



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, November 16, 2016
5:30 PM
Evanston Public Library, 1703 Orrington Avenue, Board Room

Members Present: Socorro Clarke, Tori Foreman, Adam Goodman, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro, Michael Tannen

Members Absent: Sandra Smith

Staff: John Devaney, Paul Gottschalk, Karen Danczak Lyons, Jose Maldonado, Jessica Ticus

Guests: Michael C. Barnes and John Lucas, from Wight & Company

Presiding Member: Michael Tannen, President

CALL TO ORDER/DECLARATION OF QUORUM - A quorum was present and President Tannen called the meeting to order at 6:30 pm.

CITIZEN COMMENT – none

CONSENT AGENDA – Ben Schapiro motioned to approve the Bills and Payroll and minutes of the September 21 meeting as amended and the October 19 minutes. Seconded by Socorro Clarke and approved on a voice vote.

INFORMATION/COMMUNICATIONS

A. Proclamation Honoring Paul Gottschalk: President Tannen read a proclamation honoring Paul Gottschalk for his 30 years of service to the Evanston Public Library. Mr. Gottschalk started his career in the Circulation Department shelving books. He took on roles of increasing responsibility and was appointed Assistant Director in 2013, the position he held upon his retirement on November 18.

B. Robert Crown Branch Library Update – Karen Danczak Lyons reported that the City Manager has begun negotiating a contract with the architecture firm recommended by the committee. The contract will be

brought to the City Council for approval on December 12. Director Lyons thanked Board members Shawn Iles and Michael Tannen for participating in the selection process and expressed great appreciation for the thoughtful guidance Paul Lurie provided throughout the process. She invited Board members to recommend potential individual or corporate donors. Vaishali Patel and Shawn Iles have offered to host small gatherings at their homes to introduce the plans to potential donors.

C. Main Library Interior Renovation Update: Michael C. Barnes and John Lucas shared the preliminary plans for the Main Library interior renovation. The objectives of this renovation project are to allow for an increase in community services, more collaborative environments, additional public meeting rooms, a new business resource hub, increased teen space, a new café, and better work functioning with improvements to security, wayfinding, and the circulation station. The renovation will make the building LEED Gold certifiable.

LIBRARY DIRECTOR'S REPORT

Director Danczak Lyons reviewed highlights of her monthly report (see report attached):

- The circulation of the current Wi-Fi hotspots has been mapped and it shows heavier use in moderate to low income areas.
- With Mr. Gottschalk retirement, Director Lyons is shifting responsibilities to internal staff and hiring a contracted project manager to manage the contracts and bids for construction projects. This is a short-term solution until the position description is revised and posted. No additional revenue is required as costs are being covered by salary savings.

STAFF REPORTS

A. Administrative Services Report – Paul Gottschalk gave his final administrative report, enclosed with Board materials. He also reported that Mitch Einhorn, owner of Lush, is working to secure a permit to replace the sewer connection at the Central Street property.

B. Circulation Policy Review – Jose Maldonado provided recommendations for an updated Circulation Policy. A copy was included in the Board packet.

Adam Goodman moved to accept the new policy, a motion seconded by Ben Schapiro and unanimously approved by voice vote.

UNFINISHED BUSINESS:

- A. **Approval of FY2017 Library Revenue Budget:** Ben Schapiro motioned to approve the FY2017 Library Revenue Budget in the amount of \$7,250,345. Margaret Lurie seconded; motion passed unanimously in a roll call vote.

NEW BUSINESS

- A. **Approval of Resolution 2016-R1-** providing for the budget and setting the annual tax levy for FY2017. Ben Schapiro moved, and Socorro Clarke seconded a motion to approve the resolution; motion passed unanimously in a roll call vote.
- B. **Approval of the 2017 Board Meeting Schedule** – Ben Schapiro moved for approval, seconded by Margaret Lurie and unanimously approved by voice vote.
- C. **Approval of the 2017 Library Closing Schedule** – Ben Schapiro moved to approved, seconded by Margaret Lurie and unanimously approved by voice vote.
- D. **Review of the 2017 Per Capita Grant Application Requirements** – Ben Schapiro moved to approved, seconded by Margaret Lurie and unanimously approved by voice vote
- E. **Approval of Resolution to Change in Signatories on Vanguard Account** - Ben Schapiro moved to approved, seconded by Vaishali Patel and unanimously approved by voice vote.

ADJOURNMENT – Tori Foremen motioned to adjourn the meeting, seconded by Ben Schapiro. Motion approved. The meeting adjourned at 8:04 pm.

Respectfully Submitted,

Vaishali Patel, Secretary

**Next Meeting: Wednesday, December 21, 2016 at 6:30 pm
Evanston Public Library, Board Room.**

**Library Director's Report
November 16, 2016**

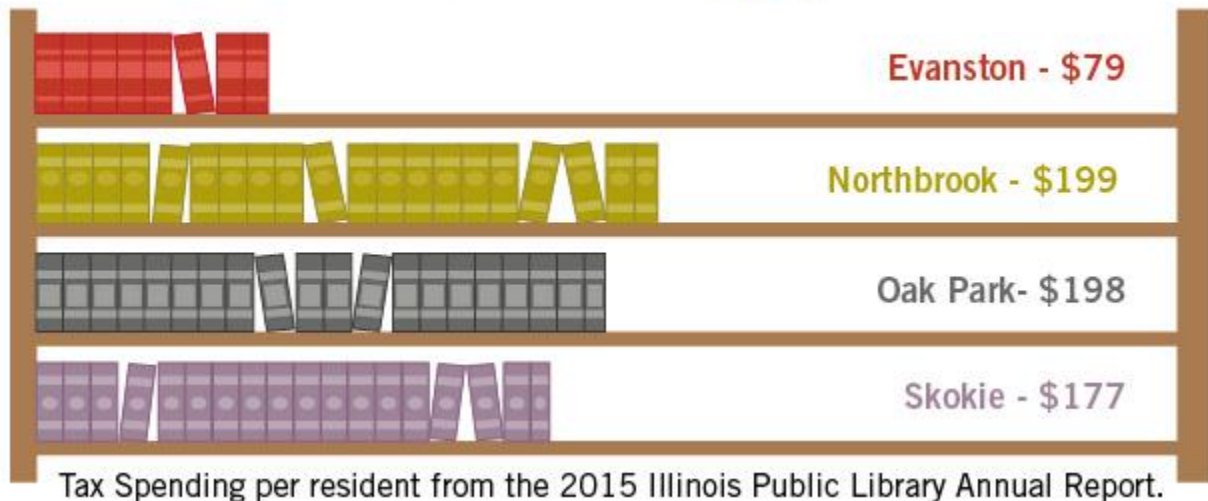
Updates:

- My thanks to Board President Michael Tannen who addressed the staff at our October All Staff Day.
- On October 29th, Michael Tannen and I attended the City of Evanston's special public hearing on the proposed 2017 budget. The audience and City Council were very interested in the expansion of our Wi-Fi hotspot program. During testimony regarding the work of Cradle to Career, a few speakers highlighted the contributions of the Evanston Public Library and the important, impactful and thoughtful work of our team.

FY2017 Proposed Base Budget plus Adjustment Budget increase of 3.62% (total)					
Market Value of Home	Assessed Value of Home	Equalized Value of Home	2016 Library Tax	2017 Projected Tax	Difference
\$ 100,000	\$ 10,000	\$ 26,685	\$ 75	\$ 78	\$ 2.72
\$ 200,000	\$ 20,000	\$ 53,370	\$ 151	\$ 156	\$ 5.45
\$ 350,000	\$ 35,000	\$ 93,398	\$ 263	\$ 273	\$ 9.53
\$ 400,000	\$ 40,000	\$ 106,740	\$ 301	\$ 312	\$ 10.90
\$ 600,000	\$ 60,000	\$ 160,110	\$ 452	\$ 468	\$ 16.34
\$ 800,000	\$ 80,000	\$ 213,480	\$ 602	\$ 624	\$ 21.79
\$ 1,000,000	\$ 100,000	\$ 266,850	\$ 753	\$ 780	\$ 27.24

Assessed value of home = 10% of market value					
2015 State Eq Factor is 2.6685					
EPL tax rate is 0.282 for 2015					

In This Case: Less is **NOT** More



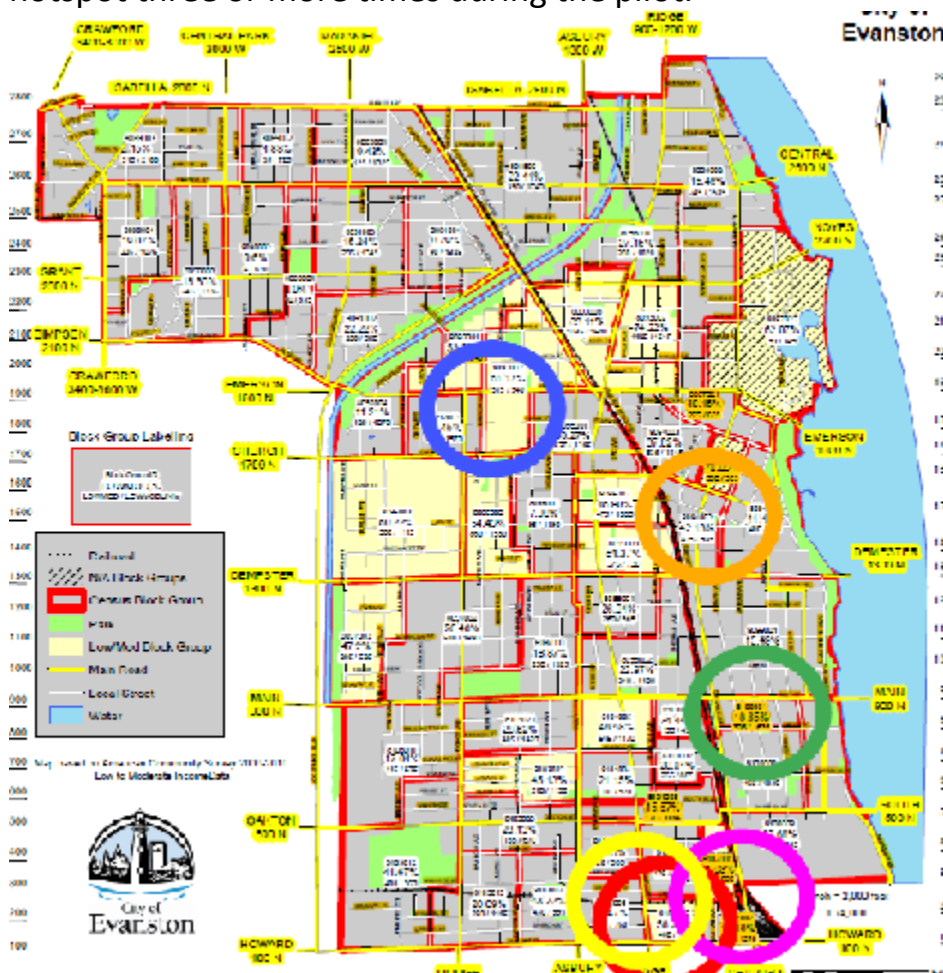
- Wi-Fi Hotspot pilot results: During our 6 month pilot from May 1st through October 31st, the devices circulated 278 times. The number of households served was 91; the number of patrons served was 116. We are averaging 4 service suspensions per month. This means that the hotspot was not returned on time and data service was suspended. This is a very low number for 30 devices. For the most part, patrons are respecting the program and returning the devices on time.

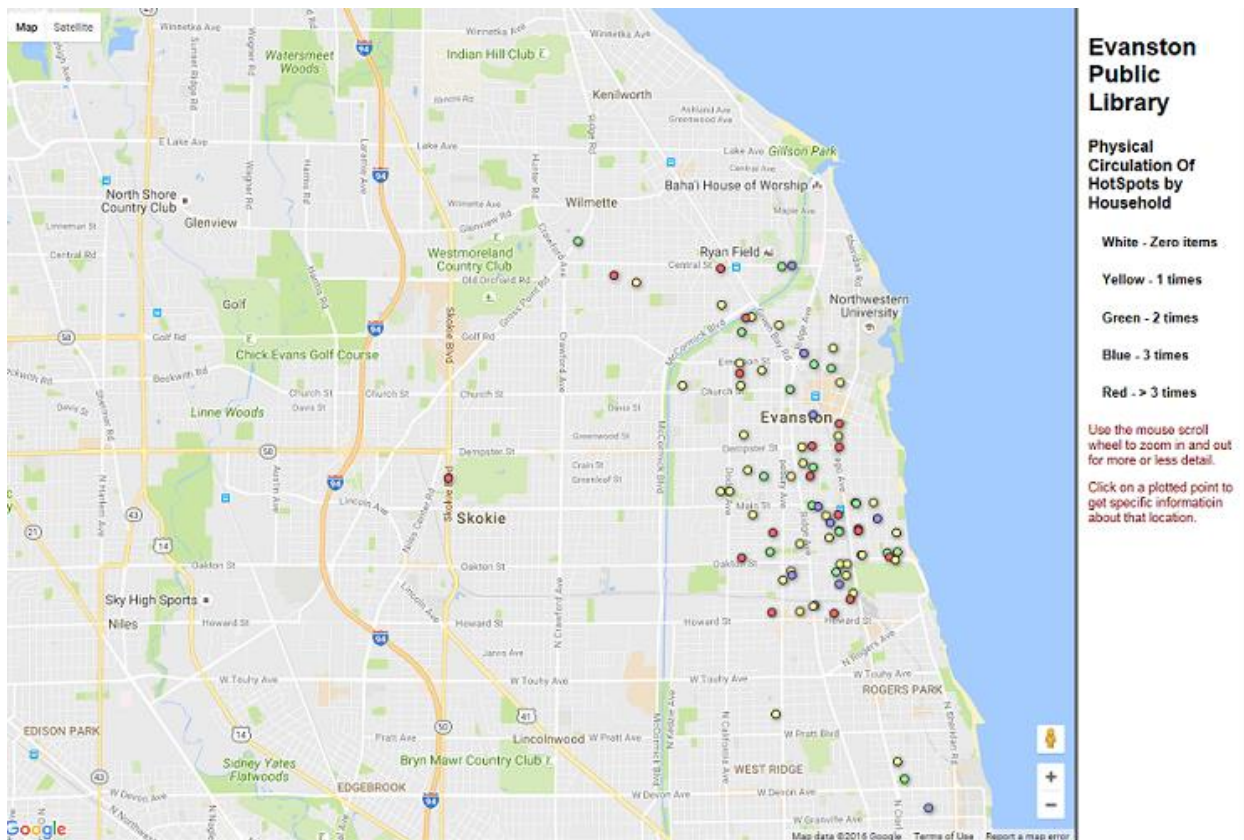
EPL patrons are using on average 48.5 KB of data per month per device.

We have not lost a single device yet due to loss or theft. Our only issue has been a defective device that was sent back to Sprint and replaced.

The first map below was produced by Sprint and reflects the areas of the City of Evanston where the hotspots were used. The background of the map reflects low/moderate income census block group data. The yellow blocks reflect those blocks that are identified as low/moderate income. The circle overlays indicate areas of usage. The blue circle is where the most data has been pulled and the red circle is the area where the second most data has been pulled. While the circles clustered around the red circle obstruct the map, please note that there are low/moderate block groups in this area of the City of Evanston.

The second map reflects the addresses of the patrons that checked out Wi-Fi hotspots. The red circle reflects those addresses that checked out the Wi-Fi hotspot three or more times during the pilot.





- At a follow up meeting with key staff from ETHS, I continue to explore an approach that would allow ETHS students (over 16 years of age with an Evanston Public Library card in good standing) to checkout a Wi-Fi hotspot at ETHS. As the details of the pilot are finalized, I will share the proposed program at a future EPL Board meeting.
- Key members of the EPL team have defined the role we will play to support our families in case of a District 65 school strike. We will issue a press release from EPL and be included in any communications from District 65. Key elements of our plan include: opening the branches on Thursdays, extending hours in the Loft, producing a Reading Program that encourages students to read 20 minutes per day and drop-in programs at all locations for parents, care givers and their children.
- As we move ahead after Paul's retirement I plan to carefully consider the long term needs of the Evanston Public Library's team. During the

transition, I will be inviting staff to try out new duties and distribute elements of Paul’s responsibilities to a number of staff. With the next phase of our capital plan and the amount of paperwork, attention to detail and timelines needed, with the support of the Board I will be hiring a part – time project manager to assist John Devaney beginning in December and continuing through the first quarter of next year. This will be a contractual arrangement and accommodated within the existing budget.

Assessments, metrics and initiative results:

Foot traffic: September, 2016 October, 2016

Main: 41,603 44,392

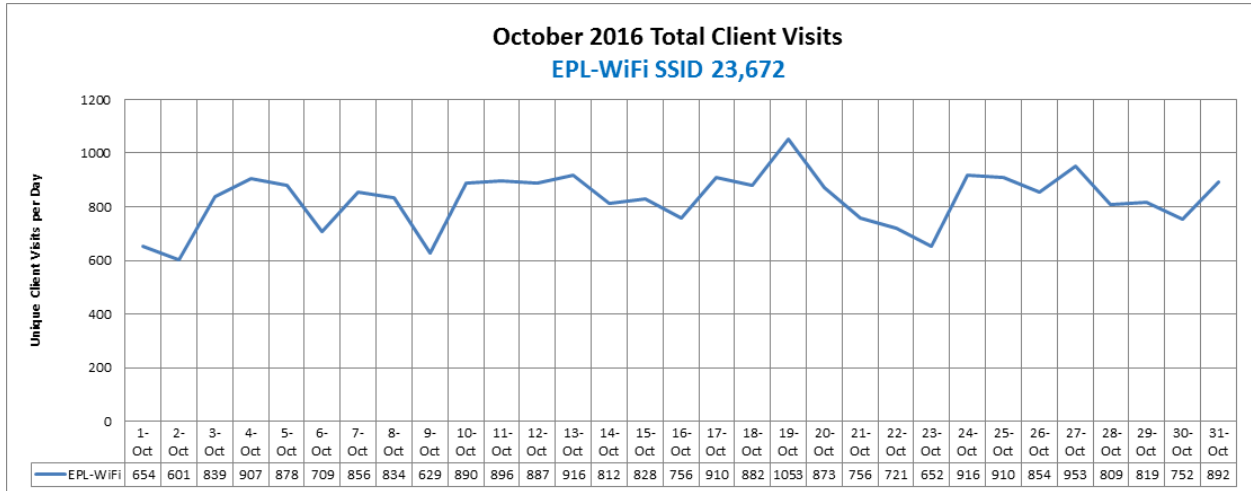
North: 3,784 4,256

CAMS: 3,676 3,672

Total: 49,063 52,320

Website visits: September: 34,355 October: 34,422

Overall Computer/Internet Use – all locations: September: 4,971 October:
5,229



Actual Computer Usage Able WorkNet Lab

NEW AND REPEAT CUSTOMERS

Mon	Tues	Weds	Thurs	Fri	TOTALS
3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	59
13	13	12	11	10	
10-Oct	11-Oct	12-Oct	13-Oct	14-Oct	
	16	16	17	14	63
17-Oct	18-Oct	19-Oct	20-Oct	21-Oct	
16	16	15	15	9	71
24-Oct	25-Oct	26-Oct	27-Oct	28-Oct	
11	16	5	4	14	50

31-Oct					
8					8
					251

Partnerships and collaborations:

- Please refer to narrative under updates and the various departmental reports for details on the results of our collaborations with various community partners in October.

Highlights from Children’s Services from Jan Bojda and the team include:

Antolin and Balla worked on a successful *Dia de los Muertos* program on Sunday, October 30 featuring stories and crafts. We had volunteer story readers and Northwestern volunteers to help with crafts. Linda reported being pleased by the diverse ages, cultures and ethnicity of the attendees and even reported receiving a call from a woman requesting they keep the crafts running until she got there! Photos from the event are in Laura’s report.

Balla also coordinated our annual Trick-or-Treating at the library. On Halloween all the Public Service Desks had a container of different treats so children could visit each service desk throughout the building.

Many staff worked with Laura on the LEAP visits engaging 303 preschoolers in Literacy Play.

Laura coordinated visits from the Kindergarteners from four of D65’s schools. We had one hectic day with 7 classes from 2 schools in one day. Bojda conducted 7 tours and those Kindergarteners can really wear you out! There is so much energy in those small people.

Three of my staff: Antolin, Wilson and Kaufmann told preschool stories for the storytelling festival.

LEGOs!

Meetings:

Bojda:

Managing to Liveability: 10/3, 10/12

Review of Latino Outreach Position: 10/5

Storytelling Festival 10/7-8

Beanstack Demo: 10/11

Books and Breakfast: 10/11

Summer Reading: 10/13

Review of concept drawings for remodel 10/13

Meeting about Jesse White visit: 10/17

Gumdrop Books sales rep: 10/18

City-Schools: 10/19

Early Childhood Community Assessment: 10/27

Family Businesses 10/27

Meeting with possible Spanish Language volunteer 10/28

Training and Professional Development:

Many of the Children's Room Staff attended Staff Development Day. I think many appreciated the focus on serving patrons with trauma or exhibiting psychotic behavior.

Altenbach expressed her take-away from the day: The focus on trauma-informed care in particular was a good reminder of the importance of patience and centering the patron in public service interactions.

Kaufmann, Meyer and Bojda each attended one day of ILA. Kaufmann came away with many future program ideas for us including how to make a mini light sabre. She also attended a session where she got to play with some Ozobots. Bojda's best program session was a program on improving productivity including a number of useful tips on managing email and a couple recommended book titles that I currently have checked out.

The majority of Children's Room staff attended Ashley's introductory training for 3D printing. Bojda will book the Lulzbot in late November or December so staff can gain more experience with it.

Children's Outreach highlights from Laura Antolin include:

In House Meetings Attended / Events Attended

- 10/7 Prep w/Kim Kaufmann for Storytelling Festival
- 10/8 Storytelling Festival storytime w/Kim Kaufmann – Friedberg Room
- 10/19 Meeting w/Megan Orleans, Casey Varela (Y.O.U) and Ashley re: collaboration – Board Room
- 10/25 Meeting w/Simone Harrington (Dawes Y.O.U.)
- 10/26 Beanstack summer reading demo – Board Room
Dawes & Washington Schools Y.O.U. Family Night – Community Meeting Room
- 10/27 Meeting w/Renee – STEM materials discussion
- 10/28 Meeting w/Missy Fleming – EC2C
- 10/30 Dia de los Muertos Program – Friedberg Room & Art Garden

Out of House Meetings Attended / Events Attended:

- 10/5 Deliver library card applications to Dewey & Orrington Schools
- 10/6 Deliver library card applications to Walker & Washington Schools
JEH PACT program – Head Start, PFA
Sharing Circle - Lincolnwood
- 10/7 Book Buddies – Child Care Center of Evanston
- 10/10 LEAP – JEH, am
Joint D65 & D202 Presentation – JEH
- 10/11 LEAP – JEH, am
Fleetwood Afterschool K-1st
- 10/13 LEAP – JEH, am
Sharing Circle – Lincolnwood
Fleetwood Afterschool 2nd-3rd grade
- 10/14 Every Child Ready for Kindergarten – JEH
Book Buddies - Child Care Center of Evanston
- 10/15 GoAECY workshop presentation w/Martha Meyer – Oakton Community College
- 10/17 LEAP – JEH, am & pm

- Walker Y.O.U. book delivery
- 10/18 LEAP – JEH, am & pm
 - Deliver library books to Kingsley
 - Dawes Aftercare
 - Washington School Resource Fair
- 10/19 Home Visiting Program Advisory Committee meeting – Family Center
 - Pick-up library card apps from Dewey & Orrington Schools
 - Janie’s Dinner meeting – Gibbs-Morrison
 - Kingsley School Resource Fair
- 10/20 LEAP – JEH, am & pm
 - Pick up library card apps from Walker & Washington
 - Washington Afterschool
- 10/21 NU volunteers – Dia de los muertos prep
- 10/24 Baby Toddler Nursery storytime & Book Bag delivery
 - Book Buddies make-up session – Child Care Center of Evanston
- 10/25 Pope John Preschool storytime
 - Rice School Staff meeting – Rice School
- 10/26 Exploring STEAM w/Ms. Laura – JEH
- 10/27 Early Childhood Assessment meeting – JEH
 - Sharing Circle - Lincolnwood
 - EC2C meeting w/Sheila & Suni – Cupitol
- 10/28 Teen Baby Nursery storytime & Book Bag delivery
 - Book Buddies – Child Care Center of Evanston

Outreach/In-House Reach - Preschools:

Day Care Delivery Book Bags: 18: 14 Book Bags delivered to home providers (2 new providers started in October and 1 provider closed her home); **4** Book Bags delivered to IWSE (2 to Baby Toddler Nursery; 2 to Teen Baby Nursery)

Baby Toddler Nursery storytime: Total: 70 (55 children and 15 staff); 7 classes- infants, toddlers, preschool classrooms (in the preschool classroom, we made beaded spiders).

Teen Baby Nursery storytime: Total: 21 (16 children and 5 staff); 2 classes – infants and toddlers

IWSE Home Visiting Families Socialization cancelled (infant death)

Exploring STEAM w/Ms. Laura at JEH: 22 (10 children, 10 adults, 2 staff)

This was the first monthly Exploring STEAM this year – we are again offering this program jointly to the Family Center families and Head Start/PFA/SPPAC families. I repeated an engineering challenge program I did year where families would build using 3 oz. plastic cups, jumbo craft sticks and 1’ wooden cubes. I provided guides with challenges but the families were free to build other structures, as well.

We ended the program with a demonstration of the strength of three paper shapes – a cylinder, square and triangle – and made predictions about which shape would hold more books. I brought paperback and thin hard cover books and the kids took turns placing them on top of one another until the structure collapsed. Each family took home a plastic bag with cups and craft sticks as well as guides.

PACT Activity at JEH: 21 (12 children, 8 adults, 1 staff)

This was the first monthly PACT Activity this year. I read books, we sang songs, did an action poem about leaves, and then the families did a craft project involving trees and leaves.

Book Buddies at Child Care Center of Evanston: 64 (39 children, 9 staff, 16 NU students)

- We had 4 sessions of Book Buddies in October
- I bring 2 bags of books for use by the Book Buddies in the classroom; I read and sing with the children, they read with their NU Book Buddies and then do a craft.

Storytelling Festival:

Kim Kaufmann and I presented a preschool storytime during the Storytelling Festival and told 3 stories using 3 different styles: we told Bark, **George** by Jules Feiffer using props; we told **Duck, Rabbit** by Amy Krause Rosenthal using a board and a shared prop on a stick; and we told a Kamishibai story using Jerry Pinkney’s illustrations from Aesop’s **The Lion and the Mouse** and writing the narrative.

Total: 50 people in attendance

LEAP:

We started Laundry Play Literacy right after the Storytelling Festival. This unit is a fun one to start with – lots of work on sorting and sequencing and fine motor practice with the clothespins.

Attendance: Laundry Play Literacy - **377** (**306** children, **71** staff) 30 classrooms

- Laura – 24 classes, Kim – 10 classes, Brian – 2 classes, Jessica – 4 classes, Martha – 14 classes, Andi – 6 classes

Outreach/In-House Reach – School-Aged:

I had 4 regular monthly Afterschool programs in October and am still trying to arrange something at Robert Crown.

Additionally, I have begun what will be monthly book deliveries to Y.O.U. at Dawes, Oakton, Walker and Washington schools – Jill was able to deliver books to 3 of these sites in October on the book bike but I am taking over as the weather changes. This is a new partnership with Y.O.U. in the elementary schools.

Fleetwood K-1st Afterschool:

Read 3 books and made buzzing insect craft. **Total: 9** (8 kids, 1 staff member)

Fleetwood 2nd-3rd Grade Afterschool:

We did a STEAM project and made Artbots. **Total: 7** (6 kids, 1 staff member)

Dawes Aftercare:

Read 3 books and did beaded spider activity. **Total: 30** (27 kids, 3 staff members)

Washington Afterschool:

Read 3 books and did beaded spider activity. **Total: 28** (25 kids, 3 staff members)

Walker Y.O.U.:

The site coordinator contacted with me with some ideas about topics/authors/titles that the kids were interested in reading and I brought 120 books to the 3 classrooms of 3rd-5th graders at Walker Y.O.U. I talked with the kids about the books and checked out 35 books to be kept in the classrooms. I'll bring fewer books next month (will switch out the books they have for new ones) and

have asked to find space on the first floor rather than carting everything upstairs and going room to room.

Total: 45 kids, 35 books

Dawes, Oakton and Washington Y.O.U.:

I'm currently scheduling monthly book deliveries to these 3 sites and will begin in November (will pick up the books that Jill delivered via book bike and exchange for new titles).

Y.O.U. meeting

Ashley Hamernik and I met with Casey Varela and Megan Orleans to talk about our partnership with Y.O.U. going forward. For my part, we talked about the upcoming Family Night, book deliveries to elementary Y.O.U. sites and I suggested bringing EPL's summer reading program to Y.O.U.'s summer session, which Casey and Megan were both interested in doing. Their summer session will be at one site and serve 200 kids.

Dawes and Washington Y.O.U. Family Night at EPL:

I worked with Simone Harrington, site coordinator at Dawes, to organize a Family Night for both Y.O.U. programs with about a few weeks lead time. I sent library card applications ahead of time for the families to bring in that night and arranged for literacy board games to be in the Friedberg Room in addition to the literacy activities Y.O.U. staff were doing in the Community Room after their dinner. I also collected over 100 (mostly new) donated books as well as some ARCS so that each child in attendance could bring home a book. I also put out bookmarks to color (which all disappeared). They wanted to offer library tours and I asked Jan if she would stay and lead the tours - she took about 4 or 5 people on a tour. It was a very successful event and I suspect the other 2 schools will arrange for a Family Night in 2017.

Total: 100 people, 4 library cards made

Hi Laura and Jan,

I wanted to send you our sincere thanks for helping us put on such an amazing event last night at the EPL. Our families were so excited to engage with both the space and each other and many had meaningful discussions around literacy. We are so appreciative for the time you took to reserve the space, lead the tours,

make library cards, and of course provide us with books each youth could take home! It was a night that was incredibly impact-focused for us, and one we will not soon forget. Based on the success of the night, we are eager to have our other Evanston programs come and host similar events in the future.

Thank you again for all of your support and participation in making our family night a huge success last night. We could not have done it without you both!!

*Best,
Megan
Megan Orleans
Elementary Director, Out of School Time Programs
Y.O.U.*

K-Tours:

I've scheduled 9 of the 13 schools for Kindergarten Tours so far. Our first 4 tours were in October. I delivered and picked up library card applications and window book die-cuts to each Kindergarten classroom teacher at Orrington, Dewey, Washington and Walker schools. This year, I also ordered Snoopy "I got a library card" stickers from ALA to send home with each new kindergarten library card and also for Circ to have to give children who get a new card at their desk. Children's staff led the different aspects of the tours (Tour, Craft, Storytime) and families are invited to return to get a free book and see the school's window after their child's tour.

<u>School</u>	<u>Tour date</u>	<u># students</u>	<u>#library cards made</u>	<u>#books given out</u>
Orrington	10/25	68	25	
Dewey	10/25	100	66	5
Washington	10/26	91	60	4
Walker	10/27	58	4	
Total:		317	155	9

Library Book returns:

Twice a month, I deliver library books returned to EPL that belong to partners - to Trisha Connolly at Washington school (southside schools): **7**; to Kristen Anderson at Kingsley (northside schools): **5**. **Total: 12** books returned

Other/Connections:

Dia de los Muertos:

I planned our Dia de los Muertos program again this year. I arranged for Abuelo Isidro and Manuel Aleman to read/tell stories to families and planned 3 drop-in crafts – papel picado, paper and print Calaveras to color and clay Calaveras to paint. Linda Balla worked with me to find books for our readers to read and requested volunteers from Mary Kling – 3 NU students that I supervised creating some of the clay Calaveras a week before the program and 4 volunteers on the day of the program to run the crafts. The program was well-attended by a diverse group of families.

Total: 50 people (**40** storytime, **50** craft)

D65 & D202 Joint Board Meeting:

Nzinga West and I represented YJC and EPL at the joint board meeting and presented about ABC Boosters on behalf of EC2C as an example of summer learning. Both boards were very responsive and appreciative as was Sheila Merry, EC2C Executive Director.

Good afternoon Laura and Nzinga,

Thank you so much for being so kind to hang on last night to present ABC Boosters to the Joint School Board Meeting. You both did an amazing job—and Laura, you were particularly amazing given that you were obviously sick as a dog!

It was so kind of both of you to take the time and to stay so late. I know the board members really appreciated it. And thanks so much for all your hard work on this wonderful program!

I am working on a document highlighting the Summer Learning effort. My draft is attached. I am wondering if you could share the statistics you mentioned, Laura, about increases in student letter recognition to go in the first section of the second page.

Again, thank you both so much for your stamina and dedication!

All the best,

Sheila

Sheila M. Merry

Executive Director, Evanston Cradle to Career

Early Childhood Assessment Meeting:

I attended this meeting of the D65 Data team (along with Jan Bojda) . Each of the tables of participants were given different pieces of data about Evanston families to discuss in terms of strengths and needs. We looked at 2012 median family income and percentage of families burdened by paying greater than 30% & 50% of their income on housing; refugee trends and languages spoken in D66 schools; public transportation and areas where most families with children 0-5 live; access to health insurance. Each group reported out what they talked about and then tables changed. Participants wrote strengths and needs for each topic on post-it notes and put them on sheets on the wall and then the Data team grouped the notes into topics. We were all then invited to indicate our top 2 strengths and needs. EC2C and diversity were the top 2 vote getters for strengths in Evanston and organization of resources and low-income housing led the needs. The Data team will be surveying families in November to gather more information about strengths and needs of the community. There was value in taking part in these conversations because the focus was on different issues than I generally have the opportunity to talk about. The general feeling was that there are far more families struggling in Evanston than people really thought and knew and that housing issues are at the forefront.

GoAECY Fall Conference:

Martha Meyer and I presented two 90-minute back-to-back workshops at the GoAECY Fall *Commitment to Quality* Conference at Oakton Community College. We've presented at this conference many times and always have a very positive experience and reception. This year was no exception - we had two full sessions (28 people in each) and very enthusiastic and responsive participants. We had prepared interactive crafts for the folks in attendance but scrapped these as our participants wanted us to talk about the books we brought and how we use them for the entire 1 ½ hours. Our evaluations were all extremely positive.

STORY TIME AND CRAFT IDEAS WITH NEW 2014-2016 BOOKS

Leave with easy to follow story time templates that share the best of new children's

literature with your kids, as well as carefully selected crafts that lead children to discover art and science. This class supports teachers of young children in their work

to assist kids to master their enjoyment of literature and nonfiction books, establish

personal connections with books, use of fine motor skills, and use of art materials. Martha Meyer and Laura Antolin, Evanston Public Library.

This workshop is repeated in Session B.

<http://goaeyc.org/Websites/goaeyc/images/GoAEYC-Fall2016.pdf>

Collection:

- Selected and ordered graphic novels for Children's Room collection
- Received and put out on the floor 12 new comics for the *Read It Here Comic Collection*



Fleetwood Afterschool 2nd-3rd grade

Making Artbots



Dawes Aftercare K-5th grade



Spiders!



Washington Afterschool K-5th grade



Spiders!



Exploring STEAM w/Ms. Laura at JEH



Exploring STEAM w/Ms. Laura at JEH



Exploring STEAM w/Ms. Laura at JEH



Exploring STEAM w/Ms. Laura at JEH



Dia de los Muertos crafts



Dia de los Muertos crafts



Día de los Muertos crafts



Teen Services Highlights from Renee Neumeier include:

Summer Reading:

- Attended demos from Read Squared and Beanstack, looked at patron interface and staff interface, both are much more customizable and can be used for programs beyond summer reading.
- Agreed to extend summer reading through mid-August
- Agreed to model program after CPL's summer learning challenge

Teen Services Highlights:

- Renee Neumeier and Ashley Hamernik worked on putting together a 3D printing service proposal to share with the Library Board. The proposal was accepted by the Board and Ashley and Renee are working on putting the website and procedures together for the service in hopes of launching it in November

Collection:

- Kevin Kelley and Renee Neumeier worked on replacing and refreshing the YA manga collection. Kevin went through the collection and noted all

missing volumes or volumes that needed to be replaced. Renee ordered everything that was missing from series or was lost and weeded series where many volumes were missing or were out of print.

Community Engagement:

King Lab 6th Grade Visit :

- 60 students came for a tour of EPL, they learned how to use our catalog and Hoopla, and they also received a tour of the Children's collection and the Loft. While in the Loft students learned about the programming we offer to teens.

Park School:

- 10-15 Park School students have become coming to the Loft every other Friday with Park School staff. They use computers, play videos games and do crafts. This new program has been very successful so far the students love coming to EPL and getting out in the community. Their staff has provided us with a lot of positive feedback.

Rice Education Center:

- Renee Neumeier setup a meeting with Rice Education Center staff for the community engagement team. At this meeting Renee, Laura Antolin and Jill Skwerski shared the different services EPL can offer Rice staff and students. The staff was very interested in our Teach STEAM Kits, teacher checkout and possibly getting more books for their small library. 25 of Rice Student are part of their residential program and 11 are part of their community day school program.

Parent Chrome Camp:

- This month's Chrome Camp session was the best attended with 11 parents or caregivers of ETHS or D65 students attending. ETHS staff gave a great overview of how technology is used in both districts and demonstrated some of the tools teachers use in their classroom. Attendees were very

engaged and were interested in the additional classes EPL was planned on Google Apps and computer basics.

Renee Neumeier/YA Services Supervisor's Personal Report:

Programming:

- Attended Parent Chrome Camp
- Got DIY Drop in materials together for branch programs
- Planned out teen services programming for March –May 2017 and put in descriptions
- Finished entering DIY Drop in and Teen programming information into calendar for Jan-March 2017
- New programming for 2017 includes role playing game programming and musical creation lab partnership with Etc. Music and Family Focus
- Put together service plan for 3D printing

Redesign:

- Finalized space layout for teen space and maker space

Community Engagement:

Computer Classes:

- Met to discuss partnering on computer classes for D65 parents
- ETHS, D65 and EPL would work together to plan curriculum, EPL staff would led
- Would pilot with two existing D65 parent groups, many who are new immigrants or English is not their first language
- Classes would focus on basic skills, but would be framed using things that families need to know to be involved with D65 like registration, navigating the website, getting emails etc.

- D65 would host at JEH and a school, provide food, computers and child care.

YMCA-MetaMedia-

- Met with MetaMedia staff to discuss ways we can partner including girls STEM club, another Science Club site, professional development for our staff

ETHS:

- Six Degrees attended presentation session for ETHS senior studies program, worked to connect students with people and resources in the community to complete their projects
- Scheduled booktalks and Hoopla demos for November

D65:

- Scheduled booktalks and teen services overview with all of Nichols 6th graders for November
- King Lab 6th Grade visit planned, executed, lead tour piece on catalog and Hoopla
- Computer Classes
- Schedule 6th grade visit/booktalks for Haven Middle School

Y.O.U. :

- Looking to partner more in the summer, bring summer reading to middle school site
- Help with book discussion groups
- Collect books for Y.O.U. site through Everybody Reads
- Give some donated YA books to them
- May bring some programming to Chute this fall/winter

Evanston Arts Center:

- Met to discuss collaboration on programming related to Community Wide Read
- Talked about other initiatives and hosting programming at both sites, or artists at both sites

Cradle to Career Literacy on Track Team:

- One task force working on developing best tool for communicating between early childhood education providers and kindergarten teachers
- Another task force coming up with talking points for parent focus groups
- Looking at dates for early childhood and kindergarten summit
- Will be getting the rest of data from kindergarten registration.

EvanSTEM:

- Began developing plan for creating evaluation tool all providers can use
- 5th Ward STEM Fest tentatively planned for the end of February
- South Side STEM fest will happen in April or May

Summer Reading:

- Attended webinars, hosted meeting, sent out demo info to staff

Professional Development:

Design Thinking Workshop:

- Attended all day workshop on design thinking in libraries at CPL.
- Went through the whole design thinking process
- Feel all library staff would benefit from this training
- Allows people from different departments to work together
- Gets community input, but in an effective way, iterative process
- Great tool for a lot of problems that come up.

Tinker:

- Updated tinker social media
- Assisted with planning November meeting

Other:

- Selected eBooks and eaudiobooks for My Media Mall
- Wrote book reviews for the blog
- Selected fiction/nonfiction/AV for Loft
- Weeded YA fiction, nonfiction and audiobook collection

Community Outreach highlights from Jill Skwerski include:

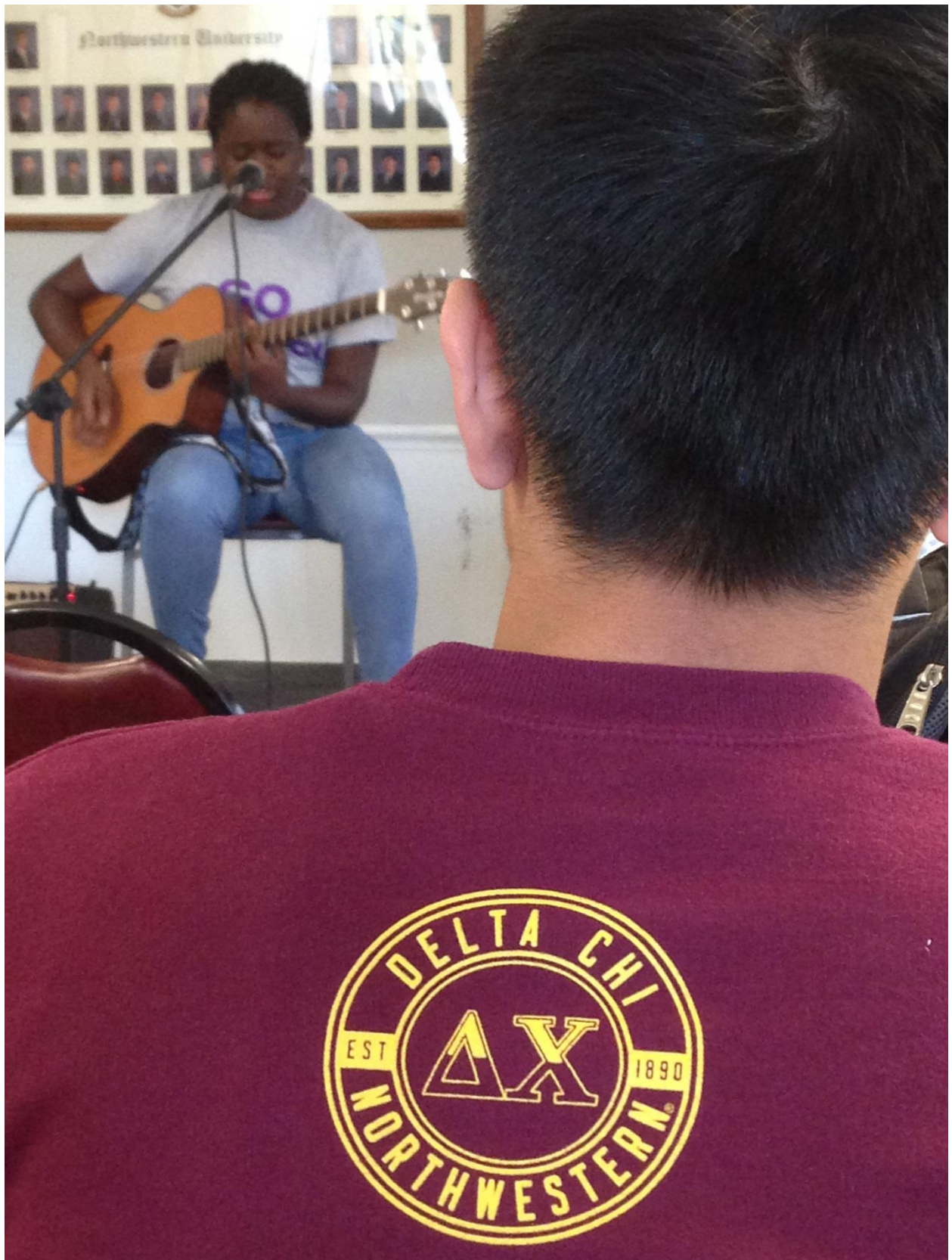
- During the first week in October, site visits to Y.O.U. afterschool programs got underway with book bike visits to Washington, Dawes and Oakton schools. 93 students checked out 149 books to enjoy for a month, when the visits will repeat. This service is a collaboration that grew out of a connection made at the CommUNITY Picnic when outreach staff from Y.O.U. visited the library booth and expressed an interest.
- After a summer hiatus, computer classes are underway at Blake Manor and Primm Tower. During October, 7 hours of instruction were attended by 49 residents, who also checked out 31 items. Numbers are growing at these classes and the Tech Trainer position slated for 2017 will be a most welcome addition!
- Jill Schacter and I attended Rotary's *Heads Up* lunch, where we provided a 2 minute speed summary of EPL services to other local NFP's in attendance.
- The NU chapter of the Delta Chi fraternity held a *Delta Chai Coffeehouse* with all proceeds benefitting EPL. In meeting with Delta Chi President,

Matthe Xu, he expressed that Delta Chi recognizes the importance of the library in the community and that his aim is to create a lasting legacy of financial support for EPL. The event featured music, comedy and poetry readings from NU students. Pictures attached.

- Complete the Degree held a program focusing on how to make college financially feasible. 10 people attended, which staff from CtD inform is a large turnout in their eyes, so much so that we are planning a second program for early 2017.
- October marked the end of book bike visits to the Farmers Market. The bike always draws a crowd at the Market and this visit was no exception, with a steady stream of patrons checking out 28 items. Pictures attached.









Neighborhood Services highlights from Connie Heneghan include:

Park School Story Time at CAMS

This class from the youngest class of Park School visits every other Tuesday for story time led by Paula Shapiro and at their request is open to the public.



Halloween

Bridget Petrites dressed as a book fairy read and led songs and a costume parade of witches, princesses and super heroes through CAMS followed by a craft.



Paula Shapiro as the Cat in the Hat read, sang, danced and paraded with Dracula, Darth Vader, a turtle and others. This too was followed by a Halloween craft.



Microsoft Office Workshops

Jessica Jolly offered a series of early Saturday morning workshops at North in October. They included Word: Styles & Themes and Excel: Pivot Tables and Scary Functions



Book Groups

Nancy Engel led the first Mission Impossible: **Don Quixote** group discussions at North with the largest attendance (20) of any of the groups. The CAMS Book Group discussed **Crooked Heart** by Noel Bostock (15 attended). Attendance has been steadily increasing under the leadership of Bridget Petrites. Connie Heneghan led the North Branch discussion of **Station Eleven** by Emily St. Mandel (22 attended).

Lincoln School parents started a book group that met at CAMS to discuss **Friends Disappear: The Battle for Racial Equality in Evanston** by Mary Barr (7 attended).

Outreach

Nancy Engel hosted three classes of Kingsley Elementary School First Graders at North Branch for a story, library cards and book check outs.

Connie Heneghan visited Foster Senior Group twice during October.

Staff Recommendations:

Barb Levie:

Khan, Ali S. [The Next Pandemic: On the Front Lines against Humankind's Gravest Dangers.](#) 2016. (614.4 Khan.A)

Nancy Engel:

Groff, Lauren. [Fates and Furies.](#) 2015. (Fiction Groff.L)

Ishiguro, Kazuo. [The Buried Giant.](#) 2015. (Fiction Ishig.K)

Jahren, Hope. [Lab Girl.](#) 2016. B Jahre.H Jahre.H

Staff Activities:

Webinar on YA Crossovers: Nancy Engel, Bridget Petrites, and Kerry Littel attended with Loft staff.

Beanstack (a possible program for summer reading): Connie Heneghan

Managing to Livability: Arts, Community & Education mtg 2: Connie Heneghan

Storytelling Festival: Connie Heneghan

In Service: Bridget Petrites, Ariel Erbacher, Paula Shapiro, Nancy Engel, Kate Kniffen, Ranea Surbrook and Connie Heneghan

Summer Programming Planning: Bridget, Ranea, Kerry, Paula and Connie

Illinois Library Association

Connie Heneghan and Ariel Erbacher attended ILA in Rosemont where Ariel was acknowledged as a Spectrum Scholar and a recipient of the Sylvia Murphy

Williams scholarship from the Illinois Library Association. Ariel was particularly impressed with the presentation on *Homeless Patrons*.

Connie was particularly stimulated by *Becoming a Dementia Friendly Library*, *Secrets of Being Highly Productive*, *Using Diverse Books in Library and School Programs*, and *Best Books for Kids*.

Adult Services highlights include:

- From Kathleen Lanigan: I rode up in the elevator with one of our regular patrons, Sharon Hyson, and she raved about Jazz After Hours. She thought it was one of the best things she's seen here, and said it was such a surprise to be able to hear this music live at the library. Ms. Hyson also hopes we will do more of these.
- October marks the one year anniversary of our collaboration with Northwestern University and the Skokie Public Library to create the HIRCULES Health Hub . The following information from the program coordinators and attached report will provide a summary of the program:

This October marks a year since our health information desks launched in both Evanston and Skokie Public Libraries. We are humbled by the opportunity to have Northwestern students serve and engage in both of these diverse communities. We continue to strive to provide community members qualified, holistic, and coordinated health and wellness information and resources at the health desks.

As with any new initiative, we are still growing and learning every day. Therefore, the support and advice that you provide is invaluable. You will find attached our Annual External Report 2015-2016 for the HIRCULES Health Hub.

Additionally, we will be holding our annual community event in Evanston this year called "The HIRCULES Health Hub Presents: Celebrating Health & Wellness in Evanston" on November 17th from 4-8 PM. This event will be a celebration of the

desks being in operation for a year, with fun HIRCULES engagement events, free flu shots provided by Walgreens, and a panel on "Nutrition and Wellness in the Age of Obesity" from 7-8 PM. Additionally, we plan to have a dinner to connect community members, students, and public health professionals a space to develop meaningful relationships from 6:30-7PM. We would love to have you join us. Look out for an electronic invitation later on this week.



**Technical Services highlights from Tim Longo include:
Items Added**

Adult at Main= 1172

Adult at North=39

Adult at CAMS=59

Total adult items=1270

Juvenile at Main= 844

Juvenile at North=115

Juvenile at CAMS=137

Total juv items=1096

YA at Main=201

YA at North=20

YA at CAMS=17

Total YA items=238

Total items added to collection in October=2604

Carts Ordered:

- Titlesource 360:

Evanston RW Adult Fiction: 1163.09
Evanston RW Adult Nonfiction: 3812.67
Evanston PL Fiction- Mystery & Detective: 447.54
Main AY Fiction: 653.33
Main AY Nonfiction: 54.72
CDMS Popular Paperbacks: 14.26
Poly: 860.28
Rotary: 16.95
Travel: 233.67
Non-CLS Purchases: 1938.15
Most Wanted: 947.92
North: 458.14
Misc.: 6269.70
Staff Purchases: 2687.74
- Amazon: 1257.00

Patron Requests:

Received 41 patron requests for the month of October. Will purchase 23 of the titles suggested.

Donations:

Adult Gift Books Added to the Collection: 161
Adult Gift CDs Added to the Collection: 3
Grubby Books Replaced by Gift Books: 72

Weeding, Cataloging & Repairs:

Books Sent to Repair: 20
Audiobooks Sent to Repair: 10
Most Wanted Titles Weeded: 31
Most Wanted Titles Added to the Circ Collection: 13
Grubby CDs Replaced by Gift CDs: 5
Other Books Weeded: 235
CDs Weeded: 4
DVDs Weeded: 1
Additional old travel & test books pulled: 7
Old Editions of New Books on Standing Orders Pulled: 14

Books Sent to be Relabeled, Cataloged, etc. : 10

CDs Sent to be Relabeled, Cataloged, etc.: 2

Donations: Keiler Roberts served on a graphic novel award committee this year. She donated her books. We selected 15-20. She took back the rest.

Weeding Plan for Biographies:

Missing: 31

Weeded: 872

Weeding Plan for Duplicate Fiction:

Weeded: 28

Public Displays:

Displays

10/1 – First Floor: Hamilton the Musical

10/1 – Second Floor: Jazz Titles

10/1 – Second Floor: Autumn and Halloween Titles

Staff Display: 10/1-10/15 : Marlene

10/15-10/31: Blanche

Misc.:

- Tim & Betsy met with Proquest on 10/4/16 to discuss their e-title matching service. This free service/report may come in handy as we weed our print reference collection in anticipation of the Library renovation.
- Tim at CCS catalogers meeting on 10/5
- Tim at LACONI Technology Forum Workshop
- Betsy met with Kim Hammock, the Executive Director of Books & Breakfast on 10/12 to talk about her program and how the library can help.
- Tim met with Backstage Library Works to discuss their digitization and cataloging services.
- **Tim and Betsy attended ILA on 10/18-10/20 – Tim and Betsy were speakers on the Changing Relationship Between Technical Services and Collection Development presentation on 10/20. Betsy also did a**

presentation called The Best Books for Kids in 2016: Titles You Simply Cannot Miss.

- 10/27 – Betsy attended the AVID Meeting on marketing materials at the Elk Grove Village Public Library. Tim attended the OCLC Member Forum at the University of Chicago.

Volunteer services highlights from Mary Kling include:

- For The Second Annual Evanston Public Library Storytelling Festival, we used 67 volunteers who gave 178 hours.

Upcoming events of note:

Health Fair at Evanston Public Library

**Thursday, November 17, 4-8 pm, Main Library,
Community Meeting Room**

Engage, learn, participate, connect and have fun with important health resources in your local community! Help us celebrate the first anniversary of the [HIRCULES Health Hub](#), health information desks at the public



libraries in Evanston and Skokie.

Join us for:

- Free blood pressure screenings (4-6 pm)
- Health and wellness tips, recipes, games, and giveaways (4-6 pm)
 - Free flu shots (4-7 pm)
 - Light dinner (6-7 pm)
- Panel on "Nutrition and Wellness in the Age of Obesity" (7-8 pm)

Panelists will include Dr. Suzen Moeller, nutritional epidemiologist and Associate Professor of Nursing for Health Sciences at North Park University, Dr. Lynn Chehab, ETHS staff pediatrician and co-chair of the obesity action team at the Evanston Department of Health and Human Services, and Mira Rodgers, Senior Director of Healthy Living at McGaw YMCA.

Family Reading Night: Jammie Time! Special Guest: Jesse White.



Thursday, November 17, 7 pm, Children's Room, Main Library

Come meet the Illinois' State Librarian at Jammie Time on November 17! Special Guest, Secretary of State and Illinois State Librarian, Jesse White will read a story to the kids and give away a FREE book to every attendee. Bring your kids ages 2 to 9 to the library in pajamas and enjoy a fun mix of stories and songs with Mr. Brian and Mr. Jesse. Drop-in; **no registration required.** (PJ's not required.)

Family Reading Night is sponsored in cooperation with [iREAD](#), a program of the Illinois Library Association, and [Illinois Reads](#), a project of the Illinois Reading Council.

Great for working parents and their kids!

Affordable Care Act Navigator at EPL

Fridays, November 18-January 27, 1-5 pm, Newberry Room, 2nd Floor, Main Library



During the Affordable Care Act (ACA) open enrollment period, Certified ACA Navigators from the Patient Innovation Center will be at the Evanston Public Library, located at 1703 Orrington Ave., on Fridays, 1-5pm in November, December and January to provide enrollment assistance and information about insurance coverage options. All sessions will be held in the Newberry Room, located on the second floor. Appointments suggested walk-ins welcome. [Online registration](#), Phone registration: (312)898-8864.

Bring These Documents To Your Appointment:

- Photo I.D., Passport, or U.S. Military ID.
- W-2 Forms, Pay Stubs or Tax Statements.
- Legal Immigration Documents.
- Social Security Number

can work with you if you are missing documents

For more information, please contact Laura Jones Macknin, 312.898.8864, lauraj@patientinnovationcenter.org or Jill Skwerski at 847-448-8664, jskwerski@cityofevanston.org .

Evanston Veteran Appreciation Ceremony and Program



Saturday, November 19, 11 am, Community Meeting Room, Main Library

Please join the [Evanston Vet Center](#) and Evanston Public Library in celebrating and honoring the nation's finest: our veterans. The theme for this year is "Honoring Our Evanston Veterans". Light refreshment will be served.

EPL and MENA present: Is the Quran a 'Good Book'?

Monday, November 21, 6 pm, Community Meeting Room, Main Library



Evanston Public Library and Northwestern University's Middle East and North African Studies (MENA) present the latest in our continuing series of lectures regarding the culture, politics, religion, and society of the Middle East and North Africa.

The Quran is one of the most iconic objects in American debates about racial and religious tolerance. Is the Quran a "good book"? Is it like the Bible and other scriptures? Or is its message more violent, more misogynistic, more intolerant? Or is the danger in the power readers ascribe to the book? Tracking the Quran's social life as an American culture-object, anthropologist Zareena Grewal provides a window into today's culture wars.

Zareena Grewal is an associate professor of American studies, Religious studies, and Middle East studies at Yale University, a renowned scholar of Islam in the US, the author of an award-winning book, *Islam is a Foreign Country: American Muslims and the Global Crisis of Authority*, and a documentary filmmaker, of *By the Dawn's Early Light: Chris Jackson's Journey to Islam*.

Registration is not required, but helps us plan our seating. You may [register online](#), or by calling the Reference Desk at (847) 448-8630.

Excerpts from patron feedback:

From Robin Sindelar: Story!! - A lovely patron came in on the Saturday after Tail-Waggin Tutors to share her love for the picture book The Library Dog. In preparation for the program I pulled dog related books for the children to choose if they did not come with their own book. This book was about a girl with dyslexia practicing her reading with a library therapy dog. The girl who read the book also has dyslexia, and it was a sweet read about practicing patience when learning something. It made the mom cry to describe the story and her daughter! I love connecting the right book to the right patron at the right time!

From Andi Altenbach:

My favorite moment of the month was probably at LEAP when a preschooler, after hanging her clothes on the line, walked away and sat on the toy couch that was in the classroom's play area. It seemed to me like she was setting herself apart because she was upset/frustrated/pouting, but when I asked her what was up, she told me she was waiting for her laundry to dry. This was not something we told them to do in the instructions, so I thought it was a pretty cute instance of a surprising level of commitment to the imaginary play.

On the last Saturday of the month, a sixth grader with dyslexia came in and asked for recommendations that struck a balance between being at her reading level and being at her level, interest-wise. Since it was early in the day and quiet, Robin, Jessica, and I were able to all pull books for her and she seemed to leave very happy.

From Jessica Iverson:

A mom came in this past Saturday (10/29) looking for books 2 & 3 of the Amulet series after book 1 was a hit with her reluctant reader son. I had recommended that book as well as a handful of other graphic novels to her a few days before. She told me that last night after dinner her son remained at table engrossed in the book, much to her and her husband's surprise and delight. After finishing the book, he exclaimed, "It ended on such a cliffhanger!" Fortunately, we had the next books available at South Branch!

From Martha Meyer:

- Edie Hertel (Walker Librarian) discussing how as tour leader I told the children to say HI to her from me, as a way of letting them know that their librarian is also important to us at the Public Library. Also, how much they enjoyed the K-tour in general:

Meanwhile, the Kindergarten kids were soooo excited to say hi to me from you :-)
They were still chattering about the EPL visit 3 days later, and that's a lifetime for a 5-year-old!

Edie Hertel

Teacher Librarian

Walker Elementary

- I am very proud of the planning and execution of this EXTRA for Y&R. I learned about this at a conference and studied on Pinterest and came up with something that Michelle loves to coordinate and the kids love to use! Michelle gets positive feedback from parents/caregivers. (I believe this is a sensory station. JB)

