



MEETING MINUTES  
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES  
Wednesday, January 19, 2022  
Meeting of the Board  
6:30 PM  
Main Library, Community Meeting Room and Remote

**Members Present**

Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shurbet, Terry Soto and Esther Wallen.

**Members Absent**

none

**Staff Present**

Karen Danczak Lyons, Heather Norborg, Jan Bojda, Jenette Sturges, John Devaney, Tim Longo, Renee Neumeier, Tyler Works, Wynn Shawver, and Jill Skwerski.

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:37 p.m.

**Citizen Comment**

none

**Consent Agenda**

- A. **Approval of the Bills and Payroll and Minutes of the November 17, 2021 Board Meeting.** Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, the consent agenda was approved.

**INFORMATION/COMMUNICATIONS**

Together, We are the Library.

- A. **Evanston Community Foundation** - Guest speakers: Sol Anderson and Ralph Segall. An overview of the financial status of ECF and recommendations on how the Library funds will be managed if the board transfers the endowment funds to their stewardship.
- B. **Trustee Orientation** - Speaker: Joseph Filapek, Director of Consulting and Continuing Education, RAILS. Topic: Advocates & Allies - Trustee Leadership for Today's Public Library. A refresher course for the trustees about their duties and responsibilities.

**Equity, Diversity and Inclusion (Joint Task Force):**

- A. **Racial Equity Task Force (Update).** The minutes were included in the packet.
- B. **Collection Advisory Committee.**
- C. **Project Ready.**

**BOARD PRESIDENT'S REPORT**

- A. **Committee membership**
- B. **Strategic planning-** defer to February meeting

**Library Director's Report**

Written report provided in advance. Tyler Works presented a new format for data sharing in the Library Director's report and it will be launched soon.

**Staff Report:**

- A. **Administrative Services Report (Distributed in Advance).**

**Board Committee Reports:**

- A. **Development and Re-imagine Committee:** Wynn Shawver reported that the campaign received a 10% increase compared to last year. Also, a 20% increase in grants. She will give a full report in the February board meeting.
- B. **Endowment Investment Committee (Discussion and Action).** Trustee Schapiro motioned to move the endowment of the library to the Evanston Community Foundation (ECF) contingent on the Library Executive Director negotiating a letter of agreement in addition to an MOU that clarifies the process by which a recall of funds may be done. The Investment Committee must approve the final text of the documents. The Board will vote on the endowment transfer to ECF at a future meeting. The separate 2-year rolling endowment amount will remain in EPL's control. Lurie seconded the motion and the Board unanimously approved by roll call vote.
- C. **Executive Committee.** No report
- D. **Facilities Committee.** No report
- E. **Management & Policy Committee.** No report
- F. **Development Committee (Margaret Lurie and Rachel Hayman).** Rachel is looking for a training workshop for the Trustees. The topic is Board decision making through an Equity Lens. She asked the board for their full participation.

**New Business:**

- A. **Illinois Public Library Annual Report (Discussion).** The report will be presented in the February Board Meeting. It is a State requirement and must be submitted in March.
- B. **Closed Session Closed Session – Personnel (Library Director Evaluation and Contract)**

**EXECUTIVE SESSION**

The motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Fulce, and approved by roll call vote.

The motion to end the Executive Session was made by Trustee Wallen, seconded by Trustee Fulce, and approved by roll call vote.

**Adjournment**

The motion to adjourn was made by Trustee Goodman and seconded by Trustee Schapiro and approved by voice vote. The meeting adjourned at 10:17 p.m.

**Submitted by:** Terry Soto