



Evanston Public Library Communication Sub-Committee

MEETING MINUTES

Tuesday, February 3, 2026, at 6:30 PM

Main Library, Library Board Room, and Remote

Members Present

Catie Huggins, Jean Keleher, Victoria Shire, and Esther Wallen

Members Absent

None

Staff Present

Ellen Riggsbee

Call to order/Declaration of Quorum.

Trustee Keleher called the meeting to order at 6:34 p.m., at which time a quorum of Trustees was established.

Land Acknowledgement

The land acknowledgement was read by Trustee Huggins.

Citizen Comment

None

Old Business

- A. Recording Board Meetings
- B. Board FAQ

New Business

- A. Awareness Monitoring
- B. Digital Library Update and Communications

Executive Session

Motion: Trustee Keleher moved, seconded by Trustee Wallen, to go into executive session at 7:10 p.m.

Motion: Trustee Huggins moved, seconded by Trustee Shire, to adjourn the executive session. Motion carried. The executive session adjourned at 7:13 p.m.

Adjournment

Motion: Trustee Huggins moved, seconded by Trustee Shire, to adjourn. A voice vote was taken—all ayes. No nays. Motion carried. The meeting adjourned at 7:16 p.m.

Submitted by

Trustee Jean Keleher,
Evanston Public Library Board of Trustees