



**Evanston Public Library Board of Trustees**  
**MEETING MINUTES**

Wednesday, March 19, 2025 at 6:30 PM  
Main Library, Community Meeting Room, and remote

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**Members Present**

Arikpo Dada, Tracy Fulce, Cate Huggins (virtual), Michelle Mills, Meghan Shea, Terry Soto, and Esther Wallen.

**Members Absent**

Samia Amamoo

**Staff Present**

Betsy Bird, Ellen Riggsbee, Heather Norborg, Sameer Notta and Yolande Wilburn

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum.**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:32 p.m.

**Land Acknowledgement**

Read by Meghan Shea

**Citizen Comment**

None

**Consent Agenda**

- A. Approval of Management Committee Meeting Minutes February 19, 2025
- B. Approval of Regular Board Meeting Minutes February 19, 2025
- C. Approval of Finance Committee Meeting Minutes March 11, 2025
- D. Approval of Management Committee Meeting Minutes March 12, 2025
- E. Approval of Bills and Payroll

Motion: Trustee Mills moved, seconded by Trustee Huggins, to approve the consent agenda.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

**Library Director's Report**

(Distributed in Advance)

**Staff Report**

- A. Administrative Services Report (Distributed in Advance)

- B. Facilities Report
- C. Development Report
- D. Collection Development Report with Betsy Bird

Motion: Trustee Fulce moved, seconded by Trustee Mills, to relinquish the contract with the consortium in favor of an independent e-book account.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

- E. Final Annual Report by Ellen Riggsbee

Motion: Trustee Mills moved, seconded by Trustee Shea, to approve the annual report.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

### **Board Reports**

- A. President's Report
- B. Finance Committee
- C. Management Committee
- D. Facilities Committee
- E. DEIB Committee

### **Unfinished Business**

None

### **New Business**

None

### **Executive Session**

Motion: Moved by Trustee Fulce, seconded by Trustee Shea, to go into executive session for personnel matters at 7:53 pm.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

Motion: Trustee Mills, seconded by Trustee Dada, moved to adjourn the executive meeting at 9:03 pm.

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

### **Special Business**

Motion: To approve the Executive Director compensation..

Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

### **Adjournment**

MOTION: Moved by Trustee Dada and seconded by Trustee Mills to adjourn. A voice vote was taken—all ayes. No nays. Motion carried. The meeting adjourned at 9:04 pm.



Roll call vote taken Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, Trustee Soto, and Trustee Wallen voted aye. No nays. Motion carried.

**Submitted by**

Esther Wallen, Secretary  
Evanston Public Library Board of Trustees