



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, May 18, 2022
Meeting of the Board
6:30 PM
Main Library, Community Meeting Room and Remote

Members Present

Tracy Fulce, Adam Goodman, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shurbet, Terry Soto and Esther Wallen.

Members Absent

none

Staff Present

Dennis Leaks, Karen Danczak Lyons, Heather Norborg, Jan Bojda, Jenette Sturges, Jill Skwerski, John Devaney, Tim Longo, Renee Neumeier, Tyler Works, Lea Hernandez Solis, Jeff Garrett and Wynn Shawver.

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m.

*Goodman arrived late at 7:15pm

Citizen Comment

None

Consent Agenda

- A. **Approval of the Bills and Payroll and Minutes of the April 20, 2022 Board Meeting.** Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, the consent agenda was approved.

INFORMATION/COMMUNICATIONS

- A. **Update on plans for Family Focus (Dara Munson)**
- B. **Services policy (Tim Longo) (Discussion)**
- C. **Transitioning Policy (Karen Danczak Lyons) (Discussion)**
- D. **Summer engagement (Laura Antolin, Carmen Francellno, Mariana Bojorquez)**
- E. **Land Acknowledgement (Discussion)**

Equity, Diversity and Inclusion (Joint Task Force):

- A. **Racial Equity Task Force (Distributed in Advance)**

BOARD PRESIDENT’S REPORT

No report.

Library Director’s Report

Written report provided in advance.

Staff Report:

- A. Administrative Services Report (Distributed in Advance).**

Board Reports:

- A. Development and Re-imagine Committee**
- B. EndDevelopment Committee**
- C. Endowment Investment Committee**
- D. Executive Committee**
- E. Management & Policy Committee**
- F. Board Development Committee**
- G. Transition Team/Interim Team/Search Team**

UNFINISHED BUSINESS

- A. Digitization project (Heather Norborg and Jeff Garrett) (Action).** Upon motion made by Trustee Hayman and seconded by Trustee Wallen, approve the digitization project.
- B. MOU with Partners of the Evanston Public Library (Wynn Shawver).** (Discussion)
- C. Transfer of endowment to Evanston Community Foundation (Action).** Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, transfer of the endowment to the Evanston Community Foundation.
- D. Bookmobile consultant agreement (Action or Direction).** Upon motion made by Trustee Schapiro and seconded by Trustee Wallen, place the bookmobile consultant agreement on hold until such time the board agrees it is appropriate to have it brought before them. To continue to explore a fifth ward branch at Family Focus with Dara Munson.
- E. Nominating Committee Report.** Upon motion made by Goodman and seconded by Trustee Iles, the nominating committee proposes that the current slate of officers continue next year and be voted on next month.

New Business:

- A. Professional Services agreement Volunteer Coordinator (Discussion and Action).** Upon motion made by Trustee Hayman and seconded by Trustee Iles, to approve the Volunteer Coordinator professional services agreement.
- B. Strategic goals for the board for the year.**

EXECUTIVE SESSION

The motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Soto, and approved by roll call vote. The meeting started at 8:38 pm

The motion to end the Executive Session was made by Trustee Iles seconded by Trustee Schapiro,, and approved by roll call vote. The meeting was adjourned at 8:55 p.m.

Adjournment

Approved June 15, 2022

The motion to adjourn was made by Trustee Soto and seconded by Trustee Schapiro and approved by voice vote. The meeting adjourned at 9:00 p.m.

Submitted by: Terry Soto