



**Evanston Public Library Board of Trustees
MEETING MINUTES**

Wednesday, January 15, 2025 at 6:30 PM
Main Library, Community Meeting Room, and remote

Members Present

Samia Amamoo, Arikpo Dada, Tracy Fulce, Cate Huggins, Michelle Mills, Meghan Shea, Terry Soto, and Esther Wallen. ** Amamoo joined virtually at 6:33 PM

Members Absent

None

Staff Present

Ellen Riggsbee, Heather Norborg, Sameer Notta and Yolande Wilburn

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum.

President Fulce called the meeting to order when a quorum of Trustees was established at 6:31 p.m.

Land Acknowledgement

Read by Trustee Soto

Citizen Comment

None

Consent Agenda

- A. Approval of Management Committee Meeting Minutes December 18, 2024
- B. Approval of Regular Board Meeting Minutes December 18, 2024
- C. Approval of Bills and Payroll

Motion: Trustee Shea moved, seconded by Trustee Huggins, to approve the consent agenda.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays.
Motion carried.

Library Director's Report

(Distributed in Advance)

Staff Report

- A. Administrative Services Report (Distributed in Advance)
- B. Development 2024 Fundraising Presentation by Wynn Shawver

Board Reports

- A. President's Report
- B. Finance Committee
- C. Management Committee
- D. Facilities Committee
- E. DEIB Committee

Unfinished Business

None

New Business

- A. Approval for Yearly Renewal of Siemens Building Automation Service (ACTION)
Motion: Moved by Trustee Huggins, seconded by Trustee Mills, to approve the yearly renewal of Siemens Building Automation Service for a 3-year contract.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Executive Session

Motion: Moved by Trustee Fulce, seconded by Trustee Mills, to go into executive session for personnel matters at 7:26 pm.

Roll call vote taken Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Motion: Trustee Shea, seconded by Trustee Mills, moved to adjourn the executive meeting.

Roll call vote taken Trustee Amamoo, Trustee Arikpo, Trustee Dada, Trustee Fulce, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Adjournment

MOTION: Moved by Trustee Soto and seconded by Trustee Shea to adjourn. A voice vote was taken—all ayes. No nays. Motion carried. The meeting adjourned at 8:03 p.m.

Roll call vote taken Trustee Amamoo, Trustee Arikpo, Trustee Dada, Trustee Fulce, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Submitted by

Esther Wallen, Secretary
Evanston Public Library Board of Trustees