



**MEETING MINUTES**  
**EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
Wednesday, March 16, 2022  
Meeting of the Board  
6:30 PM  
Main Library, Community Meeting Room and Remote

**Members Present**

Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shurbet, Terry Soto and Esther Wallen.

**Members Absent**

none

**Staff Present**

Dennis Leaks, Elizabeth Bird, Karen Danczak Lyons, Heather Norborg, Jan Bojda, Jenette Sturges, Jill Skwerski, John Devaney, Tim Longo, Renee Neumeier, Tyler Works and Wynn Shawver.

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m.

**Citizen Comment**

None.

**Consent Agenda**

- A. Approval of the Bills and Payroll and Minutes of the March 16, 2022 Board Meeting.** Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, the consent agenda was approved.

**INFORMATION/COMMUNICATIONS**

- A. FOIA/OMA review** (Alexandra B. Ruggie, Assistant City Attorney, Law Department)

**Equity, Diversity and Inclusion (Joint Task Force):**

- A. Racial Equity Task Force (Distributed in Advance)**

**BOARD PRESIDENT'S REPORT**

Policy Review

**Library Director's Report**

Written report provided in advance.

**Staff Report:**

- A. Administrative Services Report (Distributed in Advance).**

**Board Committee Reports:**

- A. Development and Re-imagine Committee**
- B. Endowment Investment Committee**
- C. Executive Committee**
- D. Facilities Committee**
- E. Management & Policy Committee**
- F. Board Development Committee**  
Upcoming YWCA Equity Institute training

**UNFINISHED BUSINESS**

- A. Collections Policy (Betsy Bird) (Discussion and Action)**  
Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, the library's revised Collection Policy by unanimous voice vote.
- B. Gift Acceptance Policy (Wynn Shawver) (Discussion and Action)**  
Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, the library's revised Gift Acceptance Policy by unanimous voice vote.
- C. ECF Memorandum of Understanding (Discussion and Action)**  
To amend the Evanston Community Foundation Memorandum of Understanding (MOU) by referring to the 3/16/22 companion letter about recovery of funds and by correcting the typo in section six that edits "without" to "withhold its consent" and then approves the corrected MOU.  
  
Upon motion made by Trustee Schapiro and seconded by Trustee Lurie, to accept the transfer of funds to the Evanston Community Foundation by unanimous voice vote.
- D. Volunteer Efforts 2021 continued (Mary Kling)**

**New Business:**

- A. Vaccination mandate (Discussion)**
- B. Closed Session - Personnel (Library Director Evaluation and Contract)**

**EXECUTIVE SESSION**

The motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Schapiro, and approved by roll call vote. The meeting started at 7:40 pm

The motion to end the Executive Session was made by Trustee Hayman, seconded by Trustee Lurie, and approved by roll call vote. The meeting was adjourned at 10:24 p.m.

**Adjournment**

The motion to adjourn was made by Trustee Lurie and seconded by Trustee Fulce and approved by voice vote. The meeting adjourned at 10:25 p.m.

**Submitted by:** Terry Soto