



**SPECIAL BUDGET MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF DIRECTORS**

Wednesday, September 12, 2018
1703 Orrington Avenue, Community Room

Members Present: Members Present: Socorro Castro, Adam Goodman, Rachel Hayman, Ruth Hays, Shawn Iles, Margaret Lurie (by phone), Vaishali Patel, and Benjamin Schapiro

Members Absent: None

Staff: : Karen Danczak Lyons, Teri Campbell, and John Devaney

Presiding Member: Benjamin Schapiro, President

ALL TO ORDER/DECLARATION OF QUORUM – Secretary Patel confirmed the presence of a quorum. President Schapiro called the meeting to order at 6:34 pm.

Proposed Baseline and Adjustment Budget FY2019

The proposed total operating budget contains a 4.89% increase from \$7,456,297 to \$7,820,805. The difference includes a general wage increase anticipated with the new AFSCME contract, a health insurance increase and other contractual personnel costs. It also anticipates the opening of the new library branch at Robert Crown Community Center during Q4 of 2019, an increase to the tuition reimbursement budget for staff as well as costs associated with the operation of a new Mobile Library. Because 67% of the Library operating budget is personnel cost, the wage increase has a significant impact on the overall budget. Non-personnel budgets were reduced in order to achieve savings that would help absorb the higher personnel costs.

In addition to the Robert Crown personnel, the purchase of the opening day collection and operations costs totaling nearly \$225,000, and the operation of the mobile unit, Director Lyons outlined demonstrated need for Reading Specialist Consultation, and professional development for ongoing EPL equity, diversity and inclusion efforts and social work training. EPL has applied and will continue to apply for grant funding to cover the majority of these costs. Director Lyons reiterated that the proposed budget maintains current service and program levels, while investing in equity measures.

Proposed Capital Budget FY2019

The capital budget request of \$1,835,000 includes \$1.25 million, half the EPL cost for the Robert Crown Community Center branch, and \$585,000 for the maintenance and repair of existing facilities. The 2019 capital budget request will include the balance of the funding needed for Robert Crown as well as maintenance needed uncovered in the reserve assessment.

Approved October 17, 2018

Comments and questions from the Trustees, staff and attendees were asked, recognized and answered by Director Lyons, Teri Campbell and John Devaney.

President Schapiro asked for a motion to adjourn at 7:30 pm which was approved by voice vote.

Next Meeting: Wednesday, September 26, 2018 at 6:30 pm at the Evanston Public Library.