



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Wednesday, December 15, 2021**  
**Meeting of the Board**  
**6:30 PM**  
**Main Library, Community Meeting Room and Remote**

**Members Present**

Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shurbet, Terry Soto and Esther Wallen.

**Members Absent**

none

**Staff Present**

Karen Danczak Lyons, Heather Norborg, John Devaney, Tim Longo, Renee Neumeier, Tyler Works, Wynn Shawver and Jill Skwerski.

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:35 p.m.

**Citizen Comment**

none

**Consent Agenda**

- A. Approval of the Bills and Payroll and Minutes of the November 17, 2021 Board Meeting.**  
Upon motion made by Trustee Wallen and seconded by Trustee Fulce, the consent agenda was approved.

**INFORMATION/COMMUNICATIONS**

Together, We are the Library .

**Equity, Diversity and Inclusion (Joint Task Force):**

- A. Racial Equity Task Force (Update).** The minutes will be available at the next board meeting.
- B. Collection Advisory Committee.**
- C. Project Ready.**

**BOARD PRESIDENT'S REPORT**

- A. Strategic Planning**

**Library Director's Report (written report provided in advance):**

**Staff Report:**

- A. **Administrative Services Report (Distributed in Advance)**
- B. **Liaison to Evanston Nursery and Pre-K Schools**
- C. **Liaison to School District 65 and Evanston Township High School District 202**
- D. **Liaison to Northwestern University**
- E. **Evanston Public Library Friends**

**Board Committee Reports:**

- A. **Board Development Committee**
- B. **Development and Re-imagine Committee**
- C. **Endowment Investment Committee**
- D. **Executive Committee**
- E. **Facilities Committee**
- F. **Finance Committee**
- G. **Management, Policy and Director Evaluation Committee**

**Unfinished Business:**

- A. **Per capita grant application (Discussion and ACTION)**

**New Business:**

- A. **Approval of Agreement with Mary Kling for Volunteer Management Services (Action).**  
Trustee Schapiro motioned for the approval of the agreement with Mary Kling for Volunteer Management Services for \$23,345. Shurbet seconded the motion and the Board unanimously approved by roll call vote.
- B. **Approval of Cooperative Computer Services (CCS) Annual Agreement (Action)**  
Trustee Schapiro motioned for the approval of Cooperative Computer Services (CCS) annual agreement for library automation services in an amount of \$100,000. Shurbet seconded the motion and Trustees approved it by unanimous roll call vote.
- C. **Committee Assignments (Discussion)**
- D. **Closed Session - Review of Closed Session Minutes (Action)**
- E. **Board Strategic Vision (Action)**

**EXECUTIVE SESSION**

The motion to move into Executive Session was made by Trustee Shurbert, seconded by Trustee Fulce, and approved by roll call vote.

The motion to end the Executive Session was made by Trustee Iles, seconded by Trustee Goodman, and approved by roll call vote.

**Adjournment**

The motion to adjourn was made by Trustee Fulce and seconded by Trustee Schapiro and approved by voice vote. The meeting adjourned at 8:12 p.m.

**Submitted by:** Terry Soto