



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, September 21, 2016
6:30 PM

Evanston Public Library, 1703 Orrington Avenue, Board Room

Members Present: Socorro Clarke, Tori Foreman, Adam Goodman, Shawn Iles, Vaishali Patel, Sandra Smith, Michael Tannen

Participating by phone: Margaret Lurie

Members Absent: Benjamin Schapiro

Staff: Laura Antolin, Paul Gottschalk, Connie Heneghan, Tim Longo, Karen Danczak Lyons, Renee Neumeier, Wynn Shawver, Jill Skwerski, Jessica Ticus

Guests: Trish Stieglitz and Jim Hughes, Evanston Public Library Friends; Michael Happ, fundraising consultant, CCS

Presiding Member: Michael Tannen, President

CALL TO ORDER/DECLARATION OF QUORUM - A quorum was present and President Tannen called the meeting to order at 6:30 pm.

OATH OF OFFICE – President Tannen administered the oath of office to Adam Goodman. Mr. Goodman directs Northwestern University's Center for Leadership and is a faculty member in the McCormick School of Engineering & Applied Science. He has lived in Evanston for 10 years.

CITIZEN COMMENT – none

PUBLIC HEARING - In accordance with the Evanston City Code of Ordinance, this meeting was open to the public and offered the opportunity for public comment on the FY2017 Proposed Library Budget. No citizens were present to comment.

CONSENT AGENDA – Vaishali Patel motioned to approve the consent agenda consisting of the minutes of the August 17, 2016 meeting, the bills list and payroll. Seconded by Sandra Smith and approved on a voice vote.

INFORMATION/COMMUNICATIONS

A. Recognition of the Evanston Public Library Friends - Karen Danczak Lyons thanked Trish Stieglitz and Jim Hughes of the Evanston Public Library Friends for their active support of the Library's first crowdfunding campaign for the Summer Reading Program, which raised \$6,001. The Friends provided

an additional \$10,000 contribution for the Summer Reading Program and the 2nd Annual Storytelling Festival.

- B. Robert Crown Branch Library Update** –Michael Happ, fundraising consultant from SCC, shared the briefing presentation prepared for prospective individual and corporate donors. To date, \$1.1 million has been raised. This is being matched by an anonymous donor, bringing the total to \$2.2 million raised.
- C. Strategic Planning Committee Update** – Karen Danczak Lyons shared a power point and handout outlining the first draft of the EPL’s Strategic Plan. The Board approved next step which is to publish the plan online and seek community feedback. Results will be shared with the Board and the plan will be voted on in November.
- D. Community Engagement** – Librarians Laura Antolin, Connie Heneghan, Tim Longo, Renee Neumeier and Jill Skwerski shared highlights of Library programs which serve Evanston’s most vulnerable and at-risk populations.

LIBRARY DIRECTOR’S REPORT

Director Danczak Lyons reviewed highlights of her monthly report (see report attached):

- The 2nd Annual Storytelling Festival is being planned for October 7-9 and the extensive line-up of programs and activities was shared.
- The Summer Reading Program’s collaboration with the City’s summer camp programs, which implement 20 minutes of reading each day, positively impacted the number of participants completing the program resulting in an increase across all age groups of 17%.

STAFF REPORTS

- A. Administrative Services Report** – Paul Gottschalk reported that the Main Library is under construction from bottom to top. Projects are proceeding on time and on budget.

UNFINISHED BUSINESS:

- A. Discussion of the FY2017 Proposed Budget:** Karen Danczak Lyons shared the anticipated sources of revenue for FY2017 (an increase of \$233,089 over FY2016). Requested positions - a full-time social worker at the Library and a part-time data entry position for the Development Department - were discussed. The Board will be asked to vote on the budget in October. The Truth in Taxation Hearing has yet to be scheduled.

NEW BUSINESS

- A. Approval of Purchase of Computer Network Infrastructure Equipment–** Sandra Smith motioned to approved the purchase of computer network infrastructure equipment from GovConnection Public Sector Solutions in the amount of \$72,408.24. This purchase is funded from the Library Debt Service Fund account with a budgeted amount of \$125,000. Seconded by Vaishali Patel and unanimously approved by a roll call vote.

ADJOURNMENT – Adam Goodman motioned to adjourn the meeting, seconded by Sandra Smith. Motion approved. The meeting adjourned at 8:16 pm.

Respectfully Submitted,

Vaishali Patel, Secretary

Next Meeting: Wednesday, October 19, 2016 at 6:30 pm Evanston Public Library, Board Room.

DRAFT

**Library Director's Report
September 21, 2016**

Updates:

- 2016 Summer Reading Program results: My thanks to the entire EPL family – especially Jan Bojda, Renee Neumeier and Laura Antolin for another successful summer. Renee and Laura will be on hand at this month's meeting to answer questions.
- The following reports from Renee and Laura summarize the great work of everyone, beginning with the totals:

2016 Totals:

	Total Registration	0-24 pts	25-49	50-74	75 or more
Read to Me	326	179	26	18	103 (32%)
Childrens	2145	657	170	147	1171 (55%)
Teens	440	234	33	30	143 (33%)
Adults	529	344	38	18	133 (25%)

Total 2016 participants: 3440 Total Completed: 1550 (45%) 17% increase in completion from last year

2015 Totals:

	Total Registration	0-24 pts	25-49	50-74	75 or more
Read to Me	389	223	29	16	121 (31%)
Childrens	2316	961	358	159	838 (36%)
Teens	487	272	48	24	143 (29%)
Adults	899	612	61	37	189 (21%)

Total 2015 participants: 4091 Total Completed: 1291(32%)

From Renee:

Summer reading in 2016 saw a lot of new and exciting changes and improvements. For the first time ever we had the opportunity to work with a graphic designer on our promotional materials. This was a big change that allowed us to think outside the box in terms of what we could put together and also required us to plan farther ahead in order to get all information together to in the promotional pieces. In the end the designer helped us put together an awesome summer reading booklet in both English and Spanish. We ordered 11,000 of the booklets at they went out to all the Evanston schools and throughout the community. This

booklet had all summer programming information in one place for the first time, instead of having a variety of flyers and brochures without on cohesive look. The designer also put together our reading logs and banners to put at each library location. We received a lot of positive feedback on the booklets.

Another change that happened in 2016 is that EPL, as member of Cradle to Career partnered with the Friends of the Library and the City of Evanston on the Everybody Reads! book drive. EPL staff put together a list of diverse titles that were reflective of the whole community. This book drive became part of our summer reading fundraising campaign. People could select titles off the list and drop them off or donate money. Over 500 books were donated or purchased for this drive. The books collected were distributed at City of Evanston camp locations and at Ridgeville camps. This was a time intensive complicated process that we'll improve for next year but for the first year we had great results. A key piece of this effort is that the City of Evanston and Ridgeville camps committed to reading 10-20 minutes each day at their camps. While not every counselor did this, many did and they thought it was a really great change in the camp schedule and kids enjoyed it too.

To promote summer reading Childrens Services staff put together an awesome stop motion video to get elementary schools students excite to stop in and sign up. This movie was sent out to all of the school librarians and they shared it with classes that came in and shared additional information about the program. Teen Services staff scheduled presentations with the most of the 6-8th grade classes in District 65, about 50 presentations total. During these presentations staff talking about summer reading, programming and recommended great books to checkout over the summer.

Summer Reading took place from June 1-July 31. There was a slight drop in signups, but an increase in completion rates across the board, especially with the children's program. Completions and people making progress through program is much more important that just having high sign up numbers. There was a 17% increase in the completion rate from 2015-2016. The more points someone in accumulating the more reading and library related activities they're doing and they're stopping into to interact with our staff when they come to collect prizes. Families have let us know they really like that they can all sign up together, and it's even encouraged some reluctant readers when they're competing with their parents. Compared to last year more families, teens and adult seemed to be logging their points online before coming into the library, which is great. We're going to continue to look at how we can simplify that process for patrons and staff.

From Laura regarding ABC Boosters:

We've had a couple of debriefs of ABC Boosters to look at what worked well this year and lessons learned. Lara, Frances, Nzinga, Jessie and I met to go over the program and had a good discussion about changes we might make next year. Nzinga and I continue to work on logistics and I hope to bring together the teachers from JEH this summer to talk about ABC Boosters. I ran into one of the bilingual teachers, Mirza Campos, over the weekend at the Fifth Ward Festival and we talked a little about ABC Boosters and she sent the following email:

Hello Laura,

Per our conversation on Saturday, I wanted to tell you that I liked having the three boosters during summer school. At the beginning I had to change some the activities to adjust to having them in my classroom. Some of the changes were for me like been more flexible to what I thought the summer school was going to be, to get to know the teenagers and to connect with them, and to be able to adjust my schedule so all the students were able to get one to-one time with the ABC boosters. At the end it was worth it because my students got to have one to-one with me and one to-one with the boosters.

When ABC boosters are trained is very important to explain the expectation inside and outside (playground) of the classroom, but also to let them know that every single interaction that they have is also a teachable moment and the impact that they have in our students behavior and learning outcome.

I enjoyed having ABC booster in my classroom, and I am looking forward for the next summer school.

Thank you very much

*Mirza Campos
Bilingual Teacher
Joseph E. Hill Center*

- Please join me in congratulating Lesley Williams. On August 26th, she was honored by Open Communities with the “Spirit of Open Communities Award”:

Lesley Williams’ commitment to a more equitable Evanston is evident in her tireless work to show that xenophobia and racism are not acceptable. She has been a strong local leader in raising awareness against Islamaphobia and in the Black Lives Matter movement. In light of tragic events across our nation regarding race and rhetoric that has caused a divisive atmosphere, the Spirit of Open Communities Award has been designated this year to honor an individual who exemplifies and works towards the ideal of just and inclusive communities. We can think of no greater recipient than Evanston’s Lesley Williams, who received multiple nominations from the community.

As a librarian for the Evanston Public Library, Lesley continues to lobby for equity in resources for all communities in Evanston in order to widen the net of service.

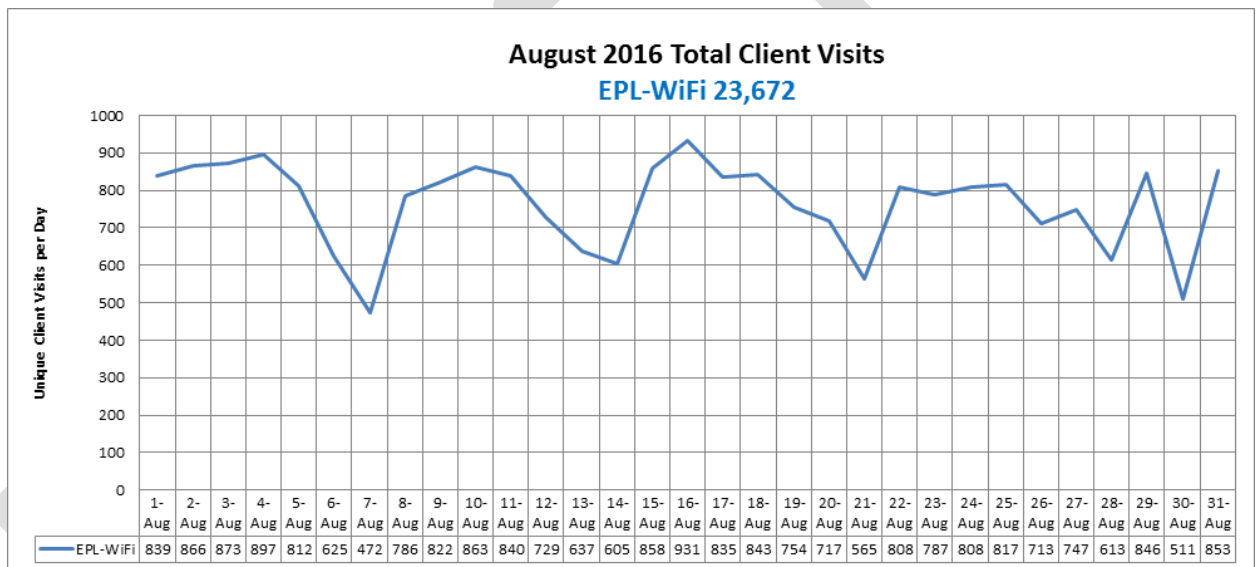
Because of these and many other activities, Lesley Williams truly embodies the Spirit of Open Communities.

Assessments, metrics and initiative results:

Foot traffic:	August, 2016	July, 2016
Main:	46,819	47,738
North:	476	4,787
CAMS:	4,131	4,231
Total:	51,426	56,756

Website visits July: 33,202 August: 34,357

Overall Computer/Internet Use – all locations: July: 5,220 August: 5,426



Actual Computer Usage Able WorkNet Lab

NEW AND REPEAT CUSTOMERS

Mon	Tues	Weds	Thurs	Fri	
1-Aug	2-Aug	3-Aug	4-Aug	5-Aug	TOTALS
16	12	15	13	16	72
8-Aug	9-Aug	10-Aug	11-Aug	12-Aug	
16	10	8	15	14	63
15-Aug	16-Aug	17-Aug	18-Aug	19-Aug	
14	15	22	11	9	71
22-Aug	23-Aug	24-Aug	25-Aug	26-Aug	
15	13	12	11	12	63
29-Aug	30-Aug	31-Aug			
12	2	10			24
					293

Partnerships and collaborations:

- We are happy to work with the Evanston Community Foundation and supply space for the Leadership Evanston Program again this fall. From Jennifer Moran the Director of Leadership Evanston: “Leadership Evanston loves EPL”: The space and the staff at EPL helped shape our wonderful kickoff. LE XXV is an amazing group of individuals poised to do wonderful things for our community. Last Thursday helped us feel positive and begin on solid ground together. We appreciate the most democratic of spaces in Evanston. FYI: Socorro is representing EPL in this session!
- The PTA Council of Evanston/Skokie presents its third annual, four-part series: ["Navigating Real Life](#)

[Diversity with Our Kids: Communicating and Acting with Awareness and Bravery](#). The first session, **Have You Had the Talk...About Race?** is Tuesday, September 27, from 6:30 to 8:30 pm in the Library's Community Meeting Room.

- City Manager Wally Bobkiewicz has been invited on behalf of the Aspen Institute Dialogue on Public Libraries to join a special roundtable session on “The Future of Libraries in the Community” at the International City/County Management Association (ICMA) Annual Conference.
- In partnership with Foundation 65 and District 65, we are supporting an author visit program this fall. A quick overview—Foundation 65 is funding five authors who will visit all schools in D65 on October 24- 29. An author panel will be produced on the evening of Oct 24 at King Arts that is open to the community. Our own Betsy Bird will moderate the panel.
- My thanks to Presence Health who will be sharing social worker interns with us beginning September 26th on Mondays, Tuesdays and Fridays at the main library.

Highlights from Children’s Services from Jan Bojda and the team include:

August Highlights

We continue to have a trickle of summer readers turning in completed summer reading logs for a paperback book that is the final prize. Children’s and Neighborhood Services staffs met to debrief on the children’s reading programming and participation. Antolin, Neumeier and Bojda met to debrief on summer reading in the Camps and C2C’s Everybody Reads. In addition that same group with Shawver, Schacter and Williams met to debrief the entire program and begin planning for next year. Kennelly created and sent out letters and lists of participants to all the schools.

Wilson, with Bookstall in Winnetka, hosted Norwegian author, Tone Almhjall.

Revvig up for the school year: Antolin sent invitations for Kindergarten Tours, letters to the D65 Principals reminding them to renew their school’s library card for Teacher Checkouts and a schedule for the school year’s LEAP visits was established.

Planning and preparation for Tours, LEAP and Fall Words programs is underway.

Meyer presented an Elephant and Piggie Storytime at Imagine U’s Block Party at NU.

She writes:

“Hundreds of people who came to the Imagine U Block Party and 2 performances on that day saw our sign. This program is the quid pro quo for the Elephant and Piggie actors coming here last month to advertise the show. It kicks off what I hope is a long collaboration with Northwestern University’s Imagine U theater. Their next show will be The Miraculous Journey of Edward Tulane by Kate DiCamillo in the spring and I need to work with Imagine U to create that programming. This is the second theater with which I am doing outreach right now. We received a note from the founder and director of Imagine U which I already forwarded to KDL and Bojda.”

Other Activities:

Kaufmann and Antolin cleaned our craft storage and the craft workspace.

Kennelly inventoried remaining Summer Reading supplies. She and Wilson prepared the order for D65 Battle of the Books.

Professional Development:

Altenbach attended Using Books for Social-Emotional Development: Literature that helps children explore feelings, by Jacky Howell and Kimberly Reinhard webinar (Early Childhood Investigations)

Bojda welcomed and gave a tour to a new refugee family from Syria.

Meeting Highlights:

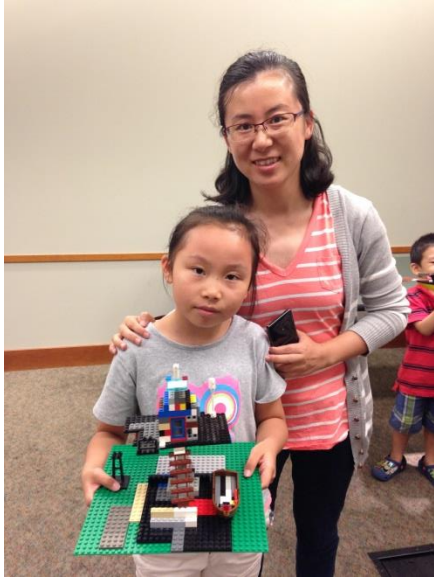
Bojda met with a local Home Educator who teaches ASL about ways she could work with us on children’s programming

Bojda attended RAILS YSS manager’s meeting.

Elephant and Piggie Storytime:



Family Lego Night:



Highlights from Laura Antolin include:

Outreach/In-House Reach - Preschools:

Day Care Delivery Book Bags: 17: 13 Book Bags delivered to home providers (1 new provider added); 4 Book Bags delivered to IWSE (2 to Baby Toddler Nursery; 2 to Teen Baby Nursery)

Email from Marsha Fincher, Home Day Care Provider, responding to the importance and impact of the monthly Home Provider Book Bags:

Laura, blessings to you.

This little note is written to let you know that at LittleLambs home daycare and pre-school we appreciate you and the Evanston Public Library for the work you do in our community by bringing book to our facility each month. The children in our care feel connected to our Library because of the books we receive each month. The children are so excited each month

and share this excitement with their parents about receiving a bag of books from the neighborhood's Public Library.

At first thought this may seem insignificant, however please know because of you dedication and commitment to support early literacy our children can feel empowered. Also, you should know that our families use the library even more now because of the different programs you have offered including the summer and winter reading program. Thank you again and keep up the great work you are doing in our community.

From Mrs. Marsha, staff and the Little Lambs.

Baby Toddler Nursery storytime: Total: 70 (55 children and 15 staff); 7 classes- infants, toddlers, preschool classrooms (in the preschool classroom, we made CD spinners).

Outreach/In-House Reach – School-Aged:

Y Readers:

I met with Andrea Hillsamer, Manager, Youth Development, to go over SRP at Y Readers and Power Scholars. Andrea was hired after the summer began and we didn't connect until late in the Y Readers program. She is very interested in continuing our partnership next year and we had a good conversation about how to improve communication with parents and staff prior to SRP next summer.

K-LEAP Curriculum Night:

I began preparations for Kindergarten Curriculum Nights – with funding from Foundation 65, we provide book bags with a non-fiction title for each Kindergarten student at their school's Curriculum Night. I ferret out Curriculum Night information for each school and put together a list of kindergarten teachers and their classroom numbers. I'm responsible for 6 schools as is Martha and we pack the book bags as well as deliver them in time for Curriculum Night. I ordered stickers, K-LEAP Book Bags, 850 non-fiction books and have packed bags for the first 3 schools (Washington and Lincoln, September 1; and Dewey, September 7).

D65 Librarian Departmental meeting:

This is the third year that Renee and I have attended the first D65 Librarian departmental meeting of the school year. It's a great opportunity to find out the priorities for the school year and to continue the work that began with ILEAD USA. We presented briefly about Teacher Services and then gave the librarians copies of the Teacher Checkout materials that we sent to the principals through the mail. Most of the meeting was devoted to logistics around the multi-author event in October funded by

Foundation 65. I had facilitated getting Betsy to moderate the author panel on October and requested that the Library's logo be included on the banner that evening.

Other/Connections:

MakerKids in the Parks:

In August, I moved all MakerKids to the 11:30-1:30 time slot to see if that would help with participation at Robert Crown and Fleetwood. We clearly saw an uptick in attendance at both sites because we were able to capture interested campers during lunchtime – although there were a couple of kids not associated with the camps, but the majority of participants were from the camps. For the 2 weeks of MakerKids in August - **Total: 158 (132 kids, 41 adults)**

Additionally, families borrowed **30** books.

Engineering - Airplanes:

Robert Crown:	21	(20 kids, 1 adult)	
Fleetwood:	24	(22 kids, 2 adults)	4 books
Mason:	35	(29 kids, 6 adults)	6 books
James:	9	(5 kids, 4 adults)	

CD Spinners:

Robert Crown:	11	(10 kids, 1 adult)	
Fleetwood:	26	(25 kids, 1 adult)	7 books
Mason:	18	(11 kids, 7 adults)	10 books
James:	14	(10 kids, 4 adults)	3 books

MakerKids at Fleetwood



MakerKids at Mason Park



MakerKids in the Parks observations:

Over the course of the 8 weeks of MakerKids in the Parks, we interacted with **612 kids**, **156** adults and families read and used **142** books. We registered **5** people for SRP and checked in **3** children for SRP prizes.

We saw many of the same families return again and again and the beauty of the programs lay in the adaptations that could be made to different ages and abilities – some kids were able to work entirely on their own, families worked on projects together, parents helped younger children.

Or in some cases, as with one family that returned again and again to Mason Park with a kindergartener and a 2 ½ year old, the older child worked on her project and her younger brother spent a lot of time cutting paper. I told his mom, who was a little embarrassed about him sitting on the ground cutting continuously, that he was practicing something he needed to master and a light went off for her. She also thanked me for all the weeks of programming and said how much she appreciated our coming to the park.

Some of the families counted on us bringing the two crates of books to borrow or read and used them to read as they ate their lunches. Some took books home and returned them the next week or kept them to read again and again. My only wish was that I had a better selection to offer.

All in all, I felt the MakerKids programs were well worth my time and offered interesting challenges and projects and that families looked forward and even expected to see us.

National Night Out:

Jill, Jasmine and I organized National Night Out at the library. Jill manned an informational table and set out bookmarks to color. Jasmine and I manned tables with marshmallow engineering and airplane making. We had a good crowd of people from about 6:30, as we were setting up, until about 8:10pm and talked about starting and ending earlier next year as well as having entertainment and maybe a food truck. **Total: 51 (29 kids, 22 adults)**

NationalNight Out



School Supplies, St. Mark's:

I brought Jasmine with me and set up a table with SRP water bottles, bookmarks to color, library information bookmarks, pens and the possibility of making library cards. Our table was right inside the door so we were the first people that families saw and so welcomed everyone, answered a lot of questions and helped put folks at ease. I sent Jasmine back for additional water bottles after we emptied the two boxes we had brought (200 water bottles) after about an hour and a half. We gave away 300 water bottles (it was incredibly hot and rainy and people were happy to get them) and made a few library cards. It was a good opportunity to connect with families. We saw at least 350 people but probably a lot more. **Total: 350+ (300 water bottles, 5 library cards)**

CommUnity Picnic:

Jill and I represented the Library at the CommUnity Picnic. We gave away hundreds of books, close to 300 water bottles and library information. Additionally, I brought materials for kids to make chromatography butterflies and to do some engineering with marshmallows. I interacted with lots of kids and families over the course of 4 hours.

**Collection:**

- Selected and ordered graphic novels for Children's Room collection
- Received and put out on the floor 12 new comics for the *Read It Here Comic Collection*

Teen Services Highlights from Renee Neumeier include:

Community Engagement:**LGBTQIA @ EPL:**

Kevin Kelley has been researching ways to continue to engage the LGBTQIA community at the Loft. He looked into having the Loft become a registered save space, but after working at EPL for a while in feels that we could promote the Loft and EPL as a safe space without the formalities as registering as one. He's looking into creating a LGBTQIA advisory committee or GSA at the Loft. After attending Flame Con in New York, which is a Con specifically focused on LGBTQI authors and artists Kevin came away with new author connections and new ideas for programming or services we could adapt to a library setting.

Y.O.U. ;

Kevin and Ashley wrapped up their final sessions with Y.O.U. which culminated with the group of students coming to EPL for a visit and pizza party. While the group was challenging at times every student completed a game and one of our students, Kayla, even presented her game at the Y.O.U. Showcase event. Each time we work with Y.O.U. we find new ways to improve our programs and better serve the students. At the fall programming preview Ashley presented information on a series of sessions we could offer that would design challenges that could be completed in one session. These ranged from creating a robot the draws with Little Bits to making the fastest zip line.

YMCA Maker Faire

Jamie Thome and Ashley Hamernik took part in YMCA's Maker Faire. This was the first time the Y has hosted this kind of event. They brought projects from our Tinker Teens series this summer and supplies for attendees to make paper tree whispers. While they did get to see some families and teens, fair wasn't what they expected and was less hands on and more general library questions from attendees.

D65 Librarian Meeting

Laura Antolin and Renee Neumeier attended the D65 librarians first meeting of the school year. They learned about their plans for their author invasion planned for the fall. Laura and Renee then shared information about teacher checkout, teacher STEAM kits and some professional development opportunities they're working on with Gale.

Professional Development:**Renee Neumeier/YA Services Supervisor's Personal Report:****Programming:**

- Entered all of the teen fall programming and DIY drop in information into the calendar and Joomla
- Trained Kevin and Elizabeth on entering events into the calendar and in Joomla and how to make flyers.

Redesign:

- Worked on revising the teen services design plan with input from staff and teen advisory board
- Began working on the Makerspace/Lab design plan with Ben Remsen. Got feedback from EvanSTEM to include in plans, looked at best practices from other libraries and spaces.

Community Engagement:

Teacher Checkout and STEAM Kits:

- Updated the teacher checkout procedures document and website
- Revised and sent out teacher letters to schools
- Revised STEAM Kit checkout procedures based on teacher feedback, now can request ahead of time
- Revised STEAM Kit flyer and website
- Trained Liz and Kevin on both procedures

ETHS:

- Continued to work with ETHS staff to come to an agreement on data sharing for the creation of EPL library cards, working on getting ETHS info on the number of 8th graders who do not have cards currently, but the data isn't going to be that good since birthdates are not always entered.

YOU:

- Met with YOU staff to debrief about the summer and to discuss possibilities for working together in the fall
- Ashley attended their programming fair for program managers and did have some interest
- Their middle school program will be setup differently this school year, where students do not have to come every day and enrichment session providers can pick which days of the week they're going to offer their sessions
- Wrote report for D65 summer learning

Cradle to Career Literacy on Track Team:

- Attended meeting for cochairs about issues action teams are facing, overall our action teams is doing well and the work is evenly divided
- We're looking at how to form our parent piece and the best way to connect with parents to inform those decisions
- Team members also assisted with kindergarten registration before and after the first day of school
- We received initial data from the revised kindergarten registration form and found that there are 150 different early childhood education providers that families use, which we weren't expecting, but it makes sense since people may chose a center close to where they work. We're looking forward to getting more data on the families who registered later.

EvanSTEM:

- Attended EvanSTEM Directors and Coordination Circle meetings

- Going to begin planning STEM fest for 5th Ward and the south side of town.

Summer Reading

- Wrote up final report
- Ran final data
- Led final meeting, summarized feedback
- Ran data for D65 summer learning report, wrote report

Professional Development:

Tinker:

- Updated social media, helped with planning September meeting which will focus on 3D printing, began working on proposal for ALA 2017

Other:

- Selected ebooks and eaudiobooks for My Media Mall, I now the selector for the whole consortium
- Wrote book reviews for the blog
- Selected fiction/nonfiction/AV for Loft
- Weeded YA fiction, nonfiction and audiobook collection

Community Outreach Highlights from Jill Skwerski include:

- EPL joined the National Night Out events for the 4th consecutive year. Partnering with event organizers from EPD and EFD, the event was held 8/2 from 6:30- 8:30pm on the Church Street entrance ramp. Beautiful weather, STEAM activities for all ages, and a visit from Police and Fire made for a great way to celebrate with the community. We had about 60 attendees, including visitors from WBEZ who interviewed staff for a radio clip that aired the following day.
- Three major summer festivals occurred in August. Here is a summary of each:
 - 8/14 – Streets Alive! Always a fun outdoor festival, this year was no exception. Library participation included the book bike traveling up and down Main Street with free books and library information, a story walk in Grey Park (*Freight Train* by Donald Crews was the featured story) and an active library booth staffed by Connie Heneghan, Bridget Petrites, and the intrepid Jessica Jolly, who was there gathering survey data for the EPL Digital Literacy Survey.
 - 8/20 – Gospel Fest This year marked my first visit to Gospel Fest, held annually at Fleetwood-Jourdain. Unfortunately, the weather was less than stellar, forcing the event inside. On the up-side, I provided access to a full service mobile library where Fest goers could check out materials, get a new card or renew an existing card, and discover all

that EPL has to offer. The booth was visited by +/-100, with several checkouts and 1 new card issued.

- 8/21 – CommUNITY Picnic: You know it's back to school time when the CommUNITY Picnic rolls around! This year, the we had picture perfect weather and a very busy booth featuring:
 - Laura Antolin helping kids create beautiful chromatic butterflies
 - A toothpick & marshmallow engineering table
 - Informational table with programming and services materials
 - Donated book giveaways for adults and kids to spark back to school reading habits

This is always a hugely attended event. I would estimate visits by around 400 people, with 250 books provided and 2 new cards issued. (Photos attached)

- Ongoing summer activities included final visits to FJ, Mason, Crown and James Parks during free lunch. A late season time change really boosted interest in this service, with the last visit to FJ resulting in 15 kids sitting around the bike reading (see pictures), 2 checkouts and 1 card issued. Also visits to the West End Farmers Market, Produce Mobile, Hillside Pantry, Three Crowns Park and the Ridgeville Farmers Market (kudos to Ben Remsen for book biking over to Ridgeville) rounded out the month.
- Looking ahead, plans for a 2nd Special Needs Family Resource Fair are well underway, with the event set for Saturday, 11/5. On Saturday, 11/19, we will be hosting a Veterans Day Ceremony here in the Community Meeting Room from 1-2pm. All are welcome to attend. Finally, in collaboration with staff from the Schaumburg Public Library, I am co-Chairing a newly established RAILS Community Engagement Networking Group that will invite librarians and support staff from across IL to come together and share how libraries are engaging their communities.



DRAFT









Neighborhood Services Highlights from Connie Heneghan include:

The facility work at North Branch, our reopening, staffing changes and security seemed to be most important activities in August for Neighborhood Services staff.

Activities at CAMS:

Fonseca Martial Arts camp visited CAMS to spend a few minutes reading, August 16

Science Saturday at CAMS: The Body of an Elite Athlete inspired by the Olympics

E-device One on One Help--Bridget worked one on one with patrons who were having trouble using My Media Mall or Hoopla This sprang from patron requests.

Laura Antolin brought her marshmallow children's program to CAMS as well.

Although we discontinued our other preschool story times at CAMS during August, we decided to continue with Bilingual Storytime since it had begun to have a following. When Florencia left we invited some visiting readers like Rosa McAndrew, TWE teacher for District 65. She teamed up with Ranea to provide books, songs and movement.



We also added an Elephant & Piggie Read Aloud where Nancy Engel and volunteer Judy Cohen took roles reading some of the Mo Willems books. Bridget gathered the books and prepared a craft.



A parent offered to read as well.



Streets Alive: Bridget Petrites, Connie Heneghan and Jessica Jolly staffed the library table while Jill Skwerski rode the library bike. Many Evanston residents filled out the digital literacy survey.

Continuing Education

ALA Security Webinar, August 17—Bridget Petrites and Connie Heneghan

Summer Reading Wrap Up Meeting (Connie Heneghan)

Report from Barb Levie

As I did last year on our Canada trip, I visited the Stratford Public Library. Last year the director and I chatted about the planned switch on their part to a more "user-friendly" (their term) book store like shelving system: books arranged loosely by genre, then by author; bestsellers clustered in one area; many more display racks featuring just a few items.

But--did it happen? Nope! The place looked quite like any other small town Dewey-based library. I didn't have a chance to chat with the director to see what happened to the plan--she was off for the day, but perhaps we'll cross paths next year.

Staff Recommendations

Barb Levie

The Signature of All Things (Fiction Gilbe.E) 8-30-16

Adult Services highlights include:

Mission Impossible: Don Quixote, Kick-Off Lecture. Looking for a literary challenge? Join a yearlong discussion of Miguel de Cervantes' masterpiece [Don Quixote](#). [Mission Impossible](#), now in its 7th year, is a community reading program that tackles ambitious works of literature over the course of one year with the support of library staff and fellow readers. The kick-off lecture features Northwestern University's [Dr. Dario Fernandez-Morero](#) who teaches the popular NU course, "The World of Don Quixote." After the lecture, patrons can sign up for an on-going discussion group. **Monday, September 26, 7 pm, Community Meeting Room, Main Library.**

Author Event: "The Chicago Freedom Movement." Learn about the legacy of the northern civil rights campaign. The book's [contributors](#) will discuss the movement's work in East Garfield Park and on the North Shore, as well as the organization of nonviolent youth protests. Everyone is welcome, but please [register online](#) or by calling (847) 448-8620 to guarantee your seat. **Wednesday, September 21, 7 pm, Community Meeting Room, Main Library**

Technical Services Highlights from Tim Longo include:

Below is the Tech Services report for August 2016. One of the highlights of the month and entire summer has been our ongoing weeding project. Over the last 3 months we have weeded over 13,000 "dead" titles from our collection. The main focus of the summer weeding project has been adult fiction. Thousands of titles that had not circulated in three or more years were removed from the collection. Our attention has now turned to the adult biography section. Our shelves are still filled with quality books, but some of the fat has been trimmed and cobwebs dusted :]

Items Added

Adult at Main= 1163

Adult at North=79

Adult at CAMS=37

Total adult items=1279

Juvenile at Main= 820

Juvenile at North=58

Juvenile at CAMS=94

Total juv items=972

YA at Main=191

YA at North=15

YA at CAMS=15

Total YA items=221

Total items added to collection in August= 2472

Carts Ordered: Titlesource 360:

Evanston RW Adult Fiction: 1388.60

Evanston RW Adult Nonfiction: 4087.76

Evanston PL Fiction- Mystery & Detective: 849.99

Main AY Fiction: 503.88

Main AY Nonfiction: 49.09

CDMS Popular Paperbacks: 46.95

Rotary: 19.99

Non-CLS Purchases: 1,130.06

Most Wanted: 830.75

Poly Purchases: 1023.68

Misc: 536.18

Staff Purchases: 2344.40

- Amazon: 684.86

Patron Requests:

Received 26 patron requests for the month of August. Will purchase 16 of the titles suggested.

Donations:

Adult Gift Books Added to the Collection: 306

Grubby Books Replaced by Gift Books: 113

Weeding, Cataloging & Repairs:

Books Sent to Repair: 60

CDs Sent to Repair: 1

Audiobooks Sent to Repair: 9

Most Wanted Titles Weeded: 37

Most Wanted Titles Added to the Circ Collection: 6

Other Books Weeded: 331

CDs Weeded: 3

Audiobooks Weeded: 5

Additional old travel & test books pulled: 2

Old Editions of New Books on Standing Orders Pulled: 14

Books Sent to be Relabeled, Cataloged, etc. : 30

Audiobooks Sent to be Relabeled, Cataloged, etc.: 6

CDs Sent to be Relabeled, Cataloged, etc.: 3

Special Projects:

Continued the weeding project of computer books with Jessica Jolly. Kept 22 computer books that hadn't circled in a year. 159 were weeded.

Weeding Plan for Fiction:

Missing: 86

Weeded: 1937

Weeding Plan for Duplicate Fiction:

Weeded: 49

Weeding Plan for Oversized

Weeded: 30

Weeding Plan for Cassette Tapes

Weeded: 24

Weeding Plan for Paperback Fiction

Missing: 360

Weeded: 61

Weeding Plan for World Languages

Missing: 10

Weeded: 270

Electronic Resources (SelectReads):

Total number of subscribers: 484

New subscribers this month: 0

Newsletters Sent: 371

Public Displays:

First Floor Display: Olympics!

Second Floor Display Front: New Yorker Display
Second Floor Display Back: Stranger Things

The Staff Picks table:
8/1 – 8/15 – Russell J.
8/15 – 8/31 – Don

Misc:

Betsy submitted piece for Evanston Roundtable on 8/17.

Volunteer Services highlights from Mary Kling include: This is a first for us. ALL the donated books have been sorted. Sheila and Priscilla.



Upcoming events of note:

Second Annual Storytelling Festival October 7 – 9. See brochures and information on website!

Excerpts from Patron feedback:

- From Brian Wilson: A father of a 3 year old boy who attends my Drop-in Preschool Storytime said that his son, who is Chinese and learning English, loves the storytime so much that he acts like he is a storyteller at home. He asked for puppets (puppets are a regular feature of the program) and for a special puppet box (I use a cauldron, and the boy wanted a cauldron) so he can tell stories. The father thanked me saying that his boy is usually shy but now with stories and puppets is coming out of his shell.
- Dear Ms. Lyons,

I just want to tell you about the wonderful service I received today from Edwardo Gomez in the Circulation Department.

I had been waiting expectantly for an interlibrary loan book which never arrived. He understood why I wanted the book and patiently went to great lengths to find out why it hadn't arrived.

The effort was very much appreciated.

Sincerely,

Isabel Naphin