



**Evanston Public Library Board Finance Committee**

**MEETING MINUTES**

Thursday, September 11, 2025, at 3:00 PM  
Main Library, Library Board Room, and remote

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**Members Present**

Michelle Mills and Tracy Fulce (virtual)

**Members Absent**

None

**Staff Present**

Heather Norborg, Sameer Notta, Jennifer Shreve

**Land Acknowledgement**

Read by Trustee Mills

**Citizen Comment**

None

**Call to order/Declaration of Quorum.**

Trustee Mills called the meeting to order when a quorum of Trustees was established at 3:01 p.m.

**Old Business**

- A. Board policies topic
- B. Inter-governmental Agreement & Lease Update
- C. Budget and Levy next steps

**New Business**

- A. Review the upcoming board packet finance items
- B. Update on the budgetary impact of current vacancies and recent hiring
- C. Monthly Development Report
- D. Approval of the proposed budget and agenda for the Board Retreat on October 17-18, 2025

Motion: Trustee Mills moved, seconded by Trustee Fulce, to approve the proposed budget and agenda for the board retreat.

**Adjournment**

Trustee Fulce made the motion to adjourn, which was seconded by Trustee Mills and approved by voice vote. The meeting adjourned at 3:55 p.m.

**Submitted by**

Michelle Mills

Evanston Public Library Board of Trustees