



Evanston Public Library Board of Trustees

MEETING MINUTES

Wednesday, December 17, 2025, at 6:30 PM
Main Library, Community Meeting Room, and Remote

Members Present

Samia Amamoo, Arikpo Dada, Tracy Fulce, Jean Keleher, Michelle Mills, Meghan Shea, Victoria Shire, and Esther Wallen
Catie Huggins (joined online)

Members Absent

All board members were present.

Staff Present

Ellen Riggsbee, Heather Norborg, and Sameer Notta.

Attorney Present

Kevin Noll

Presiding Member

Trustee Fulce, President

Call to order/Declaration of Quorum.

President Fulce called the meeting to order at 6:42 p.m., at which time a quorum of Trustees was established.

Land Acknowledgement

The land acknowledgement was read by Trustee Shire.

Citizen Comment

No citizen comment was made.

Consent Agenda

- A. Approval of Management Committee Meeting Minutes, November 19, 2025
- B. Approval of Regular Board Meeting Minutes November 19, 2025
- C. Approval of Communication Sub-Committee Minutes November 25, 2025
- D. Approval of Special Board Meeting Minutes December 2, 2025
- E. Approval of Facilities Committee Meeting Minutes December 8, 2025
- F. Approval of DEIB Committee Minutes December 9, 2025
- G. Approval of Finance Committee Meeting Minutes December 11, 2025
- H. Approval of Bills and Payroll

Motion: Trustee Mills moved, seconded by Trustee Shea, to approve the consent agenda as amended. Motion carried.

Roll Call Vote: Trustees Amamoo, Dada, Fulce, Huggins, Keleher, Mills, Shea, Shire, and Wallen voted aye. No nays. Motion carried.

Library Director's Report

(Distributed in Advance)

Staff Report

- A. Administrative Services Report (Distributed in Advance)
- B. Facilities Report (Distributed in Advance)
- C. Monthly Development Report (Distributed in Advance)

Board Reports

- A. President's Report
- B. Finance Committee
- C. Management Committee
- D. Facilities Committee
- E. DEIB Committee
- F. Communication Sub-Committee

Old Business

- A. State Per Capita Grant Checklist (Discussion)
- B. Amendment to the 2025 Library Closings List (Action)

Motion: Trustee Wallen moved, seconded by Trustee Mills, to amend the 2025 Library Closing List. Motion carried.

Roll Call Vote: Trustees Amamoo, Dada, Fulce, Huggins, Keleher, Mills, Shea, Shire, and Wallen voted aye. No nays. Motion carried.

Executive Session

Motion: Trustee Fulce moved, seconded by Trustee Mills, to go into executive session.

Motion: Trustee Shea, seconded by Trustee Keleher, moved to adjourn the executive session at 8:35 p.m.

Roll Call Vote: Trustees Amamoo, Dada, Fulce, Huggins, Keleher, Mills, Shea, Shire, and Wallen voted aye. No nays. Motion carried.

Adjournment

Motion: Trustee Shea moved, seconded by Trustee Dada, to adjourn. A voice vote was taken—all ayes. No nays. Motion carried. The meeting adjourned at 8:35 p.m.

Submitted by

Trustee Huggins, Secretary
Evanston Public Library Board of Trustees