



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, February 20, 2019
6:30 P.M.
1703 Orrington Avenue, Community Meeting Room

Members Present: Adam Goodman, Rachel Hayman, Vaishali Patel, Benjamin Schapiro, Shawn Iles, Socorro Castro

Members Absent: Ruth Hays and Margaret Laurie

Staff: Teri Campbell, John Devaney, Kim Hegelund, Constance Heneghan, Heather Norborg, Wynn Shawver, Jill Skwerski, and Bridget Sweeney

Presiding Member: Benjamin Schapiro, President

CALL TO ORDER/DECLARATION OF QUORUM – President Schapiro called the meeting to order at 6:42. Secretary Patel declared a quorum at 6:47pm.

CITIZEN COMMENT – Resident Steve Miller expressed that the CAMS Branch and its staff are an asset to the community and shared concerns that the branch would be closed with the addition of the new Robert Crown Facility. He asked what could be done to keep the branch open. The Board encouraged Mr. Miller to join in the public discussions that the library would be holding in the coming months.

Consent Agenda

- A. Approval of the Bills and Payroll and Minutes of the January 20, 2019 Board Meeting – Trustee Socorro Castro moved to approve the bills, payroll and the minutes of the January Meeting. Trustee Hayman seconded the motion and it was approved by voice vote.

Information/Communication

- A. Development- The Development Committee recommends Library support of a traditional grassroots Friends Group. Philanthropy was up 31% over 2017.

Equity, Diversity and Inclusion

- A. Joint Committee discussion- The EDI assessment drafted by DeEtta Jones Consulting includes a recommendation to create a group focused on equity and race composed of library staff and community members. Trustees discussed recruitment, publicity, and committed to solidify the application process and communication plan for the formation of the Racial Equity Task Force at the March Board Meeting.

Library's Director Report- No Discussion

Staff Reports-

- A. **Administrative Services Report-** Assistant Director Teri Campbell provided a update on all recent hires, and the status of vacant positions in process. Campbell reported on 2018 year end expenditures, 2019 expenditures by fund, and the status of library investments. Facilities and Maintenance Manager John Devaney directed the Board to view a new painting featured in the stairway on the second floor landing called "Evanston Centric" painted on acrylic by children of Evanston under the direction of One River School Art & Design. The frame was hand built by Dan Gonzalez, Master Tradesman, and designed and lit by Chris Woppel, Facilities Maintenance III, both working with Lukasz Tatara in the COE Facilities Department.

Board Reports- No Discussion

Board Development-

- A. **ILA Legislative Meet Up-** President Shapiro, Trustee Hayman and Director Lyons attended the annual President's Day breakfast with state legislators and library leaders. Legislators were upbeat with regard to the budget outlook, and asked to be alerted concerning capital spending plans in preparation for appropriation considerations. They were attuned to the importance of libraries as economic drivers in each community.
- B. Several trustees plan to participate in upcoming training hosted by the Evanston Community Foundation, Becoming an Equitable Institution.

Unfinished Business- No Discussion

New Business-

- A. **Approval of the 2018 Illinois Public Library Annual Report-** Trustee Goodman moved to approve the report for submission. Trustee Hayman seconded the motion and it was approved with a roll call vote.
- B. and C. **Hours of Operation – Robert Crown Center Branch and Chicago Avenue Main Street (discussion)-** Trustees engaged in discussion regarding the budget and expenses for the new and existing branches, resource allocation, and future strategy. Trustees will continue the discussion in anticipation of new branch opening and commit to evaluation of the impact on services at the existing branches once the new branch opens. Trustees requested baseline data from staff to provide a framework for their discussions concerning equitable investment.

Adjournment –

The Board Meeting was moved to closed session at 7:49pm by Trustee Hayman.

Respectfully Submitted,

Vaishali Patel

Next Meeting: Wednesday, April 17 at 6:00 pm Evanston Public Library