

evanston public library

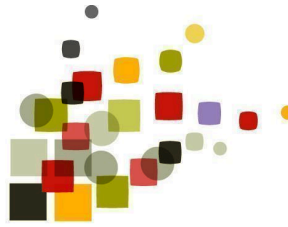


EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

LIBRARY BOARD PACKET

Wednesday, May 15, 2024 at 6:30 pm
Main Library, Community Meeting Room and via Zoom

Zoom Link: <https://us06web.zoom.us/j/87188506319>



BOARD OF TRUSTEES MEETING

Wednesday, May 15, 2024 at 6:30 PM

Main Library, Community Meeting Room and remote

Zoom Link: <https://us06web.zoom.us/j/87188506319>

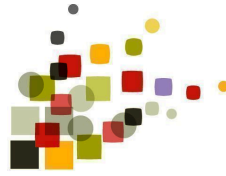
Members of the public are invited to provide comments in-person during the Public Comment portion of the meeting or by submitting written comments in advance via the following link: <https://forms.gle/16fGTFeqEER6tmro8>
Written comments will be attached to the Board minutes and distributed to Trustees.

MEETING AGENDA

1. **CALL TO ORDER / DECLARATION OF QUORUM**
2. **LAND ACKNOWLEDGMENT**
3. **CITIZEN COMMENT**
Not to exceed 45 minutes
4. **CONSENT AGENDA**
 - a. Approval of Management Committee Meeting Minutes April 17, 2024
 - b. Approval of Regular Board Meeting Minutes April 17, 2024
 - c. Approval of Finance Committee Meeting Minutes May 7, 2024
 - d. Approval of Bills and Payroll
5. **EQUITY, DIVERSITY AND INCLUSION**
 - a. Racial Equity Task Force
6. **LIBRARY DIRECTOR'S REPORT** (Distributed in Advance)
7. **STAFF REPORTS**
 - a. Administrative Services Report (Distributed in Advance)
 - b. Summer Reading Presentation Janice Bojda
8. **BOARD REPORTS**
 - a. Finance Committee
 - b. Management Committee
 - c. Facilities Committee
9. **UNFINISHED BUSINESS**
 - a. Library Bylaws (Discussion)
 - b. Nominating Committee slate of candidates (Discussion and Approval)
10. **NEW BUSINESS**
 - a. Diversity, Equity, Inclusion & Belonging Committee (Discussion)
11. **EXECUTIVE SESSION**
 - a. Personnel Matters
12. **ADJOURNMENT**

Next Meeting: June 26, 2024 at 6:30 pm: via Zoom and/or hybrid

The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 or TDD/TTY number 847-866-5095 at least 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible.



Evanston Public Library Board of Trustees

MANAGEMENT COMMITTEE MEETING MINUTES

Wednesday, April 17, 2024 at 5:00 PM

Main Library, Library Board Room and remote

Members Present

Tracy Fulce, Michelle Mills and Esther Wallen

Members Absent

none

Staff Present

Yolande Wilburn

Presiding Member

Esther Wallen

Call to order/Declaration of Quorum

Trustee Wallen called the meeting to order when a quorum of Trustees was established at 5:00 p.m.

Land Acknowledgement

Read by Esther Wallen

Citizen Comment

none

New Business

- A. Library Bylaws Discussion
- B. Nominating Committee

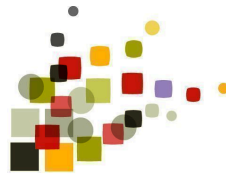
Adjournment

The motion to adjourn was made by Trustee Fulce and seconded by Trustee Mills and approved by voice vote. The meeting adjourned at 5:29 p.m.

Submitted by

Esther Wallen

Evanston Public Library Board of Trustees



Evanston Public Library Board of Trustees

FINANCE COMMITTEE MEETING MINUTES

Tuesday, May 7, 2024 at 4:30 PM

Main Library, Library Board Room and remote

Members Present

Kathryn Hazelett, Michelle Mills and Tracy Fulce.

Members Absent

none

Staff Present

Yolande Wilburn

Presiding Member

Michelle Mills

Call to order/Declaration of Quorum

Trustee Mills called the meeting to order when a quorum of Trustees was established at 4:29 p.m.

Land Acknowledgement

Read by Michelle Mills

Citizen Comment

none

New Business

- A. Review upcoming board packet finance items
- B. Update on budgetary impact of current vacancies and recent hiring
- C. Introducing our new finance manager to the committee.
MOTION: Moved by Trustee Fulce seconded by Trustee Hazelett, to move new business item c to item a. A voice vote was taken. All ayes. No nays. Motion carried.

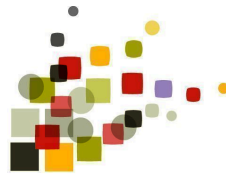
Adjournment

MOTION: Moved by Trustee Hazelett seconded by Trustee Fulce, to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 5:18 p.m.

Submitted by

Michelle Mills

Evanston Public Library Board of Trustees



Evanston Public Library Board of Trustees

MEETING MINUTES

Wednesday, April 17, 2024 at 6:30 PM

Main Library, Community Meeting Room and remote

Members Present

Arikpo Dada, Tracy Fulce, Cate Huggins (virtually), Kathryn Hazelett, Michelle Mills, Meghan Shea, Terry Soto and Esther Wallen.

Members Absent

none

Staff Present

Jenette Sturges, Heather Norborg, Wynn Shawver, and Yolande Wilburn

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum

President Fulce called the meeting to order when a quorum of Trustees was established at 6:38 p.m.

Land Acknowledgement

Read by Trustee Fulce

Citizen Comment

None

Consent Agenda

- A. Approval of Finance Committee Meeting Minutes March 19, 2024 and April 9, 2024
- B. Approval of Regular Board Meeting Minutes March 20, 2024
- C. Approval of Bills and Payroll
- D. Approval to amend the RETF minutes of April 9, 2024 to show Esther Wallen absent.
Motion: Moved by Trustee Hazelett, seconded by Trustee Shea to approve the consent agenda with amended RETF minutes.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

Equity, Diversity and Inclusion (Joint Task Force):

- A. Racial Equity Task Force (Distributed in Advance)
- B. Diversity, Equity, Inclusion and Belonging Plan (Introduction) powerpoint presentation attached

Library Director's Report

Written report provided in advance.

Staff Report

- A. Administrative Services Report (Distributed in Advance)
- B. FY 2024 Strategic Communications Plan

Board Reports

- A. Finance Committee
- B. Management Committee
- C. Facilities Committee

Unfinished Business

- A. Library Bylaws Discussion

New Business

- A. Diversity, Equity, Inclusion and Belonging Plan (Accept and File)
MOTION Moved by Trustee Mills, seconded by Trustee Hazelett, to accept the Diversity, Equity, Inclusion and Belonging Plan.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- B. FY 2024 Strategic Communications Plan (Accept and File)
MOTION Moved by Trustee Wallen, seconded by Trustee Shea to accept the FY2024 Strategic Communications Plan.

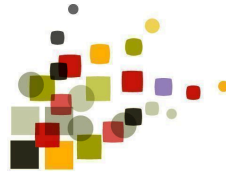
Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- C. FY 2023 Annual Report (Accept and File)
MOTION Moved by Trustee Mills, seconded by Trustee Hazelett to accept the FY2023 Annual Report.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Wallen voted aye. No nays. Motion carried.

- D. Nominating Committee
MOTION Moved by Trustee Mills, seconded by Trustee Dada to amend the agenda to include a motion to create a nominating committee.

MOTION Moved by Trustee Mills, seconded by Trustee Hazelett to nominate Catie Huggins, Terry Soto and Arikpo Dada for the nominating committee.



Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Trustee Wallen voted aye. No nays.
Motion carried.

Adjournment

MOTION: Moved by Trustee Hazelett seconded by Trustee Mills, to adjourn. A voice vote was taken. All ayes. No nays. Motion carried. The meeting adjourned at 8:20 p.m.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Hazelett, Trustee Mills, Trustee Shea, Trustee Soto and Trustee Wallen voted aye. No nays.
Motion carried.

Submitted by

Terry Soto, Secretary
Evanston Public Library Board of Trustees

MEMORANDUM

To: Evanston Public Library Library Board of Trustees
Yolande Wilburn, Executive Director

From: Lea Hernandez-Solis, Office Coordinator
Tera Davis, Accounts Payable Coordinator

Subject: Library Fund Bills

Date: May 15, 2024

Recommended Action

Staff and the Finance Committee recommend Library Board approval of the Library Payroll and Fund bills list.

Payroll

March 25, 2024 through April 7, 2024	\$ 191,129.47
April 8, 2024 through April 21, 2024	\$ 194,783.25
April 22, 2024 through May 5, 2024	\$ 199,233.84

Library Fund Bills List

April 30, 2024	\$ 95,401.84
February 29, 2024 Purchasing Card	\$ 13,165.25

Attachment: Bills List; Purchasing Card

185 LIBRARY

LIBRARY BILLS LIST
PERIOD ENDING 04.30.2024 FY24

Vendor	Invoice Description	G/L Date	Payment Date	Invoice Amount
Fund 185 - LIBRARY FUND				
Department 48 - LIBRARY				
Business Unit 4805 - EARLY LEARNING & LITERACY				
Account 65100 - LIBRARY SUPPLIES				
206940 - ULINE	WIRE SHELVING FOR ELL STORAGE	04/30/2024	04/30/2024	834.39
19530 - LENA FOUNDATION	INTERNET SOLUTION PROVIDER	04/30/2024	04/30/2024	500.00
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 2	\$1,334.39
Account 65630 - LIBRARY BOOKS				
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	11.45
323474 - CAVENDISH SQUARE PUBLISHING, LLC	JUV PRINT	04/30/2024	04/30/2024	186.03
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	481.74
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	966.62
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	43.60
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	727.20
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	1,434.04
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	1,499.69
100474 - BAKER & TAYLOR	CROWN AND JUV PRINT	04/30/2024	04/30/2024	1,099.20
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	43.60
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 10	\$6,493.17
Account 65641 - AUDIO VISUAL COLLECTIONS				
103424 - MIDWEST TAPE LLC	JUV AV	04/30/2024	04/30/2024	91.29
	Account 65641 - AUDIO VISUAL COLLECTIONS Totals		Invoice Transactions 1	\$91.29
Business Unit 4806 - LIFELONG LEARNING & LITERACY				
Account 65100 - LIBRARY SUPPLIES				
20485 - KEITLYN ALCANTARA	PROFESSIONAL SERVICES	04/30/2024	04/30/2024	150.00
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 1	\$150.00
Account 65628 - Library Electronic Resources				
16334 - KANOPY	MAIN ONLINE RESOURCES	04/30/2024	04/30/2024	1,735.00
103424 - MIDWEST TAPE LLC	MAIN ONLINE RESOURCES	04/30/2024	04/30/2024	4,499.95
	Account 65628 - Library Electronic Resources Totals		Invoice Transactions 2	\$6,234.95
Account 65630 - LIBRARY BOOKS				
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	46.50
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	184.86
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	162.49
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	984.58
100474 - BAKER & TAYLOR	CROWN AND ADULT PRINT	04/30/2024	04/30/2024	878.18
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	69.00
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	304.98
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	452.05
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	351.26
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	98.43
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	444.00
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	1,029.98
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	137.95
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	04/30/2024	04/30/2024	81.85
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	1,313.88
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	48.75
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	123.83
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	1,206.89
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	768.84
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	761.88
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	82.80
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	251.74
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	117.54
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	584.54
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	115.36
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	04/30/2024	04/30/2024	475.08
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	616.58
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	418.21
103004 - LECTORUM PUBLICATIONS, INC	MAIN SPANISH AND CROWN PRINT	04/30/2024	04/30/2024	535.88
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	101.21
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	22.50
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	333.39
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	152.10
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	134.66
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	403.37
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	135.15
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	170.50
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	1,332.98
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	121.20
100474 - BAKER & TAYLOR	CROWN AND ADULT PRINT	04/30/2024	04/30/2024	438.86
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	882.07
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT AV	04/30/2024	04/30/2024	22.50
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	1,478.91
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	949.62
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	86.25
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	73.01
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	138.70
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	04/30/2024	04/30/2024	77.97
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	844.41
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	542.55
276974 - OVER DRIVE, INC.	MAIN EBOOKS	04/30/2024	04/30/2024	480.95
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 51	\$21,570.77
Account 65641 - AUDIO VISUAL COLLECTIONS				
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	22.93
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	37.61
103424 - MIDWEST TAPE LLC	ADULT PRINT	04/30/2024	04/30/2024	43.61
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	74.79
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	410.16
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	38.36
100474 - BAKER & TAYLOR	ADULT AV	04/30/2024	04/30/2024	136.67
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	200.05
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	24.43
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	25.86
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	101.59
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	31.86
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	27.47
103424 - MIDWEST TAPE LLC	MAIN AV	04/30/2024	04/30/2024	37.11

185 LIBRARY

LIBRARY BILLS LIST
PERIOD ENDING 04.30.2024 FY24

103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	25.97
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	50.65
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	68.79
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	60.86
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	51.90
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	77.58
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	72.11
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	22.93
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	22.93
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	109.40
103424 - MIDWEST TAPE LLC	ADULT AV	04/30/2024	04/30/2024	26.68
	Account 65641 - AUDIO VISUAL COLLECTIONS Totals		Invoice Transactions 25	\$1,802.30
	Business Unit 4806 - LIFELONG LEARNING & LITERACY Totals		Invoice Transactions 79	\$29,758.02
Business Unit 4820 - ACCESS SERVICES				
Account 62340 - IT COMPUTER SOFTWARE				
137361 - COOPERATIVE COMPUTER SERVICES	CCS MEMBERSHIP FEE APRIL 2024 - JUNE 2024	04/30/2024	04/30/2024	22,461.94
	Account 62340 - IT COMPUTER SOFTWARE Totals		Invoice Transactions 1	\$22,461.94
Account 65100 - LIBRARY SUPPLIES				
101406 - DEMCO, INC.	LIBRARY SUPPLIES	04/30/2024	04/30/2024	56.80
121187 - UNIQUE MANAGEMENT SERVICES	COLLECTION CHARGES	04/30/2024	04/30/2024	108.35
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 2	\$165.15
	Business Unit 4820 - ACCESS SERVICES Totals		Invoice Transactions 3	\$22,627.09
Business Unit 4825 - ENGAGEMENT SERVICES				
Account 65002 - STATE GRANT EXPENSE				
105668 - MCGAW YMCA	SHAUNA BABCOCK FACILITATOR 4/11/2024	04/30/2024	04/30/2024	100.00
	Account 65002 - STATE GRANT EXPENSE Totals		Invoice Transactions 1	\$100.00
Account 65100 - LIBRARY SUPPLIES				
132303 - Carmen Francellino	TEA & TALK PROGRAM REFRESHMENTS AND FOOD	04/30/2024	04/30/2024	27.00
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	454.31
20319 - MICHELLE NICHOLS-YEHLING	ARMCHAIR TOUR OF THE SOLAR SYSTEM	04/30/2024	04/30/2024	150.00
270049 - Tracy Olasimbo	REIMBURSEMENT PROGRAM SUPPLIES	04/30/2024	04/30/2024	12.11
100474 - BAKER & TAYLOR	ADULT PRINT	04/30/2024	04/30/2024	3,470.89
16858 - JEANETTE MCCRAY	BARBER SERVICES FOR TEEN SELF-CARE DAY	04/30/2024	04/30/2024	150.00
19953 - ALEJANDRO SALINAS	PROFESSIONAL SERVICES DEATH CAFE	04/30/2024	04/30/2024	150.00
206940 - ULINE	LIBRARY SUPPLIES	04/30/2024	04/30/2024	109.51
270049 - Tracy Olasimbo	PROGRAM SUPPLIES - TEA & TALK	04/30/2024	04/30/2024	19.80
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 9	\$4,543.62
Account 65630 - LIBRARY BOOKS				
100474 - BAKER & TAYLOR	CROWN AND JUV PRINT	04/30/2024	04/30/2024	102.14
100474 - BAKER & TAYLOR	JUV PRINT	04/30/2024	04/30/2024	103.04
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	69.52
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	68.38
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	121.77
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	71.07
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	1,935.59
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	49.71
100474 - BAKER & TAYLOR	CROWN AND JUV PRINT	04/30/2024	04/30/2024	1,518.84
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	31.64
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	16.95
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	04/30/2024	04/30/2024	83.08
100474 - BAKER & TAYLOR	CROWN AND ADULT PRINT	04/30/2024	04/30/2024	40.74
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	14.24
100474 - BAKER & TAYLOR	CROWN AND ADULT PRINT	04/30/2024	04/30/2024	56.93
103004 - LECTORUM PUBLICATIONS, INC	MAIN SPANISH AND CROWN PRINT	04/30/2024	04/30/2024	4,432.04
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	04/30/2024	04/30/2024	58.97
	Account 65630 - LIBRARY BOOKS Totals		Invoice Transactions 17	\$8,773.65
	Business Unit 4825 - ENGAGEMENT SERVICES Totals		Invoice Transactions 27	\$13,417.27
Business Unit 4835 - INNOVATION & DIGITAL LEARNING				
Account 65002 - STATE GRANT EXPENSE				
19863 - JEREMIAH REED	CARDBOARD CARNIVAL SUPPORT AND SERVICES	04/30/2024	04/30/2024	660.00
104602 - EVANSTON/SKOKIE SCHOOL DISTRICT 65	CARDBOARD CARNIVAL ADMIN AND PROGRAM SUPPORT	04/30/2024	04/30/2024	2,500.00
	Account 65002 - STATE GRANT EXPENSE Totals		Invoice Transactions 2	\$3,160.00
Account 65100 - LIBRARY SUPPLIES				
18611 - KENNEDY JOSEPH	PROFESSIONAL SERVICES	04/30/2024	04/30/2024	250.00
	Account 65100 - LIBRARY SUPPLIES Totals		Invoice Transactions 1	\$250.00
	Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals		Invoice Transactions 3	\$3,410.00
Business Unit 4840 - LIBRARY MAINTENANCE				
Account 62225 - BLDG MAINTENANCE SERVICES				
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	04/30/2024	04/30/2024	210.00
151986 - CINTAS CORPORATION #769	MAT SERVICE	04/30/2024	04/30/2024	124.92
151986 - CINTAS CORPORATION #769	CARPET CLEANING	04/30/2024	04/30/2024	342.33
151986 - CINTAS CORPORATION #769	MAT SERVICE	04/30/2024	04/30/2024	508.86
151986 - CINTAS CORPORATION #769	CARPET CLEANING	04/30/2024	04/30/2024	535.84
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	04/30/2024	04/30/2024	145.00
145106 - TOTAL BUILDING SERVICES	JANITORIAL ANNUAL SERVICE CONTRACT 2024	04/30/2024	04/30/2024	10,520.00
151986 - CINTAS CORPORATION #769	CARPET CLEANING	04/30/2024	04/30/2024	342.33
	Account 62225 - BLDG MAINTENANCE SERVICES Totals		Invoice Transactions 8	\$12,729.28
Account 64015 - NATURAL GAS				
103744 - NICOR	UTILITIES: NICOR MAR 24	04/30/2024	04/30/2024	929.65
	Account 64015 - NATURAL GAS Totals		Invoice Transactions 1	\$929.65
Account 65040 - JANITORIAL SUPPLIES				
102137 - GRAINGER, INC., W.W.	JANITORIAL SUPPLIES	04/30/2024	04/30/2024	102.50
	Account 65040 - JANITORIAL SUPPLIES Totals		Invoice Transactions 1	\$102.50
Account 65050 - BLDG MAINTENANCE MATERIAL				
137906 - STRYKER SALES CORPORATION	AED BATTERY REPLACEMENT	04/30/2024	04/30/2024	373.38
	Account 65050 - BLDG MAINTENANCE MATERIAL Totals		Invoice Transactions 1	\$373.38
	Business Unit 4840 - LIBRARY MAINTENANCE Totals		Invoice Transactions 11	\$14,134.81
Business Unit 4845 - LIBRARY ADMINISTRATION				
Account 62185 - CONSULTING SERVICES				
12151 - MULTILINGUAL CONNECTIONS LLC	TRANSLATION SERVICES LAND ACKNOWLEDGEMENT	04/30/2024	04/30/2024	95.00
18957 - CHERIE ASANTE	EPL VOLUNTEER MANAGEMENT	04/30/2024	04/30/2024	1,867.36
	Account 62185 - CONSULTING SERVICES Totals		Invoice Transactions 2	\$1,962.36
Account 62210 - PRINTING				
14818 - FISHEYE GRAPHIC SERVICES, INC.	BLUEBERRY AWARDS BOOKLET PRINTING	04/30/2024	04/30/2024	880.00
14818 - FISHEYE GRAPHIC SERVICES, INC.	LIBRARY CARD BROCHURES SPANISH/ENGLISH	04/30/2024	04/30/2024	395.00
	Account 62210 - PRINTING Totals		Invoice Transactions 2	\$1,275.00
Account 62272 - OTHER PROFESSIONAL SERVICES				
12151 - MULTILINGUAL CONNECTIONS LLC	WEBSITE TRANSLATION SERVICE	04/30/2024	04/30/2024	95.00
	Account 62272 - OTHER PROFESSIONAL SERVICES Totals		Invoice Transactions 1	\$95.00
Account 62295 - TRAINING & TRAVEL				

185 LIBRARY

LIBRARY BILLS LIST
PERIOD ENDING 04.30.2024 FY24

18611 - KENNEDY JOSEPH
 17296 - HEATHER ROSS

PLA CONFERENCE REIMBURSEMENT KJOSEPH
 PLA CONFERENCE REIMBURSEMENT H ROSS
 Account 62295 - TRAINING & TRAVEL Totals

04/30/2024	04/30/2024	185.38
04/30/2024	04/30/2024	215.00
	Invoice Transactions 2	<u>\$400.38</u>

Account 62506 - WORK- STUDY
 10407 - NORTHWESTERN UNIVERSITY

WORKSTUDY JANUARY 1 - MARCH 31, 2024
 Account 62506 - WORK- STUDY Totals

04/30/2024	04/30/2024	281.75
	Invoice Transactions 1	<u>\$281.75</u>

Account 65095 - OFFICE SUPPLIES
 103883 - ODP BUSINESS SOLUTIONS, LLC
 103883 - ODP BUSINESS SOLUTIONS, LLC
 103883 - ODP BUSINESS SOLUTIONS, LLC
 103883 - ODP BUSINESS SOLUTIONS, LLC
 103883 - ODP BUSINESS SOLUTIONS, LLC

OFFICE SUPPLIES
 OFFICE SUPPLIES
 OFFICE SUPPLIES
 OFFICE SUPPLIES
 OFFICE SUPPLIES

04/30/2024	04/30/2024	57.98
04/30/2024	04/30/2024	12.99
04/30/2024	04/30/2024	49.20
04/30/2024	04/30/2024	40.50
04/30/2024	04/30/2024	(39.36)

Account 65095 - OFFICE SUPPLIES Totals
 Business Unit 4845 - LIBRARY ADMINISTRATION Totals
 Department 48 - LIBRARY Totals

Invoice Transactions 5	<u>\$121.31</u>
Invoice Transactions 13	<u>\$4,135.80</u>
Invoice Transactions 149	<u>\$95,401.84</u>

Fund 185 - LIBRARY FUND Totals	Invoice Transactions 149	\$95,401.84
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REPORTS TO INTERMEDIATE	MERCHANT NAME	MERCHANT STATE	MERCHANT ZIP CODE	TRANSACTION AMOUNT	POSTING DATE	COST ALLOCATION - EXPENSE OBJECT	EXPENSE DESCRIPTION	BUSINESS UNIT	PROJECT NUMBER	Account Holder Last Name	Account Holder First Name
LIBRARY	MICHAELS.COM	TX	75063	\$ 26.98	1/29/2024	65100 LIBRARY SUPPLIES	ELL PROGRAM SUPPLIES CHINESE NEW YEAR	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	LEMOI ACE HARDWARE	IL	60201	\$ 19.98	1/30/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	185.48.4805	-	Antolin	Laura
LIBRARY	GAN USATODAYCIRC	IN	46038	\$ 29.00	2/2/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R0A151N0	WA	98109	\$ 108.01	2/13/2024	65100 LIBRARY SUPPLIES	ELL PROGRAM SUPPLIES STEM FROM FAMILY CENTER	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	MARCO PROMOTIONAL PROD	WI	54982	\$ 550.55	2/19/2024	65100 LIBRARY SUPPLIES	ELL PROGRAM SUPPLIES LEAF	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	AMAZON.COM RW14112XZ	WA	98109	\$ 37.17	2/21/2024	65630 LIBRARY BOOKS	ELL PRINT	185.48.4805	-	Hernandez-Solis	Lea
LIBRARY	FYP FINANCIAL TIMES	NY	10013	\$ 73.79	1/26/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	NYTIMES	NY	10018	\$ 592.75	1/29/2024	65635 PERIODICALS	YEARLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	D J WALL-ST JOURNAL	NJ	08852	\$ 54.99	1/31/2024	65635 PERIODICALS	MONTHLY NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R29L28K50	WA	98109	\$ 17.99	2/2/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R22LJ1P81	WA	98109	\$ 106.47	2/5/2024	65100 LIBRARY SUPPLIES	LLL FRAMES FOR POERTY EVENT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R211B5552	WA	98109	\$ 42.00	2/5/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R21220602	WA	98109	\$ 199.39	2/5/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R22W65RRO	WA	98109	\$ 21.72	2/5/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R25TW8U50	WA	98109	\$ 33.11	2/5/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	DOLLARTREE	IL	60202	\$ 3.75	2/9/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES	185.48.4806	-	Antolin	Laura
LIBRARY	D J BARRONS	NJ	08852	\$ 29.99	2/9/2024	65635 PERIODICALS	NEWSPAPER SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US R8IQ3ZT1	WA	98109	\$ 16.71	2/19/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US RW8P4420	WA	98109	\$ 49.38	2/19/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	AMAZON.COM RW41YX9M00	WA	98109	\$ 131.91	2/20/2024	65630 LIBRARY BOOKS	ADULT PRINT	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	CHICAGO SUN-TIMES CIRC	IL	60654	\$ 22.80	2/21/2024	65635 PERIODICALS	NEWSPAPER MONTHLY SUBSCRIPTION	185.48.4806	-	Hernandez-Solis	Lea
LIBRARY	BESTBUY.COM086916944361	MN	55423	\$ 49.98	2/12/2024	65100 LIBRARY SUPPLIES	ACCESS SERVICES OFFICE SUPPLIES	185.48.4820	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 57.88	1/29/2024	65100 LIBRARY SUPPLIES	RC GENERAL OFFICE SUPPLIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 51.66	1/29/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES BOOK BUDDIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 44.27	2/5/2024	65100 LIBRARY SUPPLIES	RC GENERAL PROGRAM SUPPLIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	ETSY.COM CORRIEBETHMAK	NY	11201	\$ 16.98	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES CARDBOARD CARNIVAL	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS #9490	TX	75063	\$ 29.62	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES SNACK AND PAINT	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS.COM	TX	75063	\$ 13.34	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES SNACK AND PAINT	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 10.36	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES SNACK AND PAINT	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 19.62	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES TEEN SCENE	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 5.16	2/5/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES TEEN SCENE	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS #9490	TX	75063	\$ 30.95	2/6/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES CROCHET PROGRAM	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 46.93	2/9/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES CYANOTYPE PRINTING	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	SAMSClub.COM	AR	72712	\$ 95.83	2/12/2024	65100 LIBRARY SUPPLIES	RC PROGRAM FOOD	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	SAMSClub.COM	AR	72712	\$ 34.76	2/12/2024	65100 LIBRARY SUPPLIES	RC PROGRAM FOOD	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS #9490	TX	75063	\$ 55.15	2/14/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES CROCHET PROGRAM	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	OTC BRANDS INC	NE	68137	\$ 48.95	2/14/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES MASCOT SCAVENGER HUNT	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 41.67	2/14/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES MIDDNIGHT SOCIETY	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 69.84	2/15/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SUPPLIES TEEN SCENE	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	PAPA JOHN'S 5056	IL	60201	\$ 55.05	2/16/2024	65100 LIBRARY SUPPLIES	RC PROGRAM FOOD MIDDNIGHT SOCIETY	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	UNITED 01623653092526	TX	77002	\$ 337.94	2/19/2024	65295 TRAINING & TRAVEL	PLA 2024 CONFERENCE AIRFARE MB	185.48.4825	-	Boljorquez	Mariana P
LIBRARY	WALMART.COM	AR	72716	\$ 73.47	2/21/2024	65100 LIBRARY SUPPLIES	RC GENERAL OFFICE SUPPLIES	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	SAMSClub.COM	AR	72712	\$ 43.00	2/21/2024	65100 LIBRARY SUPPLIES	RC PROGRAM SNACKS	185.48.4825	-	Hernandez-Solis	Lea
LIBRARY	WALMART.COM	AR	72716	\$ 9.99	2/22/2024	65100 LIBRARY SUPPLIES	RC OFFICE SUPPLIES - BACK ORDER ITEM	185.48.4825	-	Hernandez-Solis	Lea
ADMIN SVCS/INFO SYS	DASTON CORPORATION	VA	20176	\$ 1,269.00	2/1/2024	62340 IT COMPUTER SOFTWARE	GOOGLE CHROME LICENSE RENEWAL	185.48.4835	-	Miano	Jim
LIBRARY	TARGET 00032839	IL	60201	\$ 53.53	1/29/2024	65100 LIBRARY SUPPLIES	MAKERS ON THE MOVE TEEN SERVICES PROGRAM AT	185.48.4835	-	Madison	Elacsha
LIBRARY	GOOGLE GSUITE_EPL_ORG	CA	94043	\$ 54.00	2/2/2024	62340 IT COMPUTER SOFTWARE	MONTHLY SUBSCRIPTION INTERNET SOLUTION	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	DNH GODADDY.COM	AZ	85284	\$ 23.17	2/2/2024	65100 LIBRARY SUPPLIES	CARDBOARD CARNIVAL DOMAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	DNH GODADDY.COM	AZ	85284	\$ 119.88	2/2/2024	65100 LIBRARY SUPPLIES	EPL WEBSITE DOMAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	DNH GODADDY.COM	AZ	85284	\$ 23.17	2/2/2024	65100 LIBRARY SUPPLIES	FILM IT WEBSITE DOMAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	PAYFLOW/PAYPAL	NE	68126	\$ 30.00	2/5/2024	62340 IT COMPUTER SOFTWARE	MONTHLY SUBSCRIPTION FEE	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	MICHAELS STORES 3849	IL	60077	\$ 213.81	2/5/2024	65001 FEDERAL GRANT EXPENSE	CARDBOARD CARNIVAL BUILDING SUPPLIES FUNDING	185.48.4835	-	Madison	Elacsha
LIBRARY	OFFICE DEPOT #510	IL	60201	\$ 272.60	2/5/2024	65002 STATE GRANT EXPENSES	CARDBOARD CARNIVAL SUPPLIES FOR HAVEN SITE. S	185.48.4835	-	Madison	Elacsha
LIBRARY	WP ENGINE	TX	78701	\$ 290.00	2/5/2024	65100 LIBRARY SUPPLIES	LIBRARY DATA STORAGE WP ENGINE	185.48.4835	-	Madison	Elacsha
LIBRARY	BESTBUY.COM086915107029	MN	55423	\$ 104.97	2/5/2024	65555 IT COMPUTER HARDWARE	COMPUTER RELATED SUPPLIES	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	TARGET.COM	MN	55445	\$ 19.98	2/6/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 39.96	2/6/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 39.96	2/6/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 9.99	2/6/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 39.96	2/6/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	B&H PHOTO 800-606-6969	NY	10001	\$ 559.92	2/6/2024	65555 IT COMPUTER HARDWARE	IDL SUPPLIES WEBCAMERA	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	TARGET 0009274	IL	60202	\$ 25.04	2/7/2024	65002 STATE GRANT EXPENSES	BOP IT GAMES FOR NSBE JR. AT HAVEN FUNDING THR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 6.00	2/7/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 8.48	2/7/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 33.95	2/7/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 35.20	2/7/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	DOLLARTREE	IL	60202	\$ 11.03	2/7/2024	65002 STATE GRANT EXPENSES	RULERS FOR HAVEN AND SATURDAY MORNING MENT	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 9.99	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 9.99	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 9.99	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 29.97	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 29.97	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 39.96	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 39.96	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 49.95	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 59.94	2/7/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	ADAFRUIT INDUSTRIES	NY	10013	\$ 270.00	2/8/2024	65001 FEDERAL GRANT EXPENSE	CARDBOARD CARNIVAL SUPPLIES CONTINUOUS SERV	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 9.99	2/8/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	TARGET.COM	MN	55445	\$ 29.97	2/8/2024	65100 LIBRARY SUPPLIES	HEADPHONES FOR EPL PUBLIC COMPUTERS AT MAIN	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 211.69	2/9/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 15.27	2/12/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	JOANN STORES JOANN.COM	OH	44236	\$ 45.50	2/12/2024	65002 STATE GRANT EXPENSES	NSBE JR. SUPPLIES FOR HAVEN AND SATURDAY WOR	185.48.4835	-	Madison	Elacsha
LIBRARY	DOMINOS 9175	IL	60201	\$ 144.27	2/12/2024	65002 STATE GRANT EXPENSES	SATURDAY MENTOR WORKSHOPS/NSBE JR. LUNCH FL	185.48.4835	-	Madison	Elacsha
LIBRARY	THE HOME DEPOT #1902	IL	602020000	\$ 208.51	2/13/2024	65001 FEDERAL GRANT EXPENSE	CARDBOARD CUTTERS FOR CARDBOARD CARNIVAL W	185.48.4835	-	Madison	Elacsha
LIBRARY	TECHSOLUP	CA	94107	\$ 60.00	2/14/2024	62340 IT COMPUTER SOFTWARE	ADOBE SOFTWARE SUBSCRIPTION	185.48.4835	-	Hernandez-Solis	Lea
LIBRARY	TECHSOLUP										

LIBRARY	DOLLARTREE	IL	60202	\$ 2.50	2/19/2024	65002 STATE GRANT EXPENSES	REFRESHMENTS FOR SATURDAY MORNING CARDBOARD	185.48.4835	-	Madison	Elacsha
LIBRARY	DOMINOS 9175	IL	60201	\$ 144.27	2/19/2024	65002 STATE GRANT EXPENSES	SATURDAY MENTOR WORKSHOPS/NSBE JR. LUNCH FL	185.48.4835	-	Madison	Elacsha
LIBRARY	THE HOME DEPOT #1902	IL	602020000	\$ 335.32	2/1/2024	65050 BUILDING MAINTENANCE MATERIAL	FAN CLAMPS SCREWS	185.48.4840	-	Parker	Eric
LIBRARY	JEWEL OSCO 3428	IL	60202	\$ 35.08	2/19/2024	65050 BUILDING MAINTENANCE MATERIAL	DIRECTOR'S MEET AND GREET SUPPLIES	185.48.4840	-	Parker	Eric
LIBRARY	THE HOME DEPOT #1902	IL	602020000	\$ 200.49	2/22/2024	65050 BUILDING MAINTENANCE MATERIAL	SUPPLIES TO REPAIR CHILDREN'S TABLE	185.48.4840	-	Parker	Eric
LIBRARY	SP TABLECLOTHSFACTORY	CA	91746	\$ 50.49	1/29/2024	65095 OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	U OF I ONLINE PAYMENT	IL	61801	\$ 125.00	2/2/2024	62295 TRAINING & TRAVEL	ONLINE REGISTRATION WEBINAR K JORDAN	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	BLOOMSBURY.COMIUS	NY	10018	\$ 54.52	2/5/2024	65095 OFFICE SUPPLIES	BOOK FOR STAFF DEVELOPMENT	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	AMZN MKTP US RB89X9SY0	WA	98109	\$ 7.99	2/8/2024	65095 OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	BARI KORAL	NY	12477	\$ 299.00	2/12/2024	62295 TRAINING & TRAVEL	PROGRAM WEBINAR FOR K JORDAN	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	SAMSClub.COM	AR	72712	\$ 60.30	2/12/2024	65025 FOOD	DRINKS FOR YOLANDE RECEPTION	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	WHOLEFDS EVN 10076	IL	60201	\$ 11.01	2/16/2024	65025 FOOD	YOLANDE'S RECEPTION FOOD	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	PANINOS PIZZERIA	IL	60202	\$ 64.97	2/16/2024	65025 FOOD	YOLANDE'S WELCOME RECEPTION FOOD	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	AMERICAN 00170085364396	WA	85034-3802	\$ 133.10	2/19/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE AIRFARE	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	EXPEDIA 72761639455668	WA	98119	\$ 6.37	2/19/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE AIRLINE FEE	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	MARITZ AT&L ALA	MO	63099	\$ 1,129.00	2/19/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE REGISTRATIONS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	MARITZ AT&L ALA	MO	63099	\$ 1,129.00	2/19/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE REGISTRATIONS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	UNITED 01623653447850	TX	77002	\$ 239.53	2/19/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE RETURN TICKET FOR HROSS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	WHOLEFOODS.COM	TX	78703	\$ 166.62	2/19/2024	65025 FOOD	YOLANDE'S WELCOME RECEPTION	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	PAYPAL EVANSTONASP	CA	95131	\$ 51.99	2/22/2024	62360 MEMBERSHIP DUES	EVANSTON ASPA REGISTRATION FEE	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	UNITED 01623665779271	TX	77002	\$ 361.49	2/23/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE AIRFARE MBOJORQUEZ	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	UNITED 01642780963891	TX	77002	\$ 13.00	2/23/2024	62295 TRAINING & TRAVEL	PLA CONFERENCE AIRLINE FEE	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	UPS 1ZRE07130398992302	GA	30328	\$ 17.71	2/23/2024	62315 POSTAGE	SHIPPING FOR RC DONATION ITEMS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	UPS 1ZRE07130394446276	GA	30328	\$ 27.70	2/23/2024	62315 POSTAGE	UPS SHIPMENT FOR RC DONATION ITEMS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	PANINOS PIZZERIA	IL	60202	\$ 269.13	2/23/2024	65025 FOOD	YOLANDE'S WELCOME RECEPTION ITEMS	185.48.4845	-	Hernandez-Solis	Lea
LIBRARY	DOLLARTREE	IL	60076	\$ 6.25	2/19/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES		-	Antolin	Laura
LIBRARY	DOLLARTREE	IL	60076	\$ 6.89	2/19/2024	65100 LIBRARY SUPPLIES	PROGRAM SUPPLIES		-	Antolin	Laura
	LIBRARY FEBRUARY 2024 TOTAL			\$ 13,165.25							



Library Director's Report

May 15, 2024

Updates:

On 5/4/24, EPL staff from IDL, ELL, and Engagement co-hosted the 7th annual **5th Ward STEM Fest at Family Focus**. Over 100 K-5 students and over 65 parents participated in this [engaging event](#) that involved multiple community partners!

On 5/7/24, Lifelong Learning and Literacy Library Assistant Bridget Petrites interviewed the actor, writer, producer, and former Associate Director of the White House Office of Public Engagement **Kal Penn** for this month's [Illinois Libraries Present](#) program. Over 750 attendees watched live and over 1200 registered to receive the recording. Early reviews are that Bridget did a great job!

In May, EPL staff are bringing the popular ***Taste of the Loft*** to six Evanston middle schools to get youth excited about all the great things the Library has to offer over the summer and beyond!

In June, EPL is partnering with Fleetwood Jourdain Theater and Northwestern University Neighborhood and Community Relations Department to bring the stage production of ***1619: A Journey of the People, A Musical*** to Evanston for six nights. Family Engagement Coordinator Carmen Francellno is spearheading this effort, which will include free tickets for community members, additional thematic programming, and resources related to the program.

Upcoming Programs of Note:

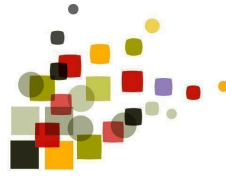
[Walk-in Legal Clinic](#) in partnership with the Moran Center for Youth Advocacy, at Robert Crown 5/16/24, 6-8 pm, no appointment necessary.

May is **Asian American Pacific Islander Heritage Month!** EPL has been hosting and participating in numerous community events celebrating Asian Americans, South Asian Americans, Hawaiian Natives, and Pacific Islanders. Some of the remaining events towards the end of the month are:

- [Japanese Calligraphy \(shodō\)](#) presented by The Japanese Cultural Center of Chicago. 5/26/24, 1-2:30 pm at Robert Crown.
- [Placemaking project](#) in partnership with Evanston ASPA. 5/29/24, 12-1 pm and Robert Crown and Virtual.

June is **Pride Month!** EPL will be hosting and participating in numerous community events celebrating the LGBTQia+ community, including, but not limited to:

- [Drag Queen Bingo](#), for adults & teens, 6/22/24, 4-5:30 pm, Main Library
- [Law At The Library - LGBTQIA+ the Law: Take Pride In Your Future](#) 6/25/24, 6-7 pm, Virtual



Data Dashboard:

<https://lookerstudio.google.com/reporting/071b2ae1-260b-43ca-8de4-57c7cd77cb5c/page/LeliC>

Patron Feedback of Note:

We received a handwritten letter from a patron commending Heather Lindahl for her outstanding work with third-floor patrons.

We received the following correspondence via email.

Good morning,

My name is Martin Miller, and I have been a regular visitor to the library over the past few months. I have been tutoring a young woman in her college math course. We have been meeting in the first floor library.

The entire staff at the library has been excellent. They have been welcoming and friendly. Please pass along my thanks.

Keep up the great work!

Martin Miller

Press Mentions:

[This Pro-Palestine Children's Book is Coming to Your Schools and Libraries.](#) Hannity.com. May 8, 2024.

[Experiential learning opportunities abound at Fifth Ward STEM Fest.](#) Evanston Roundtable. May 7, 2024.

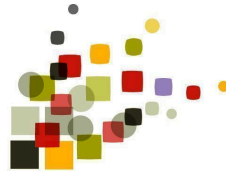
[World Migratory Bird Day takes flight May 11.](#) Evanston Roundtable. May 2, 2024

[Evanston Arts Council: Rewards and resignation.](#) Evanston Roundtable. April 28, 2024.

[Green reads for Earth Day: Winning books inspiring kids to connect with nature.](#) Chicago Today (NBC5). April 22, 2024.

[Library's new plan centers on diverse patrons.](#) Evanston Roundtable. April 20, 2024.

[Exhibit celebrating Jo-Anne Hirschfield coming to Library.](#) Evanston Roundtable. April 11, 2024.



[Find joy in nature first, then be inspired to protect it: The Blueberry Award and Children's Earth Day Books and Programs](#). Programming Librarian (ALA.) April 10, 2024.

Development Update:

Individual, unrestricted giving to the Library continues to demonstrate positive momentum. The Annual Report appeal, currently active, was launched through both traditional mail and email channels. As of the latest update, we have achieved approximately 13% of our 2024 annual giving goal. It's worth noting that historically, around 70% of unrestricted giving occurs in the fourth quarter of the year.

The Development team met with two Finance Committee members to explore potential funding avenues through proposed Medicaid changes addressing healthcare disparities. These funds would bolster library initiatives for our patrons in healthcare and social services. Drawing from successful efforts in California over the past two and a half years, discussions centered on leveraging similar initiatives to expand service delivery. This funding opportunity would enable the Library to adopt a holistic healthcare approach in partnership with community stakeholders, aligning with our commitment to meeting diverse community needs. The Development Manager has added this opportunity to our grant watch list and will pursue funding opportunities that align with our mission.

Details of the state's application can be found here:

<https://www.medicaid.gov/medicaid/section-1115-demonstrations/downloads/il-behave-health-tansform-pa-06232023.pdf>

Leadership Donor Gatherings Preparation:

Efforts are underway to send "Save-The-Date" notifications and finalize logistics for leadership donor gatherings scheduled for June. These gatherings, hosted by local donors, offer valuable opportunities for engagement between donors and the Executive Director.

Acknowledgment of Meaningful Messages:

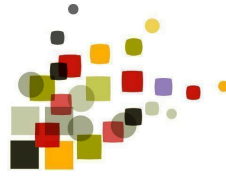
This month, we'd like to highlight the meaningful messages often accompanying gifts received by the Library. Many donors express their sentiments through messages accompanying gifts made in tribute to a loved one or in honor of a Library program or staff member. All individual gifts are acknowledged, and when requested, a bookplate is included in the purchased material, or a notification is sent to the tribute.

The following are a few of the heartfelt notes that we have received over the recent past:

"(This gift is made) because knowledge is power."

"To my mom who taught me to read."

evanston public library



"I miss you everyday Dad. Thank you for teaching me to read."

"(This gift is made in tribute of) Lifelong readers and supporters of their public library who inspire me to do the same."

"...for instilling a lifelong love of reading, learning, and community."

"Thank you to all the library staff for continuing their work."

"Wish I could give more. EPL provides a phenomenal service."

"...for his love of reading and his distaste of censorship."

"Given in memory of my wife,..."

"EPL staffers are the best!"

May 2024 Planned and Submitted Grant Proposals

Gladys Brooks Foundation

Maximum award of \$150,000, available for library construction projects; due 5/31/2024.

The Chicago Community Trust, Sustainable Solutions for Housing Security

Requested \$150,000 for serving people experiencing homelessness; Letter of Intent submitted 4/18/24.

Illinois State Library, Project Next Generation

Requested \$40,000 for middle school STEM challenges, submitted 4/30/24.

Lavin Family Foundation

Requesting \$5,000 for the 9/11 Day of Service/ Bundled Blessings service project, Rolling deadline.

MEMORANDUM

To: Evanston Public Library Board of Trustees
From: Yolande Wilburn, Executive Director
Subject: Administrative Services Update
Date: May 15, 2024

This memo provides an update on significant administrative activities.

We welcomed the new Safety Manager, Darren Yarbrough on April 22 and the new Finance Manager, Sameer Notta on May 6. The new Crown Branch Manager, Marche Pernell joins the team on May 20.

Human Resources

Access Services	FT Assistant Circulation Manager	Interviews in progress
Access Services	PT Library Clerk	Vacant; Requisition Sent
Access Services	PT Library Clerk	Vacant; Requisition Sent
Access Services	FT Library Services Coordinator	Reclassifying to FT Library Clerk
Administration	PT Volunteer Services Coordinator	Candidate Selected Pending HR
Administration	FT Social Worker	Exploring Partnership
ELL	PT Library Assistant	JD Under Review
Engagement Svcs	PT Branch Assistant	Hold for Discussion
Engagement Svcs	PT Branch Assistant	Hold for Discussion
IDL	FT Teen Librarian	JD Revision; Reposting Soon
IDL	PT Library Assistant	Candidate Selected Pending HR
Maintenance	Facilities Manager	Closes 05/11/2024
Maintenance	Security Monitor	Candidate Selected Pending HR
LLL	FT Manager	Candidate Selected Pending HR

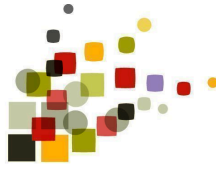
Financial Resources

The Library Fund financial report for the period ending April 30th is included for your review. For the operating fund, revenue collection is at 45% of budget projection and expenditures 27%. Capital fund expenditures total 27% of the budget.

Facilities Update

We made significant progress this month in enhancing the efficiency and effectiveness of our facilities management processes.

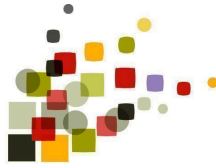
- **Collaboration with the City of Evanston:** We engaged in fruitful discussions with the City of Evanston Division Manager of Facilities and Fleet to explore opportunities



MEMORANDUM

for cooperation in maintenance tasks. These strategies help us to tackle multiple tasks simultaneously, optimizing resource utilization.

- **Maintenance Checklist Development:** Custodian II staff will develop a comprehensive maintenance checklist of outstanding projects to discuss with the City. The list will help establish maintenance tasks already pending and ensure that essential items are completed in a timely manner to prevent further deterioration.
- **Work Distribution Optimization:** The library facilities team restructured daily task distribution among members to enhance operational efficiency and ensure prompt task completion. Daily Crown delivery is now divided between the custodians to improve operational efficiency and ensure the timely completion of tasks.
- **Shelving Removal Progress:** We are continuing to remove old metal shelving, though a significant amount remains. We are actively working to expedite this process to create more functional space within the library.
- **Fire Safety Measures:** Annual fire safety preventative maintenance is underway, including scheduling fire sprinkler inspections and replacing expired fire extinguishers. These actions are vital for maintaining a safe environment for all occupants.
- **Document Management System Implementation:** IT created a shared Google Drive for Facilities. This platform will streamline documentation storage and access, improving overall organizational efficiency by storing electronic versions of documentation from various jobs/vendors.
- **Roof Replacement Planning:** Planning for roof replacement is underway. We are also getting quotes for a facilities assessment and architectural services for budgetary considerations. The roof replacement is scheduled for 2025/2026 to ensure timely infrastructure maintenance, and we have already connected with the capital planning department at the City as the project will require a bond to be issued.
- **Planter Project Completion:** Eric Parker, Custodian II, completed the outside planter project, aligning our planters with other downtown businesses. Efforts are underway to include our planters in the contract with others downtown to ensure alignment.
- **Summer Interns Management:** We will not accept summer interns this year due to supervision constraints. The program can continue next year under the direction of the Facilities Manager to ensure that safety protocols and operational standards are maintained without compromising quality.
- **Safety Sign Installation Request:** A ticket was submitted to the City for a "No skateboarding" sign near the garage ramp/alley to prevent accidents. This proactive measure aligns with our commitment to safety.
- **Boiler Project Closeout:** Anchor completed work on the new boiler. Although there were a few issues with the thermostats, Siemens completed repairs in early May.



MEMORANDUM

The City expects to finalize the project closure and bill the charges before the end of the month.

- **Chiller Maintenance Completion:** Carrier completed work on the chillers, and the Condenser People performed annual maintenance on the HVAC condenser units on the roof, ensuring optimal functionality for the cooling system.
- **3rd Floor Toilet Repair:** The 3rd floor toilet and stall were repaired, resolving the reported issues and ensuring proper functionality.
- **Robert Crown Flooring:** Central Rug will remove and install new Robert Crown Multipurpose room flooring. The tentative date for this project is Monday, May 20th. Central Rug anticipates completing the project in one day. This upgrade will enhance the functionality and aesthetics of the Multipurpose room, benefiting our patrons and community members.



Budget Performance Report

Fiscal Year to Date 04/30/24

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 185 - LIBRARY FUND										
REVENUE										
Department 48 - LIBRARY										
Business Unit 4845 - LIBRARY ADMINISTRATION										
51015	PROPERTY TAXES	8,213,664.00	.00	8,213,664.00	.00	.00	3,952,926.78	4,260,737.22	48	7,745,736.16
52610	LIBRARY FINES & FEES	.00	.00	.00	.00	.00	.00	.00	+++	9,349.20
55201	Federal Grants	85,000.00	.00	85,000.00	(4,225.60)	.00	4,225.60	80,774.40	5	60,397.77
55245	LIBRARY STATE PER CAPITA GRANT	115,213.00	.00	115,213.00	.00	.00	.00	115,213.00	0	115,212.25
56011	DONATIONS	400,000.00	.00	400,000.00	.00	.00	77,881.95	322,118.05	19	394,709.17
56045	MISCELLANEOUS REVENUE	5,000.00	.00	5,000.00	.00	.00	940.00	4,060.00	19	4,494.17
56140	FEES AND MERCHANDISE SALE	.00	.00	.00	(46.00)	.00	(139.00)	139.00	+++	.00
56501	INVESTMENT INCOME	25,000.00	.00	25,000.00	34,108.97	.00	94,863.39	(69,863.39)	379	262,236.51
57002	TRANSFER FROM ENDOWMENT	216,999.00	.00	216,999.00	.00	.00	.00	216,999.00	0	166,460.00
57515	LIBRARY MATERIAL REPLACEMENT CHARGES	22,000.00	.00	22,000.00	.00	.00	7,765.87	14,234.13	35	31,516.25
57526	LIBRARY BOOK SALE	3,000.00	.00	3,000.00	.00	.00	2,260.84	739.16	75	3,578.54
57535	LIBRARY COPY MACH. CHG	10,000.00	.00	10,000.00	.00	.00	2,550.31	7,449.69	26	12,768.54
57540	LIBRARY MEETING RM RENTAL	4,000.00	.00	4,000.00	.00	.00	4,150.00	(150.00)	104	4,734.65
57545	RENTAL INCOME	20,394.00	.00	20,394.00	.00	.00	5,200.50	15,193.50	26	18,838.50
57551	LIBRARY GRANTS	50,000.00	.00	50,000.00	(10,000.00)	.00	11,841.10	38,158.90	24	43,324.76
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$9,170,270.00	\$0.00	\$9,170,270.00	\$19,837.37	\$0.00	\$4,164,467.34	\$5,005,802.66	45%	\$8,873,356.47
Department 48 - LIBRARY Totals		\$9,170,270.00	\$0.00	\$9,170,270.00	\$19,837.37	\$0.00	\$4,164,467.34	\$5,005,802.66	45%	\$8,873,356.47
REVENUE TOTALS		\$9,170,270.00	\$0.00	\$9,170,270.00	\$19,837.37	\$0.00	\$4,164,467.34	\$5,005,802.66	45%	\$8,873,356.47
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4805 - EARLY LEARNING & LITERACY										
61010	REGULAR PAY	462,899.42	.00	462,899.42	36,344.17	.00	131,566.16	331,333.26	28	472,570.01
61050	PERMANENT PART-TIME	230,710.94	.00	230,710.94	17,308.32	.00	71,184.19	159,526.75	31	199,472.06
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	200.00	.00	560.00	4,440.00	11	2,085.00
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	.00	.00	+++	622.67
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	.00	.00	+++	1,238.12
61510	HEALTH INSURANCE	78,922.00	.00	78,922.00	5,814.64	.00	20,351.24	58,570.76	26	76,316.76
61615	LIFE INSURANCE	204.89	.00	204.89	15.51	.00	62.04	142.85	30	184.09
61710	IMRF	19,429.19	.00	19,429.19	1,503.62	.00	5,664.57	13,764.62	29	22,156.08
61725	SOCIAL SECURITY	43,004.10	.00	43,004.10	3,269.03	.00	12,366.07	30,638.03	29	40,966.00
61730	MEDICARE	10,058.31	.00	10,058.31	764.55	.00	2,892.11	7,166.20	29	9,580.73
62295	TRAINING & TRAVEL	.00	.00	.00	.00	.00	.00	.00	+++	426.76
62506	WORK- STUDY	900.00	.00	900.00	.00	.00	.00	900.00	0	437.50
65002	STATE GRANT EXPENSE	.00	.00	.00	.00	.00	.00	.00	+++	1,449.96
65025	FOOD	.00	.00	.00	.00	.00	.00	.00	+++	5.39
65095	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	824.80
65100	LIBRARY SUPPLIES	28,000.00	.00	28,000.00	1,334.39	438.87	2,490.13	25,071.00	10	23,097.00



Budget Performance Report

Fiscal Year to Date 04/30/24

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 185 - LIBRARY FUND										
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4805 - EARLY LEARNING & LITERACY										
65555	IT COMPUTER HARDWARE	8,300.00	.00	8,300.00	.00	.00	.00	8,300.00	0	.00
65630	LIBRARY BOOKS	150,000.00	.00	150,000.00	6,493.17	.00	26,385.67	123,614.33	18	144,426.21
65635	PERIODICALS	.00	.00	.00	.00	.00	29.00	(29.00)	+++	.00
65641	AUDIO VISUAL COLLECTIONS	10,000.00	.00	10,000.00	91.29	.00	1,351.29	8,648.71	14	14,509.39
Business Unit 4805 - EARLY LEARNING & LITERACY		\$1,047,428.85	\$0.00	\$1,047,428.85	\$73,138.69	\$438.87	\$274,902.47	\$772,087.51	26%	\$1,010,368.53
Totals										
Business Unit 4806 - LIFELONG LEARNING & LITERACY										
61010	REGULAR PAY	473,636.00	.00	473,636.00	28,833.41	.00	119,082.48	354,553.52	25	491,066.17
61050	PERMANENT PART-TIME	317,845.00	.00	317,845.00	25,279.22	.00	101,367.53	216,477.47	32	293,726.43
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	.00	.00	105.00	4,895.00	2	1,155.00
61110	OVERTIME PAY	.00	.00	.00	.00	.00	.00	.00	+++	282.76
61510	HEALTH INSURANCE	78,330.00	.00	78,330.00	4,431.60	.00	18,654.42	59,675.58	24	76,476.09
61615	LIFE INSURANCE	159.00	.00	159.00	2.78	.00	29.74	129.26	19	139.41
61710	IMRF	23,033.00	.00	23,033.00	1,574.70	.00	6,413.45	16,619.55	28	26,804.68
61725	SOCIAL SECURITY	49,073.00	.00	49,073.00	3,279.99	.00	13,362.62	35,710.38	27	47,792.96
61730	MEDICARE	11,477.00	.00	11,477.00	767.09	.00	3,125.11	8,351.89	27	11,177.47
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	.00	.00	+++	287,179.85
65002	STATE GRANT EXPENSE	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	5,550.00
65100	LIBRARY SUPPLIES	15,000.00	.00	15,000.00	150.00	.00	(76.48)	15,076.48	-1	8,044.39
65628	Library Electronic Resources	320,000.00	.00	320,000.00	6,234.95	.00	76,728.54	243,271.46	24	.00
65630	LIBRARY BOOKS	335,000.00	.00	335,000.00	21,570.77	.00	107,069.93	227,930.07	32	345,785.96
65635	PERIODICALS	6,500.00	.00	6,500.00	.00	.00	4,305.30	2,194.70	66	7,413.28
65641	AUDIO VISUAL COLLECTIONS	31,000.00	.00	31,000.00	1,802.30	.00	6,041.72	24,958.28	19	29,931.04
Business Unit 4806 - LIFELONG LEARNING & LITERACY		\$1,671,553.00	\$0.00	\$1,671,553.00	\$93,926.81	\$0.00	\$456,209.36	\$1,215,343.64	27%	\$1,632,525.49
Totals										
Business Unit 4820 - ACCESS SERVICES										
61010	REGULAR PAY	788,008.13	.00	788,008.13	60,986.75	.00	242,951.23	545,056.90	31	753,313.98
61050	PERMANENT PART-TIME	278,352.02	.00	278,352.02	21,454.59	.00	88,408.42	189,943.60	32	261,966.52
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	.00	.00	1,890.00	3,110.00	38	4,487.00
61110	OVERTIME PAY	.00	.00	.00	.00	.00	253.98	(253.98)	+++	.00
61415	TERMINATION PAYOUTS	.00	.00	.00	343.35	.00	343.35	(343.35)	+++	241.68
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	.00	.00	+++	1,602.85
61430	COMP / VACATION PAYOUTS	.00	.00	.00	.00	.00	851.91	(851.91)	+++	.00
61510	HEALTH INSURANCE	177,406.00	.00	177,406.00	14,783.84	.00	51,743.44	125,662.56	29	152,068.26
61615	LIFE INSURANCE	319.51	.00	319.51	28.62	.00	114.48	205.03	36	292.20
61710	IMRF	27,865.06	.00	27,865.06	2,201.18	.00	8,801.23	19,063.83	32	31,085.97
61725	SOCIAL SECURITY	66,114.30	.00	66,114.30	4,920.36	.00	20,026.83	46,087.47	30	61,233.64
61730	MEDICARE	15,463.03	.00	15,463.03	1,150.74	.00	4,683.71	10,779.32	30	14,320.79



Budget Performance Report

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Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 185 - LIBRARY FUND										
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4820 - ACCESS SERVICES										
62340	IT COMPUTER SOFTWARE	183,900.00	.00	183,900.00	22,461.94	22,238.00	48,272.64	113,389.36	38	136,188.37
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	.00	.00	+++	30,939.33
62506	WORK- STUDY	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,201.60
65100	LIBRARY SUPPLIES	15,000.00	.00	15,000.00	165.15	2,305.00	5,431.03	7,263.97	52	16,157.80
65555	IT COMPUTER HARDWARE	.00	.00	.00	.00	.00	7,834.24	(7,834.24)	+++	.00
Business Unit 4820 - ACCESS SERVICES Totals		\$1,560,428.05	\$0.00	\$1,560,428.05	\$128,496.52	\$24,543.00	\$481,606.49	\$1,054,278.56	32%	\$1,465,099.99
Business Unit 4825 - ENGAGEMENT SERVICES										
61010	REGULAR PAY	654,189.43	.00	654,189.43	42,671.24	.00	178,645.64	475,543.79	27	521,789.80
61050	PERMANENT PART-TIME	249,125.62	.00	249,125.62	13,519.18	.00	57,666.63	191,458.99	23	208,740.65
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	260.00	.00	1,380.50	3,619.50	28	1,058.50
61110	OVERTIME PAY	.00	.00	.00	30.35	.00	271.59	(271.59)	+++	.00
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	.00	.00	+++	12,593.83
61510	HEALTH INSURANCE	150,948.44	.00	150,948.44	9,202.00	.00	32,207.00	118,741.44	21	101,366.19
61615	LIFE INSURANCE	159.02	.00	159.02	13.53	.00	54.16	104.86	34	150.34
61710	IMRF	25,740.00	.00	25,740.00	1,636.03	.00	6,884.61	18,855.39	27	25,304.27
61725	SOCIAL SECURITY	56,005.70	.00	56,005.70	3,350.18	.00	14,214.69	41,791.01	25	44,520.71
61730	MEDICARE	13,098.64	.00	13,098.64	783.49	.00	3,324.39	9,774.25	25	10,412.15
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	445.00
62340	IT COMPUTER SOFTWARE	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	5,888.00
65001	FEDERAL GRANT EXPENSE	43,500.00	.00	43,500.00	.00	.00	500.00	43,000.00	1	.00
65002	STATE GRANT EXPENSE	.00	.00	.00	100.00	.00	200.00	(200.00)	+++	2,057.00
65025	FOOD	.00	.00	.00	.00	.00	.00	.00	+++	204.09
65100	LIBRARY SUPPLIES	38,000.00	.00	38,000.00	4,543.62	4,918.76	10,496.27	22,584.97	41	30,801.99
65503	FURNITURE / FIXTURES / EQUIPMENT	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	511.62
65630	LIBRARY BOOKS	35,000.00	.00	35,000.00	8,773.65	.00	17,033.53	17,966.47	49	35,997.90
65641	AUDIO VISUAL COLLECTIONS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	10,289.30
Business Unit 4825 - ENGAGEMENT SERVICES Totals		\$1,278,366.85	\$0.00	\$1,278,366.85	\$84,883.27	\$4,918.76	\$322,879.01	\$950,569.08	26%	\$1,012,131.34
Business Unit 4835 - INNOVATION & DIGITAL LEARNING										
61010	REGULAR PAY	461,668.40	.00	461,668.40	26,120.96	.00	86,890.78	374,777.62	19	356,027.68
61050	PERMANENT PART-TIME	256,962.39	.00	256,962.39	19,448.86	.00	74,276.88	182,685.51	29	197,272.62
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	1,935.00	.00	6,090.00	(1,090.00)	122	11,485.00
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	8,369.58	(8,369.58)	+++	5,185.91
61420	ANNUAL SICK LEAVE PAYOUT	.00	.00	.00	.00	.00	.00	.00	+++	532.83
61510	HEALTH INSURANCE	80,278.00	.00	80,278.00	4,198.80	.00	12,790.45	67,487.55	16	50,866.29
61615	LIFE INSURANCE	59.38	.00	59.38	9.39	.00	37.02	22.36	62	65.75
61710	IMRF	20,913.04	.00	20,913.04	1,319.09	.00	4,680.65	16,232.39	22	18,926.68



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Fund 185 - LIBRARY FUND										
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4835 - INNOVATION & DIGITAL LEARNING										
61725	SOCIAL SECURITY	44,555.33	.00	44,555.33	2,888.65	.00	10,720.23	33,835.10	24	34,567.54
61730	MEDICARE	10,420.49	.00	10,420.49	675.59	.00	2,507.17	7,913.32	24	8,084.31
62340	IT COMPUTER SOFTWARE	55,000.00	.00	55,000.00	.00	26,862.00	19,310.95	8,827.05	84	22,823.66
65001	FEDERAL GRANT EXPENSE	30,642.00	.00	30,642.00	.00	.00	1,426.45	29,215.55	5	25,527.09
65002	STATE GRANT EXPENSE	31,500.00	.00	31,500.00	3,160.00	.00	4,566.16	26,933.84	14	15,533.47
65100	LIBRARY SUPPLIES	13,000.00	.00	13,000.00	263.16	.00	2,013.25	10,986.75	15	10,735.40
65555	IT COMPUTER HARDWARE	44,000.00	.00	44,000.00	.00	(5,125.00)	12,604.89	36,520.11	17	28,087.98
65630	LIBRARY BOOKS	20,000.00	.00	20,000.00	.00	.00	90.76	19,909.24	0	20,216.62
65641	AUDIO VISUAL COLLECTIONS	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	1,279.79
Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals		\$1,076,499.03	\$0.00	\$1,076,499.03	\$60,019.50	\$21,737.00	\$246,375.22	\$808,386.81	25%	\$807,218.62
Business Unit 4840 - LIBRARY MAINTENANCE										
61010	REGULAR PAY	632,362.19	.00	632,362.19	31,621.79	.00	123,937.35	508,424.84	20	388,114.10
61050	PERMANENT PART-TIME	.00	.00	.00	.00	.00	2,608.23	(2,608.23)	+++	60,796.54
61060	SEASONAL EMPLOYEES	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	3,315.00
61110	OVERTIME PAY	10,000.00	.00	10,000.00	.00	.00	884.62	9,115.38	9	10,667.14
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	.00	.00	+++	7,472.02
61510	HEALTH INSURANCE	119,281.00	.00	119,281.00	8,422.84	.00	29,479.94	89,801.06	25	97,639.25
61615	LIFE INSURANCE	113.92	.00	113.92	.24	.00	.60	113.32	1	85.23
61626	CELL PHONE ALLOWANCE	.00	.00	.00	.00	.00	.00	.00	+++	717.00
61630	SHOE ALLOWANCE	540.00	.00	540.00	.00	.00	.00	540.00	0	540.00
61710	IMRF	18,402.44	.00	18,402.44	920.22	.00	3,708.28	14,694.16	20	16,006.64
61725	SOCIAL SECURITY	39,240.03	.00	39,240.03	1,845.47	.00	7,503.29	31,736.74	19	27,878.40
61730	MEDICARE	9,178.00	.00	9,178.00	431.60	.00	1,754.83	7,423.17	19	6,519.92
62225	BLDG MAINTENANCE SERVICES	305,060.00	.00	305,060.00	12,729.28	118,737.74	95,573.80	90,748.46	70	251,387.16
62235	OFFICE EQUIPMENT MAINT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,232.50
62245	OTHER EQMT MAINTENANCE	2,277.00	.00	2,277.00	.00	.00	1,324.00	953.00	58	.00
62305	RENTAL OF AUTO-FLEET MAINTENANCE	5,440.00	.00	5,440.00	453.00	.00	1,812.00	3,628.00	33	5,436.00
62309	RENTAL OF AUTO REPLACEMENT	4,885.00	.00	4,885.00	407.00	.00	1,628.00	3,257.00	33	4,884.00
62340	IT COMPUTER SOFTWARE	.00	.00	.00	.00	.00	.00	.00	+++	(23,286.96)
62341	INTERNET SOLUTION PROVIDERS	.00	.00	.00	.00	.00	.00	.00	+++	23,286.96
64005	ELECTRICITY	100,000.00	.00	100,000.00	.00	.00	7,514.08	92,485.92	8	89,869.74
64015	NATURAL GAS	32,400.00	.00	32,400.00	2,013.12	.00	7,613.96	24,786.04	23	13,920.99
65040	JANITORIAL SUPPLIES	19,265.00	.00	19,265.00	102.50	.00	5,799.66	13,465.34	30	12,851.02
65050	BLDG MAINTENANCE MATERIAL	36,750.00	.00	36,750.00	373.38	.00	4,263.79	32,486.21	12	27,901.44
65095	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	12.90
Business Unit 4840 - LIBRARY MAINTENANCE Totals		\$1,346,194.58	\$0.00	\$1,346,194.58	\$59,320.44	\$118,737.74	\$295,406.43	\$932,050.41	31%	\$1,027,246.99



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Fund 185 - LIBRARY FUND										
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4845 - LIBRARY ADMINISTRATION										
61010	REGULAR PAY	936,375.28	.00	936,375.28	54,720.96	.00	195,506.83	740,868.45	21	382,486.51
61050	PERMANENT PART-TIME	94,516.90	.00	94,516.90	3,958.91	.00	15,720.89	78,796.01	17	53,890.68
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	.00	.00	+++	12,199.35
61510	HEALTH INSURANCE	118,354.00	.00	118,354.00	6,433.16	.00	18,610.10	99,743.90	16	35,871.30
61615	LIFE INSURANCE	221.84	.00	221.84	37.95	.00	131.04	90.80	59	202.96
61625	AUTO ALLOWANCE	.00	.00	.00	300.00	.00	1,200.00	(1,200.00)	+++	600.00
61626	CELL PHONE ALLOWANCE	1,008.00	.00	1,008.00	159.00	.00	636.00	372.00	63	1,158.00
61710	IMRF	29,999.59	.00	29,999.59	1,707.61	.00	6,146.79	23,852.80	20	15,376.38
61725	SOCIAL SECURITY	62,687.35	.00	62,687.35	3,564.05	.00	12,900.95	49,786.40	21	27,416.91
61730	MEDICARE	14,962.80	.00	14,962.80	833.53	.00	3,017.19	11,945.61	20	6,411.96
62185	CONSULTING SERVICES	153,000.00	.00	153,000.00	1,962.36	50,000.00	5,478.99	97,521.01	36	76,541.18
62205	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	111.00	1,889.00	6	157.77
62210	PRINTING	48,000.00	.00	48,000.00	1,275.00	.00	1,275.00	46,725.00	3	39,542.75
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	.00	.00	535.84	(535.84)	+++	1,715.26
62272	OTHER PROFESSIONAL SERVICES	.00	.00	.00	95.00	.00	95.00	(95.00)	+++	200.00
62275	POSTAGE CHARGEBACKS	.00	.00	.00	.00	.00	.00	.00	+++	462.00
62290	TUITION	15,000.00	.00	15,000.00	.00	.00	3,000.00	12,000.00	20	3,584.00
62295	TRAINING & TRAVEL	30,000.00	.00	30,000.00	400.38	.00	5,022.60	24,977.40	17	28,047.67
62315	POSTAGE	3,000.00	.00	3,000.00	.00	.00	45.41	2,954.59	2	1,485.79
62340	IT COMPUTER SOFTWARE	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	.00
62360	MEMBERSHIP DUES	2,000.00	.00	2,000.00	.00	.00	51.99	1,948.01	3	2,454.00
62506	WORK- STUDY	3,600.00	.00	3,600.00	281.75	.00	411.25	3,188.75	11	1,069.29
62705	CREDIT CARD FEES	5,000.00	.00	5,000.00	185.12	.00	1,864.41	3,135.59	37	5,429.16
64009	UTILITIES - COE WATER	10,000.00	.00	10,000.00	.00	.00	3,060.08	6,939.92	31	9,528.89
65025	FOOD	2,500.00	.00	2,500.00	.00	.00	572.03	1,927.97	23	7,343.66
65095	OFFICE SUPPLIES	54,000.00	.00	54,000.00	121.31	3,230.63	2,179.51	48,589.86	10	27,995.66
65100	LIBRARY SUPPLIES	.00	.00	.00	.00	.00	148.59	(148.59)	+++	171.58
66131	TRANSFER TO GENERAL FUND	350,000.00	.00	350,000.00	29,166.00	.00	116,664.00	233,336.00	33	294,996.00
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$1,960,225.76	\$0.00	\$1,960,225.76	\$105,202.09	\$53,230.63	\$394,385.49	\$1,512,609.64	23%	\$1,036,338.71
Business Unit 4850 - LIBRARY GRANTS										
62185	CONSULTING SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	100.00
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	.00	.00	1,071.68	(1,071.68)	+++	.00
65100	LIBRARY SUPPLIES	.00	.00	.00	.00	.00	.00	.00	+++	2,436.24
Business Unit 4850 - LIBRARY GRANTS Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,071.68	(\$1,071.68)	+++	\$2,536.24
Department 48 - LIBRARY Totals		\$9,940,696.12	\$0.00	\$9,940,696.12	\$604,987.32	\$223,606.00	\$2,472,836.15	\$7,244,253.97	27%	\$7,993,465.91
EXPENSE TOTALS		\$9,940,696.12	\$0.00	\$9,940,696.12	\$604,987.32	\$223,606.00	\$2,472,836.15	\$7,244,253.97	27%	\$7,993,465.91



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 185 - LIBRARY FUND Totals										
	REVENUE TOTALS	9,170,270.00	.00	9,170,270.00	19,837.37	.00	4,164,467.34	5,005,802.66	45%	8,873,356.47
	EXPENSE TOTALS	9,940,696.12	.00	9,940,696.12	604,987.32	223,606.00	2,472,836.15	7,244,253.97	27%	7,993,465.91
Fund 185 - LIBRARY FUND Totals		(\$770,426.12)	\$0.00	(\$770,426.12)	(\$585,149.95)	(\$223,606.00)	\$1,691,631.19	(\$2,238,451.31)		\$879,890.56
Fund 186 - LIBRARY DEBT SERVICE FUND										
REVENUE										
Department 48 - LIBRARY										
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN										
51015	PROPERTY TAXES	574,677.00	.00	574,677.00	.00	.00	.00	574,677.00	0	507,912.00
	Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,912.00
	Totals									
	Department 48 - LIBRARY Totals	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,912.00
	REVENUE TOTALS	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,912.00
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN										
68305	DEBT SERVICE- PRINCIPAL	353,392.00	.00	353,392.00	.00	.00	.00	353,392.00	0	275,730.00
68315	DEBT SERVICE- INTEREST	221,285.00	.00	221,285.00	.00	.00	.00	221,285.00	0	232,183.01
	Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,913.01
	Totals									
	Department 48 - LIBRARY Totals	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,913.01
	EXPENSE TOTALS	\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$0.00	\$574,677.00	0%	\$507,913.01
Fund 186 - LIBRARY DEBT SERVICE FUND Totals										
	REVENUE TOTALS	574,677.00	.00	574,677.00	.00	.00	.00	574,677.00	0%	507,912.00
	EXPENSE TOTALS	574,677.00	.00	574,677.00	.00	.00	.00	574,677.00	0%	507,913.01
Fund 186 - LIBRARY DEBT SERVICE FUND Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1.01)
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD										
REVENUE										
Department 48 - LIBRARY										
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT										
56060	BOND PROCEEDS	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0	.00
	Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
	Totals									
	Department 48 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
	REVENUE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%	\$0.00
EXPENSE										
Department 48 - LIBRARY										
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT										
65515	OTHER IMPROVEMENTS	550,000.00	.00	550,000.00	.00	268,671.00	(9,920.00)	291,249.00	47	1,192,903.05
	Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$268,671.00	(\$9,920.00)	\$291,249.00	47%	\$1,192,903.05
	Totals									
	Department 48 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$268,671.00	(\$9,920.00)	\$291,249.00	47%	\$1,192,903.05



Budget Performance Report

Fiscal Year to Date 04/30/24

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD										
	EXPENSE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$268,671.00	(\$9,920.00)	\$291,249.00	47%	\$1,192,903.05
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD	Totals									
	REVENUE TOTALS	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0%	.00
	EXPENSE TOTALS	550,000.00	.00	550,000.00	.00	268,671.00	(9,920.00)	291,249.00	47%	1,192,903.05
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD	Totals	\$0.00	\$0.00	\$0.00	\$0.00	(\$268,671.00)	\$9,920.00	\$258,751.00		(\$1,192,903.05)
	Grand Totals									
	REVENUE TOTALS	10,294,947.00	.00	10,294,947.00	19,837.37	.00	4,164,467.34	6,130,479.66	40%	9,381,268.47
	EXPENSE TOTALS	11,065,373.12	.00	11,065,373.12	604,987.32	492,277.00	2,462,916.15	8,110,179.97	27%	9,694,281.97
	Grand Totals	(\$770,426.12)	\$0.00	(\$770,426.12)	(\$585,149.95)	(\$492,277.00)	\$1,701,551.19	(\$1,979,700.31)		(\$313,013.50)

Endowment for the Evanston Public Library
 Holdings as of April 2024

	Symbol	Shares/Quantity	Price	Value as of April 30, 2024	% of portfolio	% of portfolio by asset class
Vanguard Federal Money Market Fund	VMFXX	1.000	\$305,743.10	\$305,743.10	100.00%	100.0%
US Treasury TIPS Notes, maturing 1/25, 2.375%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 1/26, 2.0%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 2/40, 2.125%		100000.000	\$0.000	\$0.00	0.00%	0.0%
				\$305,743.10		100.0%
					Cash Equivalents	100.0%
					US Treasury Inflation Protected Securities	0.0%
						100.0%

**Evanston Public Library Endowment Fund
Statement of Activity
March 01, 2024 through March 31, 2024**

Beginning Balance		4,264,413.86
Revenue		
Investment results	123,358.31	
Total Revenues		123,358.31
Distributions/Grants and Expenses		
Foundation support charge	-2,312.05	
Total Distributions		-2,312.05
Ending Balance		4,385,460.12