



**EVANSTON
PUBLIC
LIBRARY**

Approved April 15, 2026

Library Board Meeting Minutes

- Date: Wednesday, March 18, 2026
- Time: 6:30 PM
- Location: Main Library, Community Meeting Room, and Remote

Members Present

- Samia Amamoo
- Tracy Fulce
- Catie Huggins
- Jean Keleher
- Meghan Shea

Members Joining Virtually

- Arikpo Dada
- Michelle Mills
- Victoria Shire
- Esther Wallen

Members Absent

- None

Staff Present

- Heather Norborg
- Sameer Notta
- Jennifer Shreve
- Ellen Riggsbee

Call to Order

President Fulce called the meeting to order at 6:46 p.m. A quorum was established.

Land Acknowledgement

Read by Trustee Keleher.

Citizen Comment

No public comments were made.

Amended Agenda Items

- Virtual Participation: **Motion** by Trustee Amamoo, seconded by Trustee Huggins, to approve virtual participation. **Action:** Motion carried.
- Agenda Amendment: **Motion** by Trustee Fulce, seconded by Trustee Amamoo, to include discussion of trustee communication outside of noticed meetings. **Action:** Motion carried.

Consent Agenda

The following minutes and reports were approved:

- A. Management Committee (Feb 18, 2026)
- B. Regular Board Meeting (Feb 18, 2026)
- C. Communication Sub-Committee (March 3, 2026)
- D. DEIB Committee (March 10, 2026)
- E. Finance Committee (March 12, 2026)
- F. Bills and Payroll

Motion: Approved by Trustee Shea, seconded by Trustee Amamoo.

Roll Call Vote: All Trustees voted Aye (9-0). Action: Motion carried.

Library Director's Report

Distributed in advance.

Staff Reports

- A. Administrative Services Report (Distributed in Advance)
- B. Facilities Report (Distributed in Advance)
- C. Monthly Development Report (Distributed in Advance)



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D. 2025 Year-end Financial Report by Sameer Notta

Board Reports

The Board President and the committee chairs for Finance, Management, Facilities, DEIB, and Communications presented verbal updates.

New Business

A. RFP Interim Executive Director Search Update (Discussion)

B. Communications Committee Charter

Motion to approve the communication committee charter. Approved by Trustee Keleher, seconded by Trustee Dada. **Roll Call Vote:** 9-0 Aye. **Action:** Motion carried.

C. Facilities Policy Update

Motion to approve update/clarifying point to Facilities Policy. Approved by Trustee Huggins, seconded by Trustee Shire. Roll Call Vote: 9-0 Aye. **Action:** Motion carried.

Executive Session

Motion to enter Executive Session at 7:50 p.m. regarding personnel. Approved by Trustee Fulce, seconded by Trustee Shea. **Roll Call Vote:** 9-0 Aye. Action: Motion carried.

Motion to adjourn Executive Session at 8:49 p.m. Approved by Trustee Shea, seconded by Trustee Keleher. **Roll Call Vote:** 9-0 Aye. Action: Motion carried.

Adjournment

Motion to adjourn the regular meeting was made by Trustee Shea and seconded by Trustee Keleher. Roll Call Vote: 9-0 Aye. **Action:** Motion carried, and the meeting adjourned at 8:49 p.m.

Submitted by

Trustee Huggins

Secretary Evanston Public Library Board of Trustees