONFERENCE REGISTRATION K TREJO	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	CHICAGO TRIB SUBSCRIPT	IL	60654	\$ 1,038.96	6/18/2024	65635 PERIODICALS	NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	LEMOI ACE HARDWARE	IL	60201	\$ 8.62	6/18/2024	65040 JANITORIAL SUPPLIES	ONE EACH GRAPHITE DRY LUBE SPRAY	185.48.4840	-	Wade	Ray
LIBRARY	TARGET.COM	NJ	55445	\$ 39.48	6/19/2024	65100 LIBRARY SUPPLIES	EPL PROGRAM SUPPLIES EPL ON THE FLY	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	D J WALL-ST JOURNAL	NJ	08852	\$ 64.99	6/19/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	SAMSClub.COM	AR	72712	\$ 36.18	6/19/2024	65095 OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES FOR STAFF	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	AMAZON MKTPL RG4R10QG0	WA	98109	\$ 187.98	6/21/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US SR95R3QT3	WA	98109	\$ 16.99	6/21/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 13.19	6/24/2024	65100 LIBRARY SUPPLIES	EPL PROGRAM SUPPLIES MAKER KIDS	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMAZON MKTPL L07A16W03	WA	98109	\$ 13.98	6/24/2024	65100 LIBRARY SUPPLIES	EPL PROGRAM SUPPLIES MAKERKIDS	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 109X28LE3	WA	98109	\$ 24.99	6/24/2024	65641 AUDIO VISUAL COLLECTIONS	ADULT AV	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US RG81F59C0	WA	98109	\$ 38.70	6/24/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM 8009256278	AR	72716	\$ 89.38	6/24/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES REBEL STEAMERS	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS #9490	TX	75063	\$ 18.94	6/24/2024	65100 LIBRARY SUPPLIES	RC GENERAL SUPPLIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	THE HOME DEPOT #1902	IL	60202	\$ 238.03	6/24/2024	65040 JANITORIAL SUPPLIES	AIR FRESHENERS/SPRAY LUBRICANT	185.48.4840	-	Parker	Eric
LIBRARY	FLOWERSFLOWERS	IL	60201	\$ 125.00	6/24/2024	65095 OFFICE SUPPLIES	DEVELOPMENT DONOR EVENT FLOWERS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	LEMOI ACE HARDWARE	IL	60201	\$ 35.98	6/25/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	185.48.4805	-	Antolin	Laura
LIBRARY	SP AMERICAN BUTTON M	TX	75074	\$ 94.04	6/25/2024	65100 LIBRARY SUPPLIES	EPL ENGAGEMENT GENERAL SUPPLIES	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMAZON.COM RG3QV22R1	WA	98109	\$ 13.95	6/25/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	PY ANCHORFISH PRINTIN	IL	60202	\$ 882.85	6/25/2024	65095 OFFICE SUPPLIES	SUMMER READING T-SHIRT ORDER FOR STAFF	185.48.4845	-	Hernandez-Solis	Lea
	LIBRARY JUNE 2024 TOTAL			\$ 8,163.23							



**Upcoming Programs of Note:**

[Big Read - Celebrating A Year of Joy & Gratitude](#)

Evanston Public Library was awarded a grant from the National Endowment for the Arts to provide our community with free copies of Ross Gay's book of poetry *Catalog of Unabashed Gratitude*, to be given away at a variety of events from September 2024 through May 2025. In partnership with Hive Center For The Book Arts, we will host events around the themes of this book of poetry, with a focus on joy and gratitude for where we live. The Kick Off Event for this series will be Saturday, September 21, from 9-11am at Robert Crown and 1-4pm at the Main Library.

[Hispanic Heritage Month programming](#)

Hispanic Heritage Month runs September 15 through October 15, and the Evanston Public Library is celebrating with events and programs both at the library and throughout Evanston – support a small business, go on a scavenger hunt, play games with the family, make crafts for all ages, and so much more at the Library.

[Conversation with Artist Sholo Beverly](#) - Meet the artist behind the artwork for 1619: The Journey of a People, A Musical. This series was paid for in part by a grant from the National Endowment for the Arts. Wednesday, October 2, 6:30pm, Main Library

**Patron Feedback of Note:**

We received the following email praising our safety Team Members from patron Dr. Soter.

Wonderful, helpful incredible staff

On Monday, August 12th, at 2 p.m., I put a book in the outside book drop at the Davis Street entrance to the Evanston Public Library. I accidentally dropped my purse on the ground. I noticed and returned 15 minutes later, and it was gone; stolen and lost my driver's license, credit card, two checks from 2 Bank accounts, house keys, work keys, and four car keys. Yannik and especially Antonio were so incredibly helpful as I searched all bathrooms and garbage cans in the library and within a two-block area. I just want to commend them. In fact, Antonio called today to see if I had found it. The Evanston police were useless and said to just fill it out online. Identical with Evanston Post office. You should be so proud that you have staff that actually cares and helps!

A Follow-up came in from this patron.

The end result was awesome. As I was searching all the garbage cans in the entire library and a few blocks around, a nicely dressed homeless man who seemed not to have mental illness ( I actually am a physician) came and told me not to worry. Someone will probably put it in a mailbox.



I couldn't find any nearby mailbox, but I did check twice over 2 days to the Evanston post office and it was awful. Four days later I received a phone call from Bulk Mail office in Forest Park. One of the employees found my purse on her desk. No \$\$\$, but EVERYTHING else intact including all our car, house, and work keys. Two blank checks and credit card and driver's license also.

Turned out very well. Your library staff are amazing. Evanston Post Office and Evanston Police staff were awful. So sad, despite all the taxes Evanstonians pay. Be proud of your staff.

We received the following message via telephone from Patron Peggy.

On Tuesday, September 3, 2024 a Library staff member on the 3rd floor, (Penny) was observed assisting a patron with mental health issues. The caller Peggy stated she was impressed with Penny's kind manner and how the situation was handled.

Kate Jordan received this feedback from a patron attending the [Ageless Grace](#) program:

Gwen M. brought her 95-year-old mother, Gerry. Gerry is wheelchair-bound and is also experiencing memory loss. Both Gerry and Gwen were engaged throughout, and after class, Gwen came up to me and said, "This is the most my mother has moved in years! We're coming back!" As a result of attending Ageless Grace, they are also interested in attending the [Virtual Memory Cafe](#).

**Data Dashboard:**

<https://lookerstudio.google.com/u/0/reporting/071b2ae1-260b-43ca-8de4-57c7cd77cb5c/page/LeliC>

**Press Mentions:**

Evanston RoundTable September 5, 2024

<https://evanstonroundtable.com/2024/09/05/library-faces-nearly-20-million-renovation/>

Evanston RoundTable September 5, 2024

<https://evanstonroundtable.com/2024/09/05/feature-your-business-in-epls-latine-hispanic-owned-business-month-program-from-sept-15-to-oct-15/>

**Development Update:**

**2024 Non-Tax Revenue Activity**

As of September 10, we have achieved 50% of our annual goal for individual giving and grants, up from 43% at this time last year. Based on current trends, revenue to date, and outstanding

commitments, we expect to meet our grant revenue goal and slightly exceed our individual giving target, resulting in a 7% increase in new non-tax revenue compared to last year. We are engaging leadership donors, securing Reimagine Campaign Committee members, and preparing materials for the year-end campaign, while confirming pledges to establish matching gift challenges.

<b>2024 Year-to-Date Comparisons</b>	<b>Revenue Received 1/1/23 - 9/10/23</b>	<b>Revenue Received 1/1/24 - 9/10/24</b>
<b>Library Donations (56011)</b>	\$139,618	\$124,440
<b>Federal Grants (55201)</b>	\$44,641	\$30,545
<b>IL State Library Per Capita Grant (55245)</b>	\$115,212	\$115,993
<b>Local Library Grants (57551)</b>	\$10,199	\$53,398
<b>Totals</b>	\$309,670	\$324,376
<i>Percent to Budget</i>	43.30%	49.89%

# MEMORANDUM

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**To:** Evanston Public Library Board of Trustees  
**From:** Yolande Wilburn, Executive Director  
**Subject:** Administrative Services Update  
**Date:** September 18, 2024

This memo provides an update on significant administrative activities.

## Human Resources

Access Services	PT Library Clerk	Candidate Selected; Pending HR
Administration	FT Marketing Manager	Closes 10/03/2024
Administration	FT Social Worker	Held
Early Learning & Literacy	PT Library Assistant (2)	Candidates Selected; Pending HR
Engagement Services	FT Assistant Branch Mgr	Closed 09/03/2024
Engagement Services	PT Library Clerk-RC	Closed 08/30/2024
Innovation & Digital Lrng	FT Teen Librarian	Candidate Selected; Pending HR
Innovation & Digital Lrng	FT Library Assistant (2)	Candidates Selected; Pending HR
Maintenance/Safety	FT Facilities Manager	Closed 09/17/2024
Maintenance/Safety	FT Safety Manager	Closes 10/07/2024
Lifelong Lrng & Literacy	PT Librarian	Posting Soon
Lifelong Lrng & Literacy	PT Library Assistant	Closed 08/30/2024
Substitute Lists	PT Seasonal	Posting Soon

Katy Jacob was promoted to full-time Librarian in Lifelong Learning and Literacy.

## Financial Resources

The Library Fund financial report for the period ending August 31<sup>st</sup> is included for your review. For the operating fund, revenue collection is 74% of the budget projection, and expenditures are 54%. Capital fund expenditures total 19% of the budget.

## Facilities Update

- **Lighting Control Panel:** On August 26, 2024, a noise in the 1st-floor lobby was discovered to come from the lighting control systems for the first-floor lobby. City facilities team members attempted to reset it and get the noise to stop. The noise returned and disappeared; however, they suspected that the next time the lights turned on, the controller making the noise would completely fail, leaving

## MEMORANDUM

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half the first floor without lights or with an awful noise. A part was ordered and was replaced on August 28. This is one of the issues already identified by the vendor working with Moody Architects as having an immediate need for repair.

- **Rooftop Condensers Cleaned:** The Condenser People completed regular servicing on August 27. This is the second cleaning this year.
- **First Floor Leak in Children's Room:** The boiler was drained, and repairs to the first-floor children's area leaks were completed on September 11. The second floor leaks were examined and the City facilities team was looking into the source of the leak.
- **Roof Replacement and Capital Planning:** The Library Director met with the Moody Nolan team to work on the program design work for library renovations. The first estimate of funds required was projected at \$18.3 million. Additional meetings are needed to complete the work and determine final budget numbers before the October 16 board meeting.
- **Janitorial Contract:** The Library Executive Director completed the Request for Proposals (RFP) for Janitorial Services at the Main and Robert Crown Library locations. The bids open October 3, 2024, with a non-mandatory conference set for October 9 at 9 a.m. The bids close at 2 p.m. on November 5, 2024.
- **Landscaping:** Brightview Landscaping installed the rectangular planters at the front entrance of the Main Library.
- **Shelving Removal Progress:** Continues.
- **Deep Carpet Cleanings:** The Robert Crown Branch carpet received a deep cleaning.

# Budget Performance Report

Fiscal Year to Date 08/31/24

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 185 - LIBRARY FUND</b>								
<b>REVENUE</b>								
Department <b>48 - LIBRARY</b>								
Business Unit <b>4845 - LIBRARY ADMINISTRATION</b>								
51015	PROPERTY TAXES	8,213,664.00	2,013,080.03	.00	8,106,623.00	107,041.00	99	7,745,736.16
52610	LIBRARY FINES & FEES	.00	.00	.00	.00	.00	+++	9,349.20
53200	BEV SNACK VENDING MACHINE	400.00	23.82	.00	1,525.46	(1,125.46)	381	372.60
55201	Federal Grants	85,000.00	19,122.69	.00	30,555.34	54,444.66	36	60,397.77
55245	LIBRARY STATE PER CAPITA GRANT	115,213.00	.00	.00	115,993.35	(780.35)	101	115,212.25
56011	DONATIONS	400,000.00	.00	.00	133,930.51	266,069.49	33	394,709.17
56045	MISCELLANEOUS REVENUE	5,000.00	.00	.00	2,306.71	2,693.29	46	4,494.17
56140	FEES AND MERCHANDISE SALE	.00	.00	.00	(139.00)	139.00	+++	.00
56501	INVESTMENT INCOME	25,000.00	29,700.89	.00	220,081.25	(195,081.25)	880	262,236.51
57002	TRANSFER FROM ENDOWMENT	216,999.00	.00	.00	173,570.00	43,429.00	80	166,460.00
57515	LIBRARY MATERIAL REPLACEMENT CHARGES	22,000.00	.00	.00	16,119.14	5,880.86	73	31,516.25
57526	LIBRARY BOOK SALE	3,000.00	.00	.00	3,077.50	(77.50)	103	3,578.54
57535	LIBRARY COPY MACH. CHG	10,000.00	.00	.00	6,271.09	3,728.91	63	12,768.54
57540	LIBRARY MEETING RM RENTAL	4,000.00	.00	.00	6,825.00	(2,825.00)	171	4,734.65
57545	RENTAL INCOME	20,394.00	.00	.00	13,868.00	6,526.00	68	18,838.50
57551	LIBRARY GRANTS	50,000.00	30,000.00	.00	53,398.36	(3,398.36)	107	43,324.76
Business Unit <b>4845 - LIBRARY ADMINISTRATION Totals</b>		<b>\$9,170,670.00</b>	<b>\$2,091,927.43</b>	<b>\$0.00</b>	<b>\$8,884,005.71</b>	<b>\$286,664.29</b>	<b>97%</b>	<b>\$8,873,729.07</b>
Department <b>48 - LIBRARY Totals</b>		<b>\$9,170,670.00</b>	<b>\$2,091,927.43</b>	<b>\$0.00</b>	<b>\$8,884,005.71</b>	<b>\$286,664.29</b>	<b>97%</b>	<b>\$8,873,729.07</b>
<b>REVENUE TOTALS</b>		<b>\$9,170,670.00</b>	<b>\$2,091,927.43</b>	<b>\$0.00</b>	<b>\$8,884,005.71</b>	<b>\$286,664.29</b>	<b>97%</b>	<b>\$8,873,729.07</b>

<b>EXPENSE</b>								
Department <b>48 - LIBRARY</b>								
Business Unit <b>4805 - EARLY LEARNING &amp; LITERACY</b>								
61010	REGULAR PAY	462,899.42	54,087.10	.00	297,224.91	165,674.51	64	472,570.01
61050	PERMANENT PART-TIME	230,710.94	22,199.86	.00	140,079.12	90,631.82	61	199,472.06
61060	SEASONAL EMPLOYEES	5,000.00	1,080.00	.00	2,495.00	2,505.00	50	2,085.00
61415	TERMINATION PAYOUTS	.00	3,625.72	.00	3,625.72	(3,625.72)	+++	622.67
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	+++	1,238.12
61510	HEALTH INSURANCE	78,922.00	6,482.46	.00	46,281.08	32,640.92	59	76,316.76
61615	LIFE INSURANCE	204.89	15.69	.00	124.66	80.23	61	184.09
61710	IMRF	19,429.19	2,238.92	.00	12,321.40	7,107.79	63	22,156.08
61725	SOCIAL SECURITY	43,004.10	4,942.83	.00	26,938.39	16,065.71	63	40,966.00
61730	MEDICARE	10,058.31	1,156.00	.00	6,300.17	3,758.14	63	9,580.73
62295	TRAINING & TRAVEL	.00	.00	.00	.00	.00	+++	426.76
62506	WORK- STUDY	900.00	.00	.00	.00	900.00	0	437.50
65002	STATE GRANT EXPENSE	.00	.00	.00	15,449.50	(15,449.50)	+++	1,449.96
65025	FOOD	.00	.00	.00	.00	.00	+++	5.39
65095	OFFICE SUPPLIES	.00	.00	.00	.00	.00	+++	824.80
65100	LIBRARY SUPPLIES	28,000.00	2,207.69	.00	9,303.59	18,696.41	33	23,097.00
65555	IT COMPUTER HARDWARE	8,300.00	.00	.00	.00	8,300.00	0	.00
65630	LIBRARY BOOKS	150,000.00	16,932.74	.00	66,305.93	83,694.07	44	144,426.21
65635	PERIODICALS	.00	.00	.00	29.00	(29.00)	+++	.00
65641	AUDIO VISUAL COLLECTIONS	10,000.00	151.08	.00	5,084.57	4,915.43	51	14,509.39
Business Unit <b>4805 - EARLY LEARNING &amp; LITERACY Totals</b>		<b>\$1,047,428.85</b>	<b>\$115,120.09</b>	<b>\$0.00</b>	<b>\$631,563.04</b>	<b>\$415,865.81</b>	<b>60%</b>	<b>\$1,010,368.53</b>
Business Unit <b>4806 - LIFELONG LEARNING &amp; LITERACY</b>								
61010	REGULAR PAY	473,636.00	38,942.75	.00	233,089.82	240,546.18	49	491,066.17
61050	PERMANENT PART-TIME	317,845.00	34,691.38	.00	210,284.93	107,560.07	66	293,726.43
61060	SEASONAL EMPLOYEES	5,000.00	.00	.00	250.00	4,750.00	5	1,155.00
61110	OVERTIME PAY	.00	.00	.00	.00	.00	+++	282.76

61415	TERMINATION PAYOUTS	.00	.00	.00	976.06	(976.06)	+++	.00
61510	HEALTH INSURANCE	78,330.00	4,431.60	.00	36,380.82	41,949.18	46	76,476.09
61615	LIFE INSURANCE	159.00	9.67	.00	47.71	111.29	30	139.41
61710	IMRF	23,033.00	2,142.78	.00	12,929.04	10,103.96	56	26,804.68
61725	SOCIAL SECURITY	49,073.00	4,485.47	.00	26,948.75	22,124.25	55	47,792.96
61730	MEDICARE	11,477.00	1,048.99	.00	6,302.49	5,174.51	55	11,177.47
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	+++	287,179.85
65001	FEDERAL GRANT EXPENSE	.00	8,000.00	.00	8,000.00	(8,000.00)	+++	.00
65002	STATE GRANT EXPENSE	5,500.00	.00	.00	.00	5,500.00	0	5,550.00
65100	LIBRARY SUPPLIES	15,000.00	3,452.71	.00	11,515.76	3,484.24	77	8,044.39
65628	Library Electronic Resources	320,000.00	26,277.07	.00	226,528.52	93,471.48	71	.00
65630	LIBRARY BOOKS	335,000.00	34,548.13	.00	227,113.55	107,886.45	68	345,785.96
65635	PERIODICALS	6,500.00	.00	.00	6,695.68	(195.68)	103	7,413.28
65641	AUDIO VISUAL COLLECTIONS	31,000.00	1,332.66	.00	12,476.75	18,523.25	40	29,931.04
Business Unit 4806 - LIFELONG LEARNING & LITERACY		\$1,671,553.00	\$159,363.21	\$0.00	\$1,019,539.88	\$652,013.12	61%	\$1,632,525.49
Business Unit 4820 - ACCESS SERVICES								
61010	REGULAR PAY	788,008.13	99,638.51	.00	520,591.94	267,416.19	66	753,313.98
61050	PERMANENT PART-TIME	278,352.02	26,127.96	.00	171,316.04	107,035.98	62	261,966.52
61060	SEASONAL EMPLOYEES	5,000.00	210.00	.00	3,262.00	1,738.00	65	4,487.00
61110	OVERTIME PAY	.00	.00	.00	253.98	(253.98)	+++	.00
61415	TERMINATION PAYOUTS	.00	.00	.00	6,093.89	(6,093.89)	+++	241.68
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	+++	1,602.85
61430	COMP / VACATION PAYOUTS	.00	2,091.22	.00	2,943.13	(2,943.13)	+++	.00
61510	HEALTH INSURANCE	177,406.00	15,545.98	.00	111,640.94	65,765.06	63	152,068.26
61615	LIFE INSURANCE	319.51	28.62	.00	228.84	90.67	72	292.20
61710	IMRF	27,865.06	3,391.06	.00	18,398.63	9,466.43	66	31,085.97
61725	SOCIAL SECURITY	66,114.30	7,712.49	.00	42,087.66	24,026.64	64	61,233.64
61730	MEDICARE	15,463.03	1,803.77	.00	9,843.12	5,619.91	64	14,320.79
62340	IT COMPUTER SOFTWARE	183,900.00	21,658.65	.00	97,657.62	86,242.38	53	136,188.37
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	+++	30,939.33
62506	WORK- STUDY	3,000.00	.00	.00	.00	3,000.00	0	1,201.60
65100	LIBRARY SUPPLIES	15,000.00	438.36	3,455.00	9,894.20	1,650.80	89	16,157.80
65555	IT COMPUTER HARDWARE	.00	.00	.00	7,834.24	(7,834.24)	+++	.00
Business Unit 4820 - ACCESS SERVICES Totals		\$1,560,428.05	\$178,646.62	\$3,455.00	\$1,002,046.23	\$554,926.82	64%	\$1,465,099.99
Business Unit 4825 - ENGAGEMENT SERVICES								
61010	REGULAR PAY	654,189.43	73,941.28	.00	397,251.57	256,937.86	61	521,789.80
61050	PERMANENT PART-TIME	249,125.62	14,452.53	.00	107,596.62	141,529.00	43	208,740.65
61060	SEASONAL EMPLOYEES	5,000.00	502.00	.00	2,787.50	2,212.50	56	1,058.50
61110	OVERTIME PAY	.00	.00	.00	271.59	(271.59)	+++	.00
61415	TERMINATION PAYOUTS	.00	531.29	.00	1,045.60	(1,045.60)	+++	12,593.83
61510	HEALTH INSURANCE	150,948.44	9,964.14	.00	71,301.42	79,647.02	47	101,366.19
61615	LIFE INSURANCE	159.02	20.18	.00	128.23	30.79	81	150.34
61710	IMRF	25,740.00	2,587.75	.00	14,729.53	11,010.47	57	25,304.27
61725	SOCIAL SECURITY	56,005.70	5,365.25	.00	30,361.43	25,644.27	54	44,520.71
61730	MEDICARE	13,098.64	1,254.78	.00	7,100.65	5,997.99	54	10,412.15
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	.00	.00	+++	445.00
62295	TRAINING & TRAVEL	.00	.00	.00	760.34	(760.34)	+++	.00
62340	IT COMPUTER SOFTWARE	2,600.00	.00	.00	.00	2,600.00	0	5,888.00
65001	FEDERAL GRANT EXPENSE	43,500.00	21,332.97	.00	25,037.50	18,462.50	58	.00
65002	STATE GRANT EXPENSE	.00	.00	.00	200.00	(200.00)	+++	2,057.00
65025	FOOD	.00	.00	.00	.00	.00	+++	204.09
65100	LIBRARY SUPPLIES	38,000.00	270.01	245.79	23,409.27	14,344.94	62	30,801.99
65503	FURNITURE / FIXTURES / EQUIPMENT	3,500.00	.00	.00	.00	3,500.00	0	511.62
65630	LIBRARY BOOKS	35,000.00	3,315.77	.00	27,677.74	7,322.26	79	35,997.90
65641	AUDIO VISUAL COLLECTIONS	1,500.00	.00	.00	.00	1,500.00	0	10,289.30
Business Unit 4825 - ENGAGEMENT SERVICES Totals		\$1,278,366.85	\$133,537.95	\$245.79	\$709,658.99	\$568,462.07	56%	\$1,012,131.34
Business Unit 4835 - INNOVATION & DIGITAL LEARNING								
61010	REGULAR PAY	461,668.40	38,293.75	.00	196,430.64	265,237.76	43	356,027.68
61050	PERMANENT PART-TIME	256,962.39	26,153.41	.00	159,622.61	97,339.78	62	197,272.62



61060	SEASONAL EMPLOYEES	5,000.00	2,127.00	.00	12,940.00	(7,940.00)	259	11,485.00
61415	TERMINATION PAYOUTS	.00	.00	.00	8,606.42	(8,606.42)	+++	5,185.91
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	+++	532.83
61510	HEALTH INSURANCE	80,278.00	4,198.80	.00	29,585.65	50,692.35	37	50,866.29
61615	LIFE INSURANCE	59.38	9.39	.00	74.58	(15.20)	126	65.75
61710	IMRF	20,913.04	1,875.38	.00	10,347.88	10,565.16	49	18,926.68
61725	SOCIAL SECURITY	44,555.33	4,070.96	.00	23,015.99	21,539.34	52	34,567.54
61730	MEDICARE	10,420.49	952.08	.00	5,382.78	5,037.71	52	8,084.31
62340	IT COMPUTER SOFTWARE	55,000.00	947.60	3,201.00	52,223.21	(424.21)	101	69,778.03
65001	FEDERAL GRANT EXPENSE	30,642.00	1,480.00	.00	4,127.04	26,514.96	13	25,527.09
65002	STATE GRANT EXPENSE	31,500.00	1,146.56	.00	10,919.92	20,580.08	35	15,533.47
65100	LIBRARY SUPPLIES	13,000.00	.00	7,573.88	8,027.97	(2,601.85)	120	10,735.40
65555	IT COMPUTER HARDWARE	44,000.00	.00	(5,125.00)	33,169.89	15,955.11	64	28,087.98
65630	LIBRARY BOOKS	20,000.00	151.13	.00	1,592.32	18,407.68	8	20,216.62
65641	AUDIO VISUAL COLLECTIONS	2,500.00	.00	.00	.00	2,500.00	0	1,279.79

Business Unit **4835 - INNOVATION & DIGITAL LEARNING** Totals \$1,076,499.03 \$81,406.06 \$5,649.88 \$556,066.90 \$514,782.25 52% \$854,172.99

Business Unit **4840 - LIBRARY MAINTENANCE**

61010	REGULAR PAY	632,362.19	56,233.04	.00	302,222.82	330,139.37	48	388,114.10
61050	PERMANENT PART-TIME	.00	.00	.00	2,608.23	(2,608.23)	+++	60,796.54
61060	SEASONAL EMPLOYEES	10,000.00	.00	.00	844.15	9,155.85	8	3,315.00
61110	OVERTIME PAY	10,000.00	356.34	.00	1,558.79	8,441.21	16	10,667.14
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	+++	7,472.02
61510	HEALTH INSURANCE	119,281.00	10,518.72	.00	68,887.34	50,393.66	58	97,639.25
61615	LIFE INSURANCE	113.92	.28	.00	25.79	88.13	23	85.23
61626	CELL PHONE ALLOWANCE	.00	.00	.00	.00	.00	+++	717.00
61630	SHOE ALLOWANCE	540.00	.00	.00	690.00	(150.00)	128	540.00
61710	IMRF	18,402.44	1,646.79	.00	8,940.69	9,461.75	49	16,006.64
61725	SOCIAL SECURITY	39,240.03	3,355.06	.00	18,129.80	21,110.23	46	27,878.40
61730	MEDICARE	9,178.00	784.64	.00	4,240.05	4,937.95	46	6,519.92
62225	BLDG MAINTENANCE SERVICES	305,060.00	22,852.87	79,761.40	165,073.48	60,225.12	80	251,387.16
62235	OFFICE EQUIPMENT MAINT	1,000.00	.00	.00	.00	1,000.00	0	1,232.50
62245	OTHER EQMT MAINTENANCE	2,277.00	.00	.00	1,324.00	953.00	58	.00
62305	RENTAL OF AUTO-FLEET MAINTENANCE	5,440.00	453.00	.00	3,624.00	1,816.00	67	5,436.00
62309	RENTAL OF AUTO REPLACEMENT	4,885.00	407.00	.00	3,256.00	1,629.00	67	4,884.00
62340	IT COMPUTER SOFTWARE	.00	.00	.00	.00	.00	+++	(23,286.96)
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	+++	23,286.96
64005	ELECTRICITY	100,000.00	.00	.00	7,514.08	92,485.92	8	89,869.74
64015	NATURAL GAS	32,400.00	997.58	.00	10,711.54	21,688.46	33	13,920.99
65040	JANITORIAL SUPPLIES	19,265.00	1,052.87	.00	12,014.10	7,250.90	62	12,851.02
65050	BLDG MAINTENANCE MATERIAL	36,750.00	.00	.00	6,528.36	30,221.64	18	27,901.44
65095	OFFICE SUPPLIES	.00	.00	.00	.00	.00	+++	12.90

Business Unit **4840 - LIBRARY MAINTENANCE** Totals \$1,346,194.58 \$98,658.19 \$79,761.40 \$618,193.22 \$648,239.96 52% \$1,027,246.99

Business Unit **4845 - LIBRARY ADMINISTRATION**

61010	REGULAR PAY	936,375.28	97,731.72	.00	495,742.23	440,633.05	53	382,486.51
61050	PERMANENT PART-TIME	94,516.90	11,842.94	.00	43,211.04	51,305.86	46	53,890.68
61415	TERMINATION PAYOUTS	.00	7,950.88	.00	7,950.88	(7,950.88)	+++	12,199.35
61510	HEALTH INSURANCE	118,354.00	8,312.78	.00	49,041.79	69,312.21	41	35,871.30
61615	LIFE INSURANCE	221.84	46.77	.00	309.30	(87.46)	139	202.96
61625	AUTO ALLOWANCE	.00	300.00	.00	2,400.00	(2,400.00)	+++	600.00
61626	CELL PHONE ALLOWANCE	1,008.00	159.00	.00	1,272.00	(264.00)	126	1,158.00
61710	IMRF	29,999.59	3,420.01	.00	15,504.43	14,495.16	52	15,376.38
61725	SOCIAL SECURITY	62,687.35	7,187.52	.00	32,478.71	30,208.64	52	27,416.91
61730	MEDICARE	14,962.80	1,680.96	.00	7,595.86	7,366.94	51	6,411.96
62185	CONSULTING SERVICES	153,000.00	.00	24,250.00	60,248.70	68,501.30	55	76,541.18
62205	ADVERTISING	2,000.00	.00	.00	237.00	1,763.00	12	157.77
62210	PRINTING	48,000.00	844.00	.00	11,366.40	36,633.60	24	39,542.75
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	535.84	(535.84)	+++	1,715.26
62272	OTHER PROFESSIONAL SERVICES	.00	.00	.00	95.00	(95.00)	+++	200.00
62275	POSTAGE CHARGEBACKS	.00	.00	.00	.00	.00	+++	462.00

62290	TUITION	15,000.00	.00	.00	7,516.78	7,483.22	50	3,584.00
62295	TRAINING & TRAVEL	30,000.00	.00	.00	14,321.88	15,678.12	48	28,047.67
62315	POSTAGE	3,000.00	.00	.00	101.38	2,898.62	3	1,485.79
62340	IT COMPUTER SOFTWARE	24,000.00	.00	.00	.00	24,000.00	0	.00
62360	MEMBERSHIP DUES	2,000.00	500.00	.00	1,596.99	403.01	80	2,454.00
62506	WORK- STUDY	3,600.00	.00	.00	785.75	2,814.25	22	1,069.29
62705	CREDIT CARD FEES	5,000.00	171.46	.00	2,566.24	2,433.76	51	5,429.16
64009	UTILITIES - COE WATER	10,000.00	1,597.10	.00	6,279.60	3,720.40	63	9,528.89
65025	FOOD	2,500.00	.00	.00	2,801.59	(301.59)	112	7,343.66
65095	OFFICE SUPPLIES	54,000.00	583.52	1,384.46	12,235.30	40,380.24	25	27,995.66
65100	LIBRARY SUPPLIES	.00	.00	.00	165.98	(165.98)	+++	171.58
66131	TRANSFER TO GENERAL FUND	350,000.00	29,166.00	.00	233,328.00	116,672.00	67	.00
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$1,960,225.76	\$171,494.66	\$25,634.46	\$1,009,688.67	\$924,902.63	53%	\$741,342.71
Business Unit 4850 - LIBRARY GRANTS								
62185	CONSULTING SERVICES	.00	.00	.00	.00	.00	+++	100.00
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	1,071.68	(1,071.68)	+++	.00
65100	LIBRARY SUPPLIES	.00	.00	.00	.00	.00	+++	2,436.24
Business Unit 4850 - LIBRARY GRANTS Totals		\$0.00	\$0.00	\$0.00	\$1,071.68	(\$1,071.68)	+++	\$2,536.24
Department 48 - LIBRARY Totals		\$9,940,696.12	\$938,226.78	\$114,746.53	\$5,547,828.61	\$4,278,120.98	57%	\$7,745,424.28
EXPENSE TOTALS		\$9,940,696.12	\$938,226.78	\$114,746.53	\$5,547,828.61	\$4,278,120.98	57%	\$7,745,424.28
Fund 185 - LIBRARY FUND Totals								
REVENUE TOTALS		9,170,670.00	2,091,927.43	.00	8,884,005.71	286,664.29	97%	8,873,729.07
EXPENSE TOTALS		9,940,696.12	938,226.78	114,746.53	5,547,828.61	4,278,120.98	57%	7,745,424.28
Fund 185 - LIBRARY FUND Totals		(\$770,026.12)	\$1,153,700.65	(\$114,746.53)	\$3,336,177.10	(\$3,991,456.69)		\$1,128,304.79
Fund 186 - LIBRARY DEBT SERVICE FUND								
REVENUE								
Department 48 - LIBRARY								
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN								
51015	PROPERTY TAXES	574,677.00	.00	.00	287,338.00	287,339.00	50	507,912.00
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$574,677.00	\$0.00	\$0.00	\$287,338.00	\$287,339.00	50%	\$507,912.00
Department 48 - LIBRARY Totals		\$574,677.00	\$0.00	\$0.00	\$287,338.00	\$287,339.00	50%	\$507,912.00
REVENUE TOTALS		\$574,677.00	\$0.00	\$0.00	\$287,338.00	\$287,339.00	50%	\$507,912.00
EXPENSE								
Department 48 - LIBRARY								
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN								
68305	DEBT SERVICE- PRINCIPAL	353,392.00	.00	.00	.00	353,392.00	0	275,730.00
68315	DEBT SERVICE- INTEREST	221,285.00	.00	.00	110,642.00	110,643.00	50	232,183.01
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$574,677.00	\$0.00	\$0.00	\$110,642.00	\$464,035.00	19%	\$507,913.01
Department 48 - LIBRARY Totals		\$574,677.00	\$0.00	\$0.00	\$110,642.00	\$464,035.00	19%	\$507,913.01
EXPENSE TOTALS		\$574,677.00	\$0.00	\$0.00	\$110,642.00	\$464,035.00	19%	\$507,913.01
Fund 186 - LIBRARY DEBT SERVICE FUND Totals								
REVENUE TOTALS		574,677.00	.00	.00	287,338.00	287,339.00	50%	507,912.00
EXPENSE TOTALS		574,677.00	.00	.00	110,642.00	464,035.00	19%	507,913.01
Fund 186 - LIBRARY DEBT SERVICE FUND Totals		\$0.00	\$0.00	\$0.00	\$176,696.00	(\$176,696.00)		(\$1.01)
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD								
REVENUE								
Department 48 - LIBRARY								
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT								
56060	BOND PROCEEDS	550,000.00	.00	.00	.00	550,000.00	0	.00
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
Department 48 - LIBRARY Totals		\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
REVENUE TOTALS		\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
EXPENSE								
Department 48 - LIBRARY								
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT								
65515	OTHER IMPROVEMENTS	550,000.00	.00	250,421.43	110,059.57	189,519.00	66	1,192,903.05
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$550,000.00	\$0.00	\$250,421.43	\$110,059.57	\$189,519.00	66%	\$1,192,903.05

Department	<b>48 - LIBRARY</b>	Totals	\$550,000.00	\$0.00	\$250,421.43	\$110,059.57	\$189,519.00	66%	\$1,192,903.05
		<b>EXPENSE TOTALS</b>	\$550,000.00	\$0.00	\$250,421.43	\$110,059.57	\$189,519.00	66%	\$1,192,903.05

Fund **187 - LIBRARY CAPITAL IMPROVEMENT FD** Totals

<b>REVENUE TOTALS</b>	550,000.00	.00	.00	.00	550,000.00	0%	.00
<b>EXPENSE TOTALS</b>	550,000.00	.00	250,421.43	110,059.57	189,519.00	66%	1,192,903.05

Fund **187 - LIBRARY CAPITAL IMPROVEMENT FD** Totals

	\$0.00	\$0.00	(\$250,421.43)	(\$110,059.57)	\$360,481.00		(\$1,192,903.05)
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Grand Totals

<b>REVENUE TOTALS</b>	10,295,347.00	2,091,927.43	.00	9,171,343.71	1,124,003.29	89%	9,381,641.07
<b>EXPENSE TOTALS</b>	11,065,373.12	938,226.78	365,167.96	5,768,530.18	4,931,674.98	55%	9,446,240.34
Grand Totals	(\$770,026.12)	\$1,153,700.65	(\$365,167.96)	\$3,402,813.53	(\$3,807,671.69)		(\$64,599.27)

**Evanston Public Library Endowment Fund  
Statement of Activity  
July 01, 2024 through July 31, 2024**

Beginning Balance 4,369,870.87

**Revenue**

Investment results 155,103.27

**Total Revenues 155,103.27**

**Distributions/Grants and Expenses**

Foundation support charge -2,276.38

Fund distributions -173,570.00

**Total Distributions -175,846.38**

**Ending Balance 4,349,127.76**

Endowment for the Evanston Public Library  
 Holdings as of August 2024

	Symbol	Shares/Quantity	Price	Value as of August 31, 2024	% of portfolio	% of portfolio by asset class
Vanguard Federal Money Market Fund	VMFXX	1.000	\$314,733.03	\$314,733.03	100.00%	100.0%
US Treasury TIPS Notes, maturing 1/25, 2.375%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 1/26, 2.0%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 2/40, 2.125%		100000.000	\$0.000	\$0.00	0.00%	0.0%
				\$314,733.03		100.0%
					Cash Equivalents	100.0%
					US Treasury Inflation Protected Securities	0.0%
						100.0%

# EVANSTON PUBLIC LIBRARY

## 2025 Budget Discussion



❖ **185 - Library Operation**

❖ **186 – Library Debt Service**

❖ **187 – Library Capital Improvement**

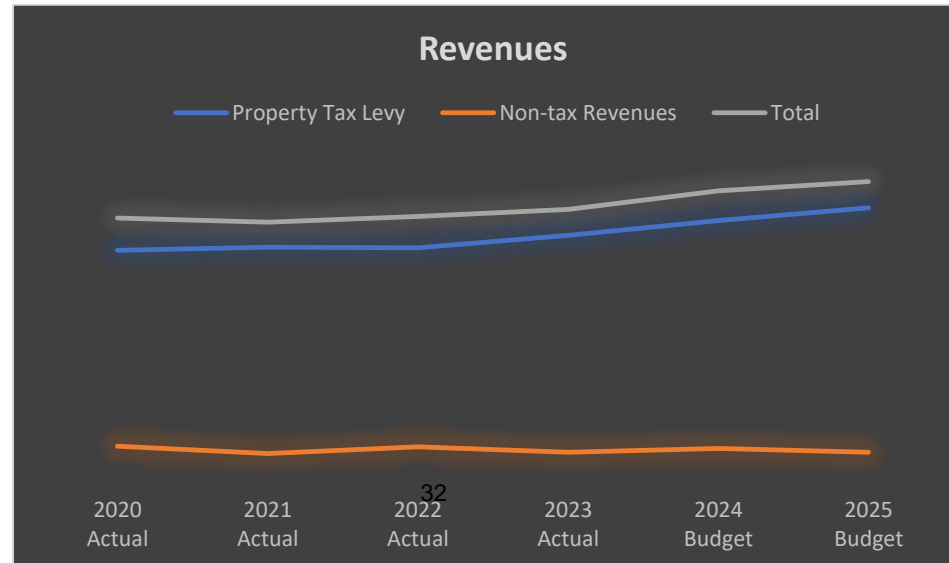
# 185 - Library Operation Budget FY2025

## Revenues

Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Property Tax Levy	7,268,891	7,369,039	7,348,375	7,745,736	8,213,664	6,093,543	8,623,526
Non-tax Revenues	1,032,972	800,771	1,005,945	832,999	957,006	698,535	838,750
<b>Total</b>	<b>8,301,863</b>	<b>8,169,811</b>	<b>8,354,320</b>	<b>8,578,735</b>	<b>9,170,670</b>	<b>6,792,078</b>	<b>9,462,276</b>

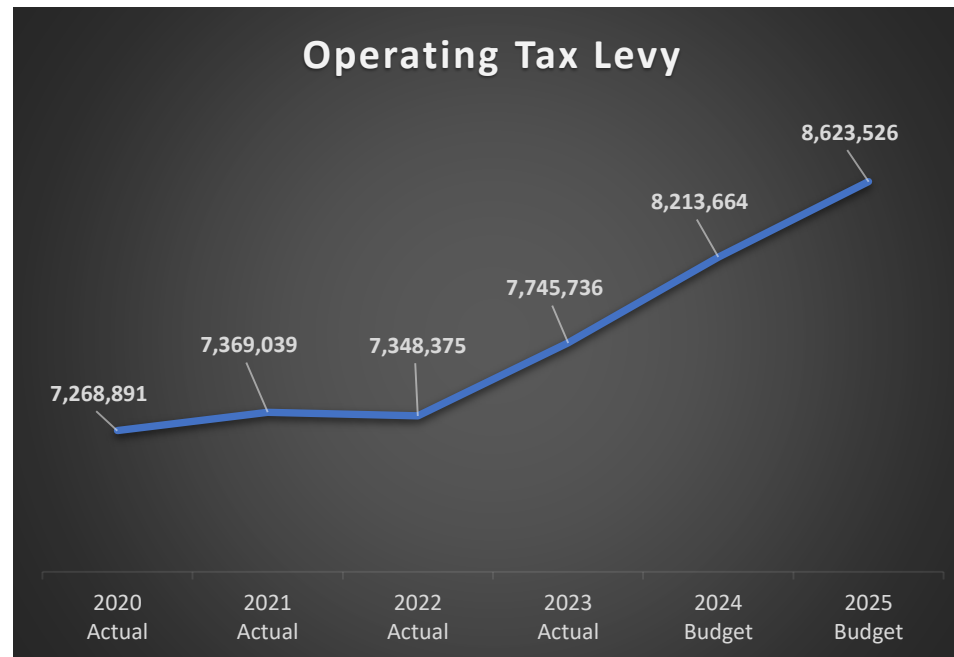
Percentage	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Property Tax Levy	88%	90%	88%	90%	90%	90%	91%
Non-tax Revenues	12%	10%	12%	10%	10%	10%	9%
	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>





# Tax Levy

Tax Levy	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Operating Tax Levy	7,268,891	7,369,039	7,348,375	7,745,736	8,213,664	6,093,543	8,623,526
Percentage Change	7.86%	1.38%	-0.28%	5.41%	6.04%		4.99%

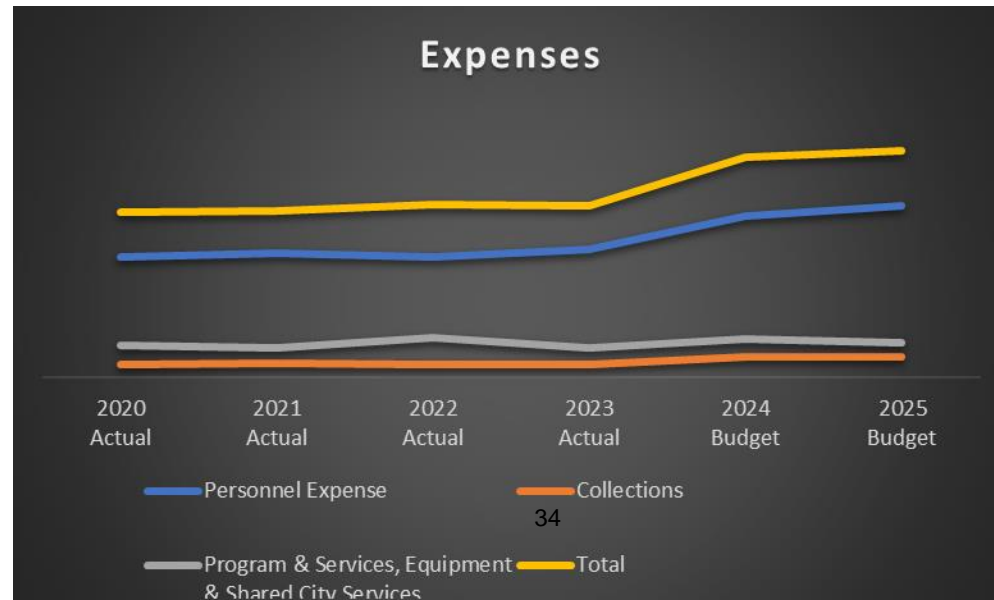


# Expenses

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Personnel Expense	5,454,399	5,590,928	5,451,913	5,819,197	7,299,128	3,855,668	7,764,960
Collections	562,431	614,211	561,934	609,849	911,500	573,504	911,500
Program & Services, Equipment & Shared City Services	1,459,837	1,339,895	1,801,310	1,330,489	1,730,519	884,023	1,571,444
<b>Total</b>	<b>7,476,666</b>	<b>7,545,034</b>	<b>7,815,157</b>	<b>7,759,535</b>	<b>9,941,147</b>	<b>5,313,195</b>	<b>10,247,904</b>

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Personnel Expense	73%	74%	70%	75%	73%	73%	76%
Collections	8%	8%	7%	8%	9%	11%	9%
Program & Services, Equipment & Shared City Services	20%	18%	23%	17%	17%	17%	15%
	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>



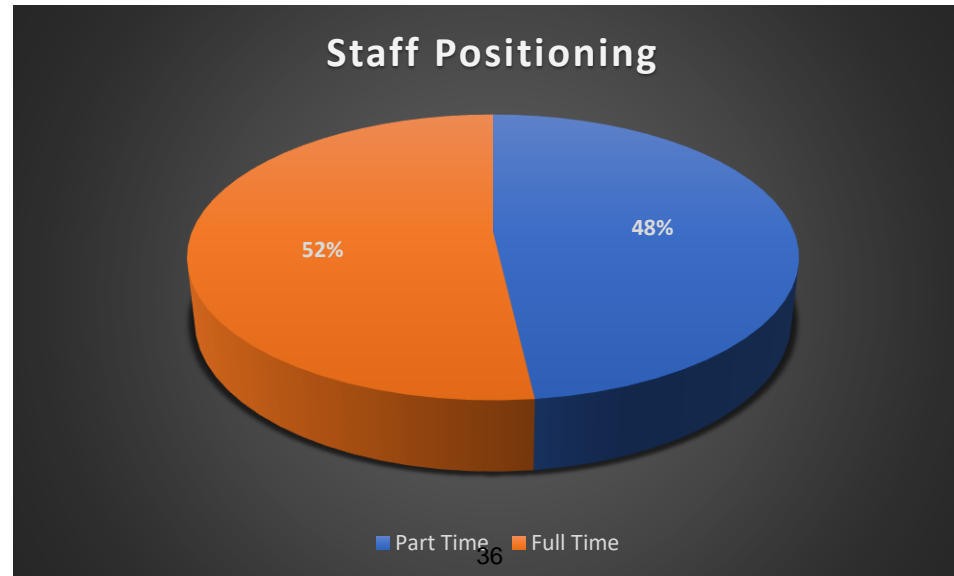
# Personnel Expense

Expenses	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Personnel Expense	5,454,399	5,590,928	5,451,913	5,819,197	7,299,128	3,855,668	7,764,960
Percentage		2.50%	-2.49%	6.74%	25.43%		6.38%



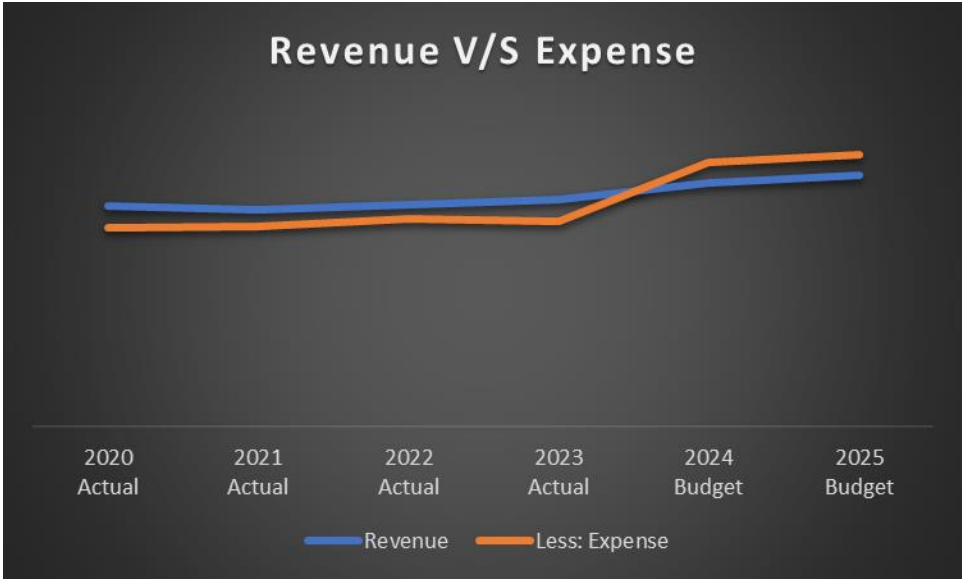
# Personnel Expense Department Wise FY 2025

Department Number	Name of Department	FTE	Hours per Week	Earnings Amount	Benefit Amount	Tax Amount	Total Amount
4805	EARLY LEARNING & LITERACY	8.60	322.50	745,702	113,131	57,046	915,878
4806	LIFELONG LEARNING & LITERACY	9.27	347.50	754,882	99,342	57,749	911,973
4820	ACCESS SERVICES	20.33	762.50	1,160,926	247,642	89,729	1,498,297
4825	ENGAGEMENT SERVICES	3.67	137.50	353,645	57,792	27,053	438,490
4826	ROBERT CROWN	8.13	305.00	554,796	114,983	42,443	712,221
4835	INNOVATION & DIGITAL LEARNING	11.53	432.50	756,554	126,539	57,879	940,971
4840	LIBRARY MAINTENANCE	10.27	385.00	748,807	186,619	56,284	991,710
4845	LIBRARY ADMINISTRATION	9.33	350.00	1,081,865	158,790	82,762	1,323,418
<b>Total</b>		<b>81.13</b>	<b>3042.50</b>	<b>\$6,157,176</b>	<b>\$1,104,838</b>	<b>\$470,944</b>	<b>\$7,732,958</b>



# Revenue V/S Expense

Over All Last 5 Years	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Revenue	8,301,863	8,169,811	8,354,320	8,578,735	9,170,670	6,792,078	9,462,276
Less: Expense	7,476,666	7,545,034	7,815,157	7,759,535	9,941,147	5,313,195	10,247,904
	<b>825,196</b>	<b>624,777</b>	<b>539,163</b>	<b>819,200</b>	<b>(770,477)</b>	<b>1,478,883</b>	<b>(785,628)</b>



## Overall Position For Library Operations

Revenues	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Property Tax Levy	8,213,664	6,093,543	8,623,526
Non-tax Revenues	957,006	698,535	838,750
<b>Total</b>	<b>9,170,670</b>	<b>6,792,078</b>	<b>9,462,276</b>
Expenses	2024 Budget	2024 Actual (08/31/2024)	2025 Budget
Personnel Expense	7,299,128	3,855,668	7,764,960
Collections	911,500	573,504	911,500
Program & Services, Equipment & Shared City Services	1,730,519	884,023	1,571,444
<b>Total</b>	<b>9,941,147</b>	<b>5,313,195</b>	<b>10,247,904</b>
<b>Net (Revenue-Expense)</b>	<b>(770,477)</b>	<b>1,478,883</b>	<b>(785,628)</b>
<b>Add Fund Balance</b>	<b>4,338,257</b>	<b>5,472,433</b>	<b>5,822,433</b>
<b>Total Fund Balance</b>	<b>3,567,780</b>	<b>6,951,316</b>	<b>5,036,805</b>

*Note: As per Library Financial Policy, Library should have at least 3-6 months of anticipated operating expenses in reserve*

# 186 – Library Debt Service

Account Name	GL Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual 08/31/2024)	2025 Budget
<b>Revenue</b>								
PROPERTY TAXES	51015	480,145	482,243	506,626	507,912	574,677	287,338	576,946
<b>Expense</b>								
DEBT SERVICE- PRINCIPAL	68305	(222,648)	(232,343)	(264,706)	(275,730)	(353,392)	-	(370,083)
DEBT SERVICE- INTEREST	68315	(215,447)	(249,901)	(240,282)	(232,183)	(221,285)	(110,642)	(206,863)
<b>Total</b>		<b>42,050</b>	<b>(1)</b>	<b>1,638</b>	<b>(1)</b>	<b>-</b>	<b>176,696</b>	<b>-</b>

# 187 – Library Capital Improvement

Account Name	GL Account	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2024 Actual 08/31/2024)	2025 Budget
<b>Revenue</b>								
BOND PROCEEDS	56060	-	-	-	-	550,000	-	2,000,000
<b>Expense</b>								
OTHER IMPROVEMENTS	65515	(94,525)	(405,832)	(173,737)	(1,192,903)	(550,000)	110,060	(2,000,000)
<b>Total</b>		<b>(94,525)</b>	<b>(405,832)</b>	<b>(173,737)</b>	<b>(1,192,903)</b>	<b>-</b>	<b>110,060</b>	<b>-</b>



# Library Capital Improvement Project Estimate

Area or Item		Estimated Cost to June, 2027
a	Floors 1-4 only (Construction Hard Cost)	11,307,660
b	FFE (Furniture, Fixtures & Equipment)	1,699,740
c	Owners allowance for Soft Costs (less the FFE value listed above)	1,736,130
d	City's estimate for roofing replacement work (2024 estimate)	1,886,400
	<b>Subtotal</b>	<b>16,629,930</b>
e	Contingency 10 %	1,662,993
		<b>18,292,923</b>
	Round-off	\$ 18,300,000.00

# Summary for FY 2025 Budget

Account Name	2024 Budget	2024 Actual (08/31/2024)	Estimated As of (12/31/2024)	2025 Budget	% Change in Budget
<b>185 - LIBRARY OPERATING FUND</b>					
Total Revenue	9,170,670	6,792,217	9,343,989	9,462,276	3.18%
Less: Total Expense	(9,941,147)	(5,313,195)	(8,423,703)	(10,247,904)	3.09%
<b>Total</b>	<b>(770,477)</b>	<b>1,479,022</b>	<b>920,286</b>	<b>(785,628)</b>	<b>1.97%</b>
<b>186 - LIBRARY DEBT SERVICE ADMIN</b>					
Revenue - Property Tax	574,677	287,338	574,677	576,946	0.39%
Less: Debt Service Principal	(353,392)	-	(353,392)	(370,083)	4.72%
Debt Service Interest	(221,285)	(110,642)	(221,285)	(206,863)	-6.52%
<b>Total</b>	<b>-</b>	<b>176,696</b>	<b>-</b>	<b>-</b>	
<b>187 - LIBRARY CAPITAL PROJECT</b>					
Revenue: Bond Proceeds	550,000	-	-	2,000,000	263.64%
Less: Capital Improvement Project	(550,000)	(110,060)	(348,060)	(2,000,000)	263.64%
<b>Total</b>	<b>-</b>	<b>(110,060)</b>	<b>(348,060)</b>	<b>-</b>	
<b>Total of All Accounts (185, 186 &amp; 187)</b>	<b>(770,477)</b>	<b>1,545,659</b>	<b>572,226</b>	<b>(785,628)</b>	

# Summary for FY 2025 Budget

- **Increasing Levy by 4.99%**
- **Will pay the Library's operating budget deficit by Library reserves**
- **Will do \$2 million capital project (which will be paid by bonds)**