



Evanston Public Library Board of Trustees

# MANAGEMENT COMMITTEE MEETING MINUTES

Wednesday, November 20, 2024 at 5:00 PM

Main Library, Library Board Room, and remote

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**Members Present**

Arikpo Dada, Tracy Fulce, Kathryn Hazelett, and Michelle Mills.

**Members Absent**

none

**Staff Present**

Yolande Wilburn

**Call to order/Declaration of Quorum**

Trustee Dada called the meeting to order when a quorum of Trustees was established at 5:00 pm.

**Land Acknowledgement**

Read by Tracy Mills

**Citizen Comment**

none

**Amended Agenda Item**

Motion: Moved by Trustee Dada, seconded by Trustee Mills, to amend the agenda to add Approval of 2024 Library Closures.

**New Business**

- A. Policy Issues (Discussion)
  - a. Timeline
  - b. Guideline
- B. Roberts Rules of Order (Discussion)
- C. Library Board Policies Ethics and Conduct (Discussion)
- D. Strategic Plan Draft (Discussion)
- E. State Per Capita Grant Requirements Checklist (Discussion)
- F. Library Cards and Accounts Policy 2024 Update (Discussion)
- G. Amend 2024 Library Closures Dates (Discussion)

**Executive Session**

Motion: Moved by Trustee Dada, seconded by Trustee Fulce, to move into Executive Session.

Motion: Moved by Trustee Hazelett, seconded by Trustee Mills, to move out of the Executive Session.

**Adjournment**

The motion to adjourn was made by Trustee Hazelett and seconded by Trustee Mills and approved by voice vote. The meeting adjourned at 6:27 p.m.

**Submitted by**

Arikpo Dada

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