



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, October 18, 2017

6:30 P.M.

Evanston Public Library, 1703 Orrington Avenue, Community Meeting Room

Members Present: Adam Goodman, Shawn Iles, Margaret Lurie, Vaishali Patel, Benjamin Schapiro, Sandra Smith

Members Absent: Socorro Castro, Tori Foreman, Michael Tannen

Staff: Teri Campbell, Karen Danczak Lyons, John Devaney, Russell Johnson, Heather Norborg, Jessica Ticus

Citizens Present: - None

Presiding Member: Benjamin Schapiro, President

CALL TO ORDER/DECLARATION OF QUORUM - A quorum was present and President Schapiro called the meeting to order at 6:37 pm.

PUBLIC HEARING: President Schapiro called to order the Truth in Taxation Hearing for the 2017 Property Tax Levy for the City of Evanston. Teri Campbell, Assistant Director, reviewed the following:

- The corporate and special purpose property taxes extended or abated for tax year 2016 (FY2017) equaled \$6,412,610.
- The proposed corporate and special purpose property taxes to be levied for tax year 2017 (FY2018) equals \$6,965,750. This represents an 8.63% increase over the previous year.
- The property taxes extended for debt service and public building commission leases for tax year 2016 equaled \$353,015.
- The estimated property taxes to be levied for debt service and public building commission leases for tax year 2017 equals \$352,847. This represents a -.05% decrease over the previous year.
- The total property taxes extended or abated for tax year 2016 equaled \$6,765,625.
- The estimated total property taxes to be levied for tax year 2017 equals \$7,318,597. This represents an 8.17% increase over the previous year.

This tax information was published in the Library's Truth in Taxation Notice

Memorandum. No citizens were present to comment. The Truth in Taxation Hearing portion of the meeting was adjourned.

CONSENT AGENDA

- A. Approval of the September Bills and Payroll and Minutes of September 13, 2017 Regular Meetings** –Margaret Lurie motioned to approve and Shawn Iles seconded and it was approved on a voice vote.

INFORMATION/COMMUNICATIONS

- A. .Robert Crown Branch Library Project Update-** Bids for the construction manager and project manager are due to City Council by November 8.
- B. Lush Construction Update** – John Devaney reported construction at the 2022 Central Street site is due to begin on October 21 and he anticipates it taking 120 days.The North Branch work is complete, doors and vestibule installed and working. The Main Library outside weatherproofing and garage repairs have been completed on time and on budget.

LIBRARY DIRECTOR'S REPORT

- A. Director's Report-** Karen Danczak Lyons reported that the Library's social worker continues to provide services to many Evanston residents struggling to make ends meet. Justine Janis, MSW, will be providing a quarterly report on her work. The Fall Staff Inservice Day is October 20th and Board members are encouraged to attend this content rich workshop.The City of Evanston transmitted its proposed 2018 Budget to the City Council on October 6th. A series of meetings to discuss the proposal in each ward began with a joint Ward 8 & 9 meeting on October 12th. Director Danczak Lyons will represent EPL at each meeting with the exception of Wards 3 & 4 which are meeting simultaneously but separately, at different locations. She will coordinate with staff so that EPL is represented at both the 3rd and 4th Ward meeting.

STAFF REPORT

- A. Administrative Services Report** –Teri Campbell reported that three new staff members have joined the Library. She also reported that 66% of the FY17 budget had been spent while 75% of the year has elapsed.
- B. Mission Impossible VIII-** Russell Johnson gave an overview of the Mission Impossible book discussion program which is in its eighth year. This very popular program takes a challenging book and conducts small group book discussions, lectures, films and concerts relating to the book over the course of a year. The goal is to deeply engage participants in a “hard-to-read” book while building camaraderie and interesting discussions. The program is growing and Mr. Johnson attributes its success to seeking input from past

participants on book selection as well as other programming elements. Mission Impossible: Dostoevsky began with a lecture from renowned Dostoevsky scholar and Northwestern professor Dr. Gary Saul Morson on September 12.

- C. **State per Capita Grant Requirements-** Teri Campbell reported on the annual grant application requirements for Library staff and Trustees. Links to information for review were included in the October 18th agenda.

BOARD REPORTS

- A. **Development Committee** – Shawn Iles reported the Development Committee met yesterday to discuss their goals. The Fund for Excellence letter is in production and will be delivered to Board and Committee members for personalization next week.

UNFINISHED BUSINESS

- A. **Discussion of the FY2018 Proposed Budget-** Trustees discussed the proposed budget, which can be found on the Library's website <https://www.epl.org/wp-content/uploads/2016/10/library-budgetproposalspresentation-20170906.pdf>
- B. **Approval of the 2018 Proposed Library Expenditure Budget:** Sandra Smith motioned to approve the 2018 proposed expenditure budget of \$7,736,741. Vaishali Patel seconded the motion and it was unanimously approved by voice vote.
- C. **Preliminary Tax Levy Estimate-**Teri Campbell reviewed the tax levy estimate (see information under Public Hearing).
- D. **Consultant- Equity of Access, Diversity and Inclusion Assessment-** Shawn Iles moved to approve the contract with DJA Consulting for consulting services to EPL to conduct this assessment. The motion was seconded by Sandra Smith and unanimously approved by roll call vote.
- E. **Facilities Committee-** The proposal to fund the Main Library renovation will be discussed at the City Council meeting on October 23. Director Danczak Lyons urged Trustees to call their alderman to support the project. If approved, renovation plans are ready to be turned over to the COE and logistical moves ready, reported John Devaney. In the first quarter of 2018, the Library would look to hire a construction manager. Used books are no longer being accepted by the Library in anticipation of space renovation.

NEW BUSINESS

- A. **Furlough Day/ Library Closed on November 10th** – Director Danczak Lyons reported that the City of Evanston and the AFSCME public service employees' union agreed to a furlough day for City employees on November 10th to alleviate the 2017 budget shortfall. Because Library employees are

part of the AFSCME union and part of this agreement, Director Danczak Lyons asked the Board to approve November 10th as an EPL furlough day and Library closure. Trustee Adam Goodman expressed his displeasure at closing the Library and President Schapiro asked Director Danczak Lyons to look at ways to mitigate impact on staff. Sandra Smith motioned to approved November 10th as a furlough day for EPL staff and the closure of the EPL's facilities to the public. Vaishali Patel seconded the motion. Trustees Lurie, Schapiro, Iles voted in favor, Trustee Goodman was opposed. The motion was approved.

F. ADJOURNMENT – Sandra Smith motioned to adjourn the meeting at 8:07 pm, seconded by Shawn Iles and approved by voice vote.

Respectfully Submitted,

Vaishali Patel

Next Meeting: Wednesday, November 15, 2017 at 6:30 pm Evanston Public Library, Community Meeting Room.

**Library Director's Report
October 18, 2017**

Updates:

The City of Evanston transmitted its proposed 2018 Budget to the City Council on October 6th. A series of meetings to discuss the proposal in each ward began with a joint Ward 8 & 9 meeting on October 12th. I will represent EPL at each meeting with the exception of Wards 3 & 4 which is meeting simultaneously but separately, at different locations. I will coordinate with staff so that EPL is represented at both the 3rd and 4th Ward meeting.

At the recent City - School Liaison meeting I discussed the importance of a data sharing agreement between District 65, ETHS, the City of Evanston and the Evanston Public Library. I provided the City of Evanston with sample data sharing agreements and the City is reviewing the draft language. During the discussion, I emphasized that the privacy of the students will be protected. By sharing information about the areas of the City where students live and their grade levels, EPL can create a target marketing program and begin to evaluate the participation level by geographic area. In addition, with the sharing of aggregate reading levels and working with the school districts to compare Summer Reading Program participants with those students who do not participate, we can begin to evaluate the impact of our summer programs. More to come as the conversations progress.

Banned Books Week September 24-30:

- Children's Services had a display along with activity sheets. It triggered interest from children and parents as well as from the Nichols sixth grade students on their tours that week.
- Teen Services had multiple activities including a book display, coloring sheets, a photo opportunity and a simple craft. During the Nichols 6th grade tours we explained why Banned Books week is held. More than half of the books on display were checked out.
- Books on the Chopping Block:
 - City Lit Theater Company's production once again was well done and well received. They performed excerpts from the 2016 most challenged books and facilitated the discussion at the end.

Outcomes: Emphasized the importance of freedom of speech and protecting against censorship. Illustrated the importance of libraries in providing access to information.

Assessments, Metrics and initiative results:

Computer/Internet Use													
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	FYTD
Main	4,023	4,090	4,057	4,083	4,015	4,505	4,472	5,023	4,060				38,328
North Branch	201	227	265	244	252	260	250	-	150				1,849
CAMS	473	453	465	477	527	527	524	616	555				4,617
Computer Lab	242	197	220	181	197	205							1,242
Overall Computer/Internet Use	4,939	4,967	5,007	4,985	4,991	5,292	5,246	5,639	4,765	-	-	-	46,036

Website Visits													
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	FYTD
All Location	55,468	48,541	52,269	44,632	43,173	43,187	42,205	45,110	41,924				416,509

Wifi Users													
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	FYTD
All Location	25,449	25,114	26,969	25,171	26,957	27,358	25,848	26,785	27,535				237,186

Library Visits													
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	FYTD
Main	27,390	26,711	34,402	41,249	40,502	46,245	44,373	45,837	39,156				345,865
North Branch	3,790	4,005	4,109	4,058	3,815	4,785	4,453	4,553	3,827				37,395
CAMS	3,164	3,426	3,515	3,440	3,638	4,156	4,072	-	2,500				27,911
Overall Library Visits	34,344	34,142	42,026	48,747	47,955	55,186	52,898	50,390	45,483	-	-	-	411,171

Partnerships and collaborations:

King Arts Backlot Bash:

Laura Antolin, Jill Skwerski and Kevin Kelley represented the Library at this back to school event at King Arts. This event was organized by Y.O.U.’s community school initiative at King Arts and was open to all of King Arts students and their families. EPL staff made library cards, shared information on programs and services and checked out books from the book bike. EPL continues to be involved in King Arts’ community school transformation through staff’s participation on the advisory committee.

Outcomes: This event was a new way we partnered with Y.O.U. and District 65. We were able to bring resources and information to students and their families about all of our services. This provided access for residents who may not know about the Library or have the ability to travel to one of the Library’s locations regularly.

Third Quarter results from Social Worker Justine Janis:

During this quarter we have had 140 encounters. About 78% of these encounters were with Evanston Residents. 36% of the encounters were with homeless individuals. We provided about 92 hours of clinical service and 74 referrals to community resources.

In addition, we have provided multiple hour- long trainings for library staff on how to work with patrons on the Autism spectrum. The format and contents of the training was found so useful that Justine will continue to provide quarterly trainings on a variety of pertinent topics. Justine has partnered with Youth Opportunities Unlimited (Y.O.U) to host outreach hours at the teen Loft space on Mondays. Y.O.U provides a variety of resources to help youth get jobs, food, and housing. Justine presented a program on Stress Management at the teens’ Gender Sexuality Alliance meeting and continues to host office hours in the Loft on Thursdays. District 65, Early Start Program is also tabling in the lobby to provide outreach to parents in need of additional support.

During this quarter, Justine has dedicated 18 hours to EPL Staff in offering support and consultation.

Justine met with 6 new organizations this quarter to learn about a variety of community resources and explain her role at the library.

In partnering with EPL's Community Engagement Librarian, we are hosting programs in October and November to help patrons seal/expunge their records and learn ways to respond to people experiencing serious mental health symptoms.

Metrics:

140 Encounters (meaningful interactions lasting longer than 5 min)

51 encounters were individuals struggling with homelessness

109 encounters were Evanston residents

74 encounters were provided referrals to community resources

5510 minutes of clinical services provided.

1075 minutes of support/consultation provided to EPL staff

Highlights from Children's Services from Jan Bojda and team include:

Wilson coordinated the first session of this year's Caldecott Club. There are a number of attendees that participated in last year's event. The children's staff enjoys reading and voting on the titles, too.

Outcomes: Participants and staff hone their critical thinking skills by viewing and discussing the art in these excellent books.

Kaufmann attended the Tinker meeting and wrote: "Went to the Tinker meeting at Indian Prairie Public Library. Topics discussed were gardens at the library and hatching chicks at the library. I keep trying to puzzle out how we could do a gardening program here with the limited open space on our property, plus the people traffic we see at EPL. I do hope to hit on the solution one of these days, and I did get some new ideas from this meeting. I liked the idea of hatching chicks and the programs we could do around that, but I'm not sure we have the right set up in our room to host the baby chicks. CAMS did this a few years back, but they are smaller and could keep a closer eye on the incubator."

Children's Outreach Highlights from Laura Antolin include:

Resource Fairs:

- Tabled at King Arts Backlot Bash w/Jill Skwerski and Kevin Kelley
- Tabled at Latinx Business Alliance "Fiesta!" event w/Jill Skwerski and Miguel Ruiz
 - Impact: Library is responsive to community requests and connects to community members.
 - Outcome: Engaged with and informed community members about library services at a large community event, bringing activities, library materials, services and resources.



SRP presentation at September Library Board meeting:

- Created and presented PowerPoint with Renee Neumeier about Summer Reading Program including summer reading in camps and ABC Boosters
 - Impact: The importance of reading throughout the summer to help deter summer slide was supported by the SRP.
 - Outcome: SRP continues to be more embedded in camp programs each year providing youth the opportunity to participate in this Library program outside of the library building(s), and to provide more equitable access to programs and services.

Y.O.U.:

- Visited Oakton Y.O.U. and checked out books to afterschool youth. Scheduled visits to EPL for Walker Y.O.U. - instead of bringing books to Walker, 50 students will come to the Children's Room on 4 separate occasions to do homework and check out books. In the process of firming up schedules for Washington and Dawes Y.O.U. programs.
 - Impact: Through partnerships, library services will be expanded to provide more equitable access to programs and services.
 - Outcome: 33 books checked out to youth at Oakton.

Home Daycare Provider Book Bags:

- Training and introductions - Volunteer Joe Moos shadowed me during Book Bag delivery and met the 5 Home Providers to whom he will be delivering Book Bags.
 - Impact: Resources and quality of the early literacy activities provided by Home providers and Centers are significantly increased.
 - Outcome: 21 Books Bags delivered (15 Book Bags delivered to home providers (1 is on vacation); 6 Book Bags delivered to centers (IWSE and KinderCare)

IWSE Storytimes:

- Storytimes and songs for infants-preschoolers at Baby Toddler Nursery and for infants-toddlers at Teen Baby Nursery
 - Impact: Library resources shared and early literacy skills gained through participation in storytimes for at-risk children.
 - Outcome: 70 (55 children) participants at Baby Toddler Nursery; 21 (16 children) participants at Teen Baby Nursery.

D65:

- K-Tours:
 - Scheduled kindergarten tours for 8 of the 12 schools and delivered library card applications to Dawes, Dewey, Orrington and Walker schools in preparation for tours in mid-October.
- After School childcare programs:
 - Visited Dawes and Washington Schools and provided storytime and nightlight craft to students.
 - Impact: Reinforcing positive interactions with books and the library and skill acquisition through art/STEM activity.
 - Outcome: read 2 books and 40 participants in art activity at Dawes; read 2 books and 38 participants in art activity at Washington.



- Learning & Growing at the Family Center
 - Presented first monthly PACT program to Home Visiting families including songs and storytime and chromatography butterfly STEAM activity
 - Impact: Reinforcing positive interactions with books and the library and skill acquisition through PACT art/STEM activity.

- Outcome: 10 participants; fine motor skill-building and encouraging parents to work with their children
- STEM Club w/Ms. Laura planning meeting with J.C. Renteria
 - Meeting to plan October and November programs for monthly STEM Club for Head Start, PFA and Home Visiting families at JEH

Teen Services Highlights from Renee Neumeier include:

Gender and Sexuality Alliance:

- Kevin Kelley reached out to area drag queens to have them participate in Q &A session the October 11 GSA meeting. Kevin has asked the drag queens to talk about their experiences, how they got into drag, how they developed their characters and what tips and support they can offer Evanston teens.

Staff:

- Tyler Works, the new full time teen librarian started. He went through various trainings and has been meeting with different staff members to learn about their departments and what they do at the Library. He has already started planning programs for the fall and winter and has great ideas from Anime clubs, to robotics programs that tie into the First League groups at the schools and Y.O.U.

District 65:

- All of the 6th grade students (242) from Nichols Middle School walked over to EPL for their annual visit to receive orientation to the Loft, EPL's collections and other services. The students came in three large groups over three days. Once the groups arrived at EPL they were split into three smaller sections. Each section rotated through an overview of Hoopla and MyMediaMall in the community room, a tour of the Children's collection and tour/overview of the Loft, YA collection and teen programs. At the end of the three rotations students had the opportunity to explore on their own and check out materials. Leading up to the trip, teachers handed out library card applications so students could get cards, replace cards or have fines waived. Teen Services staff made close to 75 cards for students.

Outcomes: These visits expose library services and provide access to EPL services and spaces to students who may not be able to use them regularly. During these visits we emphasized our audiobook collections both physical and online. Many students who struggle with reading enjoy listening to the audiobooks while reading the books. This ensured both students and teachers are aware of our different audiobook collections, which is another way we're tackling literacy.

- The librarians from Nichols, Chute, Haven and Bessie Rhodes and Renee Neumeier worked on narrowing down the list of titles for the annual Mock Printz event. The librarians started with a list of books that had received multiple starred reviews in a variety of journals. The Librarians read the titles and discussed them, looking at quality, perspectives, genre and authenticity. Eighth graders at all four schools will be invited to take part in reading the titles and then attending the final event at EPL. The final Mock Printz event allows participating students to discuss all of the titles and vote on a winner. Copies of the books (print, audiobook, E-versions) will be available at all three EPL locations and at the school libraries. The list of titles is below:

[The Hate U Give by Angie Thomas](#)
[Out of Wonder by Kwame Alexander](#)
[Piecing Me Together by Renee Watson](#)
[Spill Zone by Scott Westerfeld](#)

[They Both Die at the End by Adam Silvera](#)
[Undeclared by Steve Sheinkin](#)
[Loving vs. Virginia by Patricia Powell](#)
[A Psalm for Lost Girls by Katie Bayerl](#)
[Genuine Fraud by E. Lockhart](#)
[I'm Not Your Perfect Mexican Daughter by Erika Sanchez](#)
[American Street by Ibi Zoboi](#)
[City of Saints and Thieves by Natalie Anderson](#)
[Crossing Ebenezer Creek by Tonya Bolden](#)
[A Face Like Glass by Frances Hardinge](#)
[Inexplicable Logic of My Life by Benjamin Alire Saenz](#)
[March Against Fear by Ann Bausum](#)
[Saints and Misfits by S.K. Ali](#)
[Strange the Dreamer by Laini Taylor](#)
[Vincent and Theo by Deborah Heligman](#)

Outcomes: This event aligns both with D65's curriculum and EPL's commitment to literacy. Students who are involved will be introduced to high quality literature, exposed to new perspectives or perspectives and experiences they can relate too.

Y.O.U.

- Met with Y.O.U. program managers to debrief on summer reading outcomes at their summer middle school site. Overall, we all felt it was a success. In 2018, we have agreed to work on embedding even more reading into their middle school program. Overall the format of going from room to room for check ins went well. We will both work on making sure the Y.O.U. staff who are working directly with the students are aware of both the goals of the program and how the program is produced. They recommended that more activities be hands-on vs. exploring library resources since they often do not have Internet access.

STEM Programming:

- Teen Services is working on piloting a new series of STEM programs. These programs will be inquiry based and some will align to the Next Generation Science Standards. We have been collaborating with Dr. Rebecca Daugherty, the former Associate Director of Northwestern University's Science in Society's Research Center. Rebecca comes with in depth science knowledge and in depth experience in creating STEM programming for youth of all ages. Currently we're planning four programs; the first one will focus on the physics of collisions and the second on the science behind the transfer of heat.

EvanSTEM:

- The Makerspace coordination group started to plan a Making/STEM event that will be held at EPL in March, 2018. This event will be geared towards D65 and ETHS educators. We're discussing potential keynote speaker options and the structure of the breakout sessions.
- The Director's Circle has been discussing how sustainability of EvanSTEM after the grant funding runs out after the 2017-2018 school year. Some funds will carry over to the 2018-2019 school year.

Tinker:

- The September meeting was hosted at Indian Prairie Public Library. At this meeting we had presentations on having chicks, ducks and other animals in the library, along with having gardens at your library. We discussed how to launch programs and additional programming that can be coordinated with each topic.

- For November, we're planning a maker faire focused presentation which will include: a presentation from Christina Pei, the Coordinator of the Northside Mini Maker Faire and tables of library staff sharing their ideas for great maker faire activities and projects.

Community Engagement Highlights from Jill Skwerski include:

- Book bike activity was heavy during September with visits to NFP Day at the Downtown Evanston Market, West End Market, Streets Alive, and King Arts Back to School Bash. These visits resulted in the creation of 16 new library cards and 90 items checked out to patrons "on the street".
- National Voter Registration Day was September 26th. We hosted representatives from the League of Women Voters at both the Main building and at CAMS, providing patrons access to register as new voters or update address information.
- Attended a program at Niles Library about the Career Online High School program, which offers adults 21+ the opportunity to get an actual High School diploma (not GED) online via an 18 week course offered through libraries. The cost to EPL to purchase 5 diplomas would be \$6,500. Working on partnerships with COE Youth and Young Adult, Oakton and ETHS to see about offering this as a pilot program at EPL in 2018.
- Welcomed NU International students and families as well as incoming freshmen and transfer students at 3 events. Created +/-122 cards for students, some of whom we've already seen using our collections.
- With Wynn Shawver, addressed a group of 40 seniors at the Mather to share information about how we engage the community with library services. Attendees were interested to know the breadth and depth of the work we do outside the library buildings, and to learn from Wynn how best to support EPL.
- Fun Fact - September was Library Card Sign Up month. Total cards issued via Community Engagement: 143.

Latino Engagement Highlights From Miguel Ruiz:

Community Representation

- Action: Interviewed by the Evanston RoundTable regarding DACA issues.
 - Outcome: Provided insights to community members regarding important legal issues facing the Latino community in Evanston.
- Action: As member of ALA national Committee on Diversity, submitted committee session proposal for ALA annual regarding safe spaces in libraries.
 - Outcome: Represented EPL's commitment to diversity at the national level.
- Action: Assisted in the organization of the ILA Diversity Task Force Diversity Roundtable conversation, including development of facilitation guidelines, to be presented at the ILA conference.
 - Outcome: TBD: goal of hearing diverse voices from the library profession regarding ILA.
- Action: Began participation in Leadership Evanston 2017 cohort.
 - Outcome: Received valuable information on community organizing that will be used to move Latino engagement strategic directions forward.
- Action: Invited to be the keynote speaker for the Latino Resources 4th Annual Scholarship Ceremony.
 - Outcome: Represented the library as a Latino member of the Evanston community to Latino parents and children and spoke about the value of being a Latino in the Evanston community.

Partnerships

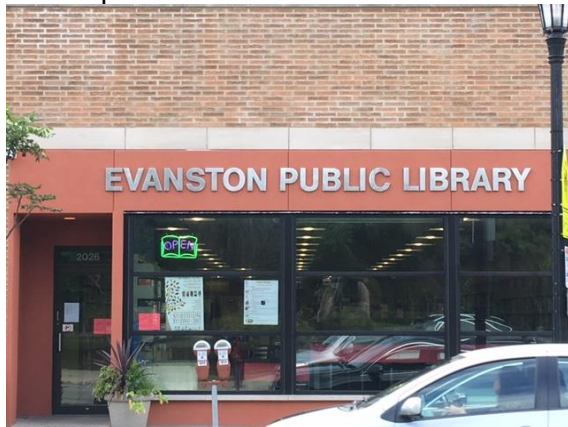
- Action: Meet with Indira Johnson, Evanston artist, to discuss library partnership for a future community wide art project.
 - Outcome: Reinforced the library's commitment to support community arts and programming related to diversity and inclusion.
- Action: Selected to be a member of the CoE Bloomberg Mayor's Challenge team.
 - Outcome: In the process of developing a grant proposal to seek one million or five million dollars in funding to aid in addressing a large city wide issue.

Engagement

- Action: Participated in Latinx Business Alliance "Fiesta!" event with Community Engagement Librarian and Children's Outreach Librarian.
 - Outcome: Provided library services, children's activities, and resources to existing and new Latino community patrons.
- Action: Presented "DACA Aftermath" to members of the Northwestern Osher Lifelong Learning Institute Diversity Committee.
 - Outcome: Shared library and external information resources regarding issues of DACA to aid in creating an informed senior citizen community in Evanston.

Neighborhood Services Highlights from Connie Heneghan include:

We reopened our doors at North Branch with storytimes, Tail Waggin' Tutors and book groups.



We hired Katy Jacob, formerly of Circulation, to work as a branch assistant beginning Oct. 2.

Streets Alive, Sept. 10:

Bridget Sweeney and Connie Heneghan staffed a desk providing a storybook walk, crafts, bookmarks and information about the library and its services including the Storytelling Festival.

To promote the Storytelling Festival, CAMS staff member M Halke put together a book display and drew this chalkboard sign at CAMS:



Seven of twelve branch staff attended Justine Janis's training on Working with Patrons on the Autism Spectrum.

Outcome: Staff felt she provided good reminders to view the encounters from the patron's point of view. It was also good to be in a small group with staff from other departments.

C Heneghan continued weekly visits to the Foster Senior Group at Fleetwood-Jourdain.

Outcome: Checked out books, movies, audiobooks, issued a new card, reserved items for future delivery and shared information about the Storytelling Festival and African American book group.

Paula Shapiro and Connie Heneghan developed a new October Fall Words activity for all locations supporting the early literacy skills of writing and play.

C Heneghan attended the Gizmo demonstration, a mobile scanning device that could be used for weeding and shelf reading as well as remote circulation.

Adult Services Highlights from Heather Norborg include:

Digital Literacy

(Eduardo Gomez):

1 on 1 Sessions at Main:

- **Total:** 27 sessions
- **Topics:** iPhone, iPad, Email, Excel, PowerPoint and Tablets.

Computer Classes at Main: Basics, Gmail, Internet, Word

- **Total:** 8 classes (1 topic/2 times a week)
- **Total Attendance:** 20 students

(Heather Norborg):

Our twice weekly partnership with North Shore Village began again in September, bringing back our great volunteer technology trainer George Lowman who teaches courses geared towards seniors who are new to their mobile devices. In September, the series began with introductions to the buttons and settings on an iPad or iPhone, continued with an examination of technologies to help patrons tell their Life Stories, included sessions on email, texting, advanced settings on a device, and PowerPoint. This series will run through December. Each session has 15 students.

Outcome: Supports the (digital) literacy and learning of adults.

Book Discussions:

Science Fiction Group (Lorena Neal): 11 attendees met to discuss *The Windup Girl*, by Paolo Bacigalupi. The group continues to enjoy engaging in our new Facebook group on topics related to the books we have read and other science fiction/fantasy news.

KeepinitReal (Kim Hiltwein): 12 attendees met to discuss *Black Flags: The Rise of ISIS* by Joby Warrick

The League of Graphic Novels (Kevin Kelley, substitute): 10 attendees met to discuss *Giant Days, vol.1*

Mission Impossible: Dostoevsky (Russ Johnson):

-- Dostoevsky Kickoff Lecture (9/12) - Over 165 attendees. Delivered a brief welcome address to new and returning MI readers. Introduced our guest speaker Dr. Gary Saul Morson. Helped facilitate the Q&A following the lecture, introduced the group leaders, and facilitated the start of general registration. Created a program for the event along with a flyer.

Goals: Keep people engaged, reach new audiences, and keep the discussions fresh.

-- Mapped out the reading schedule and discussion meeting schedules for MI:8. Designed the blog and RA desk handout to facilitate easier communication with registered readers. Contacted all previous MI participants with a chance to pre-register for Mission. Worked with Betsy to order extra copies of our chosen translations.

-- Following the hugely successful and well-attended kickoff lecture, I added 3 extra discussion groups to accommodate all the interest.

ReadAbility (Jeny Wasilewski and Deb Winarski): This group is for adults with disabilities. Over the course of 10-12 weeks, librarians read a book aloud to the participants and they discuss that week's section. September was the end of our second round of this book group. We had a core group of 6-8 attendees who came every week (with 1-2 others most weeks).

Outcomes: Book discussion groups promote the library strategic goals of engagement and literacy.

Author Events:

-- *H.H. Holmes: The True History of the White City Devil* Reading (9/19) - Designed a lobby poster and consistently promoted the reading via social media. Introduced author Adam Selzer and facilitated the Q&A that followed his reading. Assisted with the book signing.

Outcomes:

Continued our support of local authors, linked to Judy Nickels' reading, and offered programming for Chicago history buffs, true crime fans, and people who can't get enough *Devil in the White City*.

-- Judy Nickels Reading (9/27)- Designed a lobby poster and consistently promoted the reading via social media. Introduced author Judy Nickels and facilitated the Q&A that followed her reading. Outcomes: Continued our support of local authors, promoted the *Soon to Be Famous Illinois Authors Contest*, and offered programming for Chicago history buffs, historical fiction fans, and people who can't get enough *Devil in the White City*.

Planning for future author events:

-- *From Chicago to Vietnam* Reading - Added website and calendar blurbs, designed flyers and a lobby poster, and promoted the 10/11 reading via EPL's Facebook.

Goals: Continue our support of local authors with this program timed with the release of Ken Burns' new documentary.

-- *Chicago Quarterly Review* Reading - Added website and calendar blurbs, designed flyers and a lobby poster, and promoted the 10/24 reading via EPL's Facebook.

Goals: Strengthen our relationship with this Chicago lit fixture after an extremely successful ELF event in May. Continue our support of diverse local authors and build EPL into an even more attractive reading venue.

-- *Ugly Prey* Reading - Scheduled this reading by Dr. Emilie Lucchesi for 12/6. She is a Chicago writer, and *Ugly Prey* was highly recommended by the NY Times, Crain's, and Library Journal and featured on NPR and WGN-TV.

Goals: Continue our support of local authors, offer readings of high profile books, and offer programming of interest to Chicago and women's history buffs.

-- Susan Cherry Poetry Reading -- Scheduled a reading and book release celebration for Evanston poet Susan Cherry for 1/11/18.

Goals: Offer programming that supports Evanston's talented poetry scene.

Business and financial programming (Kathleen Lanigan):

SCORE mentoring continues twice a week.

Career Counseling continues twice a month.

Kathleen organized four special events this month: A business program on email marketing, a program on Medicare, a program about College Coaching, and "To Your Credit" about how to improve your credit score.

Legal Programming (Lorena Neal):

Law At the Library: Sept. 14, on the topic of Child Support. 4 attendees

Free Legal Consultations: Chokshi Filippone continues to provide free legal consultations on the 2nd and 4th Wednesday evening of each month. Appointments have been fully booked in advance (8 appointments per month), and we are now booking into December.

Outcomes: The purpose of the Law At the Library program and the free legal consultations as they relate to the library's strategic goals is to improve access to justice (defined as the ability of people to seek and obtain a remedy through formal or informal institutions of justice for grievances) to the Evanston community, as well as to support learning & literacy (through increased knowledge of legal subjects).

MENA (Lorena Neal):

The new year of MENA events has been scheduled:

October 2: author Wendy Pearlman, on her book "We Crossed A Bridge And It Trembled: Voices From Syria."

Monday November 13: Israel's Occupation @ 50: What are the Prospects for a Future Solution? A Talk by Israeli political scientist Neve Gordon

Monday December 11: The Risk of War with Iran: Will Trump Kill Obama's Iran Deal? A Talk by Trita Parsi

Monday January 8: The Middle East and North Africa: 2017 in Review—and What to Look for in

2018 — A Talk by Marc Lynch

Monday February 26: Turkish-American writer Elif Batuman reads from and discusses her novel "The Idiot"

Monday April 23: A talk by Tunisian political scientist Nadia Marzouki (registration and details to come; presented in partnership with One Book One Northwestern)

Monday May 7: Religious Freedom in Arab States: Who Is Free and What Are They Free to Do? A Talk by Nathan Brown (presented in partnership with One Book One Northwestern)

There is also a potential June lecture planned, awaiting final confirmation.

Outcomes: The MENA lecture series relates to the library goals of engagement and learning & literacy. It serves as a bridge to bring the intellectual resources of Northwestern University to the Evanston community as a whole, so that community members can learn about current and historical events in the Middle East and North Africa.

Community Outreach: On September 5, new rules for DACA recipients were announced. Lorena Neal (who herself has a law degree) contacted Miguel Ruiz to inform him of some legal information pertaining to DACA which she thought might be useful for him to share with the Latino community, and she also volunteered to create a working document of community resources relating to DACA, if this would be helpful to him. Miguel and Lorena met on September 8, and discussed what information would be most helpful to gather and organize. As a result, on her personal time, Lorena created a document containing a wide variety of DACA resources (from renewal FAQs, to information on renewal clinics, to mental health resources, to legal help contacts, to employment and educational resources for DACA recipients), and shared it with Miguel to use and pass along to community members as he saw fit. You can view the document here:

https://docs.google.com/a/cityofevanston.org/document/d/1XMZII6V_27g3PMuOTSxaqw1tAXyuYRbrmBABIxRH_8/edit?usp=sharing

Outcomes: This relates to the library's strategic goals of access, engagement, and learning. The document can be used to engage with community members and to help them learn about and access services relating to DACA.

Other Special Events for Adults:

The "Ask a Master Gardener" table (Julie Rand) was back on September 23. They helped 11 patrons with their gardening questions.

-- Deena Uzzell Program - Scheduled a follow-up to Ms. Uzzell's 9/9 program for 2/7/18.

Goals: Offer programming of interest to history buffs, the African-American community, and Mission Impossible participants.

-- Being Mortal's Villages (9/25) - Distributed flyer throughout library and downtown Evanston. Assisted with tech set-up for the webcast and troubleshoot connection problems at the beginning. Gave a welcome and brief introduction before the webcast.

Outcomes: Continued to strengthen our partnership with North Shore Village and offered programming of interest to Evanston's retired population and anyone interested in issues of aging.

Books on Wheels (Julie Rand): Two new BOW patrons were registered in September. Julie is continuing outreach to possible BOW participants. This month she spoke with the new Activities Coordinator at the Presbyterian Homes about the BOW program and about coming out to the speak to the residents about the program in the future.

Patron feedback:

-- From Judy Nickels (referring to her 9/27 event): "Thank you so much for the forum at the library to present Georgianna's story. [The Evanston audience] was engaged and asked great questions and stayed for the whole time!... Thanks for all your work to ensure a smooth program, and your kind words of support in the introduction."

-- MI: Dostoevsky Kickoff Lecture Attendees:

"I thoroughly enjoyed Dr. Morson's talk--as did everyone else there--it was a wonderful introduction to the new MI."

"Thanks so much for arranging the excellent speaker tonight!"

"GREAT program tonight! That was the best kickoff lecture we've ever had."

Technical Services Highlights from Tim Longo include:

Items Added September 2017

Adult at Main=1219
Adult at North=44
Adult at CAMS=40

Total adult items=1303
Juvenile at Main=1184
Juvenile at North=58
Juvenile at CAMS=66
Total juv items=1308
YA at Main=251
YA at North=25
YA at CAMS=25

Total YA items=301

Total items added to collection in September 2017= 2912

September 2017

Carts Ordered:

- Titlesource 360:
- Evanston RW Adult Fiction: 1476.88
- Evanston RW Adult Nonfiction: 6288.47
- Evanston PL Fiction- Mystery & Detective: 978.03
- Evanston Popular Paperback: 67.75
- Travel: 682.92
- Fantasy: 851.27
- Romance: 192.06

Urban: 108.34
Business: 314.51
Non-CLS Purchases: 1372.57
Non-CLS Most Wanted: 421.44
Most Wanted: 70.65
Poly: 500.45
Replacements:
Misc: 2240.98
Rotary: 164.25
Amazon: 427.94
Audiobooks: 1424.47
Ebooks: 441.75
North: 1655.02

Patron Requests:

Received 43 patron book requests for the month of September. Library will purchase 25 of the titles suggested.
Received 2 patron audiobook requests for the month of September. Library will purchase 2 of the titles suggested.

Staff Requests:

- Russ Johnson: Requested 20 copies for Mission Impossible. Ordered 20 copies.
- Heather Norborg: Requested Electric Arches by Eve Ewing. Ordered.

Requested Citizen e-audio via MyMediaMall. Ordered.

Requested Our Declaration. Ordered.

- Renee Neumeier: Requested. Cradle to Kindergarten: A New Plan to Combat Inequality. Ordered.
- Kim Hiltwein: Requested Sex Criminals 4 and The Assignment. Ordered.
Requested Citizen audiobooks. Ordered.

- Brian Wilson: Requested Notes of a Native Son by James Baldwin. Ordered.
Requested Summer of 1969. Ordered.
Requested Gizo-Gizo. Ordered.

- Barb Levie: Requested audiobook versions of Our Declaration. Ordered.

Donations:

Adult Gift Books Added to the Collection: 127

Adult Gift DVDs Added to the Collection: 32

Local Authors Added to the Collection:

- Zanzibar to Chicago: A Bohra Muslim's Search for God by Fekhruddin Muhammedali Adamji (2nd copy)
- The Hundred Grasses: Poems by Leila Wilson
- The Happiness of Dirt by Aozora Brockman
- A Competent Witness by Judith Nickels (added 2 copies)
- No Reason to Hide by Elaine Starinchak

Weeding: Books Sent to Repair: 29

Most Wanted Titles Weeded: 46

Most Wanted Titles Added to the Circ Collection: 4

Grubby Books Weeded and Replaced by Gift Books: 75

Grubby CDs Replaced by Gift CDs: 7

Grubby Audiobooks Replaced by Gift Audiobooks: 2

Damaged Books Weeded: 191

Other Books Weeded: 14

CDs Weeded: 5

Audiobooks Weeded: 2

Cassette Tapes Weeded: 1

Books Sent to be Relabeled, Cataloged, etc. : 11

CDs Sent to be Relabeled, Cataloged, etc.: 1

Audiobooks Sent to be Relabeled, Cataloged, etc.: 6

Books from the "Lost" report replaced: 21

Weeding Plan for Nonfiction (700s)

Missing: 11

Weeded: 304
Displays
First Floor – In Praise of Teachers
Second Floor Front 9/1 – OPAL Booklist
Second Floor Back 9/1 – Original Art
Second Floor Front 9/25 – Banned Books Week
Second Floor Back 9/15 – Food Memoirs
Staff: Teri

Misc:

Ordered 100 copies of Citizen (the Evanston Read title) for Jill S. totaling \$1190.00.

Volunteer Highlights from Mary Kling include:

- Interviewed 2 new volunteers
- Received requests for additional volunteers from Staff (Children’s, Books on Wheels, Communications, Adult Services)
- Placed new volunteers in Children’s (2), Adult Services (1), Circulation (2), Concierge (1), Flyers (10)
- Monitored Volunteer Evanston website for referrals and verification of hours logged by volunteers
- Updated volunteer information in Raiser’s Edge
- Attended Storytelling Festival Steering Committee meeting
- Facilitated background checks for 2 volunteers
- Attended Fund For Excellence Kick-off event
- Attended Appreciation Lunch for Book Sale volunteers
- Met with leaders of Northwestern Greek Community and Northwestern Community Engagement to plan dual service learning and philanthropy retreat to be held at EPL on November 4, 2017

Upcoming events of Note:

Excerpts from patron feedback:

“Hello and good afternoon all,
Thank you so much for bringing the EPL and its books to the King Arts Back to School Bash yesterday! Thanks to you as well Renee for helping making this connection. It was wonderful to have the Library and several of its programs represented. I hope you were able to interact with students and families. Several parents afterward said how much they appreciated that the library was present.

I could not find an email for Kevin on the website so please pass my thanks on to him as well. I look forward to future points of intersection this school year. Wishing you all a wonderful end to the week and weekend.” - Christopher Rapisarda, Community Schools Coordinator Y.O.U.

From Robin Sindelar:

I have two favorite patron interaction stories to share. On a September weekend I was able to provide books for a mother and her 28 year old son. The son had a recent accident and suffered a brain injury. He was able to come to the library with his mother and physically appeared to do fine, although he was walking slowly. This young man was working on relearning basic language and reading – so we had to find books on topics of interest to an adult with a reading level of approximately a second grader. I was able to find some non-fiction for the man, and after some research a few days later I was able to send a list of other titles to the mother’s

email address. We had a good list of rock and roll books to choose from in the biography section and the mother was pleased. I was happy to help with the recovery of the patron and I hope to see them again. The second memorable interaction was with a teacher the following work weekend for me. The young woman was having the first year teacher experience we are all warned about in teaching school. She was assigned to a kindergarten class after graduating from teaching school in May. She was looking for books about sustaining good behavior and self-control. She has three children in the class who are being evaluated for aides who are spending their days climbing on chairs, partying, and saying things like "butt" during quiet work time. And she is in the room alone, until aides can be provided. Together with Linda Balla, I was able to find some books to help her. One thing I hope I provided most to these two sets of patrons was compassion. I was able to talk to the teacher and relate some of my own teaching experiences and share some things that worked particularly well in the classrooms of my own children. I later sent a follow-up email relating some more titles and encouraging the teacher, hopefully providing some perspective.

These stories fulfill these parts of our vision statement:

All Evanston residents of every background and ability have the opportunity to enjoy an intellectually and culturally rich life

Every child experiences the pleasure of reading, the joy of learning, enters school with the requisite developmental skills and continues to develop critical thinking skills including functional literacy
And

Those in need can find assistance and information with ease

Our community celebrates, appreciates and supports its diversity in all of its forms

From Martha Meyer

Di Hu had been a volunteer with The Young and the Restless until her baby was born. She's now heading back to China. She brought her husband and baby to 9/21's The Young and the Restless to say good bye and get a good picture. It was so nice to be able to wish the whole family well in their trip back to China.

2) Received this appreciation from Michael Dorn, our Concierge on Thursday Morning whom I enlisted in "catching babies" for the 9/28 The Young and the Restless in the Children's room. Here is what he said:

"Martha,

It was great fun to watch you in ACTION today.

As you know, up until today, I had only heard you, and the children, and their parents/caregivers, but had never actually witnessed the Storytime.

Needless to say, I'm so glad that I had the opportunity to see, first-hand, all that goes into this very special event. Your energy and enthusiasm were contagious, and it's astounding how much you pack into that hour. No wonder you keep playing to "packed houses", for these very lucky kids and those who accompany them, get stories, and songs, and EXERCISE, and stars, and yes, even bubbles. And that's not all.

Bravo to you, and all your regular helpers, for your consistent four-star performances!

Best wishes,

Michael"

And

Sep 28 (6 days ago)

Michelle Grill

to Janice, me, Library-Maint, library-kids, Library-Securi., Claire, Helga, elam125, Mary

It was a great morning! I am always so impressed with all of you amazing library staff! I am so glad I can be there most weeks.

Thank you Martha and everyone!

See you next week,

Michelle

And here are the pictures Abah Antonio took, saying "great program." In the background of both shots is Jan Bojda leading one of the tours of the Children's Room for middle school students.

The most magical thing happened: The middle school students all began to sing along *earnestly* to The Wheels on the Bus. Couldn't ask for a better compliment! (I could not get the pictures copied. jb)

From Linda Balla:

A phone call was fielded to me from Circ to speak Spanish over the phone with a female patron. I was terrified, but I was able to ascertain that she needed English classes at night, and I was able to connect her with Oakton College. In the second instance, an elderly Italian couple came in and needed the copy machine to take a picture of the hip joint and the knee joint. Since Spanish is so close to Italian (we used a lot of body language too!), I was able to figure out what they needed and get them on their way to their doctor appointment. Both patrons were very grateful. . . .maybe my Spanish lessons are finally paying off! Yeah! Linda