



**Evanston Public Library Board Finance Committee
MEETING MINUTES**

Thursday, August 14, 2025, at 3:00 PM
Main Library, Library Board Room, and remote

Members Present

Michelle Mills and Tracy Fulce

Members Absent

None

Staff Present

Heather Norborg, Sameer Notta, Jennifer Shreve, and Wynn Shawver

Land Acknowledgement

Read by Trustee Fulce

Citizen Comment

None

Call to order/Declaration of Quorum.

Trustee Mills called the meeting to order when a quorum of Trustees was established at 3:06 p.m.

Motion: Trustee Fulce moved, seconded by Trustee Mills, to move the declaration of quorum after old business (attendance).

Old Business

- A. Fund Balance Policy (Discussion).

New Business

- A. Review the upcoming board packet finance items.
- B. Update on budgetary impact of current vacancies and recent hiring.
- C. Fall Budget & Levy Process
- D. Monthly Development Report
- E. Inter-governmental Agreement & Lease
- F. Committee Roles & Responsibilities – Clarification Proposal

Adjournment

Trustee Fulce made the motion to adjourn, which was seconded by Trustee Mills and approved by voice vote. The meeting adjourned at 3:51 p.m.

Submitted by

Michelle Mills

Evanston Public Library Board of Trustees