



**Evanston Public Library Board of Trustees  
MEETING MINUTES**

Wednesday, April 16, 2025 at 6:30 PM  
Main Library, Community Meeting Room, and remote

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**Members Present**

Samia Amamoo, Arikpo Dada, Tracy Fulce, Cate Huggins, Michelle Mills, Meghan Shea, and Esther Wallen.

**Members Absent**

Terry Soto

**Staff Present**

Ellen Riggsbee, Heather Norborg, Sameer Notta, and Yolande Wilburn

**Presiding Member**

Tracy Fulce, President

**Call to order/Declaration of Quorum.**

President Fulce called the meeting to order when a quorum of Trustees was established at 6:37 p.m.

**Land Acknowledgement**

Read by Samia Amamoo

**Citizen Comment**

None

**Consent Agenda**

- A. Approval of Management Committee Meeting Minutes March 19, 2025
  - B. Approval of Regular Board Meeting Minutes March 19, 2025
  - C. Approval of Management Committee Meeting Minutes March 26, 2025
  - D. Approval of Facilities Committee Meeting Minutes April 8, 2025
  - E. Approval of Finance Committee Meeting Minutes April 10, 2025
  - F. Approval of Bills and Payroll
- Motion: Trustee Huggins moved, seconded by Trustee Dada, to approve the consent agenda.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

**Library Director's Report**

(Distributed in Advance)

### **Staff Report**

- A. Administrative Services Report (Distributed in Advance)
- B. Facilities Report (Distributed in Advance)
- C. First Quarter and Monthly Development Report (Distributed in Advance)

### **Board Reports**

- A. President's Report
- B. Finance Committee
- C. Management Committee
- D. Facilities Committee
- E. DEIB Committee
- F. Nominating Committee

### **New Business**

- A. Presentation: EPL Strategic Plan Update
- B. De-Escalation, DEIJA, Trauma Informed Staff Training Proposal by PAVE Prevention.  
Motion: Trustee Wallen moved, seconded by Trustee Mills, to approve the de-escalation, DEIJA, Trauma Informed staff training proposal by PAVE.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

- C. Consulting Proposal by Meristem Advisors.  
Motion: Trustee Shea moved, seconded by Trustee Mills, to approve the consulting proposal by Meristem Advisors.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

### **Executive Session**

Motion: Moved by Trustee Fulce, seconded by Trustee Mills, to go into executive session for personnel matters at 8:08 pm.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

Motion: Trustee Huggins, seconded by Trustee Amamoo, moved to adjourn the executive meeting at 8:59 pm.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

### **Adjournment**

MOTION: Moved by Trustee Shea and seconded by Trustee Amamoo to adjourn. A voice vote was taken—all ayes. No nays. Motion carried. The meeting adjourned at 8:59 pm.

Roll call vote taken: Trustee Amamoo, Trustee Dada, Trustee Fulce, Trustee Huggins, Trustee Mills, Trustee Shea, and Trustee Wallen voted aye. No nays. Motion carried.

### **Submitted by**

Esther Wallen, Secretary  
Evanston Public Library Board of Trustees