



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, November 15, 2023**  
**Library Board Meeting**  
**6:30 PM**  
**Main Library, Community Meeting Room and Remote**

**Members Present**

Arikpo Dada, Tracy Fulce, Cate Huggins, Michelle Mills, Meghan Shea, Terry Soto (attended virtually) and Esther Wallen.

**Members Absent**

Kathryn Hazelett and Russ Shurbet

**Staff Present**

Heather Norborg, Wynn Shawver, Jan Bojda, Jill Skwerski and Jenette Sturges.

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m.

**Citizen Comment**

none

**Consent Agenda**

- A. Approval of the Bills and Payroll and Minutes of September 18, 2023, September 20, 2023 and September 27, 2023. Upon motion made by Trustee Wallen and seconded by Trustee Huggins, the consent agenda was approved.

**Equity, Diversity and Inclusion (Joint Task Force):**

- A. Racial Equity Task Force (Distributed in Advance)

**Library Director's Report**

Written report provided in advance.

**Staff Report:**

Administrative Services Report (Distributed in Advance).

**Board Reports:**

- A. Development Committee
- B. Endowment Investment Committee
- C. Executive Committee
- D. Management & Policy Committee

- E. Board Development Committee
- F. Facilities Committee
- G. Transition Team/Interim Team/Search Team

**Unfinished Business**

- A. Approval of the 2024 Proposed Library Expenditure Budget (Action). Upon motion made by Trustee Wallen and seconded by Trustee Mills, approved Resolution 23: Providing for the budget and setting the annual tax levy FY2024.

**New Business**

- A. Approval of the 2024 Board Meeting Schedule (ACTION). Upon motion made by Trustee Wallen and seconded by Trustee Huggins, to approve the 2024 schedule of board meetings.
- B. Approval of the 2024 Library Closings Schedule (ACTION). Upon motion made by Trustee Mills and seconded by Trustee Wallen, to approve the 2024 schedule of board meetings.
- C. State Per Capita Grant Requirements Checklist (DISCUSSION)

**Executive Session**

Motion to move into Executive Session was made by Trustee Fulce, seconded by Trustee Soto about personnel.

The motion to end the Executive Session was made by Trustee Mills seconded by Trustee Shea, and approved by roll call vote. The meeting was adjourned at 8:15 p.m.

**Adjournment**

The motion to adjourn was made by Trustee Mills and seconded by Trustee Shea and approved by voice vote. The meeting adjourned at 8:17 p.m.

**Submitted by:** Terry Soto