



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, September 22, 2021
Meeting of the Board
6:30 PM
Main Library, Community Meeting Room & Remote

As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings due to COVID-19, Library Trustees, staff and guests participated in this meeting remotely.

Members Present: Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shurbet, Terry Soto and Esther Wallen.

Members Absent: none

Staff Present: Karen Danczak Lyons, Laura Antolin, Jan Bojda, Teri Campbell, Tim Longo, Elacsha Madison, Tracy Olasimbo and Jill Skwerski.

Presiding Member: Tracy Fulce, President

Call to order/Declaration of Quorum: President Fulce called the meeting to order when a quorum of Trustees was established at 6:33 p.m.

Citizen Comment: None

Consent Agenda:

A. Approval of the Bills and Payroll and Minutes of the August 18, 2021 Board Meeting

Upon motion made by Trustee Soto and seconded by Trustee Schapiro, the consent agenda was approved by unanimous roll call vote.

INFORMATION/COMMUNICATIONS: Together, We are the Library

A. Oath of Office

B. Summer of Engagement (Distributed in Advance)

Staff presented a summary of outreach engagement activities that occurred during the summer months, including EPL on the Fly; EPL in the Parks; My City, Your City, Our City; Teen Loft; and a variety of community fairs and festivals. In total, staff connected with about 6,300 people, gave away 3,500 books, 700 STEM kits, and registered around 50 new users.

C. October All Staff Day (Update)

Equity, Diversity and Inclusion (Joint Task Force):

A. Joint Task Force (Update).

Library Director's Report (written report provided in advance):

Executive Director Danczak Lyons highlighted the following: EPL is staffing office hours at Fleetwood Jourdain twice a week to assist residents with applications for the Local Reparations Restorative Fund; Community Listening sessions continue - please invite your friends, family

and neighbors; Trustees and staff were encouraged to thank Assistant Director Teri Campbell for her dedication, leadership and contributions to EPL and the City of Evanston.

Staff Report:

A. Administrative Services Report

Board Report:

A. Facilities Committee

Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, and approved by roll call vote to approve the COE Project Change Order #1 for Schindler Elevator Corp for the board's approval.

Board Development:

A. State Per Capita Grant Requirement: REVIEW of Serving Our Public 4.0: Standards for Illinois Public Libraries © Illinois Library Association, 2019.

<https://www.ila.org/content/documents/serving-our-public.pdf>

B. Trustee Orientation and Board Retreat (Discussion)

Unfinished Business:

A. Proposed 2022 Budget (Discussion)

New Business:

A. Policy Revision Process (Discussion)

B. Services Policy Revision (Discussion)

Board and Library staff members Tim Longo and Karen Danczak Lyons discussed proposed changes to the Services Policy around data collection related to patron race/ethnicity and language spoken at home. This data would be voluntary and would be asked at time of library card registration/renewal for Evanston residents only. Multiple Board members asked questions regarding the ability for a patron to choose more than one option when answering the race/ ethnicity question. The Board will formally vote on the motion in October.

C. Executive Session - Personnel

President Fulce read the official language for convening a closed Executive Session. Motion made by Trustee Iles, seconded by Trustee Hayman and approved by roll call vote, the Trustees moved into closed Executive Session.

Adjournment:

The motion to adjourn was made by Trustee Schapiro and seconded by Trustee Fulce and approved by voice vote. The meeting adjourned at 10:46 p.m.

Submitted by: Terry Soto / Teri Campbell