

Evanston Public Library Board of Trustees

MEETING MINUTES

Wednesday, September 18, 2024 at 6:30 PM

Main Library, Community Meeting Room, and remote

Members Present

Samia Amamoo, Arikpo Dada, Tracy Fulce, Kathryn Hazelett, Cate Huggins, Michelle Mills, Meghan Shea, Terry Soto, and Esther Wallen.

Members Absent

None

Staff Present

Heather Norborg and Yolande Wilburn

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum.

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m.

Land Acknowledgement

Read by Trustee Soto

Citizen Comment

Vaishali Patel and Shawn Iles

Amended Agenda Item

Motion: Moved by Trustee Mills, seconded by Trustee Fulce, to amend the agenda to include the Board President's report.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Consent Agenda

- A. Approval of Management Committee Meeting Minutes August 21, 2024
- B. Approval of Regular Board Meeting Minutes August 21, 2024
- C. Approval of Special Budget Meeting Minutes September 4, 2024
- D. Approval of Finance Committee Meeting Minutes September 11, 2024
- E. Approval of Bills and Payroll

Motion: Moved by Trustee Huggins, seconded by Trustee Shea to approve the consent agenda.

Motion: Moved by Trustee Mills, seconded by Trustee Hazelett, to expunge the approval of the consent agenda to make edits

Motion: Moved by Trustee Mills, seconded by Trustee Hazelett, to approve the revised consent agenda

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Public Hearing

Public Hearing on the FY2025 Proposed Budget: no public comment

Library Director's Report

(Distributed in Advance)

Staff Report

- A. Administrative Services Report (Distributed in Advance)

Board Reports

- A. Finance Committee
- B. Management Committee
- C. Facilities Committee

Unfinished Business

- A. Adopt the Revised Bylaws

Motion: Moved by Trustee Huggins, seconded by Trustee Mills, to adopt revised by-laws.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

- B. Committee Selection Assignments
- C. 2025 Budget Discussion and Facility Options

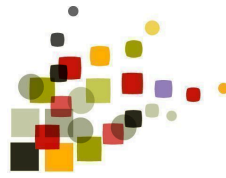
Motion: Moved by Trustee Huggins, seconded by Trustee Soto, to direct the Executive Director to pursue main branch renovation with lease.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

- D. Direction from the Board for Final Budget Preparation (Action)

Motion: Moved by Trustee Hazelett, seconded by Trustee Mills, to direct the Executive Director to proceed with the final budget preparation

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.



New Business

- A. Policy Issues (Discussion and Action)

Executive Session

Motion: Moved by Trustee Fulce, seconded by Trustee Wallen, to go into executive session for personnel matters.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Motion: Moved by Trustee Hazelett, seconded by Trustee Sheat, to exit into executive session for personnel matters.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Adjournment

MOTION: Moved by Trustee Huggins and seconded by Trustee Soto to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 9:00 p.m.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Submitted by

Esther Wallen, Secretary
Evanston Public Library Board of Trustees