



MEETING MINUTES
EVANSTON PUBLIC LIBRARY BOARD OF TRUSTEES
Wednesday, November 16, 2022
Meeting of the Board
6:30 PM
Main Library, Falcon Room and Remote

Members Present

Tracy Fulce, Rachel Hayman, Shawn Iles, Margaret Lurie, Benjamin Schapiro, Russ Shubet and Terry Soto.

Members Absent

none

Staff Present

Heather Norborg, Jan Bojda, Jenette Sturges, Jill Skwerski, John Devaney, Lea Hernandez-Solis and Wynn Shawver.

Presiding Member

Tracy Fulce, President

Call to order/Declaration of Quorum

President Fulce called the meeting to order when a quorum of Trustees was established at 6:41 p.m.

Citizen Comment

None

Consent Agenda

- A. Approval of the Bills and Payroll and Minutes of the October 19, 2022 Board Meeting. Upon motion made by Trustee Schapiro and seconded by Trustee Hayman, the consent agenda was approved.

Equity, Diversity and Inclusion (Joint Task Force):

- A. Racial Equity Task Force (Distributed in Advance). Land Acknowledgement

Library Director's Report

Written report provided in advance.

Staff Report:

Administrative Services Report (Distributed in Advance).

Board Reports:

- A. Development Committee
- B. Endowment Investment Committee

- C. Executive Committee
- D. Management & Policy Committee
- E. Board Development Committee
- F. Facilities Committee
 - Approval for Professional Engineering Services from Grumann Butkus Associates (GBA) an Evanston Business Enterprise in the amount of \$25,000 Upon the motion made by Trustee Schapiro and seconded by Trustee Lurie, approve professional engineering services from Grumann Butkus Associates for \$25,000.
 - Update on major roofing repairs
- G. Transition Team/Interim Team/Search Team

Unfinished Business

- A. Resolution 2022 - R1 providing for the budget and setting the annual tax levy for FY2023 (ACTION). Upon the motion made by Trustee Schapiro and seconded by Trustee Hayman, approve resolution 2022-R1 providing for the FY2023 budget and setting the annual tax levy.
- B. Facilities Policy (ACTION). Upon the motion made by Trustee Schapiro and seconded by Trustee Goodman, approve the revised Facilities Policy.
- C. Professional Services Contract for Library Social Worker (ACTION). Upon the motion made by Trustee Soto and seconded by Trustee Hayman, approve the professional services contract for Library Social Worker.
- D. MOU with Shorefront Legacy Center for Display Case in the Main Library (ACTION). Upon the motion made by Trustee Lurie and seconded by Trustee Hayman, approve the Memorandum of Understanding with Shorefront Legacy Center for a display case in the Main Library.

New Business

- A. Approval of the 2023 Board Meeting Schedule (ACTION). Upon the motion made by Trustee Wallen and seconded by Trustee Soto, approve the 2023 board meeting schedule.
- B. Approval of the 2023 Library Closings Schedule (ACTION). Upon the motion made by Trustee Schapiro and seconded by Trustee Lurie, approve the 2023 library closings schedule.
- C. State Per Capita Grant requirements checklist (ACTION). Upon the motion made by Trustee Schapiro and seconded by Trustee Hayman, approve the state per capita grant requirements checklist.

Executive Session

Trustee Fulce proposed adding an executive session for the purposes of personnel to the agenda.. The motion was seconded by Trustee Goodman. The vote to enter closed session was 8-1, with Trustee Schapiro voting no.

Motion to move into Executive Session was made by Trustee Iles, seconded by Trustee Soto and approved by roll call vote in order to approve closed session minutes for distribution.

The motion to end the Executive Session was made by Trustee Wallen seconded by Trustee Hayman, and approved by roll call vote. The meeting was adjourned at 8:37 p.m.

Adjournment

The motion to adjourn was made by Trustee Hayman and seconded by Trustee Soto and approved by voice vote. The meeting adjourned at 8:39 p.m.

Submitted by: Terry Soto