

evanston public library



EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, January 18, 2023

6:30 pm

Main Library, Falcon Room and via Zoom

Remote Access Information

The Board of Trustees of the Evanston Public Library will hold its monthly meeting remotely. There are two ways to access the meeting, and it's pretty simple: on your computer or a phone.

Evanston Public Library is inviting you to a scheduled Zoom meeting.

Topic: EPL Board Meeting

Time: January 18, 2023 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89037390381>

+1 312 626 6799(Chicago) is the closest number.

The full list of US numbers:

- +1 3126266799 (Chicago)
- +1 6465588656 (New York)
- +1 3017158592 (Washington D.C.)
- +1 3462487799 (Houston)
- +1 6699009128 (San Jose)
- +1 2532158782 (Tacoma)

Please sign up to provide public comment by phone or video during the meeting by completing this google form: <https://forms.gle/ENo3s6XsH1X1pRdu5>

Zoom Tips

- Proper etiquette for virtual meetings is to mute your microphone unless you are talking. This makes it much easier for everyone else to hear and eliminates background noise.
- If you are connecting with a computer, your microphone is automatically muted.
- If you are connecting with a phone, please mute your audio.
- This meeting will be recorded (video and audio) as required by law.



EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, January 18, 2023

Meeting of the Board

6:30 PM

Main Library, Falcon Room and remote

Members of the public are invited to provide comments in-person during the Public Comment portion of the meeting or by submitting written comments in advance via the following link: <https://forms.gle/ENo3s6XsH1X1pRdu5>
Written comments will be attached to the Board minutes and distributed to Trustees.

AGENDA

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. LAND ACKNOWLEDGEMENT**
- 3. CITIZEN COMMENT**
Not to exceed 45 minutes
- 4. CONSENT AGENDA**
 - A. Approval of Minutes December 14, 2022**
 - B. Approval of Bills and Payroll**
- 5. EQUITY, DIVERSITY AND INCLUSION**
 - A. Racial Equity Task Force (Distributed in Advance)**
- 6. LIBRARY DIRECTOR'S REPORT (Distributed in Advance)**
- 7. STAFF REPORTS**
Administrative Services Report (Distributed in Advance)
- 8. BOARD REPORTS**
 - A. Development Committee**
 - B. Endowment Investment Committee**
 - C. Executive Committee**
 - D. Management & Policy Committee**
 - E. Board Development Committee**
 - F. Facilities Committee**
 - G. Director Search Team**
- 9. UNFINISHED BUSINESS**
- 10. NEW BUSINESS**
- 11. EXECUTIVE SESSION - Personnel**
- 12. ADJOURNMENT**

Next Meeting: February 15, 2023 at 6:30 pm: via Zoom and/or hybrid

The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 or TDD/TTY number 847-866-5095 at least 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible.



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, December 14, 2022
Meeting of the Board
6:30 PM
Main Library, Community Meeting Room and Remote

Members Present

Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shubet, Terry Soto and Esther Wallen.

Members Absent

none

Staff Present

Heather Norborg, Jan Bojda, Jenette Sturges, Jill Skwerski, John Devaney, Lea Hernandez-Solis and Wynn Shawver.

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m. *Goodman arrived at 6:35pm **Shurbet arrived at 6:50pm

Citizen Comment

None

Consent Agenda

- A. Approval of the Bills and Payroll and Minutes of the November 16 , 2022 Board Meeting. Upon motion made by Trustee Lurie and seconded by Trustee Schapiro, the consent agenda was approved.

Equity, Diversity and Inclusion (Joint Task Force):

- A. Racial Equity Task Force (Distributed in Advance)

Library Director's Report

Written report provided in advance.

Staff Report:

Administrative Services Report (Distributed in Advance).

Board Reports:

- A. Development Committee
- B. Endowment Investment Committee

- C. Executive Committee
- D. Management & Policy Committee
- E. Board Development Committee
- F. Facilities Committee
- G. Transition Team/Interim Team/Search Team

Unfinished Business

none

New Business

- A. Approval for Yearly Renewal of Siemens Building Automation Service Agreement. Upon the motion made by Trustee Schapiro and seconded by Trustee Soto, to approve the yearly renewal of Siemens Building Automation.

Executive Session

Motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Fulce and approved by roll call vote in order to approve closed session minutes for distribution.

The motion to end the Executive Session was made by Trustee Soto seconded by Trustee Hayman, and approved by roll call vote. The meeting was adjourned at 8:36 p.m.

Adjournment

The motion to adjourn was made by Trustee Schapiro and seconded by Trustee Wallen and approved by voice vote. The meeting adjourned at 8:37 p.m.

Submitted by: Terry Soto



Memorandum

To: Evanston Public Library Board of Trustees
Heather Norborg, Interim Executive Director

From: Lea Hernandez-Solis, Office Coordinator
Tera Davis, Accounts Payable Coordinator

Subject: Library Fund Bills

Date: January 12, 2022

Recommended Action

Staff and the Finance Committee recommend Library Board approval of the Library Payroll and Fund bills list.

Payroll

December 05, 2022 through December 18, 2022	\$ 160,695.82
December 19, 2022 through January 1, 2022	\$ 168,138.87

Library Fund Bills List

December 13, 2022 (October 2022 Purchasing Card \$8,059.93)	\$ 131,675.28
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Attachement: Bills List; Purchasing Card

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 12.13.2022 FY22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 185 - LIBRARY FUND				
Department 48 - LIBRARY				
Business Unit 4805 - EARLY LEARNING & LITERACY				
Account 65100 - LIBRARY SUPPLIES				
100474 - BAKER & TAYLOR	CHILDREN'S SUPPLIES	12/14/2022	12/13/2022	580.03
100474 - BAKER & TAYLOR	CHILDREN'S SUPPLIES	12/14/2022	12/13/2022	131.70
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 2	\$711.73
Account 65630 - LIBRARY BOOKS				
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	1,412.62
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	1,330.75
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	1,102.74
100474 - BAKER & TAYLOR	JUV PRINT	12/14/2022	12/13/2022	566.75
100474 - BAKER & TAYLOR	JUV PRINT	12/14/2022	12/13/2022	104.03
100913 - CAVENDISH, MARSHALL	JUV PRINT	12/14/2022	12/13/2022	186.03
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 6	\$4,702.92
Account 65641 - AUDIO VISUAL COLLECTIONS				
324163 - FINDAWAY WORLD, LLC	JUV AV	12/14/2022	12/13/2022	51.98
324163 - FINDAWAY WORLD, LLC	JUV AV	12/14/2022	12/13/2022	51.98
324163 - FINDAWAY WORLD, LLC	JUV AV	12/14/2022	12/13/2022	49.99
103424 - MIDWEST TAPE	JUV AV	12/14/2022	12/13/2022	284.38
103424 - MIDWEST TAPE	JUV AV	12/14/2022	12/13/2022	65.40
103424 - MIDWEST TAPE	JUV AV	12/14/2022	12/13/2022	38.22
103424 - MIDWEST TAPE	JUV AV	12/14/2022	12/13/2022	19.18
	Account 65641 - AUDIO VISUAL COLLECTIONS Totals		Invoice Transactions 7	\$561.13
Business Unit 4806 - LIFELONG LEARNING & LITERACY				
Account 62340 - IT COMPUTER SOFTWARE				
15412 - WORLD TRADE PRESS	MAIN ADULT ONLINE RESOURCES	12/14/2022	12/13/2022	535.50
	Account 62340 - IT COMPUTER SOFTWARE Totals		Invoice Transactions 1	\$535.50
Account 62341 - INTERNET SOLUTION PROVIDERS				
16334 - KANOPY	MAIN ADULT ONLINE RESOURCES	12/14/2022	12/13/2022	1,475.00
16334 - KANOPY	MAIN ADULT ONLINE RESOURCES	12/14/2022	12/13/2022	1,648.00
103424 - MIDWEST TAPE	MAIN ADULT ONLINE	12/14/2022	12/13/2022	4,499.86
104226 - PROQUEST INFO & LEARNING COMPANY	ADULT ONLINE RESOURCES	12/14/2022	12/13/2022	7,206.00
	Account 62341 - INTERNET SOLUTION PROVIDERS Totals		Invoice Transactions 4	\$14,828.86
Account 65100 - LIBRARY SUPPLIES				
194681 - LIBRARIES FIRST	MUSEUM ADVENTURE PASS ANNUAL SUBSCRIPTION	12/14/2022	12/13/2022	650.00
10330 - SWANK MOVIE LICENSING USA	COPYRIGHT COMPLIANCE SITE LICENSE	12/14/2022	12/13/2022	319.00
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 2	\$969.00
Account 65630 - LIBRARY BOOKS				
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	1,674.45
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	1,819.78
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	126.39
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	566.97
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	211.99
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	2,001.89
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	115.13
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	383.68
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	11.26
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	251.52
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	12/14/2022	12/13/2022	28.49
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	12/14/2022	12/13/2022	29.24
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	12/14/2022	12/13/2022	98.96
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	12/14/2022	12/13/2022	185.18
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	12/14/2022	12/13/2022	128.20
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	1,458.77
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	199.73
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	103.98
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	43.80
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	97.50
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	167.64
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	2,012.82
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	103.02
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	151.14
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	20.12
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	50.90
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	458.12
276974 - OVER DRIVE, INC.	MAIN ADULT EBOOKS	12/14/2022	12/13/2022	1,093.04
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 28	\$13,592.81
Account 65641 - AUDIO VISUAL COLLECTIONS				
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	117.34
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	106.72
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	240.43
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	31.62
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	74.93
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	88.28
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	51.86
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	68.25
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	26.68
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	195.44
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	261.97
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	26.68
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	74.04
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	156.48
103424 - MIDWEST TAPE	ADULT AV	12/14/2022	12/13/2022	26.68
	Account 65641 - AUDIO VISUAL COLLECTIONS Totals		Invoice Transactions 15	\$1,547.37
Business Unit 4820 - ACCESS SERVICES				
Account 62225 - BLDG MAINTENANCE SERVICES				
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	115.99
	Account 62225 - BLDG MAINTENANCE SERVICES Totals		Invoice Transactions 1	\$115.99
Account 65100 - LIBRARY SUPPLIES				
19250 - ABRAHAM TECHNICAL SERVICES, INC. DBA ABETECH	QUO-79623-M7W982-01 CUSTOM MADE LABELS	12/14/2022	12/13/2022	2,783.53
101406 - DEMCO, INC.	OFFICE SUPPLIES	12/14/2022	12/13/2022	275.78
121187 - UNIQUE MANAGEMENT SERVICES	COLLECTION FEE	12/14/2022	12/13/2022	384.15
121187 - UNIQUE MANAGEMENT SERVICES	COLLECTION FEE	12/14/2022	12/13/2022	236.40
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 4	\$3,679.86
Account 65555 - IT COMPUTER HARDWARE				
19060 - MK SOLUTIONS, INC.	AUTOMATED SELF CHECK MACHINES	12/14/2022	12/13/2022	16,405.00
	Account 65555 - IT COMPUTER HARDWARE Totals		Invoice Transactions 1	\$16,405.00
Business Unit 4825 - ENGAGEMENT SERVICES				
Account 62341 - INTERNET SOLUTION PROVIDERS				
110018 - T-MOBILE USA	MOBILE HOTSPOTS 10/21/2022-11/20/2022	12/14/2022	12/13/2022	5,334.24
	Account 62341 - INTERNET SOLUTION PROVIDERS Totals		Invoice Transactions 1	\$5,334.24
Account 65630 - LIBRARY BOOKS				
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	86.89
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	149.22
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	97.29
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	124.17
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	15.44
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	12/14/2022	12/13/2022	149.99
100474 - BAKER & TAYLOR	ADULT PRINT	12/14/2022	12/13/2022	49.43
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	12/14/2022	12/13/2022	490.88
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 8	\$1,163.31
	Business Unit 4825 - ENGAGEMENT SERVICES Totals		Invoice Transactions 9	\$6,497.55

CITY OF EVANSTON
BILLS LIST
PERIOD ENDING 12.13.2022 FY22

Accounts Payable by G/L Distribution Report
 Payment Date Range 12/13/22 - 12/13/22

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Business Unit 4835 - INNOVATION & DIGITAL LEARNING				
Account 62341 - INTERNET SOLUTION PROVIDERS				
13657 - GLANTZ, INC	FIRST HALF 2023 WEBSITE MAINTENANCE	12/14/2022	12/13/2022	1,635.90
287918 - TODAY'S BUSINESS SOLUTIONS, INC.	ANNUAL LICENSE AND SUPPORT RENEWAL	12/14/2022	12/13/2022	2,010.00
	Account 62341 - INTERNET SOLUTION PROVIDERS Totals		Invoice Transactions 2	\$3,645.90
Account 65555 - IT COMPUTER HARDWARE				
287918 - TODAY'S BUSINESS SOLUTIONS, INC.	EPL CON/BILL TOWER FOR MAIN COPIERS	12/14/2022	12/13/2022	9,430.00
	Account 65555 - IT COMPUTER HARDWARE Totals		Invoice Transactions 1	\$9,430.00
Account 65630 - LIBRARY BOOKS				
276974 - OVER DRIVE, INC.	MAIN YA EBOOKS	12/14/2022	12/13/2022	333.56
276974 - OVER DRIVE, INC.	MAIN YA EBOOKS	12/14/2022	12/13/2022	2,087.34
276974 - OVER DRIVE, INC.	MAIN YA EBOOKS	12/14/2022	12/13/2022	3,895.31
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 3	\$6,116.21
	Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals		Invoice Transactions 6	\$19,192.11
Business Unit 4840 - LIBRARY MAINTENANCE				
Account 62225 - BLDG MAINTENANCE SERVICES				
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
151986 - CINTAS CORPORATION #769	CARPET CLEANING	12/14/2022	12/13/2022	510.13
101063 - CINTAS FIRST AID & SUPPLY	FIRST AID KIT SERVICE	12/14/2022	12/13/2022	510.13
298493 - CONQUEST PEST SOLUTIONS	PEST CONTROL	12/14/2022	12/13/2022	145.00
298493 - CONQUEST PEST SOLUTIONS	PEST CONTROL	12/14/2022	12/13/2022	210.00
145106 - TOTAL BUILDING SERVICES	JANITORIAL SERVICES	12/14/2022	12/13/2022	10,520.00
	Account 62225 - BLDG MAINTENANCE SERVICES Totals		Invoice Transactions 10	\$14,045.83
Account 65050 - BLDG MAINTENANCE MATERIAL				
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	12/14/2022	12/13/2022	304.42
	Account 65050 - BLDG MAINTENANCE MATERIAL Totals		Invoice Transactions 1	\$304.42
	Business Unit 4840 - LIBRARY MAINTENANCE Totals		Invoice Transactions 11	\$14,350.25
Business Unit 4845 - LIBRARY ADMINISTRATION				
Account 62185 - CONSULTING SERVICES				
18957 - CHERIE ASANTE	EPL VOLUNTEER MANAGEMENT	12/14/2022	12/13/2022	1,733.33
12151 - MULTILINGUAL CONNECTIONS LLC	TRANSLATION SERVICES WELCOME BABY PRESS RELEASE	12/14/2022	12/13/2022	95.00
19137 - RYAN BENNETT PHOTOGRAPHY	PHOTOS AND VIDEO FOR EVENT	12/14/2022	12/13/2022	250.00
	Account 62185 - CONSULTING SERVICES Totals		Invoice Transactions 3	\$2,078.33
Account 62210 - PRINTING				
14818 - FISHEYE GRAPHIC SERVICES, INC.	BUSINESS CARD PRINTING	12/14/2022	12/13/2022	96.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	LETTERHEAD AND ENVELOPES	12/14/2022	12/13/2022	615.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	BOOKMARKS AND PUNCH CARDS	12/14/2022	12/13/2022	103.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	BUSINESS CARD PRINTING	12/14/2022	12/13/2022	108.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	GREAT BOOKS BOOKLET	12/14/2022	12/13/2022	610.00
	Account 62210 - PRINTING Totals		Invoice Transactions 5	\$1,532.00
Account 62295 - TRAINING & TRAVEL				
103929 - OPEN STUDIO PROJECT	STAFF RETREAT WORKSHOP	12/14/2022	12/13/2022	1,507.00
	Account 62295 - TRAINING & TRAVEL Totals		Invoice Transactions 1	\$1,507.00
Account 62315 - POSTAGE				
14818 - FISHEYE GRAPHIC SERVICES, INC.	YEAR END MAILING - POSTAGE	12/14/2022	12/13/2022	2,547.47
19396 - ISABELLE COLBERT	MAILING REIMBURSEMENT	12/14/2022	12/13/2022	25.94
	Account 62315 - POSTAGE Totals		Invoice Transactions 2	\$2,573.41
Account 62360 - MEMBERSHIP DUES				
14231 - LACONI, INC.	ANNUAL LIBRARY MEMBERSHIP (JAN-DEC 2023)	12/14/2022	12/13/2022	150.00
	Account 62360 - MEMBERSHIP DUES Totals		Invoice Transactions 1	\$150.00
Account 65095 - OFFICE SUPPLIES				
14818 - FISHEYE GRAPHIC SERVICES, INC.	EPL OF YEAR FUNDRAISING DIRECT MAILING AND PRINTING	12/14/2022	12/13/2022	6,445.00
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	213.55
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	99.89
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	59.98
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	35.89
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	30.92
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	426.33
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	19.96
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	38.63
103883 - ODP BUSINESS SOLUTIONS, LLC	GENERAL OFFICE SUPPLIES	12/14/2022	12/13/2022	9.39
	Account 65095 - OFFICE SUPPLIES Totals		Invoice Transactions 10	\$7,379.54
	Business Unit 4845 - LIBRARY ADMINISTRATION Totals		Invoice Transactions 22	\$15,220.28
Business Unit 4850 - LIBRARY GRANTS				
Account 65100 - LIBRARY SUPPLIES				
19059 - BRIDGET PETRITES	REIMBURSEMENT ART SUPPLIES AGE OPTIONS GRANT	12/14/2022	12/13/2022	65.49
101141 - INSIGHT PUBLIC SECTOR, INC.	MACBOOK AND IPAD PURCHASES FOR ILL PNG GRANT	12/14/2022	12/13/2022	4,348.82
101141 - INSIGHT PUBLIC SECTOR, INC.	MACBOOK AND IPAD PURCHASES FOR ILL PNG GRANT	12/14/2022	12/13/2022	2,241.68
19393 - RACHEL REED	AHA FACILITATOR EVENT	12/14/2022	12/13/2022	100.00
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 4	\$6,755.99
	Business Unit 4850 - LIBRARY GRANTS Totals		Invoice Transactions 4	\$6,755.99
	Department 48 - LIBRARY Totals		Invoice Transactions 123	\$119,666.35
	Fund 185 - LIBRARY FUND Totals		Invoice Transactions 123	\$119,666.35
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD				
Department 48 - LIBRARY				
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT				
Account 65515 - OTHER IMPROVEMENTS				
13509 - VORIS MECHANICAL INC.	MAIN VENTILATION FAN UPGRADE	12/14/2022	12/13/2022	3,477.60
	Account 65515 - OTHER IMPROVEMENTS Totals		Invoice Transactions 1	\$3,477.60
	Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		Invoice Transactions 1	\$3,477.60
	Department 48 - LIBRARY Totals		Invoice Transactions 1	\$3,477.60
	Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals		Invoice Transactions 1	\$3,477.60
			Invoice Transactions 124	\$123,143.95

* = Prior Fiscal Year Activity

**CITY OF EVANSTON
LIBRARY BILLS LIST
PERIOD ENDING 12.13.2022 FY2022**

**SUPPLEMENTAL LIST
ACH AND WIRE TRANSFERS**

ACCOUNT NUMBER	SUPPLIER NAME	DESCRIPTION	AMOUNT
SUPPLEMENTAL BILLS LIST ATTACHMENT			
VARIOUS	BMO	PURCHASING CARD-OCTOBER, 2022	8,059.93
VARIOUS	TWIN EAGLE	NATURAL GAS OCTOBER, 2022	<u>471.40</u>
			<u>8,531.33</u>
			<u>8,531.33</u>
		GRAND TOTAL	<u><u>131,675.28</u></u>

Prepared by _____ Date _____
Accounts Payable Coordinator

Approved by _____ Date _____
Library Administrative Services Manager

Approved by _____ Date _____
Library Director

Approved by _____ Date _____
Library Board Treasurer

REPORTS TO INTERMEDIATE	MERCHANT NAME	MERCHANT STATE	MERCHANT ZIP CODE	TRANSACTION AMOUNT	POSTING DATE	COST ALLOCATION - EXPENSE OBJECT	EXPENSE DESCRIPTION	PROJECT NUMBER	BUSINESS UNIT	Account Holder Last Name	Account Holder First Name
LIBRARY	SP EVANSTON GAMES	IL	60201	\$ 36.37	9/26/2022	65100 LIBRARY SUPPLIES	BOARD GAME FOR A PROGRAM	-	185.48.4805	Hernandez-Solis	Lea
LIBRARY	WM SUPERCENTER #1998	IL	60076	\$ 10.83	9/26/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Bojorquez	Mariana P
LIBRARY	PAYPAL DROPOX	CA	94107	\$ 11.99	9/26/2022	62341 INTERNET SOLUTION PROVIDERS	ONLINE PHOTO STORAGE LAST BILL	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 1U63B3XJ2	WA	98109	\$ 70.05	9/27/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	D J WALL-ST-JOURNAL	WA	01020	\$ 29.99	9/27/2022	65635 PERIODICALS	NEWSPAPER MONTHLY SUBSCRIPTION	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	NINTENDO CB831703197	MA	98052	\$ 13.49	9/27/2022	65100 LIBRARY SUPPLIES	NINTENDO ONLINE RENEWAL	-	185.48.4835	Neumeier	Renee
LIBRARY	AMERICAN LIBRARY ASSOC	IL	60601-7616	\$ 79.00	9/27/2022	62295 TRAINING & TRAVEL	WEBINAR REGISTRATION A PEREZ	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	TARGET 00009274	IL	60202	\$ 58.00	9/28/2022	65100 LIBRARY SUPPLIES	GIFTCARDS FOR TEEN GAMING TOURNAMENT	-	185.48.4835	Neumeier	Renee
LIBRARY	MORELIA SUPERMARKET #	IL	60645	\$ 22.82	9/29/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Bojorquez	Mariana P
LIBRARY	TARGET.COM	MN	55445	\$ 379.98	9/30/2022	65100 LIBRARY SUPPLIES	CHILDREN'S SUPPLIES	-	185.48.4805	Hernandez-Solis	Lea
LIBRARY	VALLI PRODUCE	IL	60202	\$ 44.64	9/30/2022	65100 LIBRARY SUPPLIES	HLM PROGRAM SUPPLIES	-	185.48.4805	Bojorquez	Mariana P
LIBRARY	PAYPAL USPS STORE	DC	20260	\$ 602.10	9/30/2022	62315 POSTAGE	STAMPS FOR BULK MAILING	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	D J DOWJONES NEWS	MA	01020	\$ 14.99	10/3/2022	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	GOOGLE GSUITE_EPL.ORG	CA	94043	\$ 32.40	10/3/2022	62341 INTERNET SOLUTION PROVIDERS	GOOGLE MONTHLY SUBSCRIPTION FEE	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	WP ENGINE	TX	78701	\$ 115.00	10/3/2022	62341 INTERNET SOLUTION PROVIDERS	WEB HOST MONTHLY SUBSCRIPTION	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 141ZN0ML0	WA	98109	\$ 12.89	10/3/2022	65100 LIBRARY SUPPLIES	OFFICE SUPPLIES	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	ROCKYS TACOS CLARK	IL	60626	\$ 114.46	10/3/2022	65025 FOOD	LATINO FAMILY GAME NIGHT PROGRAM	-	185.48.4840	Bojorquez	Mariana P
LIBRARY	THE SCOTT RESORT & SPA	AZ	85251	\$ 940.65	10/3/2022	62295 TRAINING & TRAVEL	TRAINING AND TRAVEL - ACCOMODATION FOR K TREJO	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	THE SCOTT RESORT & SPA	AZ	85251	\$ 940.65	10/3/2022	62295 TRAINING & TRAVEL	TRAINING AND TRAVEL ACCOMODATION FOR K TREJO	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	XURRO CHURRO FACTORY	IL	60647	\$ 25.34	10/3/2022	65025 FOOD	RC PROGRAM FOOD	-	185.48.4845	Perez	Amlicar
LIBRARY	GAN USATODAYCIRC	IN	46038	\$ 29.00	10/4/2022	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 16.99	10/4/2022	65100 LIBRARY SUPPLIES	RC PROGRAM OFFICE SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
LIBRARY	CVS/PHARMACY #03901	IL	60201	\$ 335.70	10/4/2022	65100 LIBRARY SUPPLIES	SUMMER READING PRIZES TEEN SERVICES	-	185.48.4835	Neumeier	Renee
LIBRARY	THE SCOTT RESORT & SPA	AZ	85251	\$ (940.65)	10/4/2022	62295 TRAINING & TRAVEL	CHARGES REVERSAL	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	DBC BLICK ART MATERIAL	IL	61401	\$ 70.00	10/5/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Antolin	Laura
LIBRARY	TARGET.COM	MN	55445	\$ 22.99	10/5/2022	65100 LIBRARY SUPPLIES	CHILDREN'S PROGRAM SUPPLIES	-	185.48.4805	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 40.00	10/5/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Antolin	Laura
LIBRARY	AMZN MKTP US 1482E2Y50	WA	98109	\$ 23.99	10/5/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	PAYFLOW/PAYPAL	NE	68126	\$ 30.00	10/5/2022	62341 INTERNET SOLUTION PROVIDERS	MONTHLY FEE	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 40.00	10/6/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Antolin	Laura
LIBRARY	AMZN MKTP US 149ZD1DC2	WA	98109	\$ 19.99	10/6/2022	65100 LIBRARY SUPPLIES	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 148T63IB1	WA	98109	\$ 21.94	10/6/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 149BW9W51	WA	98109	\$ 76.04	10/6/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 1K3X20F50	WA	98109	\$ 73.00	10/6/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	CHICAGO SUN-TIMES CIRC	IL	60654	\$ 18.99	10/6/2022	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	THE HOME DEPOT #1902	IL	602020000	\$ 180.73	10/6/2022	65050 BUILDING MAINTENANCE MATERIAL	BUILDING MATERIAL	-	185.48.4840	Devaney	John
LIBRARY	K&G COACH LINE INC	IL	60068	\$ 242.40	10/6/2022	62295 TRAINING & TRAVEL	TRANSPORTATION FOR ALL STAFF DAY	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 1K23C0401	WA	98109	\$ 106.82	10/7/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 1K3TE63B0	WA	98109	\$ 47.91	10/7/2022	65630 LIBRARY BOOKS	ADULT PRINT	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	STARBUCKS STORE 00243	IL	60201	\$ 152.00	10/7/2022	65100 LIBRARY SUPPLIES	PRIZES TEEN SUMMER READING PROGRAM	-	185.48.4835	Neumeier	Renee
LIBRARY	THE HOME DEPOT #1902	IL	60202-0000	\$ (16.80)	10/7/2022	65050 BUILDING MAINTENANCE MATERIAL	BUILDING MATERIAL CREDIT	-	185.48.4840	Devaney	John
LIBRARY	AMERICAN LIBRARY ASSOC	IL	60601-7616	\$ 79.00	10/7/2022	62295 TRAINING & TRAVEL	WEBINAR REGISTRATION FOR A PEREZ	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	SAMSLUB.COM	AR	72712	\$ 40.74	10/7/2022	65025 FOOD	PROGRAM SNACKS FOR ENGAGEMENT	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	PAYPAL OTCBRANDSIN	NE	68137	\$ 9.79	10/10/2022	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 20.00	10/10/2022	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 18.79	10/10/2022	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
LIBRARY	PAYPAL MICHAELS	TX	75063	\$ 25.23	10/11/2022	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US 1K0OR9KD1	WA	98109	\$ 484.12	10/11/2022	65100 LIBRARY SUPPLIES	COMPUTER GADGETS FOR NEW COMPUTERS	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	SAMSLUB.COM	AR	72712	\$ 10.81	10/12/2022	65025 FOOD	ENGAGEMENT SNACKS FOR IN-PERSON MEMORY CAFE	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	TARGET 00032839	IL	60201	\$ 100.00	10/13/2022	65100 LIBRARY SUPPLIES	TEEN SERVICES SUPPLIES GAMING SUPPLIES AND PRIZES	-	185.48.4835	Madison	Elacsha
LIBRARY	TARGET 00032839	IL	60201	\$ 29.00	10/13/2022	65100 LIBRARY SUPPLIES	TEEN SERVICES SUPPLIES GAMING TOURNAMENT	-	185.48.4835	Madison	Elacsha
LIBRARY	THE HOME DEPOT #1902	IL	602020000	\$ 51.51	10/13/2022	65040 JANITORIAL SUPPLIES	ONE PAIR MKE XL RED NITRILE-DIP CUT WORK GLOVES. ONE PAIR WATER RESISTANT LEATHER WORK GLOVES XL AND *	-	185.48.4840	Wade	Ray
LIBRARY	BLICK ART 800 447 1892	IL	60201	\$ 33.20	10/13/2022	65100 LIBRARY SUPPLIES	IN-PERSON MEMORY CAFE PROGRAM SUPPLIES	-	185.48.4850	Hernandez-Solis	Lea
LIBRARY	SAMS CLUB #6444	IL	60202	\$ 16.52	10/14/2022	65100 LIBRARY SUPPLIES	HOT CUPS FOR CAFECITO PROGRAM	-	185.48.4805	Bojorquez	Mariana P
LIBRARY	CHICAGO TRIB SUBSCRIPT	IL	60654	\$ 13.00	10/14/2022	65635 PERIODICALS	EVANSTONR REVIEW MONTHLY SUBSCRIPTION	-	185.48.4806	Hernandez-Solis	Lea
LIBRARY	DOLLARTREE	IL	60202	\$ 8.75	10/17/2022	65100 LIBRARY SUPPLIES	RC OFFICE SUPPLIES	-	185.48.4825	Perez	Amlicar
LIBRARY	THE HOME DEPOT #8598	IL	606590000	\$ 328.27	10/17/2022	65050 BUILDING MAINTENANCE MATERIAL	75N BAGS OF EARTHRO 1.5CU. FT. BAGGED BROWN WOOD MULCH	-	185.48.4840	Wade	Ray
LIBRARY	MICHAELS STORES 3849	IL	60077	\$ 30.31	10/18/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Antolin	Laura
LIBRARY	SQ SEMICOLON BOOKSTOR	IL	60622	\$ 107.89	10/18/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES BOOKS	-	185.48.4805	Hernandez-Solis	Lea
LIBRARY	ULINE SHIP SUPPLIES	WI	53158	\$ (75.29)	10/18/2022	65095 OFFICE SUPPLIES	CREDIT	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	TARGET 00032839	IL	60201	\$ 14.99	10/19/2022	65100 LIBRARY SUPPLIES	TEEN SERVICES SUPPLIES STEM PROGRAM	-	185.48.4835	Madison	Elacsha
LIBRARY	WHOLEFDS EVN 10076	IL	60201	\$ 1.75	10/19/2022	65100 LIBRARY SUPPLIES	SUPPLIES FOR TEEN SERVICES	-	185.48.4835	Neumeier	Renee
LIBRARY	WHOLEFDS EVN 10076	IL	60201	\$ 14.98	10/19/2022	65100 LIBRARY SUPPLIES	TEEN SERVICES SUPPLIES FOR NSBE JR. EPL WILL BE REIMBURSED.	-	185.48.4835	Madison	Elacsha
LIBRARY	GRAINGER	IL	60045-5202	\$ 527.28	10/19/2022	65050 BUILDING MAINTENANCE MATERIAL	BUILDING SUPPLIES	-	185.48.4840	Devaney	John
LIBRARY	PAYPAL TFDSPUPPLIES	IL	62208	\$ 119.20	10/20/2022	65100 LIBRARY SUPPLIES	BULK ORDER HEADPHONES	-	185.48.4835	Hernandez-Solis	Lea
LIBRARY	COST PLUS WLD #147	IL	60201	\$ 41.43	10/21/2022	65100 LIBRARY SUPPLIES	TEEN SERVICES SUPPLIES	-	185.48.4835	Neumeier	Renee
LIBRARY	GRAINGER	IL	60045-5202	\$ 542.80	10/21/2022	65050 BUILDING MAINTENANCE MATERIAL	BUILDING MATERIALS	-	185.48.4840	Devaney	John
LIBRARY	AMAZON.COM H81YS3I0 A	WA	98109	\$ 154.91	10/24/2022	65100 LIBRARY SUPPLIES	LAMINATING FILM SUPPLIES	-	185.48.4820	Hernandez-Solis	Lea

REPORTS TO INTERMEDIATE	MERCHANT NAME	MERCHANT STATE	MERCHANT ZIP CODE	TRANSACTION AMOUNT	POSTING DATE	COST ALLOCATION - EXPENSE OBJECT	EXPENSE DESCRIPTION	PROJECT NUMBER	BUSINESS UNIT	Account Holder Last Name	Account Holder First Name
LIBRARY	K&G COACH LINE INC	IL	60068	\$ 727.20	10/24/2022	62295 TRAINING & TRAVEL	TRANSPORTATION FOR THE ALL STAFF MEETING	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	SWEET TEMPTATIONS BAKE	IL	60202	\$ 281.50	10/24/2022	65025 FOOD	ALL STAFF DAY FOOD	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	FLOWERSFLOWERS	IL	60201	\$ 100.00	10/24/2022	65095 OFFICE SUPPLIES	DEVELOPMENT EVENT FLOWERS	-	185.48.4845	Hernandez-Solis	Lea
LIBRARY	MICHAELS STORES 3849	IL	60077	\$ 37.99	10/25/2022	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	-	185.48.4805	Antolin	Laura
LIBRARY	PAYPAL OTCBRANDSIN	NE	68137	\$ 17.58	10/25/2022	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES	-	185.48.4825	Hernandez-Solis	Lea
	LIBRARY OCTOBER 2022 TOTAL			\$ 8,059.93							

Library Director's Report

January 2023

Updates:

Our very own Elacsha Madison, received this year's [I Love My Librarian Award](#). The ALA award invites library users to recognize the accomplishments of exceptional public, school, college, community college, or university librarians. The award was established in 2008, 140 librarians have received this distinguished honor nationwide. Each year, up to 10 librarians are honored at a ceremony held in their honor and receive a \$5,000 cash award. Elacsha was nominated by Evanston community members and EPL staff for making a difference and going above and beyond to serve our community. Elacsha will receive the award in New Orleans later this month at the Lib Learn X conference. ALA will publicly release a statement on January 17th including her [nomination letter](#), but in the meantime feel free to congratulate her.

Data Dashboard

<https://datastudio.google.com/reporting/071b2ae1-260b-43ca-8de4-57c7cd77cb5c>

Staff reports:

Spotlight on EPL 2022 Recommended Book Lists & Awards (Betsy Bird, Collection Manager):

In 2017 Evanston Public Library debuted its first **101 Great Books for Kids** list of titles recommended by EPL staff members. Upon its original unveiling the accompanying pamphlet said that "In its very first year, this list reflects the diversity and beauty of Evanston's readership." Each subsequent book committee at EPL works to live up to that statement. As librarian Brian Wilson put it:

"We are trying to include titles about and by people of different backgrounds. Authentic voices that reflect the diversity of the Evanston community, and the world at large. Racial, ethnic, gender, LGBTQ+, socioeconomic, religion, ability. Just looking at the 19 picture books that made our list in 2022, we have books written and illustrated by people from all kinds of different backgrounds, and from all over the world. The hope is that the children of Evanston will see themselves and/or their emotional experiences represented in the books on our list."

Library student Stephen Barnes created an Equity Assessment* of all the winners of the 101 list from 2017 to 2022. In his results he wrote, "53% of the titles selected for the 101 list have at least one BIPOC creator. This is notably stronger representation than overall publishing trends. Of children's books published in the U.S. in 2021, the CCBC [Cooperative Children's Book Center] recorded that just 36% had a BIPOC author or illustrator. 65% of the titles have at least one creator with a nondominant identity. This contains notably stronger representation than EPL's full juvenile collection

which, according to data in their CollectionHQ database, includes 23% of titles with a DEI designation.”

However, there is still work to be done. According to Stephen, “Latinx/Hispanic voices are underrepresented on the 101 list as compared to their presence in the Evanston community.” The 101 committee will be working to craft a mission statement in 2023.

Since the success of the 101 book committee, other committees have sprung up in the same vein. Staff member Martha Meyer spearheaded the **Blueberry Award**, a staff-selected award that honors the best children's books for 3 - 10 year olds published last year that “inspire a love of nature and action for the planet.” Committee members include representatives from outside the library, including the Program Coordinator of the Evanston Ecology Center, amongst others. The committee was recently interviewed by the NAAEE (North American Association for Environmental Education) as part of their annual nature-based early learning conference. And, like the 101 List, the Blueberry works hard to make sure the representation of the winners encompasses a wide array of experiences and cultures. The 2022 Blueberry List will be announced in March of 2023.

Meanwhile on the adult side, 2022 marked the first year that LLL staff member Katy Jacob led the creation of our first list of **Recommended Books for Adults**. Care was taken with the selection, with any staff member of the library able to submit at least three titles. The percentages of books authored by people with known underrepresented identities (here meaning BIPOC, LGBTQ+, disabled) are as follows:

Fiction - 73% (14/19)
Sci-Fi/Fantasy - 64% (9/14)
Non-Fiction - 50% (4/8)
Mystery - 0% (0/3)
Graphic Novels - 60% (3/5)
Biography - 50% (3/6)
TOTAL: 60% (33/55)

The committee wasn't focused toward a specific number but it was important for them to highlight diverse authors. Additionally, many of the books not authored by people with known underrepresented identities still have major characters and/or themes that center characters with these identities (for example, a graphic novel on racism and police brutality was written by two white men but is unambiguous in addressing racism).

Each of these lists is filled with titles that reflect the diversity and beauty of Evanston's readership. We will strive always to honor the books that provide windows and mirrors to the experiences of our patrons in this city.

*We are including a PDF of Stephen Barnes's Equity Assessment of the 101 list for your perusal.

Press Mentions:

[Update: Man arrested at public library charged with battery.](#) Evanston Roundtable. 1/10/2023

[Man arrested after incident at Evanston Public Library.](#) Evanston Roundtable. 1/9/2023

[Evanston events honor Martin Luther King Day.](#) Daily Northwestern. 1/9/2023

[Martin Luther King Day celebration planned in Evanston.](#) Patch. 1/9/2023

[Evanston Public Library hosts zine-making event for teens, promotes creativity and self expression.](#) The Daily Northwestern. 1/5/2023

[Year in Review: Evanston government turnover.](#) Evanston Roundtable. 1/3/2023

[Celebrate MLK Day in Evanston.](#) Evanston Roundtable. 1/8/2023

[Evanston's Living History: The Fight to Escape Racial Discrimination.](#) Patch. 1/12/2023
(calendar entry)

['They help me get resources.'](#) Evanston Review. 1/6/2023

[Final 2022 Fifth Ward meeting deals with 'big ticket' communication.](#) Evanston Review.
12/31/2022

[Evanston gathers to honor the first day of Kwanzaa and Hanukkah](#) Evanston Review.
12/27/2022

[Possible new piece to Fifth Ward school campus puzzle – a library?](#) Evanston Roundtable.
12/17/2022

[Checkout and Chill Data Visualization by Tyler Works.](#) Viz of the Day-Tableau Public.
12/16/2022

[Library Winter Reading Challenge begins Dec. 18.](#) Evanston Roundtable. 12/13/2022

WHOSE VOICES?

AN AUDIT OF CREATORS ON EVANSTON PUBLIC LIBRARY'S 101 GREAT BOOKS FOR KIDS 2022 LIST

Stephen Barnes | LIS 403 | UIUC | Fall 2022

PUBLISHING HAS A DIVERSITY PROBLEM

In 2015, U.S. publisher Lee & Low launched the first Diversity Baseline Survey (DBS 1.0) to measure staff demographics in the publishing industry and found a severe lack of diversity. Four years later, they reassessed and found little movement.^{1 & 2}



DBS 1.0 2015



79% White
78% Cis-Women
88% Heterosexual

n = 3,706

DBS 2.0 2019



↓ 76% White
↓ 74% Cis-Women
↓ 81% Heterosexual

n = 7,893

The downstream effect of a homogenous industry is a lack of diverse representation in published works. In 1965, only 6.7% of children's books published in the U.S. had Black characters.³



There has been progress, but still in 2021 only 33.7% of children's books had BIPOC characters and 36% of books had a BIPOC creator--despite 41% of the U.S. population identifying as a race or ethnicity other than White alone.^{4 & 5}

LIBRARIANS HAVE A ROLE TO PLAY



ASSOC. FOR LIBRARY SERVICE TO CHILDREN CORE COMPETENCIES

IV. Collection Knowledge and Management

- "Maintains a diverse collection that [...] recognizes children's need to see and learn about people like and unlike themselves..."
- "Advocates for and purchases materials by and about underrepresented communities, addressing the need for more representation of marginalized groups."⁶

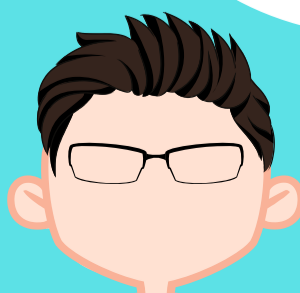
Books must authentically represent different cultures to provide children mirrors of themselves and windows into the lives of those who are different!⁷

Rudine Sims
Bishop



Librarians have the power to influence publishing by buying, reading, knowing, and recommending diverse books!⁸

K. T. Horning



COMPETENCIES IN ACTION: BOOKLISTS



A popular tool among librarians to promote their children's collections and aid in readers' advisory is booklists, including awards and "best of" lists. Though valuable, it's been noted that these lists can suffer from the same lack of diversity seen across the children's book industry.^{9 & 10}

It is imperative that librarians actively strive for diversity and authentic representation in the lists they create, including attention to both the content of books and the identities of the creators represented.

FOCUS ON: EPL'S 101 GREAT BOOKS FOR KIDS

A prominent list in Illinois that promotes children's literature is Evanston Public Library's annual 101 Great Books for Kids. This list is appropriate for a diversity audit as EPL is actively engaged in reparative equity work with a community that has voiced a desire for a more representative collection.^{11 & 12}

The goal of this audit is to quantify and analyze the diversity of representation on the recently released 2022 list¹³, with a focus on the identities and demographics of the authors and illustrators whose works were selected.



METHODOLOGY

- 1** I compiled a spreadsheet of all authors and illustrators/artists represented on EPL's 101 Great Books... 2022 list, resulting in 152 individual creators. I added columns for five categories of interest: Gender Identity, Pronouns, Queer Identities, Race/Ethnicity, and Religion.
- 2** I searched the Cooperative Children's Book Center's (CCBC) Diversity Statistics Book Search database as a first source of data, finding 136 of 152 creators. I compiled this data into a separate list and noted findings on my master list.
- 3** I conducted Google searches for each creator, focusing on sources that they would reasonably have control over such as personal websites, social media accounts, interviews, and profiles from publishers. I used my findings to double-check CCBC data as well as fill in the gaps for the 16 missing creators. I found a handful of discrepancies or incomplete information among the CCBC data and updated my master list accordingly.
- 4** I calculated statistics from my final data set using spreadsheet formulas and analyzed my findings by using CCBC's national children's book data, Evanston census statistics, and national LGBTQ+ survey results as benchmarks for comparison.



A NOTE...

Putting humans into categories is a messy, imprecise task. Preferred terms change over time. Some identities can be fluid. And individuals of dominant groups often are not explicit about their identities, such as whether they identify as White or cisgender. Also, comparisons across data sets may not be exact depending on how information is gathered.

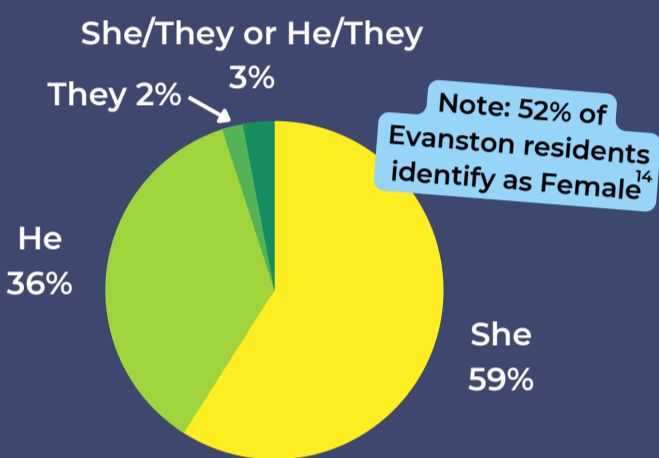
The following results for these 152 creators are a best attempt at analysis based on publicly available information.



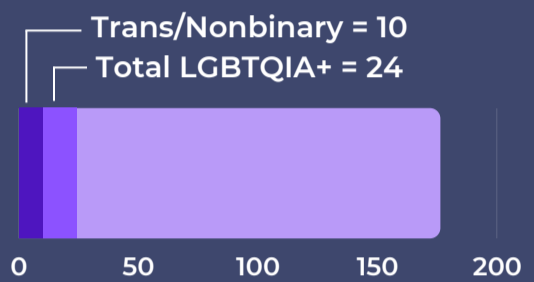
RESULTS



PRONOUNS USED

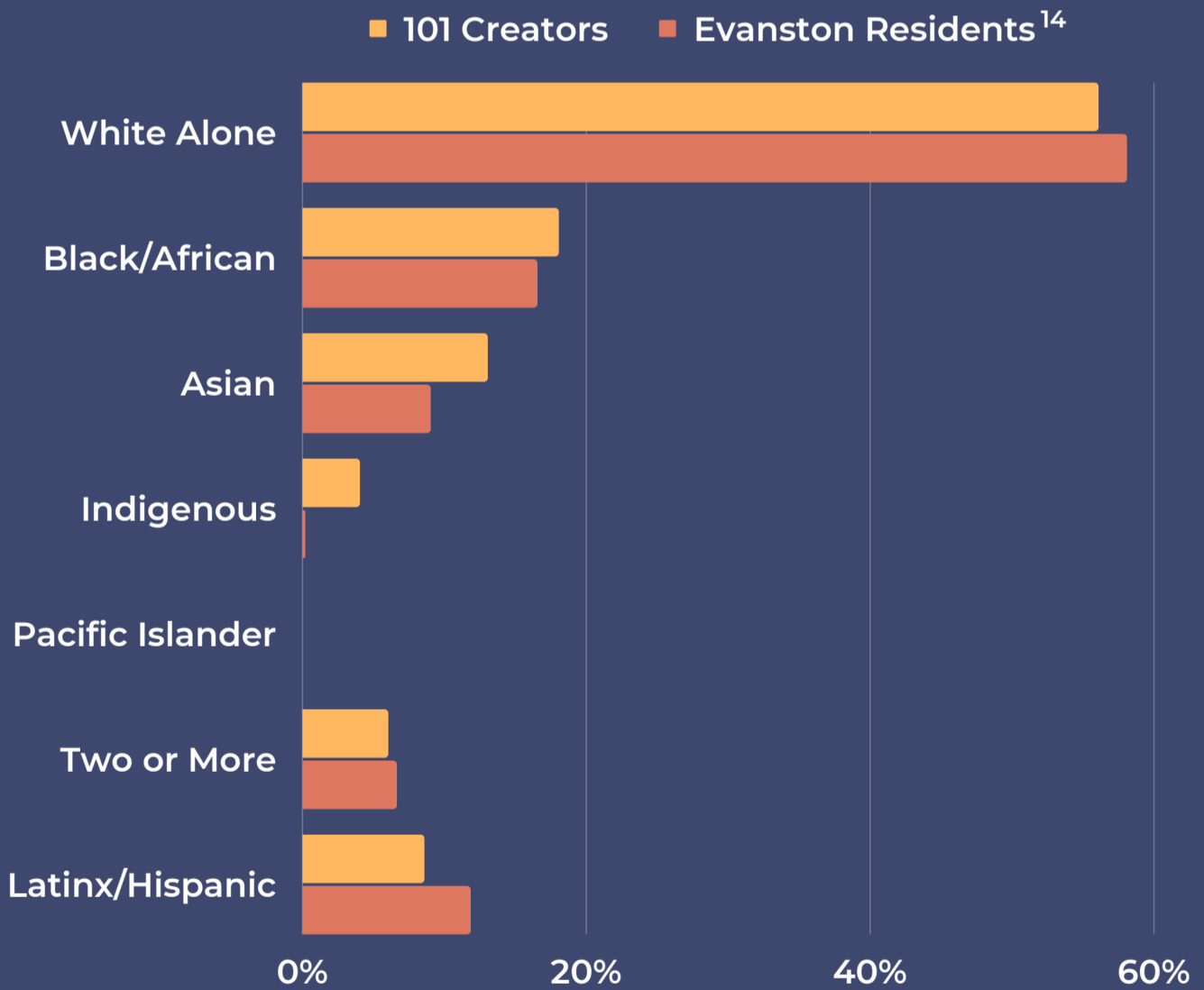


QUEER IDENTITIES



24 creators (16%) identify as a member of the LGBTQIA+ community compared to an estimated 8% of the U.S. population.¹⁵

RACE AND ETHNICITY



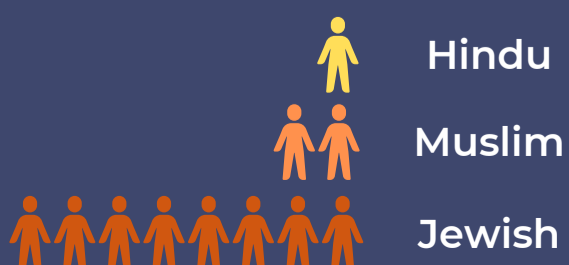
44% of creators identify as a race or ethnicity other than White alone compared to 42% of Evanston residents in the same category.

I also gathered data on creators who identify as Arab (3) and/or with origins in the Middle East region (6), but these do not easily compare against national census figures.

Of the 16 creators not represented in the CCBC data set, I categorized 7 as White alone. These creators are merely presumed White as none explicitly state their race or ethnicity--as is common with those from dominant groups.

RELIGION

While I did attempt to gather information on religious identities, this data is incomplete at best. Religious affiliation was not explicitly mentioned by most creators.



KEY TAKEAWAYS

- 53% of the titles selected for the 101 list have at least one BIPOC creator. This is notably stronger representation than overall publishing trends. Of children's books published in the U.S. in 2021, the CCBC recorded that just 36% had a BIPOC author or illustrator.⁴
- 65% of the titles have at least one creator with a non-dominant identity. This is notably stronger representation than EPL's full juvenile collection which, according to data in their CollectionHQ database, includes 23% of titles with a DEI designation.¹⁶
 - NOTE: This is not a perfect comparison as CollectionHQ is manually updated by library staff over time as they evaluate the collection, so this data set is not complete.
- Latinx/Hispanic voices are underrepresented on the 101 list as compared to their presence in the Evanston community.
- Male identified voices (based on use of "He" pronouns) are also underrepresented compared to the Evanston community.

CONCLUSION

Acknowledging the several limitations on data and data comparisons noted above, the overarching story of this audit is positive. The 2022 iteration of Evanston Public Library's 101 Great Books for Kids list presents a nice balance of diverse representation among the authors and illustrators included, especially when compared to the demographics of their own community.

Knowing that the children's book industry remains overwhelmingly White, cisgender, and straight--and that readers will have no problem finding books from these perspectives--the library staff should continue to use the 101 list as an intentional opportunity to highlight voices of creators from non-dominant groups. In particular, there is work to be done to increase representation from Latinx/Hispanic, Arab, and Pacific Islander creators as well as male and gender nonbinary voices.

While more difficult to assess, special attention should be given to titles that reflect non-dominant religious identities. Also, additional categories not included in this analysis--such as neurodiversity, ability, language, and geography--should be considered in selection conversations.

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'Diversity' should just be called 'reality.' Your books, your TV shows, your movies, your articles, your curricula, need to reflect reality.

—Tananarive Due





Memorandum

To: Evanston Public Library Board of Trustees
From: Heather Norborg, Interim Executive Library Director
Subject: Administrative Services Update
Date: January 10, 2023

This memo provides an update on significant administrative activities.

Human Resources

Hiring activity continues as we look to fill attrition vacancies. Interview and application review are in progress. Below is a recap of our recruiting activities:

- Theresa Romano was hired as a part-time shelver in Access on December 19, 2022
- Michael Warren was hired as a part-time shelver in Access on December 19, 2022
- Katrina Moravec joined Robert Crown Branch Library as a part-time branch assistant on December 5, 2022
- Logan Underhill joined Robert Crown Branch Library as a part-time branch clerk on Jan. 3
- Ivy Pupo was hired at Robert Crown Branch Library as a part-time branch clerk on Jan. 3

Weekly PCR Covid-19 testing administered by the NorthShore Clinical Labs continues to be offered at the Main Library every Monday.

Project Ready/Elevating Equity curriculum was paused during December's holidays. It will resume in 2023.

Financial Resources

The Library Fund financial report for the period ending Dec 31st is included for your review. For the operating fund, revenue collection is at 82% of budget projection and expenditures 93%. Capital fund expenditures total 94% of the budget.

Facilities Update

Maintenance is preparing for a busy construction season during 2023. Also, staff is busy painting and freshening up some front facing areas. February will kick off our first project.



Budget Performance Report

Fiscal Year to Date 12/31/22

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 185 - LIBRARY FUND										
REVENUE										
51015	PROPERTY TAXES	7,252,000.00	.00	7,252,000.00	1,873,688.82	.00	5,948,028.52	1,303,971.48	82	7,369,039.12
52610	LIBRARY FINES & FEES	.00	.00	.00	.00	.00	3,101.31	(3,101.31)	+++	4,466.46
53200	BEV SNACK VENDING MACHINE	.00	.00	.00	69.15	.00	454.84	(454.84)	+++	287.03
55201	Federal Grants	165,000.00	.00	165,000.00	.00	.00	108,272.01	56,727.99	66	220,170.88
55245	LIBRARY STATE PER CAPITA GRANT	109,866.00	.00	109,866.00	.00	.00	115,212.25	(5,346.25)	105	109,866.85
56011	DONATIONS	400,000.00	.00	400,000.00	.00	.00	312,000.84	87,999.16	78	440,674.61
56045	MISCELLANEOUS REVENUE	10,000.00	.00	10,000.00	.00	.00	8,304.37	1,695.63	83	14,935.32
56140	FEES AND MERCHANDISE SALE	.00	.00	.00	(58.00)	.00	(178.65)	178.65	+++	3.85
56501	INVESTMENT INCOME	15,000.00	.00	15,000.00	7,964.89	.00	68,818.53	(53,818.53)	459	10,403.29
57002	TRANSFER FROM ENDOWMENT	217,911.00	.00	217,911.00	217,929.88	.00	217,929.88	(18.88)	100	250,000.00
57515	LIBRARY MATERIAL REPLACEMENT CHARGES	15,000.00	.00	15,000.00	.00	.00	31,177.91	(16,177.91)	208	21,668.58
57526	LIBRARY BOOK SALE	5,000.00	.00	5,000.00	.00	.00	3,604.07	1,395.93	72	3,539.78
57535	LIBRARY COPY MACH. CHG	5,000.00	.00	5,000.00	.00	.00	11,856.97	(6,856.97)	237	8,943.63
57540	LIBRARY MEETING RM RENTAL	5,000.00	.00	5,000.00	.00	.00	2,765.84	2,234.16	55	714.11
57545	NORTH BRANCH RENTAL INCOME	19,800.00	.00	19,800.00	.00	.00	18,367.50	1,432.50	93	25,149.63
57551	LIBRARY GRANTS	125,000.00	.00	125,000.00	.00	.00	28,737.25	96,262.75	23	58,247.18
REVENUE TOTALS		\$8,344,577.00	\$0.00	\$8,344,577.00	\$2,099,594.74	\$0.00	\$6,878,453.44	\$1,466,123.56	82%	\$8,538,110.32
EXPENSE										
61010	REGULAR PAY	3,423,450.07	.00	3,423,450.07	332,306.55	.00	3,060,420.29	363,029.78	89	2,990,550.11
61050	PERMANENT PART-TIME	1,425,734.72	.00	1,425,734.72	138,594.13	.00	1,211,359.64	214,375.08	85	1,200,084.96
61060	SEASONAL EMPLOYEES	47,000.00	.00	47,000.00	4,106.00	.00	63,436.00	(16,436.00)	135	76,490.04
61110	OVERTIME PAY	16,700.00	.00	16,700.00	5,839.35	.00	14,424.42	2,275.58	86	22,777.91
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	125,537.04	(125,537.04)	+++	25,432.54
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	3,732.64	(3,732.64)	+++	3,431.10
61430	VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)	.00	.00	.00	.00	.00	2,100.49	(2,100.49)	+++	4,143.16
61510	HEALTH INSURANCE	666,411.46	.00	666,411.46	43,262.96	.00	574,947.40	91,464.06	86	596,612.43
61610	DENTAL INSURANCE	.00	.00	.00	.00	.00	.00	.00	+++	698.37
61615	LIFE INSURANCE	2,409.52	.00	2,409.52	148.08	.00	2,137.04	272.48	89	2,215.09
61625	AUTO ALLOWANCE	4,800.00	.00	4,800.00	.00	.00	2,400.00	2,400.00	50	4,800.00
61626	CELL PHONE ALLOWANCE	2,100.00	.00	2,100.00	369.00	.00	1,794.00	306.00	85	2,100.00
61630	SHOE ALLOWANCE	540.00	.00	540.00	.00	.00	360.00	180.00	67	540.00
61710	IMRF	222,232.66	.00	222,232.66	14,988.13	.00	207,033.53	15,199.13	93	344,238.90
61725	SOCIAL SECURITY	297,634.87	.00	297,634.87	28,800.36	.00	267,143.75	30,491.12	90	255,981.16
61730	MEDICARE	70,189.02	.00	70,189.02	6,735.58	.00	62,984.46	7,204.56	90	60,353.21
62185	CONSULTING SERVICES	245,500.00	.00	245,500.00	17,060.83	13,400.00	147,545.06	84,554.94	66	149,788.26
62205	ADVERTISING	8,000.00	.00	8,000.00	.00	.00	1,455.61	6,544.39	18	39.00
62210	PRINTING	8,000.00	.00	8,000.00	1,532.00	.00	9,672.27	(1,672.27)	121	2,980.97
62225	BLDG MAINTENANCE SERVICES	198,000.00	.00	198,000.00	15,839.25	36,520.33	229,538.57	(68,058.90)	134	280,787.42
62235	OFFICE EQUIPMENT MAINT	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00



Budget Performance Report

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Fund 185 - LIBRARY FUND										
EXPENSE										
62245	OTHER EQMT MAINTENANCE	1,300.00	.00	1,300.00	.00	.00	.00	1,300.00	0	2,277.00
62272	OTHER PROFESSIONAL SERVICES	.00	.00	.00	89.91	.00	89.91	(89.91)	+++	.00
62275	POSTAGE CHARGEBACKS	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	468.00
62290	TUITION	15,000.00	.00	15,000.00	.00	.00	6,873.00	8,127.00	46	6,206.50
62295	TRAINING & TRAVEL	25,000.00	.00	25,000.00	3,712.21	.00	29,723.39	(4,723.39)	119	18,982.63
62305	RENTAL OF AUTO-FLEET MAINTENANCE	5,440.00	.00	5,440.00	453.33	.00	5,439.96	.04	100	5,436.00
62309	RENTAL OF AUTO REPLACEMENT	4,885.00	.00	4,885.00	407.08	.00	4,884.96	.04	100	4,884.00
62315	POSTAGE	1,000.00	.00	1,000.00	3,175.51	.00	4,036.08	(3,036.08)	404	423.78
62340	IT COMPUTER SOFTWARE	221,200.00	.00	221,200.00	919.50	19,601.00	175,770.44	25,828.56	88	206,844.98
62341	INTERNET SOLUTION PROVIDERS	255,000.00	.00	255,000.00	45,123.01	.00	377,759.49	(122,759.49)	148	235,440.73
62360	MEMBERSHIP DUES	2,100.00	.00	2,100.00	150.00	.00	1,656.00	444.00	79	1,417.37
62380	COPY MACHINE CHARGES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	221.01
62506	WORK- STUDY	7,300.00	.00	7,300.00	.00	.00	3,785.09	3,514.91	52	4,728.82
62705	BANK SERVICE CHARGES	5,700.00	.00	5,700.00	339.63	.00	4,479.26	1,220.74	79	4,544.39
64005	ELECTRICITY	115,767.00	.00	115,767.00	7,036.27	.00	83,720.66	32,046.34	72	96,182.78
64015	NATURAL GAS	28,500.00	.00	28,500.00	1,850.24	.00	22,603.79	5,896.21	79	18,254.79
64505	TELECOMMUNICATIONS	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
64540	TELECOMMUNICATIONS - WIRELESS	2,000.00	.00	2,000.00	.00	.00	3,944.77	(1,944.77)	197	4,759.26
65020	CLOTHING	.00	.00	.00	.00	.00	58.00	(58.00)	+++	2,120.00
65025	FOOD	10,000.00	.00	10,000.00	472.85	.00	4,116.56	5,883.44	41	3,645.53
65040	JANITORIAL SUPPLIES	12,000.00	.00	12,000.00	51.51	.00	8,586.41	3,413.59	72	10,702.83
65050	BLDG MAINTENANCE MATERIAL	35,000.00	.00	35,000.00	1,866.70	.00	26,839.36	8,160.64	77	22,061.66
65095	OFFICE SUPPLIES	50,000.00	.00	50,000.00	7,673.09	2,021.71	25,670.15	22,308.14	55	27,772.60
65100	LIBRARY SUPPLIES	125,000.00	.00	125,000.00	17,600.65	13,739.00	130,352.86	(19,091.86)	115	196,972.20
65503	FURNITURE / FIXTURES / EQUIPMENT	1,500.00	.00	1,500.00	.00	.00	1,000.00	500.00	67	1,463.52
65550	AUTOMOTIVE EQUIPMENT	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
65555	IT COMPUTER HARDWARE	45,000.00	.00	45,000.00	25,835.00	6,667.10	90,675.27	(52,342.37)	216	24,240.95
65630	LIBRARY BOOKS	539,400.00	.00	539,400.00	86,665.97	.00	496,472.53	42,927.47	92	537,017.82
65635	PERIODICALS	9,500.00	.00	9,500.00	105.97	95.89	5,279.40	4,124.71	57	6,527.48
65641	AUDIO VISUAL COLLECTIONS	72,000.00	.00	72,000.00	2,794.93	.00	48,865.05	23,134.95	68	70,665.20
66131	TRANSFER TO GENERAL FUND	289,328.00	.00	289,328.00	24,110.67	.00	289,328.04	(.04)	100	.00
EXPENSE TOTALS		\$8,550,722.32	\$0.00	\$8,550,722.32	\$840,016.25	\$92,045.03	\$7,840,032.64	\$618,644.65	93%	\$7,538,306.46
Fund 185 - LIBRARY FUND Totals										
REVENUE TOTALS		8,344,577.00	.00	8,344,577.00	2,099,594.74	.00	6,878,453.44	1,466,123.56	82%	8,538,110.32
EXPENSE TOTALS		8,550,722.32	.00	8,550,722.32	840,016.25	92,045.03	7,840,032.64	618,644.65	93%	7,538,306.46
Fund 185 - LIBRARY FUND Totals		(\$206,145.32)	\$0.00	(\$206,145.32)	\$1,259,578.49	(\$92,045.03)	(\$961,579.20)	\$847,478.91		\$999,803.86



Budget Performance Report

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Fund 186 - LIBRARY DEBT SERVICE FUND										
REVENUE										
51015	PROPERTY TAXES	506,625.00	.00	506,625.00	.00	.00	253,313.00	253,312.00	50	482,243.00
	REVENUE TOTALS	\$506,625.00	\$0.00	\$506,625.00	\$0.00	\$0.00	\$253,313.00	\$253,312.00	50%	\$482,243.00
EXPENSE										
68305	DEBT SERVICE- PRINCIPAL	264,706.00	.00	264,706.00	264,706.00	.00	264,706.00	.00	100	232,343.00
68315	DEBT SERVICE- INTEREST	241,919.00	.00	241,919.00	120,959.19	.00	240,281.64	1,637.36	99	249,900.89
	EXPENSE TOTALS	\$506,625.00	\$0.00	\$506,625.00	\$385,665.19	\$0.00	\$504,987.64	\$1,637.36	100%	\$482,243.89
Fund 186 - LIBRARY DEBT SERVICE FUND Totals										
	REVENUE TOTALS	506,625.00	.00	506,625.00	.00	.00	253,313.00	253,312.00	50%	482,243.00
	EXPENSE TOTALS	506,625.00	.00	506,625.00	385,665.19	.00	504,987.64	1,637.36	100%	482,243.89
Fund 186 - LIBRARY DEBT SERVICE FUND Totals		\$0.00	\$0.00	\$0.00	(\$385,665.19)	\$0.00	(\$251,674.64)	\$251,674.64		(\$0.89)
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD										
REVENUE										
56060	BOND PROCEEDS	480,000.00	.00	480,000.00	.00	.00	.00	480,000.00	0	.00
	REVENUE TOTALS	\$480,000.00	\$0.00	\$480,000.00	\$0.00	\$0.00	\$0.00	\$480,000.00	0%	\$0.00
EXPENSE										
65515	OTHER IMPROVEMENTS	680,000.00	.00	680,000.00	3,477.60	467,485.50	173,737.09	38,777.41	94	405,832.11
	EXPENSE TOTALS	\$680,000.00	\$0.00	\$680,000.00	\$3,477.60	\$467,485.50	\$173,737.09	\$38,777.41	94%	\$405,832.11
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals										
	REVENUE TOTALS	480,000.00	.00	480,000.00	.00	.00	.00	480,000.00	0%	.00
	EXPENSE TOTALS	680,000.00	.00	680,000.00	3,477.60	467,485.50	173,737.09	38,777.41	94%	405,832.11
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals		(\$200,000.00)	\$0.00	(\$200,000.00)	(\$3,477.60)	(\$467,485.50)	(\$173,737.09)	\$441,222.59		(\$405,832.11)
Grand Totals										
	REVENUE TOTALS	9,331,202.00	.00	9,331,202.00	2,099,594.74	.00	7,131,766.44	2,199,435.56	76%	9,020,353.32
	EXPENSE TOTALS	9,737,347.32	.00	9,737,347.32	1,229,159.04	559,530.53	8,518,757.37	659,059.42	93%	8,426,382.46
Grand Totals		(\$406,145.32)	\$0.00	(\$406,145.32)	\$870,435.70	(\$559,530.53)	(\$1,386,990.93)	\$1,540,376.14		\$593,970.86

Evanston Public Library Endowment Fund - Consolidation of All Subfunds
Statement of Activity
November 01, 2022 through November 30, 2022

Beginning Balance		3,761,652.85
Revenue		
Investment results	206,393.02	
Total Revenues		206,393.02
Distributions/Grants and Expenses		
Foundation support charge	-2,041.29	
Total Distributions		-2,041.29
Ending Balance		3,966,004.58

Endowment for the Evanston Public Library
 Holdings as of December, 2022

	Symbol	Shares/Quantity	Price	Value as of December 2022	% of portfolio	% of portfolio by asset class
Vanguard Federal Money Market Fund	VMFXX	1.000	\$278,690.38	\$278,690.38	100.00%	100.0%
US Treasury TIPS Notes, maturing 1/25, 2.375%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 1/26, 2.0%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 2/40, 2.125%		100000.000	\$0.000	\$0.00	0.00%	0.0%
				\$278,690.38		100.0%
					Cash Equivalents	100.0%
					US Treasury Inflation Protected Securities	0.0%
						100.0%