



FINANCE COMMITTEE MEETING

LIBRARY COMMITTEE PACKET

Tuesday, February 11, 2025 at 3:00 pm
Main Library, 4th Floor Board Room, and via Zoom

Zoom Link: **<https://us06web.zoom.us/j/84358011372>**



FINANCE COMMITTEE MEETING

Tuesday, February 11, 2025, at 3:00 PM
Main Library, Library Board Room, and remote
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Members of the public are invited to provide comments in person during the Public Comment portion of the meeting or by submitting written comments in advance via the following link: <https://forms.gle/16fGTFeqEFR6tmro8>
Written comments will be attached to the Board minutes and distributed to Trustees.

MEETING AGENDA

1. CALL TO ORDER / DECLARATION OF QUORUM

2. LAND ACKNOWLEDGMENT

3. CITIZEN COMMENT

Not to exceed 45 minutes

4. NEW BUSINESS

- A. Review upcoming board packet finance items
- B. Update on budgetary impact of current vacancies and recent hiring
- C. Final 2024 Budget Close-Out Totals by Sameer Notta
- D. Update on Library MOU with City
- E. Discussion with Aurora Public Library
- F. Development Update by Wynn Shawver

5. EXECUTIVE SESSION

6. ADJOURNMENT

Next Meeting: March 11, 2025, at 3:00 pm via Zoom and hybrid

The City of Evanston and the Evanston Public Library are committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the Library at 847-448-8650 or TDD/TTY number 847-866-5095 at least 48 hours in advance of the meeting so that arrangements can be made for the accommodation if possible.



EVANSTON PUBLIC LIBRARY

MEMORANDUM

To: Evanston Public Library Finance Committee

From: Sameer Notta, Finance Manager
Lea Hernandez-Solis, Office Coordinator

Subject: Library Fund Bills

Date: February 11, 2025

Recommended Action

Staff and the Finance Committee respectfully request the Library Board approve the Library Payroll and Fund bills list.

Payroll

December 30, 2024, through January 12, 2025,	\$ unknown **
January 13, 2025, through January 26, 2025,	\$ 204,350.80

Library Fund Bills List

December 14, 2024	\$ 24,561.31
January 28, 2025,	\$ 99,850.67

Attachment: Bills List

**We'll update the total once we get the complete report from payroll.

Library Bills List

G/L Date Range 12/14/24 - 12/14/24

Vendor	Invoice Description	Invoice Date	G/L Date	Payment Date	Invoice Amount
Fund 185 - LIBRARY FUND					
Department 48 - LIBRARY					
Business Unit 4805 - EARLY LEARNING & LITERACY					
Account 62506 - WORK- STUDY					
10407 - NORTHWESTERN UNIVERSITY - WORK STUDY OFFICE	WORKSTUDY SEPTEMBER 1 - DECEMBER 31, 2024	01/08/2025	12/14/2024	01/28/2025	273.75
Account 62506 - WORK- STUDY Totals Invoice Transactions 1					\$273.75
Business Unit 4805 - EARLY LEARNING & LITERACY Totals Invoice Transactions 1					\$273.75
Business Unit 4820 - ACCESS SERVICES					
Account 65100 - LIBRARY SUPPLIES					
17642 - TEAM ONE REPAIR, INC.	BULK ORDER RECEIPT PAPER FOR CIRCULATION QUOTE 1603252	10/28/2024	12/14/2024	01/28/2025	1,592.00
Account 65100 - LIBRARY SUPPLIES Totals Invoice Transactions 1					\$1,592.00
Business Unit 4820 - ACCESS SERVICES Totals Invoice Transactions 1					\$1,592.00
Business Unit 4825 - ENGAGEMENT SERVICES					
Account 65100 - LIBRARY SUPPLIES					
206940 - ULINE	OFFICE SUPPLIES	12/31/2024	12/14/2024	01/28/2025	71.05
Account 65100 - LIBRARY SUPPLIES Totals Invoice Transactions 1					\$71.05
Business Unit 4825 - ENGAGEMENT SERVICES Totals Invoice Transactions 1					\$71.05
Business Unit 4835 - INNOVATION & DIGITAL LEARNING					
Account 65002 - STATE GRANT EXPENSE					
20931 - WORTHINGTON DIRECT	INNOVATION STATION TABLES QUOTE#OTE090062	01/06/2025	12/14/2024	01/28/2025	4,870.99
Account 65002 - STATE GRANT EXPENSE Totals Invoice Transactions 1					\$4,870.99
Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals Invoice Transactions 1					\$4,870.99
Business Unit 4840 - LIBRARY MAINTENANCE					
Account 62225 - BLDG MAINTENANCE SERVICES					
102717 - JOHNSON CONTROLS	SPRINKLER INSPECTION REPAIR	12/09/2024	12/14/2024	01/28/2025	3,626.67
Account 62225 - BLDG MAINTENANCE SERVICES Totals Invoice Transactions 1					\$3,626.67
Business Unit 4840 - LIBRARY MAINTENANCE Totals Invoice Transactions 1					\$3,626.67
Business Unit 4845 - LIBRARY ADMINISTRATION					
Account 62185 - CONSULTING SERVICES					
20953 - HR SOURCE	OUTSOURCED HR SERVICES	12/31/2024	12/14/2024	01/28/2025	937.50
20979 - MERISTEM ADVISORS LLC	BUDGET AND LEVY ANALYSIS AND PLANNING	09/06/2024	12/14/2024	01/28/2025	2,190.00
20243 - MGT IMPACT SOLUTIONS, LLC	PROFESSIONAL SERVICES 12/21/2024 A HSIAO	01/06/2024	12/14/2024	01/28/2025	2,862.75
20243 - MGT IMPACT SOLUTIONS, LLC	PROFESSIONAL SERVICES 12/21/2024 M EL METENNANI	01/06/2025	12/14/2024	01/28/2025	426.00
20243 - MGT IMPACT SOLUTIONS, LLC	PROFESSIONAL SERVICES M EL METENNANI 12/7-12/14	01/06/2025	12/14/2024	01/28/2025	596.40
20243 - MGT IMPACT SOLUTIONS, LLC	PROFESSIONAL SERVICES 12/21-12/28/2024 T GARVEY	01/06/2025	12/14/2024	01/28/2025	5,394.00
Account 62185 - CONSULTING SERVICES Totals Invoice Transactions 6					\$12,406.65
Account 62295 - TRAINING & TRAVEL					
18549 - LIBRARY JOURNAL, LLC	REGISTRATION FEE WEBINAR H COLLIER	12/03/2024	12/14/2024	01/28/2025	522.00
Account 62295 - TRAINING & TRAVEL Totals Invoice Transactions 1					\$522.00
Account 62360 - MEMBERSHIP DUES					
100254 - AMERICAN LIBRARY ASSOCIATION	ALA MEMBERSHIP ID#0022802	12/31/2024	12/14/2024	01/28/2025	811.00
Account 62360 - MEMBERSHIP DUES Totals Invoice Transactions 1					\$811.00
Account 62506 - WORK- STUDY					

Account **62506 - WORK- STUDY** Totals

Invoice Transactions **1**

\$387.20

Business Unit **4845 - LIBRARY ADMINISTRATION** Totals

Invoice Transactions **9**

\$14,126.85

Department **48 - LIBRARY** Totals

Invoice Transactions **14**

\$24,561.31

Fund **185 - LIBRARY FUND** Totals

Invoice Transactions **14**

\$24,561.31

* = Prior Fiscal Year Activity

Invoice Transactions **14**

\$24,561.31

Library Bills List

G/L Date Range 01/28/25 - 01/28/25

Vendor	Invoice Description	Invoice Date	G/L Date	Payment Date	Invoice Amount
Fund 185 - LIBRARY FUND					
Department 48 - LIBRARY					
Business Unit 4805 - EARLY LEARNING & LITERACY					
Account 65100 - LIBRARY SUPPLIES					
100474 - BAKER & TAYLOR	CHILDREN'S SUPPLIES	01/10/2025	01/28/2025	01/28/2025	78.40
100474 - BAKER & TAYLOR	CHILDREN'S SUPPLIES	01/13/2025	01/28/2025	01/28/2025	58.79
19494 - SHAWN SHEEHY	PROFESSIONAL SERVICES	01/13/2025	01/28/2025	01/28/2025	125.00
Account 65100 - LIBRARY SUPPLIES Totals Invoice Transactions 3					\$262.19
Account 65630 - LIBRARY BOOKS					
100474 - BAKER & TAYLOR	MAIN AND CROWN JUV PRINT	01/09/2025	01/28/2025	01/28/2025	260.36
100474 - BAKER & TAYLOR	YA AND JUV PRINT	01/09/2025	01/28/2025	01/28/2025	80.81
100474 - BAKER & TAYLOR	JUV AND CROWN PRINT	01/13/2025	01/28/2025	01/28/2025	593.62
Account 65630 - LIBRARY BOOKS Totals Invoice Transactions 3					\$934.79
Business Unit 4805 - EARLY LEARNING & LITERACY Totals Invoice Transactions 6					\$1,196.98
Business Unit 4806 - LIFELONG LEARNING & LITERACY					
Account 65001 - FEDERAL GRANT EXPENSE					
20828 - HIVE CENTER FOR THE BOOK ARTS	NEA BIG READ GRANT 2024/2025	01/17/2025	01/28/2025	01/28/2025	2,500.00
Account 65001 - FEDERAL GRANT EXPENSE Totals Invoice Transactions 1					\$2,500.00
Account 65100 - LIBRARY SUPPLIES					
11577 - REACHING ACROSS ILLINOIS LIBRARY SYSTEMS (RAILS)	LLL SUPPLIES	01/09/2025	01/28/2025	01/28/2025	1,092.00
19494 - SHAWN SHEEHY	PROFESSIONAL SERVICES	01/13/2025	01/28/2025	01/28/2025	125.00
20855 - TERESA PANGAN PLLC	PROFESSIONAL SERVICES WELLNESS WEDNESDAY	01/17/2025	01/28/2025	01/28/2025	125.00
Account 65100 - LIBRARY SUPPLIES Totals Invoice Transactions 3					\$1,342.00
Account 65628 - Library Electronic Resources					
101955 - CANDID	ONLINE RESOURCES	01/08/2025	01/28/2025	01/28/2025	2,995.00
16334 - KANOPY	ONLINE RESOURCES	01/01/2025	01/28/2025	01/28/2025	1,681.00
104226 - PROQUEST INFO & LEARNING COMPANY	ONLINE RESOURCES	01/01/2025	01/28/2025	01/28/2025	705.00
11577 - REACHING ACROSS ILLINOIS LIBRARY SYSTEMS (RAILS)	ONLINE RESOURCES	01/03/2025	01/28/2025	01/28/2025	2,000.00
Account 65628 - Library Electronic Resources Totals Invoice Transactions 4					\$7,381.00
Account 65630 - LIBRARY BOOKS					
100474 - BAKER & TAYLOR	ADULT PRINT	01/02/2025	01/28/2025	01/28/2025	307.82
100474 - BAKER & TAYLOR	ADULT PRINT	01/07/2025	01/28/2025	01/28/2025	25.41
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	01/08/2025	01/28/2025	01/28/2025	43.68
100474 - BAKER & TAYLOR	ADULT PRINT	01/08/2025	01/28/2025	01/28/2025	283.45
100474 - BAKER & TAYLOR	ADULT PRINT	01/08/2025	01/28/2025	01/28/2025	109.95
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	01/10/2025	01/28/2025	01/28/2025	1,092.45
100474 - BAKER & TAYLOR	ADULT PRINT	01/10/2025	01/28/2025	01/28/2025	259.31
100474 - BAKER & TAYLOR	ADULT PRINT	01/13/2025	01/28/2025	01/28/2025	67.20
100474 - BAKER & TAYLOR	ADULT AND CROWN PRINT	01/13/2025	01/28/2025	01/28/2025	338.51
100474 - BAKER & TAYLOR	ADULT PRINT	01/14/2025	01/28/2025	01/28/2025	48.26
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	01/09/2025	01/28/2025	01/28/2025	327.64
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	01/08/2025	01/28/2025	01/28/2025	53.23
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	01/09/2025	01/28/2025	01/28/2025	78.72
120319 - CENGAGE LEARNING INC./GALE RESEARCH	ADULT PRINT	01/15/2025	01/28/2025	01/28/2025	25.49
122375 - LAW BULLETIN PUBLISHING COMPANY	ADULT PRINT	11/27/2024	01/28/2025	01/28/2025	144.22
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/01/2025	01/28/2025	01/28/2025	390.56
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/01/2025	01/28/2025	01/28/2025	33.60

276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/01/2025	01/28/2025	01/28/2025	348.87
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/08/2025	01/28/2025	01/28/2025	514.89
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/10/2025	01/28/2025	01/28/2025	1,481.32
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/10/2025	01/28/2025	01/28/2025	1,492.53
276974 - OVER DRIVE, INC.	MAIN EBOOKS	01/10/2025	01/28/2025	01/28/2025	734.45
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	01/10/2025	01/28/2025	01/28/2025	31.53
19914 - SOLUTIONS FROM EBSCO YANKEE BOOK PEDDLER, INC. DBA GOBI LIBRARY	ADULT PRINT	01/09/2025	01/28/2025	01/28/2025	35.90

Account **65630 - LIBRARY BOOKS** Totals Invoice Transactions 24

\$8,268.99

Account **65641 - AUDIO VISUAL COLLECTIONS**

103424 - MIDWEST TAPE LLC	ADULT AV	01/16/2025	01/28/2025	01/28/2025	18.43
103424 - MIDWEST TAPE LLC	ADULT AV	01/16/2025	01/28/2025	01/28/2025	91.29
103424 - MIDWEST TAPE LLC	ADULT AV	01/16/2025	01/28/2025	01/28/2025	27.47

Account **65641 - AUDIO VISUAL COLLECTIONS** Totals Invoice Transactions 3

\$137.19

Business Unit **4806 - LIFELONG LEARNING & LITERACY** Totals Invoice Transactions 35

\$19,629.18

Business Unit **4820 - ACCESS SERVICES**

Account **62340 - IT COMPUTER SOFTWARE**

137361 - COOPERATIVE COMPUTER SERVICES	CCS MEMBERSHIP FEE AND OCLC JAN-MAR 2025	01/15/2025	01/28/2025	01/28/2025	21,658.65
12736 - ILLINOIS HEARTLAND LIBRARY SYSTEM	ACCESS SOFTWARE	01/14/2025	01/28/2025	01/28/2025	15.26
19060 - MK SOLUTIONS, INC.	ACCESS IT COMPUTER	01/03/2025	01/28/2025	01/28/2025	3,078.00
19060 - MK SOLUTIONS, INC.	ACCESS IT COMPUTER	01/03/2025	01/28/2025	01/28/2025	2,112.00

Account **62340 - IT COMPUTER SOFTWARE** Totals Invoice Transactions 4

\$26,863.91

Account **65100 - LIBRARY SUPPLIES**

101406 - DEMCO, INC.	OFFICE SUPPLIES	01/14/2025	01/28/2025	01/28/2025	41.40
101406 - DEMCO, INC.	OFFICE SUPPLIES	01/13/2025	01/28/2025	01/28/2025	148.24
206940 - ULINE	OFFICE SUPPLIES	01/13/2025	01/28/2025	01/28/2025	47.40
121187 - UNIQUE MANAGEMENT SERVICES	ACCESS SUPPLIES	01/01/2025	01/28/2025	01/28/2025	98.50

Account **65100 - LIBRARY SUPPLIES** Totals Invoice Transactions 4

\$335.54

Business Unit **4820 - ACCESS SERVICES** Totals Invoice Transactions 8

\$27,199.45

Business Unit **4825 - ENGAGEMENT SERVICES**

Account **65100 - LIBRARY SUPPLIES**

101406 - DEMCO, INC.	OFFICE SUPPLIES	01/14/2025	01/28/2025	01/28/2025	131.40
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Account **65100 - LIBRARY SUPPLIES** Totals Invoice Transactions 1

\$131.40

Business Unit **4825 - ENGAGEMENT SERVICES** Totals Invoice Transactions 1

\$131.40

Business Unit **4835 - INNOVATION & DIGITAL LEARNING**

Account **62340 - IT COMPUTER SOFTWARE**

19390 - CANVA US INC.	YEARLY SUBSCRIPTION 12/31/2024-1/31/2025	12/31/2024	01/28/2025	01/28/2025	3,000.00
103876 - OCLC, INC.	IT SOFTWARE	01/01/2025	01/28/2025	01/28/2025	379.74
308112 - SENSOURCE INC.	REAL-TIME OCCUPANCY MONITORING	01/02/2025	01/28/2025	01/28/2025	1,665.00

Account **62340 - IT COMPUTER SOFTWARE** Totals Invoice Transactions 3

\$5,044.74

Account **65630 - LIBRARY BOOKS**

100474 - BAKER & TAYLOR	YA AND JUV PRINT	01/09/2025	01/28/2025	01/28/2025	173.22
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Account **65630 - LIBRARY BOOKS** Totals Invoice Transactions 1

\$173.22

Business Unit **4835 - INNOVATION & DIGITAL LEARNING** Totals Invoice Transactions 4

\$5,217.96

Business Unit **4840 - LIBRARY MAINTENANCE**

Account **62225 - BLDG MAINTENANCE SERVICES**

100891 - CARRIER CORPORATION	AC CHILLER SERVICE	01/02/2025	01/28/2025	01/28/2025	754.44
151986 - CINTAS CORPORATION #769	CARPET CLEANING	01/14/2025	01/28/2025	01/28/2025	435.79

151986 - CINTAS CORPORATION #769	CARPET CLEANING	01/07/2025	01/28/2025	01/28/2025	435.79
151986 - CINTAS CORPORATION #769	MAT SERVICE	01/21/2025	01/28/2025	01/28/2025	435.79
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	01/02/2025	01/28/2025	01/28/2025	218.40
19941 - PLUNKETT'S PEST CONTROL	PEST CONTROL	01/14/2025	01/28/2025	01/28/2025	150.80
104595 - SCHINDLER ELEVATOR CORP	ELEVATOR SERVICE	01/15/2025	01/28/2025	01/28/2025	1,995.00
104595 - SCHINDLER ELEVATOR CORP	WORK SERVICE CALL	01/10/2025	01/28/2025	01/28/2025	1,233.00
104595 - SCHINDLER ELEVATOR CORP	ELEVATOR SEMI-YEARLY SERVICE	01/01/2025	01/28/2025	01/28/2025	12,539.88
145106 - TOTAL BUILDING SERVICES	JANITORIAL SERVICES JANUARY 2025	01/02/2025	01/28/2025	01/28/2025	10,520.00
13509 - VORIS MECHANICAL INC.	SNOWMELT SYSTEM REPAIR	01/17/2025	01/28/2025	01/28/2025	1,185.84
Account 62225 - BLDG MAINTENANCE SERVICES Totals				Invoice Transactions 11	\$29,904.73
Account 65040 - JANITORIAL SUPPLIES					
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	01/08/2025	01/28/2025	01/28/2025	1,376.51
10546 - SUPERIOR INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	01/09/2025	01/28/2025	01/28/2025	93.24
Account 65040 - JANITORIAL SUPPLIES Totals				Invoice Transactions 2	\$1,469.75
Business Unit 4840 - LIBRARY MAINTENANCE Totals				Invoice Transactions 13	\$31,374.48
Business Unit 4845 - LIBRARY ADMINISTRATION					
Account 62185 - CONSULTING SERVICES					
15403 - LAW OFFICES OF ANCEL, GLINK, DIAMOND, BUSH, DICIAN	LEGAL SERVICES	01/13/2025	01/28/2025	01/28/2025	56.25
20980 - ORANGEBOY, INC.	SUBSCRIPTION BUNDLE DEE 1/6/2025-1/6/2026	01/06/2025	01/28/2025	01/28/2025	11,450.00
Account 62185 - CONSULTING SERVICES Totals				Invoice Transactions 2	\$11,506.25
Account 62210 - PRINTING					
20988 - MADDEN CREATIVE SERVICES, LLC	2024 ANNUAL REPORT DESIGN DEPOSIT FEE	01/10/2025	01/28/2025	01/28/2025	3,525.00
Account 62210 - PRINTING Totals				Invoice Transactions 1	\$3,525.00
Account 65095 - OFFICE SUPPLIES					
206940 - ULINE	OFFICE SUPPLIES	01/13/2025	01/28/2025	01/28/2025	69.97
Account 65095 - OFFICE SUPPLIES Totals				Invoice Transactions 1	\$69.97
Business Unit 4845 - LIBRARY ADMINISTRATION Totals				Invoice Transactions 4	\$15,101.22
Department 48 - LIBRARY Totals				Invoice Transactions 71	\$99,850.67
Fund 185 - LIBRARY FUND Totals				Invoice Transactions 71	\$99,850.67
* = Prior Fiscal Year Activity				Invoice Transactions 71	\$99,850.67



MEMORANDUM

To: Evanston Public Library Finance Committee
From: Yolande Wilburn, Executive Director
Subject: Administrative Services Update
Date: February 11, 2025

This memo provides an update on significant administrative activities.

Human Resources

Robert Crown Library Branch	FT Library Assistant	Start Date: 02/24/2025
Innovation & Digital Learning	FT Librarian I	JD Under Review
Innovation & Digital Learning	PT Library Assistant	Closed Interviews Pending
Maintenance	FT Facilities Manager	Closed 01/30/2025
Lifelong Learning & Literacy	FT Librarian I	Pending HR
Lifelong Learning & Literacy	PT Library Assistant	Under Review

Financial Resources

This Financial Report includes the closing accounts for FY 2024 and for January 31, 2025.

For the Library Fund as of December 31, 2024, the Operating Fund shows revenue collections at 104% of the projected budget, while expenditures are at 88%. In the Capital Fund, expenditures amount to 66% of the budget.

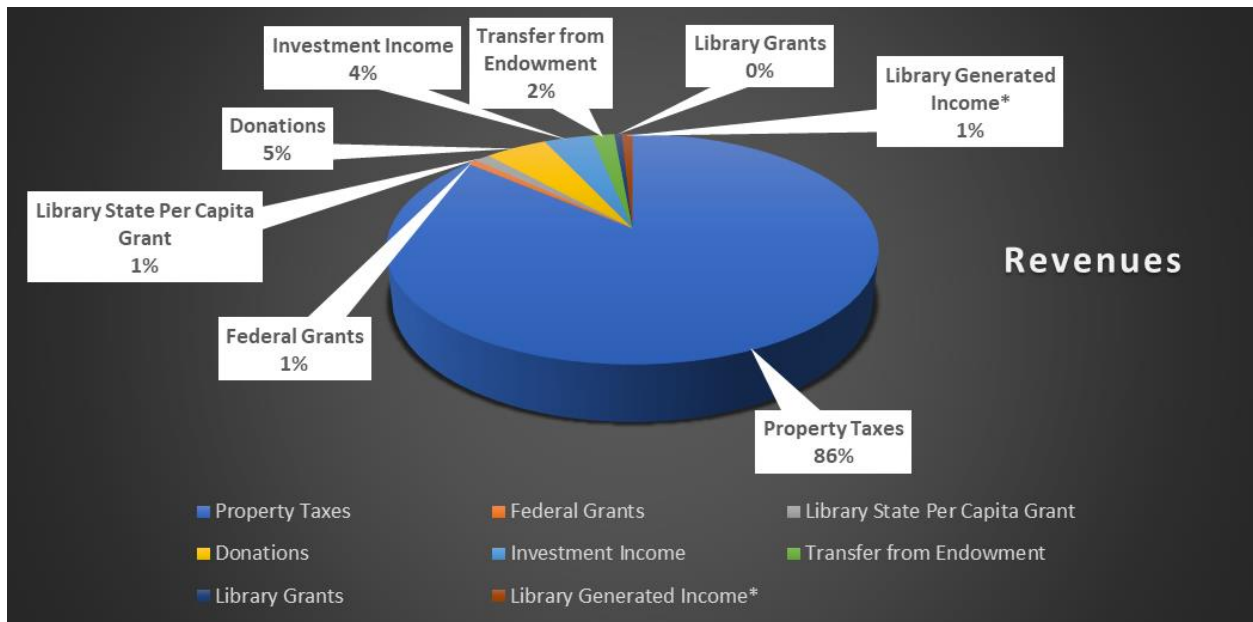
As of January 31, 2025, the Operating Fund's revenue collections are nearly 0% of the projected budget, while expenditures are at 6%. In the Capital Fund, expenditures are at 0% of the budget.

Financial Report December 2024

Revenues

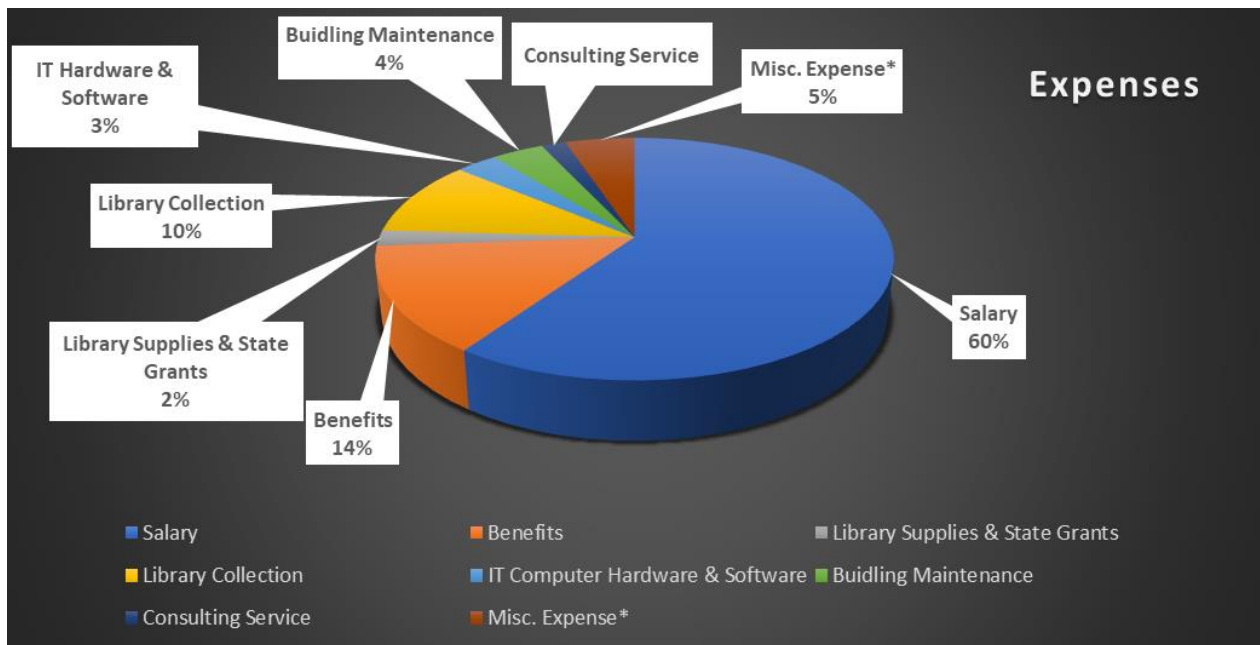
	YTD	2024 Budget	Deviation	Budget Utilized
Property Taxes	\$8,255,632	\$8,213,664	(41,968)	101%
Federal Grants	\$72,660	\$85,000	12,340	85%
Library State Per Capita Grant	\$115,993	\$115,213	(780)	101%
Donations	\$462,180	\$400,000	(62,180)	116%
Investment Income	\$355,131	\$25,000	(330,131)	1421%
Transfer from Endowment	\$173,570	\$216,999	43,429	80%
Library Grants	\$55,500	\$50,000	(5,500)	111%
Library Generated Income*	\$80,263	\$64,794	(15,469)	124%
Total	\$9,570,928	\$9,170,670	(400,258)	104%

*Includes Vending Machine, Misc Revenue, Fees & Merchandise Sale, Library Material Replacement Charges, Library Book Sale, Copy Charges & Rental Income



Expenses

	YTD	2024 Budget	Deviation	Budget Utilized
Salary	\$5,192,432	\$5,881,652	689,220	88%
Benefits	\$1,239,134	\$1,421,376	182,242	87%
Library Supplies & State Grants	\$182,169	\$220,142	37,973	83%
Library Collection	\$883,165	\$909,800	26,635	97%
IT Computer Hardware & Software	\$270,636	\$319,500	48,864	85%
Buidling Maintenance	\$334,716	\$507,077	172,361	66%
Consulting Service	\$157,885	\$153,000	(4,885)	103%
Misc. Expense*	\$447,939	\$525,100	77,161	85%
Total	\$8,708,077	\$9,937,647	1,229,571	88%
*Advertising, Printing, Postage, Bank Fee, Credit Card Fees, Utilities & Office Supplies				



Budget Performance Report

Date Range 01/01/24 - 12/31/24

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 185 - LIBRARY FUND									
REVENUE									
Department 48 - LIBRARY									
Business Unit 4845 - LIBRARY ADMINISTRATION									
51015	PROPERTY TAXES	8,213,664.00	.00	8,213,664.00	10,332.66	.00	8,255,631.53	(41,967.53)	101
53200	BEV SNACK VENDING MACHINE	400.00	.00	400.00	52.47	.00	1,687.08	(1,287.08)	422
55201	Federal Grants	85,000.00	.00	85,000.00	(50,000.00)	.00	72,659.63	12,340.37	85
55245	LIBRARY STATE PER CAPITA GRANT	115,213.00	.00	115,213.00	.00	.00	115,993.35	(13,980.35)	112
56011	DONATIONS	400,000.00	.00	400,000.00	222,155.81	.00	462,180.15	(48,980.15)	112
56045	MISCELLANEOUS REVENUE	5,000.00	.00	5,000.00	32.39	.00	4,730.56	269.44	95
56140	FEES AND MERCHANDISE SALE	.00	.00	.00	.00	.00	(139.00)	139.00	+++
56501	INVESTMENT INCOME	25,000.00	.00	25,000.00	28,099.32	.00	355,130.59	(330,130.59)	1421
57002	TRANSFER FROM ENDOWMENT	216,999.00	.00	216,999.00	.00	.00	173,570.00	43,429.00	80
57515	LIBRARY MATERIAL REPLACEMENT CHARGES	22,000.00	.00	22,000.00	2,662.42	.00	26,869.79	(4,869.79)	122
57526	LIBRARY BOOK SALE	3,000.00	.00	3,000.00	.00	.00	5,206.17	(2,206.17)	174
57535	LIBRARY COPY MACH. CHG	10,000.00	.00	10,000.00	1,700.65	.00	12,243.57	(2,243.57)	122
57540	LIBRARY MEETING RM RENTAL	4,000.00	.00	4,000.00	420.00	.00	8,655.00	(4,655.00)	216
57545	RENTAL INCOME	20,394.00	.00	20,394.00	1,785.50	.00	21,010.00	(616.00)	103
57551	LIBRARY GRANTS	50,000.00	.00	50,000.00	.00	.00	55,499.50	(5,499.50)	111
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$9,170,670.00	\$0.00	\$9,170,670.00	\$217,241.22	\$0.00	\$9,570,927.92	(\$400,257.92)	104%
Department 48 - LIBRARY Totals		\$9,170,670.00	\$0.00	\$9,170,670.00	\$217,241.22	\$0.00	\$9,570,927.92	(\$400,257.92)	104%
REVENUE TOTALS		\$9,170,670.00	\$0.00	\$9,170,670.00	\$217,241.22	\$0.00	\$9,570,927.92	(\$400,257.92)	104%
EXPENSE									
Department 48 - LIBRARY									
Business Unit 4805 - EARLY LEARNING & LITERACY									
61010	REGULAR PAY	462,899.42	.00	462,899.42	58,766.86	.00	466,458.75	(3,559.33)	101
61050	PERMANENT PART-TIME	230,710.94	.00	230,710.94	26,664.43	.00	210,069.88	20,641.06	91
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	180.00	.00	3,930.00	1,070.00	79
61415	TERMINATION PAYOUTS	.00	.00	.00	20,520.12	.00	26,839.97	(26,839.97)	+++
61510	HEALTH INSURANCE	78,922.00	.00	78,922.00	13,797.53	.00	87,310.51	(8,388.51)	111
61513	VISION INSURANCE	.00	.00	.00	6.01	.00	36.68	(36.68)	+++
61615	LIFE INSURANCE	204.89	.00	204.89	15.90	.00	188.26	16.63	92
61710	IMRF	19,429.19	.00	19,429.19	2,664.03	.00	19,279.09	150.10	99
61725	SOCIAL SECURITY	43,004.10	.00	43,004.10	6,578.68	.00	42,979.32	24.78	100
61730	MEDICARE	10,058.31	.00	10,058.31	1,538.57	.00	10,051.65	6.66	100
62506	WORK- STUDY	900.00	.00	900.00	273.75	.00	273.75	626.25	30
65002	STATE GRANT EXPENSE	.00	.00	.00	.00	.00	16,622.09	(16,622.09)	+++
65100	LIBRARY SUPPLIES	28,000.00	.00	28,000.00	414.71	.00	13,357.57	14,642.43	48
65141	FITNESS INCENTIVE	.00	.00	.00	2,000.00	.00	2,000.00	(2,000.00)	+++
65555	IT COMPUTER HARDWARE	8,300.00	.00	8,300.00	.00	.00	6,928.00	1,372.00	83
65630	LIBRARY BOOKS	150,000.00	.00	150,000.00	17,718.67	.00	122,780.74	27,219.26	82
65635	PERIODICALS	.00	.00	.00	.00	.00	29.00	(29.00)	+++
65641	AUDIO VISUAL COLLECTIONS	10,000.00	.00	10,000.00	717.54	.00	9,013.66	986.34	90
Business Unit 4805 - EARLY LEARNING & LITERACY Totals		\$1,047,428.85	\$0.00	\$1,047,428.85	\$151,856.80	\$0.00	\$1,038,148.92	\$9,279.93	99%
Business Unit 4806 - LIFELONG LEARNING & LITERACY									
61010	REGULAR PAY	473,636.00	.00	473,636.00	51,714.55	.00	369,208.44	104,427.56	78
61050	PERMANENT PART-TIME	317,845.00	.00	317,845.00	26,563.34	.00	301,425.35	16,419.65	95
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	140.00	.00	390.00	4,610.00	8
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	1,664.48	(1,664.48)	+++
61510	HEALTH INSURANCE	78,330.00	.00	78,330.00	7,751.14	.00	58,428.49	19,901.51	75
61513	VISION INSURANCE	.00	.00	.00	3.16	.00	9.48	(9.48)	+++
61615	LIFE INSURANCE	159.00	.00	159.00	9.92	.00	87.21	71.79	55
61710	IMRF	23,033.00	.00	23,033.00	2,523.15	.00	19,775.31	3,257.69	86
61725	SOCIAL SECURITY	49,073.00	.00	49,073.00	4,882.71	.00	40,799.52	8,273.48	83
61730	MEDICARE	11,477.00	.00	11,477.00	1,141.94	.00	9,541.82	1,935.18	83
65001	FEDERAL GRANT EXPENSE	.00	.00	.00	100.00	.00	10,600.00	(10,600.00)	+++
65002	STATE GRANT EXPENSE	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0
65100	LIBRARY SUPPLIES	15,000.00	.00	15,000.00	57.00	.00	12,467.09	2,532.91	83

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65141	FITNESS INCENTIVE	.00	.00	.00	2,000.00	.00	2,000.00	(2,000.00)	+++
65628	Library Electronic Resources	320,000.00	.00	320,000.00	30,304.90	.00	298,963.29	21,036.71	93
65630	LIBRARY BOOKS	335,000.00	.00	335,000.00	39,233.55	.00	359,861.18	(24,861.18)	107
65635	PERIODICALS	6,500.00	.00	6,500.00	.00	.00	8,014.56	(1,514.56)	123
65641	AUDIO VISUAL COLLECTIONS	31,000.00	.00	31,000.00	2,346.80	.00	19,731.91	11,268.09	64
Business Unit 4806 - LIFELONG LEARNING & LITERACY Totals		\$1,671,553.00	\$0.00	\$1,671,553.00	\$168,772.16	\$0.00	\$1,512,968.13	\$158,584.87	91%
Business Unit 4820 - ACCESS SERVICES									
61010	REGULAR PAY	788,008.13	.00	788,008.13	104,894.23	.00	823,544.58	(35,536.45)	105
61050	PERMANENT PART-TIME	278,352.02	.00	278,352.02	31,483.11	.00	263,524.02	14,828.00	95
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	1,271.57	.00	6,908.02	(1,908.02)	138
61110	OVERTIME PAY	.00	.00	.00	.00	.00	253.98	(253.98)	+++
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	6,093.89	(6,093.89)	+++
61430	COMP / VACATION PAYOUTS	.00	.00	.00	.00	.00	2,943.13	(2,943.13)	+++
61510	HEALTH INSURANCE	177,406.00	.00	177,406.00	24,607.68	.00	184,431.38	(7,025.38)	104
61513	VISION INSURANCE	76.00	.00	76.00	9.48	.00	88.48	(12.48)	116
61615	LIFE INSURANCE	319.51	.00	319.51	29.18	.00	345.40	(25.89)	108
61710	IMRF	27,865.06	.00	27,865.06	4,190.80	.00	29,684.72	(1,819.66)	107
61725	SOCIAL SECURITY	66,114.30	.00	66,114.30	8,363.45	.00	65,943.89	170.41	100
61730	MEDICARE	15,463.03	.00	15,463.03	1,955.94	.00	15,422.33	40.70	100
62340	IT COMPUTER SOFTWARE	183,900.00	.00	183,900.00	16,734.60	.00	153,460.20	30,439.80	83
62506	WORK- STUDY	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
65001	FEDERAL GRANT EXPENSE	.00	.00	.00	.00	.00	62.57	(62.57)	+++
65100	LIBRARY SUPPLIES	15,000.00	.00	15,000.00	3,176.81	2,305.00	15,583.09	(2,888.09)	119
65141	FITNESS INCENTIVE	.00	.00	.00	2,000.00	.00	2,000.00	(2,000.00)	+++
65555	IT COMPUTER HARDWARE	.00	.00	.00	.00	2,910.60	.00	(2,910.60)	+++
Business Unit 4820 - ACCESS SERVICES Totals		\$1,560,504.05	\$0.00	\$1,560,504.05	\$198,716.85	\$5,215.60	\$1,570,289.68	(\$15,001.23)	101%
Business Unit 4825 - ENGAGEMENT SERVICES									
61010	REGULAR PAY	654,189.43	.00	654,189.43	49,620.29	.00	595,270.35	58,919.08	91
61050	PERMANENT PART-TIME	249,125.62	.00	249,125.62	8,746.50	.00	143,322.74	105,802.88	58
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	.00	.00	2,787.50	2,212.50	56
61110	OVERTIME PAY	.00	.00	.00	.00	.00	271.59	(271.59)	+++
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	1,096.68	(1,096.68)	+++
61510	HEALTH INSURANCE	150,948.44	.00	150,948.44	8,477.17	.00	109,671.01	41,277.43	73
61513	VISION INSURANCE	111.00	.00	111.00	3.16	.00	107.55	3.45	97
61615	LIFE INSURANCE	159.02	.00	159.02	11.03	.00	200.57	(41.55)	126
61710	IMRF	25,740.00	.00	25,740.00	1,816.91	.00	21,663.54	4,076.46	84
61725	SOCIAL SECURITY	56,005.70	.00	56,005.70	3,511.35	.00	44,289.51	11,716.19	79
61730	MEDICARE	13,098.64	.00	13,098.64	821.23	.00	10,358.02	2,740.62	79
62295	TRAINING & TRAVEL	.00	.00	.00	.00	.00	760.34	(760.34)	+++
62340	IT COMPUTER SOFTWARE	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0
65001	FEDERAL GRANT EXPENSE	43,500.00	.00	43,500.00	761.03	.00	27,738.10	15,761.90	64
65002	STATE GRANT EXPENSE	.00	.00	.00	(100.00)	.00	205.55	(205.55)	+++
65100	LIBRARY SUPPLIES	38,000.00	.00	38,000.00	1,092.51	245.79	29,141.20	8,613.01	77
65141	FITNESS INCENTIVE	.00	.00	.00	500.00	.00	500.00	(500.00)	+++
65503	FURNITURE / FIXTURES / EQUIPMENT	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0
65630	LIBRARY BOOKS	35,000.00	.00	35,000.00	4,490.81	.00	42,402.37	(7,402.37)	121
65641	AUDIO VISUAL COLLECTIONS	1,500.00	.00	1,500.00	111.98	.00	1,210.79	289.21	81
66049	WORKERS COMP TTD PYMTS (NON SWORN)	.00	.00	.00	.00	.00	167.82	(167.82)	+++
Business Unit 4825 - ENGAGEMENT SERVICES Totals		\$1,278,477.85	\$0.00	\$1,278,477.85	\$79,863.97	\$245.79	\$1,031,165.23	\$247,066.83	81%
Business Unit 4826 - ROBERT CROWN OPERATIONS									
61010	REGULAR PAY	.00	.00	.00	32,260.05	.00	32,260.05	(32,260.05)	+++
61050	PERMANENT PART-TIME	.00	.00	.00	6,413.92	.00	6,413.92	(6,413.92)	+++
61510	HEALTH INSURANCE	.00	.00	.00	6,657.94	.00	6,657.94	(6,657.94)	+++
61513	VISION INSURANCE	.00	.00	.00	6.33	.00	6.33	(6.33)	+++
61615	LIFE INSURANCE	.00	.00	.00	9.64	.00	9.64	(9.64)	+++
61710	IMRF	.00	.00	.00	1,306.75	.00	1,306.75	(1,306.75)	+++
61725	SOCIAL SECURITY	.00	.00	.00	2,426.88	.00	2,426.88	(2,426.88)	+++
61730	MEDICARE	.00	.00	.00	567.55	.00	567.55	(567.55)	+++
65141	FITNESS INCENTIVE	.00	.00	.00	1,500.00	.00	1,500.00	(1,500.00)	+++
Business Unit 4826 - ROBERT CROWN OPERATIONS Totals		\$0.00	\$0.00	\$0.00	\$51,149.06	\$0.00	\$51,149.06	(\$51,149.06)	+++

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Business Unit 4835 - INNOVATION & DIGITAL LEARNING

61010	REGULAR PAY	461,668.40	.00	461,668.40	60,486.52	.00	343,162.67	118,505.73	74
61050	PERMANENT PART-TIME	256,962.39	.00	256,962.39	14,029.75	.00	223,850.31	33,112.08	87
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	5,209.00	.00	23,871.00	(18,871.00)	477
61415	TERMINATION PAYOUTS	.00	.00	.00	2,168.42	.00	11,251.17	(11,251.17)	+++
61510	HEALTH INSURANCE	80,278.00	.00	80,278.00	11,200.96	.00	56,239.04	24,038.96	70
61513	VISION INSURANCE	114.00	.00	114.00	15.62	.00	62.84	51.16	55
61615	LIFE INSURANCE	59.38	.00	59.38	9.65	.00	112.94	(53.56)	190
61710	IMRF	20,913.04	.00	20,913.04	2,454.51	.00	16,786.70	4,126.34	80
61725	SOCIAL SECURITY	44,555.33	.00	44,555.33	4,959.78	.00	36,587.79	7,967.54	82
61730	MEDICARE	10,420.49	.00	10,420.49	1,159.96	.00	8,556.84	1,863.65	82
62340	IT COMPUTER SOFTWARE	55,000.00	.00	55,000.00	3,413.90	3,201.00	64,154.73	(12,355.73)	122
65001	FEDERAL GRANT EXPENSE	30,642.00	.00	30,642.00	.00	.00	16,032.10	14,609.90	52
65002	STATE GRANT EXPENSE	31,500.00	.00	31,500.00	6,661.29	.00	18,009.77	13,490.23	57
65100	LIBRARY SUPPLIES	13,000.00	.00	13,000.00	1,228.29	.00	22,183.84	(9,183.84)	171
65141	FITNESS INCENTIVE	.00	.00	.00	500.00	.00	500.00	(500.00)	+++
65555	IT COMPUTER HARDWARE	44,000.00	.00	44,000.00	.00	(5,125.00)	31,219.89	17,905.11	59
65630	LIBRARY BOOKS	20,000.00	.00	20,000.00	643.46	.00	18,934.46	1,065.54	95
65641	AUDIO VISUAL COLLECTIONS	2,500.00	.00	2,500.00	63.74	.00	2,222.65	277.35	89

Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals \$1,076,613.03 \$0.00 \$1,076,613.03 \$114,204.85 (\$1,924.00) \$893,738.74 \$184,798.29 83%

Business Unit 4840 - LIBRARY MAINTENANCE

61010	REGULAR PAY	632,362.19	.00	632,362.19	51,488.40	.00	444,080.65	188,281.54	70
61050	PERMANENT PART-TIME	.00	.00	.00	.00	.00	3,125.04	(3,125.04)	+++
61060	SEASONAL EMPLOYEES	10,000.00	.00	10,000.00	.00	.00	844.15	9,155.85	8
61110	OVERTIME PAY	10,000.00	.00	10,000.00	.00	.00	1,565.54	8,434.46	16
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	2,234.92	(2,234.92)	+++
61510	HEALTH INSURANCE	119,281.00	.00	119,281.00	12,186.28	.00	105,184.86	14,096.14	88
61513	VISION INSURANCE	112.00	.00	112.00	9.30	.00	140.04	(28.04)	125
61615	LIFE INSURANCE	113.92	.00	113.92	.20	.00	26.63	87.29	23
61630	SHOE ALLOWANCE	540.00	.00	540.00	.00	.00	690.00	(150.00)	128
61710	IMRF	18,402.44	.00	18,402.44	1,705.44	.00	13,356.17	5,046.27	73
61725	SOCIAL SECURITY	39,240.03	.00	39,240.03	3,099.19	.00	26,684.14	12,555.89	68
61730	MEDICARE	9,178.00	.00	9,178.00	724.81	.00	6,240.66	2,937.34	68
62225	BLDG MAINTENANCE SERVICES	305,060.00	.00	305,060.00	36,177.24	58,230.64	270,803.54	(23,974.18)	108
62235	OFFICE EQUIPMENT MAINT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
62245	OTHER EQMT MAINTENANCE	2,277.00	.00	2,277.00	.00	.00	1,324.00	953.00	58
62305	RENTAL OF AUTO-FLEET MAINTENANCE	5,440.00	.00	5,440.00	453.00	.00	5,436.00	4.00	100
62309	RENTAL OF AUTO REPLACEMENT	4,885.00	.00	4,885.00	407.00	.00	4,884.00	1.00	100
64005	ELECTRICITY	100,000.00	.00	100,000.00	.00	.00	7,514.08	92,485.92	8
64015	NATURAL GAS	32,400.00	.00	32,400.00	4,196.31	.00	16,793.87	15,606.13	52
65040	JANITORIAL SUPPLIES	19,265.00	.00	19,265.00	1,109.05	.00	19,317.56	(52.56)	100
65050	BLDG MAINTENANCE MATERIAL	36,750.00	.00	36,750.00	422.00	.00	8,049.50	28,700.50	22
65141	FITNESS INCENTIVE	.00	.00	.00	500.00	.00	500.00	(500.00)	+++
66049	WORKERS COMP TTD PYMTS (NON SWORN)	.00	.00	.00	.00	.00	2,363.35	(2,363.35)	+++

Business Unit 4840 - LIBRARY MAINTENANCE Totals \$1,346,306.58 \$0.00 \$1,346,306.58 \$112,478.22 \$58,230.64 \$941,158.70 \$346,917.24 74%

Business Unit 4845 - LIBRARY ADMINISTRATION

61010	REGULAR PAY	936,375.28	.00	936,375.28	115,480.84	.00	781,850.73	154,524.55	83
61050	PERMANENT PART-TIME	94,516.90	.00	94,516.90	14,630.14	.00	81,604.30	12,912.60	86
61415	TERMINATION PAYOUTS	.00	.00	.00	.00	.00	7,950.88	(7,950.88)	+++
61510	HEALTH INSURANCE	118,354.00	.00	118,354.00	12,037.06	.00	84,013.73	34,340.27	71
61513	VISION INSURANCE	38.00	.00	38.00	6.33	.00	69.59	(31.59)	183
61615	LIFE INSURANCE	221.84	.00	221.84	46.91	.00	475.94	(254.10)	215
61625	AUTO ALLOWANCE	.00	.00	.00	300.00	.00	3,600.00	(3,600.00)	+++
61626	CELL PHONE ALLOWANCE	1,008.00	.00	1,008.00	117.00	.00	1,740.00	(732.00)	173
61710	IMRF	29,999.59	.00	29,999.59	3,339.62	.00	23,548.09	6,451.50	78
61725	SOCIAL SECURITY	62,687.35	.00	62,687.35	7,104.85	.00	51,389.32	11,298.03	82
61730	MEDICARE	14,962.80	.00	14,962.80	1,661.61	.00	12,018.49	2,944.31	80
62185	CONSULTING SERVICES	153,000.00	.00	153,000.00	58,302.32	.00	157,885.31	(4,885.31)	103
62205	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	255.31	1,744.69	13
62210	PRINTING	48,000.00	.00	48,000.00	9,683.46	241.54	22,286.86	25,471.60	47

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62272	OTHER PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	95.00	(95.00)	+++
62290	TUITION	15,000.00	.00	15,000.00	.00	.00	10,156.78	4,843.22	68
62295	TRAINING & TRAVEL	30,000.00	.00	30,000.00	1,506.26	.00	22,082.51	7,917.49	74
62315	POSTAGE	3,000.00	.00	3,000.00	69.11	.00	1,278.22	1,721.78	43
62340	IT COMPUTER SOFTWARE	24,000.00	.00	24,000.00	.00	.00	14,113.15	9,886.85	59
62360	MEMBERSHIP DUES	2,000.00	.00	2,000.00	811.00	.00	3,218.99	(1,218.99)	161
62506	WORK- STUDY	3,600.00	.00	3,600.00	387.20	.00	1,172.95	2,427.05	33
62703	BANK FEES	.00	.00	.00	18.24	.00	214.68	(214.68)	+++
62705	CREDIT CARD FEES	5,000.00	.00	5,000.00	216.75	.00	3,309.55	1,690.45	66
64009	UTILITIES - COE WATER	10,000.00	.00	10,000.00	1,630.86	.00	9,783.52	216.48	98
65025	FOOD	2,500.00	.00	2,500.00	.00	.00	4,825.72	(2,325.72)	193
65095	OFFICE SUPPLIES	54,000.00	.00	54,000.00	1,164.98	.00	19,267.19	34,732.81	36
65100	LIBRARY SUPPLIES	.00	.00	.00	.00	.00	165.98	(165.98)	+++
65141	FITNESS INCENTIVE	.00	.00	.00	500.00	.00	500.00	(500.00)	+++
66131	TRANSFER TO GENERAL FUND	350,000.00	.00	350,000.00	29,166.00	.00	349,992.00	8.00	100
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$1,960,263.76	\$0.00	\$1,960,263.76	\$258,180.54	\$241.54	\$1,668,864.79	\$291,157.43	85%
Business Unit 4850 - LIBRARY GRANTS									
62225	BLDG MAINTENANCE SERVICES	.00	.00	.00	593.37	.00	593.37	(593.37)	+++
Business Unit 4850 - LIBRARY GRANTS Totals		\$0.00	\$0.00	\$0.00	\$593.37	\$0.00	\$593.37	(\$593.37)	+++
Department 48 - LIBRARY Totals		\$9,941,147.12	\$0.00	\$9,941,147.12	\$1,135,815.82	\$62,009.57	\$8,708,076.62	\$1,171,060.93	88%
EXPENSE TOTALS		\$9,941,147.12	\$0.00	\$9,941,147.12	\$1,135,815.82	\$62,009.57	\$8,708,076.62	\$1,171,060.93	88%
Fund 185 - LIBRARY FUND Totals									
REVENUE TOTALS		9,170,670.00	.00	9,170,670.00	217,241.22	.00	9,570,927.92	(400,257.92)	104%
EXPENSE TOTALS		9,941,147.12	.00	9,941,147.12	1,135,815.82	62,009.57	8,708,076.62	1,171,060.93	88%
Fund 185 - LIBRARY FUND Totals		(\$770,477.12)	\$0.00	(\$770,477.12)	(\$918,574.60)	(\$62,009.57)	\$862,851.30	(\$1,571,318.85)	
Fund 186 - LIBRARY DEBT SERVICE FUND									
REVENUE									
Department 48 - LIBRARY									
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN									
51015	PROPERTY TAXES	574,677.00	.00	574,677.00	.00	.00	574,676.00	1.00	100
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
Department 48 - LIBRARY Totals		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
REVENUE TOTALS		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
EXPENSE									
Department 48 - LIBRARY									
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN									
68305	DEBT SERVICE- PRINCIPAL	353,392.00	.00	353,392.00	.00	.00	353,392.00	.00	100
68315	DEBT SERVICE- INTEREST	221,285.00	.00	221,285.00	.00	.00	221,284.00	1.00	100
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
Department 48 - LIBRARY Totals		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
EXPENSE TOTALS		\$574,677.00	\$0.00	\$574,677.00	\$0.00	\$0.00	\$574,676.00	\$1.00	100%
Fund 186 - LIBRARY DEBT SERVICE FUND Totals									
REVENUE TOTALS		574,677.00	.00	574,677.00	.00	.00	574,676.00	1.00	100%
EXPENSE TOTALS		574,677.00	.00	574,677.00	.00	.00	574,676.00	1.00	100%
Fund 186 - LIBRARY DEBT SERVICE FUND Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD									
REVENUE									
Department 48 - LIBRARY									
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT									
56060	BOND PROCEEDS	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%
Department 48 - LIBRARY Totals		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%
REVENUE TOTALS		\$550,000.00	\$0.00	\$550,000.00	\$0.00	\$0.00	\$0.00	\$550,000.00	0%
EXPENSE									
Department 48 - LIBRARY									
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT									
65515	OTHER IMPROVEMENTS	550,000.00	.00	550,000.00	37,800.00	155,430.97	205,050.03	189,519.00	66
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$550,000.00	\$0.00	\$550,000.00	\$37,800.00	\$155,430.97	\$205,050.03	\$189,519.00	66%

Budget Performance Report

Date Range 01/01/24 - 12/31/24

Include Rollup Account and Rollup to Object Account

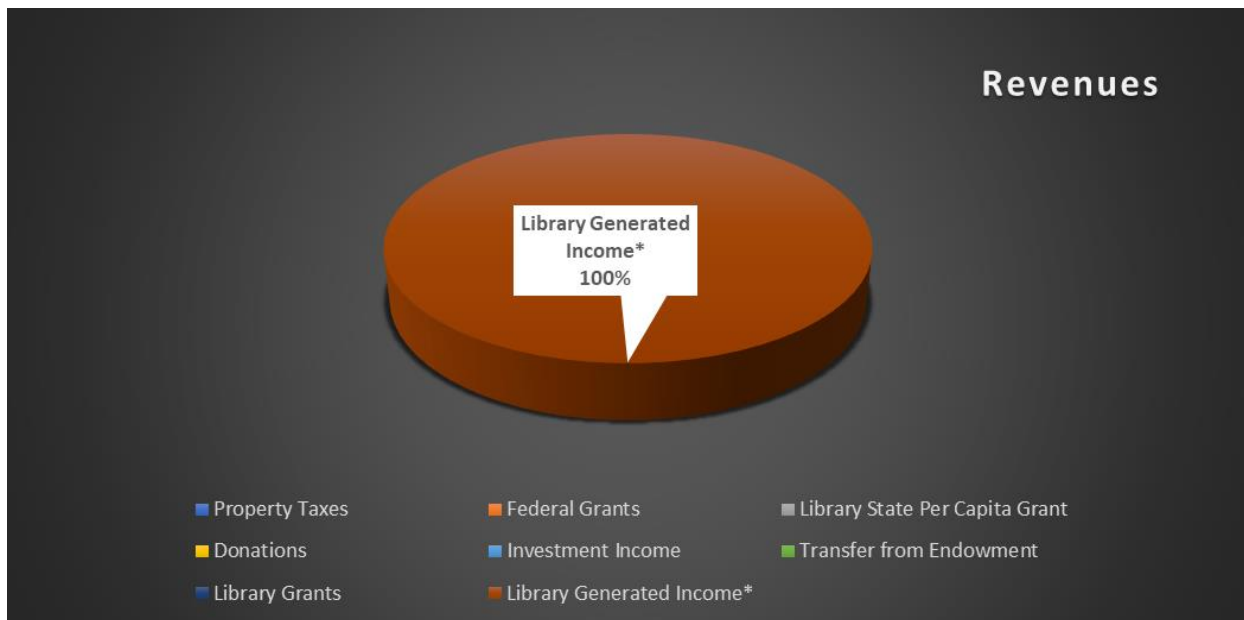
Department 48 - LIBRARY Totals	\$550,000.00	\$0.00	\$550,000.00	\$37,800.00	\$155,430.97	\$205,050.03	\$189,519.00	66%
EXPENSE TOTALS	\$550,000.00	\$0.00	\$550,000.00	\$37,800.00	\$155,430.97	\$205,050.03	\$189,519.00	66%
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals								
REVENUE TOTALS	550,000.00	.00	550,000.00	.00	.00	.00	550,000.00	0%
EXPENSE TOTALS	550,000.00	.00	550,000.00	37,800.00	155,430.97	205,050.03	189,519.00	66%
Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals	\$0.00	\$0.00	\$0.00	(\$37,800.00)	(\$155,430.97)	(\$205,050.03)	\$360,481.00	
Grand Totals								
REVENUE TOTALS	10,295,347.00	.00	10,295,347.00	217,241.22	.00	10,145,603.92	149,743.08	99%
EXPENSE TOTALS	11,065,824.12	.00	11,065,824.12	1,173,615.82	217,440.54	9,487,802.65	1,360,580.93	88%
Grand Totals	(\$770,477.12)	\$0.00	(\$770,477.12)	(\$956,374.60)	(\$217,440.54)	\$657,801.27	(\$1,210,837.85)	

Financial Report January 2025

Revenues

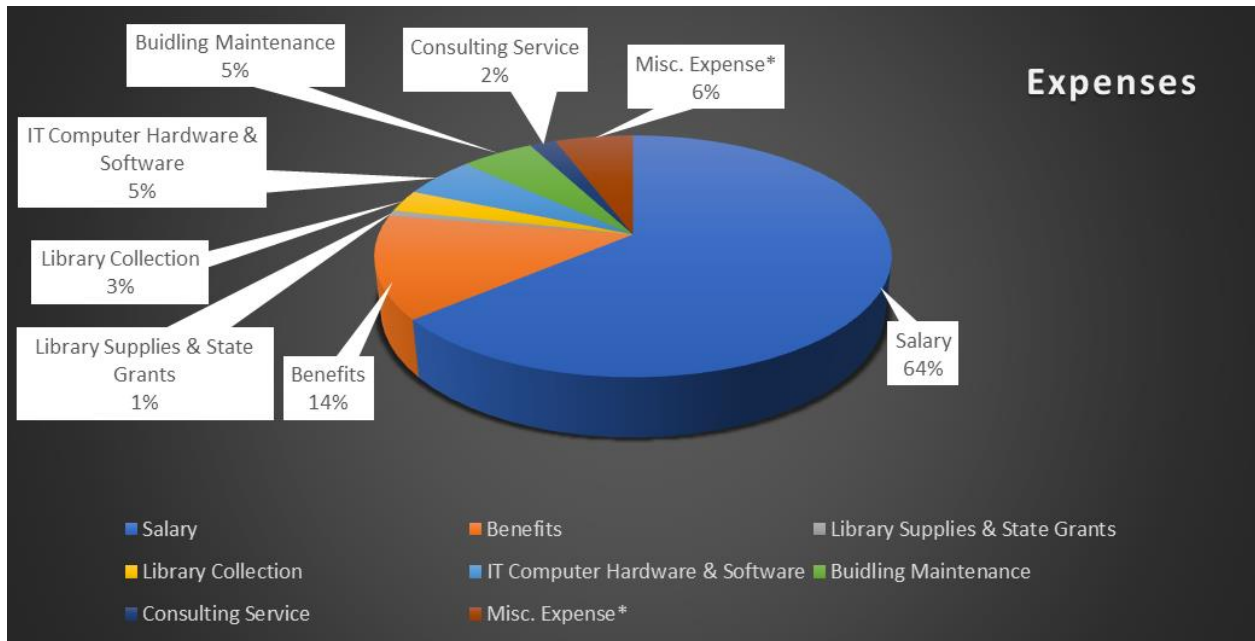
	YTD	2025 Budget	Deviation	Budget Utilized
Property Taxes	\$0	\$8,624,347	8,624,347	0%
Federal Grants	\$0	\$40,000	40,000	0%
Library State Per Capita Grant	\$0	\$115,000	115,000	0%
Donations	\$0	\$400,000	400,000	0%
Investment Income	\$0	\$25,000	25,000	0%
Transfer from Endowment	\$0	\$173,750	173,750	0%
Library Grants	\$0	\$40,000	40,000	0%
Library Generated Income*	\$99	\$45,000	44,901	0%
Total	\$99	\$9,463,097	9,462,998	0%

**Includes Vending Machine, Misc Revenue, Fees & Merchandise Sale, Library Material Replacement Charges, Library Book Sale, Copy Charges & Rental Income*



Expenses

	YTD	2025 Budget	Deviation	Budget Utilized
Salary	\$376,474	\$6,127,893	5,751,420	6%
Benefits	\$81,410	\$1,628,212	1,546,803	5%
Library Supplies & State Grants	\$4,571	\$182,542	177,971	3%
Library Collection	\$17,245	\$911,500	894,255	2%
IT Computer Hardware & Software	\$31,909	\$317,800	285,891	10%
Buidling Maintenance	\$32,234	\$473,602	441,368	7%
Consulting Service	\$11,506	\$100,000	88,494	12%
Misc. Expense*	\$34,283	\$497,500	463,217	7%
Total	\$589,632	\$10,239,050	9,649,418	6%



Budget Performance Report

Date Range 01/01/25 - 01/31/25

Include Rollup Account and Rollup to Object Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 185 - LIBRARY FUND									
REVENUE									
Department 48 - LIBRARY									
Business Unit 4845 - LIBRARY ADMINISTRATION									
51015	PROPERTY TAXES	8,624,347.00	.00	8,624,347.00	.00	.00	.00	8,624,347.00	0
53200	BEV SNACK VENDING MACHINE	1,000.00	.00	1,000.00	26.69	.00	26.69	973.31	3
55201	Federal Grants	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0
55245	LIBRARY STATE PER CAPITA GRANT	115,000.00	.00	115,000.00	.00	.00	.00	115,000.00	0
56011	DONATIONS	400,000.00	.00	400,000.00	.00	.00	.00	400,000.00	0
56045	MISCELLANEOUS REVENUE	2,000.00	.00	2,000.00	72.00	.00	72.00	1,928.00	4
56501	INVESTMENT INCOME	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0
57002	TRANSFER FROM ENDOWMENT	173,750.00	.00	173,750.00	.00	.00	.00	173,750.00	0
57515	LIBRARY MATERIAL REPLACEMENT CHARGES	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
57526	LIBRARY BOOK SALE	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
57535	LIBRARY COPY MACH. CHG	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
57540	LIBRARY MEETING RM RENTAL	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0
57545	RENTAL INCOME	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
57551	LIBRARY GRANTS	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$9,463,097.00	\$0.00	\$9,463,097.00	\$98.69	\$0.00	\$98.69	\$9,462,998.31	0%
Department 48 - LIBRARY Totals		\$9,463,097.00	\$0.00	\$9,463,097.00	\$98.69	\$0.00	\$98.69	\$9,462,998.31	0%
REVENUE TOTALS		\$9,463,097.00	\$0.00	\$9,463,097.00	\$98.69	\$0.00	\$98.69	\$9,462,998.31	0%
EXPENSE									
Department 48 - LIBRARY									
Business Unit 4805 - EARLY LEARNING & LITERACY									
61010	REGULAR PAY	524,909.90	.00	524,909.90	25,607.94	.00	25,607.94	499,301.96	5
61050	PERMANENT PART-TIME	204,826.09	.00	204,826.09	15,875.73	.00	15,875.73	188,950.36	8
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
61510	HEALTH INSURANCE	96,024.78	.00	96,024.78	4,720.23	.00	4,720.23	91,304.55	5
61513	VISION INSURANCE	72.12	.00	72.12	6.01	.00	6.01	66.11	8
61615	LIFE INSURANCE	193.32	.00	193.32	16.39	.00	16.39	176.93	8
61710	IMRF	31,287.22	.00	31,287.22	2,873.32	.00	2,873.32	28,413.90	9
61725	SOCIAL SECURITY	45,243.63	.00	45,243.63	2,558.08	.00	2,558.08	42,685.55	6
61730	MEDICARE	10,581.16	.00	10,581.16	598.26	.00	598.26	9,982.90	6
62506	WORK- STUDY	900.00	.00	900.00	.00	.00	.00	900.00	0
65100	LIBRARY SUPPLIES	28,000.00	.00	28,000.00	262.19	.00	262.19	27,737.81	1
65555	IT COMPUTER HARDWARE	8,300.00	.00	8,300.00	.00	.00	.00	8,300.00	0
65630	LIBRARY BOOKS	150,000.00	.00	150,000.00	934.79	.00	934.79	149,065.21	1
65641	AUDIO VISUAL COLLECTIONS	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
Business Unit 4805 - EARLY LEARNING & LITERACY Totals		\$1,115,338.22	\$0.00	\$1,115,338.22	\$53,452.94	\$0.00	\$53,452.94	\$1,061,885.28	5%
Business Unit 4806 - LIFELONG LEARNING & LITERACY									
61010	REGULAR PAY	440,275.00	.00	440,275.00	30,606.58	.00	30,606.58	409,668.42	7
61050	PERMANENT PART-TIME	320,646.00	.00	320,646.00	14,498.69	.00	14,498.69	306,147.31	5
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	420.00	.00	420.00	4,580.00	8
61510	HEALTH INSURANCE	82,079.00	.00	82,079.00	2,651.72	.00	2,651.72	79,427.28	3
61513	VISION INSURANCE	.00	.00	.00	3.16	.00	3.16	(3.16)	+++
61615	LIFE INSURANCE	36.00	.00	36.00	10.27	.00	10.27	25.73	29
61710	IMRF	32,617.00	.00	32,617.00	2,209.64	.00	2,209.64	30,407.36	7
61725	SOCIAL SECURITY	47,178.00	.00	47,178.00	2,801.59	.00	2,801.59	44,376.41	6
61730	MEDICARE	11,031.00	.00	11,031.00	655.18	.00	655.18	10,375.82	6
65001	FEDERAL GRANT EXPENSE	2,500.00	.00	2,500.00	2,500.00	.00	2,500.00	.00	100
65100	LIBRARY SUPPLIES	10,000.00	.00	10,000.00	1,342.00	.00	1,342.00	8,658.00	13
65628	Library Electronic Resources	320,000.00	.00	320,000.00	7,381.00	.00	7,381.00	312,619.00	2
65630	LIBRARY BOOKS	335,000.00	.00	335,000.00	8,268.99	.00	8,268.99	326,731.01	2
65635	PERIODICALS	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0
65641	AUDIO VISUAL COLLECTIONS	31,000.00	.00	31,000.00	137.19	.00	137.19	30,862.81	0
Business Unit 4806 - LIFELONG LEARNING & LITERACY Totals		\$1,643,862.00	\$0.00	\$1,643,862.00	\$73,486.01	\$0.00	\$73,486.01	\$1,570,375.99	4%
Business Unit 4820 - ACCESS SERVICES									
61010	REGULAR PAY	841,198.35	.00	841,198.35	63,407.41	.00	63,407.41	777,790.94	8

Budget Performance Report

Date Range 01/01/25 - 01/31/25

Include Rollup Account and Rollup to Object Account

61050	PERMANENT PART-TIME	339,329.34	.00	339,329.34	19,799.82	.00	19,799.82	319,529.52	6
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	735.00	.00	735.00	4,265.00	15
61510	HEALTH INSURANCE	200,266.56	.00	200,266.56	8,547.21	.00	8,547.21	191,719.35	4
61513	VISION INSURANCE	75.84	.00	75.84	9.17	.00	9.17	66.67	12
61615	LIFE INSURANCE	345.41	.00	345.41	30.02	.00	30.02	315.39	9
61710	IMRF	45,924.92	.00	45,924.92	3,770.19	.00	3,770.19	42,154.73	8
61725	SOCIAL SECURITY	73,192.68	.00	73,192.68	5,185.83	.00	5,185.83	68,006.85	7
61730	MEDICARE	17,117.64	.00	17,117.64	1,212.80	.00	1,212.80	15,904.84	7
62340	IT COMPUTER SOFTWARE	140,000.00	.00	140,000.00	26,863.91	.00	26,863.91	113,136.09	19
62506	WORK- STUDY	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
65100	LIBRARY SUPPLIES	15,000.00	.00	15,000.00	335.54	.00	335.54	14,664.46	2
Business Unit 4820 - ACCESS SERVICES Totals		\$1,680,450.74	\$0.00	\$1,680,450.74	\$129,896.90	\$0.00	\$129,896.90	\$1,550,553.84	8%
Business Unit 4825 - ENGAGEMENT SERVICES									
61010	REGULAR PAY	370,046.00	.00	370,046.00	20,074.33	.00	20,074.33	349,971.67	5
61050	PERMANENT PART-TIME	48,323.00	.00	48,323.00	3,972.97	.00	3,972.97	44,350.03	8
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
61110	OVERTIME PAY	.00	.00	.00	44.30	.00	44.30	(44.30)	+++
61510	HEALTH INSURANCE	68,803.00	.00	68,803.00	1,776.94	.00	1,776.94	67,026.06	3
61513	VISION INSURANCE	39.00	.00	39.00	3.16	.00	3.16	35.84	8
61615	LIFE INSURANCE	131.00	.00	131.00	11.38	.00	11.38	119.62	9
61710	IMRF	18,433.00	.00	18,433.00	1,155.88	.00	1,155.88	17,277.12	6
61725	SOCIAL SECURITY	25,940.00	.00	25,940.00	1,473.90	.00	1,473.90	24,466.10	6
61730	MEDICARE	6,063.00	.00	6,063.00	344.70	.00	344.70	5,718.30	6
65001	FEDERAL GRANT EXPENSE	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
65002	STATE GRANT EXPENSE	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0
65100	LIBRARY SUPPLIES	24,000.00	.00	24,000.00	131.40	.00	131.40	23,868.60	1
Business Unit 4825 - ENGAGEMENT SERVICES Totals		\$577,278.00	\$0.00	\$577,278.00	\$28,988.96	\$0.00	\$28,988.96	\$548,289.04	5%
Business Unit 4826 - ROBERT CROWN OPERATIONS									
61010	REGULAR PAY	300,993.00	.00	300,993.00	27,413.72	.00	27,413.72	273,579.28	9
61050	PERMANENT PART-TIME	163,856.00	.00	163,856.00	6,072.51	.00	6,072.51	157,783.49	4
61510	HEALTH INSURANCE	71,558.00	.00	71,558.00	3,394.31	.00	3,394.31	68,163.69	5
61513	VISION INSURANCE	76.00	.00	76.00	6.33	.00	6.33	69.67	8
61615	LIFE INSURANCE	117.00	.00	117.00	9.92	.00	9.92	107.08	8
61710	IMRF	19,948.00	.00	19,948.00	1,630.85	.00	1,630.85	18,317.15	8
61725	SOCIAL SECURITY	28,821.00	.00	28,821.00	2,065.70	.00	2,065.70	26,755.30	7
61730	MEDICARE	6,737.00	.00	6,737.00	483.15	.00	483.15	6,253.85	7
62340	IT COMPUTER SOFTWARE	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0
65100	LIBRARY SUPPLIES	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0
65503	FURNITURE / FIXTURES / EQUIPMENT	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
65630	LIBRARY BOOKS	35,000.00	.00	35,000.00	349.41	.00	349.41	34,650.59	1
65641	AUDIO VISUAL COLLECTIONS	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
Business Unit 4826 - ROBERT CROWN OPERATIONS Totals		\$647,206.00	\$0.00	\$647,206.00	\$41,425.90	\$0.00	\$41,425.90	\$605,780.10	6%
Business Unit 4835 - INNOVATION & DIGITAL LEARNING									
61010	REGULAR PAY	443,796.00	.00	443,796.00	31,629.42	.00	31,629.42	412,166.58	7
61050	PERMANENT PART-TIME	283,361.00	.00	283,361.00	10,344.94	.00	10,344.94	273,016.06	4
61060	SEASONAL EMPLOYEES	5,000.00	.00	5,000.00	1,380.00	.00	1,380.00	3,620.00	28
61510	HEALTH INSURANCE	100,910.00	.00	100,910.00	3,888.83	.00	3,888.83	97,021.17	4
61513	VISION INSURANCE	38.00	.00	38.00	12.46	.00	12.46	25.54	33
61615	LIFE INSURANCE	114.00	.00	114.00	9.93	.00	9.93	104.07	9
61710	IMRF	31,618.00	.00	31,618.00	2,064.02	.00	2,064.02	29,553.98	7
61725	SOCIAL SECURITY	45,084.00	.00	45,084.00	2,677.87	.00	2,677.87	42,406.13	6
61730	MEDICARE	10,540.00	.00	10,540.00	626.29	.00	626.29	9,913.71	6
62340	IT COMPUTER SOFTWARE	40,000.00	.00	40,000.00	5,044.74	.00	5,044.74	34,955.26	13
65001	FEDERAL GRANT EXPENSE	30,642.00	.00	30,642.00	.00	.00	.00	30,642.00	0
65002	STATE GRANT EXPENSE	29,000.00	.00	29,000.00	.00	.00	.00	29,000.00	0
65100	LIBRARY SUPPLIES	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0
65555	IT COMPUTER HARDWARE	44,000.00	.00	44,000.00	.00	.00	.00	44,000.00	0
65630	LIBRARY BOOKS	20,000.00	.00	20,000.00	173.22	.00	173.22	19,826.78	1
65641	AUDIO VISUAL COLLECTIONS	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
Business Unit 4835 - INNOVATION & DIGITAL LEARNING Totals		\$1,099,603.00	\$0.00	\$1,099,603.00	\$57,851.72	\$0.00	\$57,851.72	\$1,041,751.28	5%

Budget Performance Report

Date Range 01/01/25 - 01/31/25

Include Rollup Account and Rollup to Object Account

Business Unit **4840 - LIBRARY MAINTENANCE**

61010	REGULAR PAY	748,596.80	.00	748,596.80	37,383.98	.00	37,383.98	711,212.82	5
61060	SEASONAL EMPLOYEES	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
61110	OVERTIME PAY	5,000.00	.00	5,000.00	27.15	.00	27.15	4,972.85	1
61510	HEALTH INSURANCE	162,876.80	.00	162,876.80	4,633.26	.00	4,633.26	158,243.54	3
61513	VISION INSURANCE	150.00	.00	150.00	15.62	.00	15.62	134.38	10
61615	LIFE INSURANCE	3.40	.00	3.40	7.24	.00	7.24	(3.84)	213
61630	SHOE ALLOWANCE	690.00	.00	690.00	.00	.00	.00	690.00	0
61710	IMRF	33,086.91	.00	33,086.91	1,815.75	.00	1,815.75	31,271.16	5
61725	SOCIAL SECURITY	46,456.60	.00	46,456.60	2,318.25	.00	2,318.25	44,138.35	5
61730	MEDICARE	10,865.38	.00	10,865.38	542.19	.00	542.19	10,323.19	5
62225	BLDG MAINTENANCE SERVICES	295,000.00	.00	295,000.00	29,904.73	.00	29,904.73	265,095.27	10
62235	OFFICE EQUIPMENT MAINT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
62245	OTHER EQMT MAINTENANCE	2,277.00	.00	2,277.00	.00	.00	.00	2,277.00	0
62305	RENTAL OF AUTO-FLEET MAINTENANCE	5,440.00	.00	5,440.00	453.00	.00	453.00	4,987.00	8
62309	RENTAL OF AUTO REPLACEMENT	4,885.00	.00	4,885.00	407.00	.00	407.00	4,478.00	8
64005	ELECTRICITY	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
64015	NATURAL GAS	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0
65040	JANITORIAL SUPPLIES	15,000.00	.00	15,000.00	1,469.75	.00	1,469.75	13,530.25	10
65050	BLDG MAINTENANCE MATERIAL	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
Business Unit 4840 - LIBRARY MAINTENANCE Totals		\$1,483,327.89	\$0.00	\$1,483,327.89	\$78,977.92	\$0.00	\$78,977.92	\$1,404,349.97	5%

Business Unit **4845 - LIBRARY ADMINISTRATION**

61010	REGULAR PAY	957,928.00	.00	957,928.00	59,854.59	.00	59,854.59	898,073.41	6
61050	PERMANENT PART-TIME	107,809.00	.00	107,809.00	7,324.56	.00	7,324.56	100,484.44	7
61510	HEALTH INSURANCE	119,994.00	.00	119,994.00	3,630.07	.00	3,630.07	116,363.93	3
61513	VISION INSURANCE	114.00	.00	114.00	9.30	.00	9.30	104.70	8
61615	LIFE INSURANCE	579.00	.00	579.00	48.31	.00	48.31	530.69	8
61625	AUTO ALLOWANCE	3,600.00	.00	3,600.00	300.00	.00	300.00	3,300.00	8
61626	CELL PHONE ALLOWANCE	1,908.00	.00	1,908.00	117.00	.00	117.00	1,791.00	6
61710	IMRF	38,105.00	.00	38,105.00	3,312.84	.00	3,312.84	34,792.16	9
61725	SOCIAL SECURITY	66,013.00	.00	66,013.00	4,186.29	.00	4,186.29	61,826.71	6
61730	MEDICARE	15,534.00	.00	15,534.00	979.06	.00	979.06	14,554.94	6
62185	CONSULTING SERVICES	100,000.00	.00	100,000.00	11,506.25	7,050.00	11,506.25	81,443.75	19
62205	ADVERTISING	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
62210	PRINTING	40,000.00	.00	40,000.00	3,525.00	.00	3,525.00	36,475.00	9
62290	TUITION	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
62295	TRAINING & TRAVEL	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0
62315	POSTAGE	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
62340	IT COMPUTER SOFTWARE	82,900.00	.00	82,900.00	.00	.00	.00	82,900.00	0
62360	MEMBERSHIP DUES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
62506	WORK- STUDY	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
62705	CREDIT CARD FEES	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
64009	UTILITIES - COE WATER	10,000.00	.00	10,000.00	1,521.14	.00	1,521.14	8,478.86	15
65025	FOOD	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0
65095	OFFICE SUPPLIES	30,000.00	.00	30,000.00	69.97	7,500.00	69.97	22,430.03	25
66131	TRANSFER TO GENERAL FUND	350,000.00	.00	350,000.00	29,167.00	.00	29,167.00	320,833.00	8
Business Unit 4845 - LIBRARY ADMINISTRATION Totals		\$1,991,984.00	\$0.00	\$1,991,984.00	\$125,551.38	\$14,550.00	\$125,551.38	\$1,851,882.62	7%
Department 48 - LIBRARY Totals		\$10,239,049.85	\$0.00	\$10,239,049.85	\$589,631.73	\$14,550.00	\$589,631.73	\$9,634,868.12	6%
EXPENSE TOTALS		\$10,239,049.85	\$0.00	\$10,239,049.85	\$589,631.73	\$14,550.00	\$589,631.73	\$9,634,868.12	6%

Fund **185 - LIBRARY FUND** Totals

REVENUE TOTALS	9,463,097.00	.00	9,463,097.00	98.69	.00	98.69	9,462,998.31	0%
EXPENSE TOTALS	10,239,049.85	.00	10,239,049.85	589,631.73	14,550.00	589,631.73	9,634,868.12	6%

Fund **185 - LIBRARY FUND** Totals

	(\$775,952.85)	\$0.00	(\$775,952.85)	(\$589,533.04)	(\$14,550.00)	(\$589,533.04)	(\$171,869.81)	
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Fund **186 - LIBRARY DEBT SERVICE FUND**

REVENUE

Department **48 - LIBRARY**

Business Unit **4861 - LIBRARY DEBT SERVICE ADMIN**

51015	PROPERTY TAXES	576,946.00	.00	576,946.00	.00	.00	.00	576,946.00	0
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$0.00	\$576,946.00	0%

Budget Performance Report

Date Range 01/01/25 - 01/31/25

Include Rollup Account and Rollup to Object Account

Department 48 - LIBRARY Totals	\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$0.00	\$576,946.00	0%
REVENUE TOTALS	\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$0.00	\$576,946.00	0%

EXPENSE

Department 48 - LIBRARY

Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN

68305	DEBT SERVICE- PRINCIPAL	370,083.00	.00	370,083.00	.00	.00	370,083.00	0
68315	DEBT SERVICE- INTEREST	206,863.00	.00	206,863.00	.00	.00	206,863.00	0
Business Unit 4861 - LIBRARY DEBT SERVICE ADMIN Totals		\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$576,946.00	0%
Department 48 - LIBRARY Totals		\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$576,946.00	0%
EXPENSE TOTALS		\$576,946.00	\$0.00	\$576,946.00	\$0.00	\$0.00	\$576,946.00	0%

Fund 186 - LIBRARY DEBT SERVICE FUND Totals

REVENUE TOTALS	576,946.00	.00	576,946.00	.00	.00	.00	576,946.00	0%
EXPENSE TOTALS	576,946.00	.00	576,946.00	.00	.00	.00	576,946.00	0%

Fund 186 - LIBRARY DEBT SERVICE FUND Totals

	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD

REVENUE

Department 48 - LIBRARY

Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT

56060	BOND PROCEEDS	1,900,000.00	.00	1,900,000.00	.00	.00	1,900,000.00	0
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%
Department 48 - LIBRARY Totals		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%
REVENUE TOTALS		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%

EXPENSE

Department 48 - LIBRARY

Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT

65515	OTHER IMPROVEMENTS	1,900,000.00	.00	1,900,000.00	.00	.00	1,900,000.00	0
Business Unit 4862 - LIBRARY CAPITAL IMPROVEMENT Totals		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%
Department 48 - LIBRARY Totals		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%
EXPENSE TOTALS		\$1,900,000.00	\$0.00	\$1,900,000.00	\$0.00	\$0.00	\$1,900,000.00	0%

Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals

REVENUE TOTALS	1,900,000.00	.00	1,900,000.00	.00	.00	.00	1,900,000.00	0%
EXPENSE TOTALS	1,900,000.00	.00	1,900,000.00	.00	.00	.00	1,900,000.00	0%

Fund 187 - LIBRARY CAPITAL IMPROVEMENT FD Totals

	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Grand Totals

REVENUE TOTALS	11,940,043.00	.00	11,940,043.00	98.69	.00	98.69	11,939,944.31	0%
EXPENSE TOTALS	12,715,995.85	.00	12,715,995.85	589,631.73	14,550.00	589,631.73	12,111,814.12	5%
Grand Totals	(\$775,952.85)	\$0.00	(\$775,952.85)	(\$589,533.04)	(\$14,550.00)	(\$589,533.04)	(\$171,869.81)	

EVANSTON COMMUNITY FOUNDATION

Evanston Public Library Consolidated Endowment Fund Statement of Activity

December 01, 2024 through December 31, 2024

Beginning Balance **\$4,591,509.08**

Revenue

Investment results	-162,247.14
Total Revenues:	\$-162,247.14

Distributions/Grants and Expenses

Foundation support charge	-2,484.26
Total Distributions:	\$-2,484.26

Ending Balance **\$4,426,777.68**

Questions about your statement?

Please contact Cynthia Dominguez dominguez@evanstonforever.org or Andrea Schroering schroering@evanstonforever.org



Do Not Use For Account Transactions
PO BOX 3009
MONROE, WI 53566-8309

EVANSTON PUBLIC LIBRARY
310 S MICHIGAN AVE UNIT 705
CHICAGO IL 60604-4225

January 31, 2025, month-to-date statement
View your statements online at vanguard.com.

Vanguard Personal Investor

877-662-7447

**We've recently made changes to our statements.
You may notice that some information previously
included no longer appears on your statement.
For the most up-to-date information and status
of your account, visit Vanguard.com or download
our mobile app.**

This statement reflects activity at and/or assets held by separate entities. Brokerage assets are held by Vanguard Brokerage Services® (VBS), a division of Vanguard Marketing Corporation (VMC), member FINRA and SIPC. VMC is a wholly owned subsidiary of The Vanguard Group, Inc. (VGI). Vanguard funds not held through your VBS account are held by VGI and are not protected by SIPC. Summary data are provided solely as a service and are for informational purposes only. If applicable, portfolio allocation consists of Vanguard funds and brokerage assets. For a complete listing of your brokerage assets, refer to the section titled "Balances and holdings."

Statement overview

\$325,546.36

Total value of all accounts as of January 31, 2025

Accounts	Value on 12/31/2024	Value on 01/31/2025
Evanston Public Library		
Organization account	\$308,195.71	\$309,316.88
Organization brokerage account	\$16,169.63	\$16,229.48
Total	\$324,365.34	\$325,546.36

Asset mix



	Value on 01/31/2025
0.0% Stocks	\$0.00
0.0% Fixed Income	0.00
100.0% Short-term reserves	325,546.36
0.0% Other	0.00
Total	\$325,546.36

Your asset mix percentages are based on your holdings as of the prior month-end.

Organization account
Evanston Public Library

Vanguard Personal Investor
877-662-7447

Account overview

\$309,316.88

Total account value as of January 31, 2025

Year-to-date income

Taxable income	\$1,121.17
Nontaxable income	0.00
Total	\$1,121.17

Balances and holdings for Vanguard funds

Symbol	Name	Fund and account	Balance on 12/31/2024	Balance on 01/31/2025
VMFXX	Federal Money Mkt Fund	0033-XXXXXXX9620	\$308,195.71	\$309,316.88
			\$308,195.71	\$309,316.88

Account activity for Vanguard funds

Federal Money Mkt Fund 0033-XXXXXXX9620

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$1,121.17
7-day SEC yield as of 01/31/2025*		4.29%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2024		\$1.00		308,195.710	\$308,195.71

Organization account
Evanston Public Library

Vanguard Personal Investor
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Account activity for Vanguard funds continued

Federal Money Mkt Fund 0033-XXXXXXX9620 continued

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
01/31	Income dividend	\$1,121.17	1.00	1,121.170	309,316.880	
Ending balance on 1/31/2025			\$1.00		309,316.880	\$309,316.88

Per your request, a copy of this statement has been sent to:

KAREN DANCZAK-LYONS
LEA HERNANDEZ SOLIS
1703 ORRINGTON AVENUE
EVANSTON IL 60201

Organization brokerage account—XXXX0437
 Evanston Public Library

Vanguard Personal Investor
 877-662-7447

Account overview

\$16,229.48

Total account value as of January 31, 2025

Year-to-date income

Taxable income	\$58.74
Nontaxable income	0.00
Total	\$58.74

Balances and holdings for Vanguard Brokerage Account—XXXX0437

Your securities are held in your cash account, unless otherwise noted. This section only shows securities that were held in the account at the end of the time period indicated.

Sweep program

Name	Quantity	Price on 01/31/2025	Balance on 12/31/2024	Balance on 01/31/2025
VANGUARD FEDERAL MONEY MARKET FUND 7-day SEC Yield: 4.29%	16,229.4800	\$1.00	\$15,788.75	\$16,229.48
Total Sweep Balance			\$15,788.75	\$16,229.48

Organization brokerage account—XXXX0437

Evanston Public Library

Vanguard Personal Investor

877-662-7447

Account activity for Vanguard Brokerage Account – XXXX0437

This section shows transactions that have settled by January 31, 2025.

Income summary

	Dividends	Interest	Tax-exempt interest	Short-term capital gains	Long-term capital gains	Other income
January	\$58.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Year-to-date	58.74	0.00	0.00	0.00	0.00	0.00

Completed transactions

Settlement date	Trade date	Symbol	Name	Transaction type	Account type	Quantity	Price	Commissions & fees	Amount
01/03	01/02	GOOG	ALPHABET INC CL C	Sell	Cash	-2.0000	\$191.0000	\$0.01	\$381.99
01/03	01/03	-	VANGUARD FEDERAL MONEY MARKET FUND	Sweep in	-	-	-	-	-381.99
01/31	01/31	-	VANGUARD FEDERAL MONEY MARKET FUND	Dividend	-	-	-	-	58.74
01/31	01/31	-	VANGUARD FEDERAL MONEY MARKET FUND	Reinvestment	-	-	-	-	-58.74

If you had an adjustment to a dividend or interest payment from a previous month, the monthly amount shown under the Income Summary section of your brokerage statement may be overstated.

Per your request, a copy of this statement has been sent to:
 KAREN DANCZAK-LYONS
 LEA HERNANDEZ SOLIS
 1703 ORRINGTON AVENUE
 EVANSTON IL 60201

Disclosures

For our brokerage clients

Your brokerage cash and/or securities are held in custody by Vanguard Brokerage Services, a division of Vanguard Marketing Corporation, member FINRA and SIPC. Vanguard funds not held through your Vanguard Brokerage Services (VBS) account are held by The Vanguard Group, Inc., and are not protected by SIPC.

I. General information and key terms

Advice. Vanguard Brokerage Services provides point-in-time recommendations for certain brokerage products, accounts and services, and relating to account transfers and rollovers. However, unless Vanguard Brokerage Services affirmatively states that it is making a recommendation, it is not providing a recommendation. Vanguard Brokerage Services doesn't provide tax or legal advisory services and no one associated with Vanguard Brokerage Services is authorized to render such advice.

Direct Participation Program (DPP) and Real Estate Investment Trust (REIT). DPP and REIT securities are generally illiquid. The value of the security will be different than its purchase price. Any estimated value on your statement may not be realized when you seek to liquidate the security.

Financial statement. A Vanguard Brokerage financial statement is available for your inspection at any time upon request to Vanguard Brokerage Services.

Free credit balance. Any free credit balance carried for your account represents funds payable on demand, which, although properly accounted for on Vanguard Brokerage's books of record, aren't segregated and may be used in the conduct of its business to the extent permitted by law. Your settlement fund may be liquidated upon your request and the proceeds remitted to you.

Dividend reinvestment. When reinvesting dividends of eligible stocks, ETFs, and closed-end funds, Vanguard Brokerage Services combines cash distributions from the accounts of all clients who have requested reinvestment in the same security, and then uses that combined total to purchase additional shares of the security in the open market. The new shares are divided proportionately among the clients' accounts, in whole and fractional shares rounded to three decimal places. If the total purchase can't be completed in one trade, clients will receive shares purchased at the weighted average price paid by Vanguard Brokerage Services. Participants in our free dividend reinvestment program should refer to the "Completed transactions" area of the "Account activity for Vanguard Brokerage Account" section of their Vanguard statements for details of transaction history and dates.

For dividend reinvestment of mutual funds held in your brokerage account, the instructions are provided to the fund and the "settlement date" and "trade date" on your statement will generally represent the day the transaction is entered in your account record. Call Vanguard Brokerage Services with any questions.

Reporting brokerage account discrepancies. Promptly report in writing any inaccuracies or discrepancies in your Vanguard Brokerage account (including unauthorized trading) to Vanguard Brokerage Services. Any oral communication must be confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.

Margin accounts. If you maintain a margin account, this is a combined statement of your general account and a special memorandum account maintained for you under Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the separate account as required by Regulation T is available for your inspection upon request to Vanguard Brokerage Services. All securities must be held in your margin account. Note that purchases of open-end mutual funds and Vanguard ETFs® will settle in your cash account and after 30 days be moved into your margin account.

Money market fund transactions. Vanguard Brokerage Services may elect to send a monthly statement, in lieu of an immediate confirmation, for transactions executed pursuant to a periodic plan or an investment company plan, or executed in shares of any open-end registered money market mutual fund.

Orphaned fractional share transactions. Vanguard Brokerage Services may elect to send a monthly statement, in lieu of an immediate confirmation, for transactions executed to liquidate orphaned fractional share positions. Orphaned fractional share positions are fractional share positions held without a corresponding whole share position. Liquidations of these positions are executed by Vanguard Brokerage Services on a principal basis at the previous day's closing price, and the proceeds are credited to your account. No transaction fee is charged.

Open orders. A good-till-canceled (GTC) order will remain in effect for 60 calendar days after the business day on which the order was placed. If the 60th day falls during a weekend or on a holiday, the order will be canceled on the next business day before the markets open. GTC orders are automatically entered on a "do not reduce" (DNR) basis. The limit price won't be adjusted when a stock goes "ex-dividend." Orders for securities undergoing corporate actions such as, but not limited to, stock splits, stock dividends, special cash dividends, and spin-offs may be canceled before the market opening on the ex-dividend date of the corporate action. You must maintain records of all open orders. Be sure to review your open GTC orders periodically.

Option accounts. Information regarding commissions and charges related to the execution of an options transaction is provided in the transaction confirmation sent to you at the time of the transaction. These are also available upon request. You should advise us promptly of any changes in your investment objectives or financial situation.

Tax information. After year-end, Vanguard Brokerage Services is required to provide tax information to the IRS and other governmental authorities. At that time, you'll receive necessary information on the annual tax information statement; use that statement to prepare your tax filings. Note that certain types of assets typically need corrected tax forms.

Trade execution. Vanguard Brokerage Services may have acted as principal, agent, or both in the placement of trades for your account. Details are provided upon request to Vanguard Brokerage Services.

Average pricing. If average price transaction is indicated on this statement, details regarding the actual execution prices are available upon request to Vanguard Brokerage Services.

When issued. A short form of "when, as, and if issued." The term indicates a conditional transaction in a security authorized for issuance but not as yet actually issued. All "when issued" transactions are on an "if" basis, to be settled if and when the actual security is issued.

II. Portfolio holdings

The net market value of the securities in your account, including short positions, is reflected in this statement on a trade-date basis at the close of the statement period. The market prices have been obtained from quotation services that we believe to be reliable; however, we can't guarantee their accuracy. Securities for which a price isn't available are marked "—" and are omitted from the total. Prices listed reflect quotations on the statement date. Current prices are listed to help you track your account and aren't suitable for tax purposes. Account balances provided on the statement are displayed in short-form using only two decimal places.

Please logon to your account at Vanguard.com to review your account balances. Accrued interest represents interest earned but not yet received. Fund data on vanguard.com is generally updated mid-month. Depending on when you log on, there may be a difference between the asset mix shown on your statement and the data shown online. There also may be a difference between your fund's actual asset allocation and its target allocation. For more information about your fund's target allocation, go to vanguard.com.

Estimated values on statements. Vanguard Brokerage Services relies on external vendors to provide estimated, periodic valuation and market-price information for securities listed in your account statement. From time to time, this information isn't available or isn't received in time for posting to your account statement. In this case, the valuation or market price on your statement is marked "-" and the security hasn't been valued for purposes of calculating account totals. For owners of auction-rate securities: If an estimated valuation is provided on your account statement for auction-rate securities, please note that due to market illiquidity, you may not be able to sell the security at or near the estimated valuation listed on your account statement.

Asset mix for some funds recalculated by Vanguard. If the "Asset mix" section of your "Statement overview" page has a footnote that reads "Recalculated values are included," the asset allocation breakdown of particular funds within your portfolio among stocks, bonds, and short-term reserves has been calculated using long positions, margin credit or debit balances; short positions have been excluded. Certain funds employ trading strategies, such as risk hedging, short selling, and use of leverage and derivatives, that could result in significant short positions that can't be displayed using a standard asset allocation pie chart. Exclusion of these short positions may have a significant impact on the "Asset mix" pie chart. For more information about the strategies or holdings of a particular fund, see the fund's prospectus.

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Endowment for the Evanston Public Library
 Holdings as of January 2025

	Symbol	Shares/Quantity	Price	Value as of January 31, 2025	% of portfolio	% of portfolio by asset class
Vanguard Federal Money Market Fund	VMFXX	1.000	\$325,546.36	\$325,546.36	100.00%	100.0%
US Treasury TIPS Notes, maturing 1/25, 2.375%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 1/26, 2.0%		100000.000	\$0.000	\$0.00	0.00%	
US Treasury TIPS Notes, maturing 2/40, 2.125%		100000.000	\$0.000	\$0.00	0.00%	0.0%
				\$325,546.36		100.0%
						Cash Equivalents 100.0%
						US Treasury Inflation Protected Securities 0.0%
						100.0%



MEMORANDUM

To: Evanston Public Library Finance Committee

From: Wynn Shawver, Development Manager

Subject: Monthly Development Report

Date: February 6, 2025

2025 Non-Tax Revenue Activity

2024 Donation Update:

Year-to-date revenue from Library Donations is slightly lower than last year, which was anticipated. We have received \$15,594 in Library donations, primarily attributed to the 2024 year end campaign and monthly giving. In January 2024, we received approximately \$20,000 in donations that were intended for December 2023. Adjusting for this, our true fundraising totals for 2024 would be about \$20,000 lower, and our 2023 totals would reflect an increase of \$20,000. Outside of this adjustment, individual giving is consistent with last year's activity. As is typical in January, no grant revenue has been received for 2025 at this time.

2024 - 2025 Year-to-Date Comparison		
	Revenue Received 1/1/24 - 1/31/24	Revenue Received 1/1/25 - 1/31/2025
Library Donations (56011)	\$33,663	\$15,594
Federal Grants (55201)	0	0
IL State Library Per Capita Grant (55245)	0	0
Local Library Grants (57551)	\$224	0
Misc Revenue (57551)	0	\$942
Totals	\$33,887	\$16,536
<i>Percent to Budget</i>	8%	4%



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Month	Individual Donations	Federal Grants	Library Grants	Per Capita Grant	Misc Revenue
January	\$15,594.00	\$0.00	\$0.00	\$0.00	\$942.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$15,594.00	\$0.00	\$0.00	\$0.00	\$942.00
Goal	\$400,000.00	\$40,000.00	\$40,000.00	\$115,000.00	\$2,000.00
Percent To Goal	4%	0%	0%	0%	47%

Individual Giving Brief:

Based on today's data, in 2024 the Library documented leadership support, which is defined as an annual contribution of \$1,000 or more, from 86 individual donors. This group of leadership donors have an average annual gift of \$3,500. 26 of these donors have given for 15 years or more. 34 of these leadership donors have given for 10 of the most consecutive years.



EVANSTON PUBLIC LIBRARY

2024 Individual Campaigns & Activities Report:

Campaigns and Appeals Performance:

Dates Range	Appeal Descriptions	Raised
1/1/24 - 5/9/24	Reimagine Campaign 23, Traditional Donation Anniversaries/Recurring Giving/Tributes	\$52,000
5/9/24 - 7/15/24	Annual Report, Traditional Donation Anniversaries/Recurring Giving/Tributes	\$43,000
7/15/24 - 9/30/24	Summer Campaign 24, Anonymous Match Challenge, June Receptions, Traditional Donation Anniversaries/Recurring Giving/Tributes	\$62,000
10/1/24 - 11/1/24	Innovation Station Reception and Reimagine Campaign 24 Campaign Prep, Traditional Donation Anniversaries/Recurring Giving/Tributes	\$15,000
11/1/24 - 12/31/24	Reimagine Campaign 24 Mail, Emails, Giving Tuesday with Match, MG closures, Traditional Donation Anniversaries/Recurring Giving/Tributes	\$308,000
	Total	\$480,000



Background on campaigns and appeals:

The Annual Report appeal raised approximately \$25,000 through mail and email from May to July. The Summer Campaign 2024, conducted entirely by email, ran simultaneously with the June Leadership Donor receptions, helping us reach key fundraising goals. The Reimagine Campaign 2024 ran from November 1 to December 31, launched by email with letters sent to donors, volunteers, and library users.

Throughout the year, we received donations from monthly donors, anniversary givers, and those giving in memory or honor of loved ones. We also offered two matching challenges in 2024: a \$10,000 anonymous match in the summer and a \$50,000 Giving Tuesday match on December 3, both of which boosted donation activity tremendously.

Key events included two Leadership Donor receptions in June and an Innovation Station event in October, stewarding existing support and fostering increases in leadership donations. Ongoing personalized outreach, including stewardship visits, phone calls, and messages to leadership donors, helped deepen relationships and boost support. Additional appeals targeted monthly donors, first-time givers, tribute gifts, and planned giving prospects, resulting in new leadership donors.

In total, these efforts raised \$480,000 in library donations from individuals and family foundations.

Grant Activity:

Grants submitted, awarded, and declined in January 2025:

Status	Funder	Amount	Date Submitted	Date Response Anticipated
Submitted	National Science Foundation submitted by partner WNYC	\$100,000	1/8/2025	10/1/2025
Submitted	National Endowment for the Arts - Big Read	\$10,712	1/30/2025	5/1/2025
Submitted	McGraw Foundation	\$5,000	1/30/2025	7/1/2025
Submitted	Better World Books	\$3,000	1/31/2025	6/1/2025



Federal Grant Update:

With the recent uncertainty in Federal funding, we have evaluated our exposure for the FY25 budget, and the potential impact on the future. Overall, Federal funding is less than 1% of EPL's total planned revenue in 2025.

Background and current status:

- On 1/27/25, the Office of Management and Budget (OMB) released a memo freezing all Federal funding, directing federal agencies to identify and review all federal financial assistance programs to ensure they were in accordance with the President's policy priorities.
- On 1/28/25, a federal judge ordered a Temporary Restraining Order (TRO) to halt this freeze until 2/3/2025.
- On 1/29/25, the OMB rescinded their memo, but stated that the order to freeze funding still stands.
- On 1/31/25, a Rhode Island court issued a temporary restraining order (TRO) saying that even if the memo it was based on didn't exist, the intent was still there and the TRO was still needed. This will last until there is a hearing on a preliminary injunction.
- On 2/3/25, a DC court issued another TRO until a conference on Feb 7, keeping the Executive Order halted at least until then.

EPL Exposure on FY25 Budget:

As of 1/31/2025:

- We have \$40,000 in Federal funds budgeted for FY25.
- We were anticipating \$39,283 in reimbursements at the beginning of 2025.
- Of this \$39,283, \$2,500 is obligated by contract for the Big Read program. We're assessing if there is some additional money owed for work performed for the Illinois State Library/Project Next Generation grant.
- The remaining funds are for future programming and not yet spent.

Here are the details of these grants:

Revenue (Funder Name)	FY 2025 Budget	How Funding is Used	Threat Assessment	Notes
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EVANSTON PUBLIC LIBRARY

Illinois State Library - FY24-25 Project Next Generation Funds through the Institute for Museum and Library Services (IMLS)	\$34,683	STEM programming - Cardboard Carnival staff, materials, stipends to McCormick School of Engineering, EvanSTEM and Family Focus. Cardboard Carnival is in progress - need to determine funds already obligated for this. Film It, the final project of the grant, has not yet started.	This is for STEM programs, which are not necessarily under threat, but funds for libraries might be.	Requested reimbursement of \$9,633 as part of Q2 report sent to the funder on 1/15/2025. We typically receive payment on reimbursements within 30 days. If that payment is processed, the total revenue remaining outstanding on this grant is \$25,020.
National Endowment for the Arts - FY24-25 GAP Funds	\$2,100	Engagement Programming around 1619 Project. These funds support materials and staff time in FY25.	NEA in general is at high risk	
National Endowment for the Arts - FY24-25 Big Read	\$2,500	Big Read programming: This outstanding \$2,500 is obligated per a contract with HIVE Book Arts for their work as partners on this program.	NEA in general is at high risk	

Additionally, the City of Evanston (COE) is also reviewing their exposure. COE's law department is joining other government agencies in filing suit against the Executive Order.

Future Planning:

In addition to current funds being frozen, there is also uncertainty around pending and future grant applications. Many federal websites are being scrubbed or taken down, and Notices of Funding Opportunities (NOFAs) are not being released. But other agencies are trying to be prepared as if funding will be available. For example, as directed by the funder, we still submitted our 2025-2026 request for the National Endowment of the Art's Big Read for \$10,712 on 1/30/25.

Here are some of the grants we are planning to submit or qualifying for future applications, that are impacted by these actions, but we haven't had information on yet:



- Institute of Museum and Library Services (IMLS)- Laura Bush 21st Century Librarian - total available funding \$100,000, due on 3/10/25. Our Letter of Intent (LOI) was already accepted and we were invited to submit a full proposal.
- Illinois State Library - Project Next Generation - total available funding \$40,000, due on 3/30/2025. We have received this grant for the past 5 years, to support middle school STEM programs like Cardboard Carnival. We anticipated using \$10,000 in 2025 and \$30,000 in 2026. This funding is provided by the Institute for Museum and Library Services (IMLS), through the Illinois State Library.
- Illinois Department of Commerce - Illinois Digital Equity Capacity (IDEC), with funding provided through the National Telecommunications and Information Agency (NTIA) - total funding available \$300,000 over 3 years, due on 3/20/25. We applied for a similar grant from this agency in 2024 and, although we weren't funded, we received very positive feedback and were encouraged to apply for this new grant, which supports digital literacy.
- National Science Foundation - Racial Equity in STEM - total funding available \$5,000,000 over 5 years, due on 10/14/25. This is the grant that we submitted in 2024 in partnership with District 65 and NORC at the University of Chicago. We were planning to resubmit this year (assuming that last year's application will not be approved, since it was a 1st time submission).

The consensus from agency program managers, COE staff, nonprofits, and other stakeholders is to continue submitting applications and requesting drawdowns, as long as the websites and platforms allow, to be prepared when funds are again available.

We are monitoring what happens in the courts, and working to move applications forward in spite of the current situation.



MEMORANDUM

To: Evanston Public Library Finance Committee
From: Yolande Wilburn – Executive Director
Subject: Summary Discussion with Aurora Public Library
Date: February 11, 2025

Summary of Discussion

Director Wilburn and Finance Manager Notta spoke with the Director of the Aurora Public Library, Michaela Haberkern, on February 6, 2025, about their transition from a city-run library to an independent library district.

On July 1, 2020, the Aurora Public Library separated from the City of Aurora and became a Library District. The process began years earlier and involved some heavy lifting with regard to finance and systems but did not impact services to the community. In 2016, Aurora had a \$10 million budget, and currently, it is \$17 million.

The library separated because the city kept cutting its funding. When the library bought land to build a new library due to aging infrastructure and a lack of support from the city to renovate their facilities. The village thought the library had been squirreling away too much money and reduced their levies. They did not want the library to accumulate reserves.

The Illinois library law allows you to separate by referendum or mutual consent, and in the end, the library and village mutually consented to separate. The process took one and a half years to complete. They utilized the services of:

James Rachlin, President
Meristem Advisors
773.677.3653 | www.MeristemAdvisors.com

As you may recall, James is the one we hired to do Board budget training.

James analyzed the costs of getting services on their own versus the cost of getting services from the City. They launched informational campaigns about the need for the separation and how the library would be improved through the move. Communication with the alderpeople and mayor was critical to make clear services would not be cut. Lessons learned: They underestimated what was needed, so they recommend that we overestimate. They recommend we do a lot of public education. They also outsourced an attorney to handle the paperwork and setup. It cost them about \$20,000 at that time.

They asked for a base levy to be set by the City at 18%, which was very high but would allow them the funds needed to separate and continue operations. After that, the library board has not



MEMORANDUM

increased the levy by more than the requisite 5% allowed by law. The county will reduce the amount if it does not meet Illinois law criteria. The 18% still resulted in being less than 3% of the average property owner's tax bill. They made clear how the average homeowner's bill would be affected. Example: this will result in an additional \$30 per year on your bill.

The one-time costs for the move were approximately \$500,000; however, the ongoing costs now equate to about \$120,000 per year.

Aurora Public Library has 161 staff members and already had a Human Resources Specialist (City Employed) embedded in the library. They hired the specialist outright as a half-time Library employee.

They planned the split to coincide with the new union contract. Lessons Learned: You need someone highly qualified as they do the AFSCME contract negotiations along with an outsourced attorney. You must budget higher costs in contract negotiation years to cover attorney fees.

Their finance manager has already managed all the insurance and risk policies. They had to get bank accounts set up, tax ID number, etc.

They had and continue to have their own IT department. It consists of a manager, an assistant manager, three full-time union staff, and a part-time union staff member.

They continued to use Tyler Technologies New World for ease of transition for accounting and timekeeping/payroll, but they would like to change that now that they have more experience under their belt.

They had to work with IMRF to separate employees from the City. They became their own IMRF agent. All employees became library employees, although those already retired remained with the city. There may be some unfunded pension liability you will need to cover.

They had to get the city to go out for a bond to build the new library on the land they owned, and they made an agreement to pay the debt service for that facility. Two board members were appointed to oversee the construction project. They received a \$10 million grant from the state and issued debt for \$20 million. The other three facilities belong to the City. The Library had to go out for their bonds for renovation. They are preparing to renovate one at a time.

Next Steps For Consideration

If the board would like to explore this further, the next logical step would be to reach out to James Rachlin to discuss what an initial analysis might look like and get a sense of potential costs. This would help us better understand whether a transition like Aurora's makes sense for us and what challenges we might face.

We are looking for direction from the finance committee to determine if you would like to begin a conversation with Meristem Advisors.