



**EVANSTON  
PUBLIC  
LIBRARY**

**Approved May 20, 2026**

# **Evanston Public Library Board of Trustees** **AdHoc Search Committee Meeting Minutes**

**Date: Wednesday, May 13, 2026**

**Time: 4:30 PM**

**Location: Main Library, 4th floor Board Room, and Remote Access**

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## **1. Call to Order and Quorum**

Trustee Meghan Shea called the meeting to order at 4:41 PM. A quorum was established.

### **Members Present**

- Tracy Fulce
- Catie Huggins
- Meghan Shea

Additional trustees in attendance included:

- Jean Keleher

### **Members Absent**

- None
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## **2. Land Acknowledgment**

Presented by Trustee Meghan Shea.

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### 3. Citizen Comment

No citizen comments were made.

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### 4. Old Business

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### 5. New Business

A. Interim Executive Director budget and recommendations for job posting and travel (Discussion & Action)

**Motion:** Move to allocate \$5,000 to resource the Interim Executive Director Search

- Moved by: Tracy Fulce
- Seconded by: Catie Huggins
- Vote: 3–0 (Aye)
- **Result:** Motion carried

B. Interim Executive Director HR hiring process updates (Discussion)

C. Suggested timeline for permanent Executive Director search (Discussion & Action)

**Motion:** Move to recommend that the permanent Executive Director search starts November, 2026

- Moved by: Tracy Fulce
- Seconded by: Catie Huggins
- Vote: 3–0 (Aye)
- **Result:** Motion carried

D. Executive Director RFP draft (Discussion & Action)

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### 6. Executive Session



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**Motion:** Remove Executive Session from agenda

- Moved by: Tracy Fulce
- Seconded by: Catie Huggins
- Vote: 3–0 (Aye)
- **Result:** Motion carried

## **7. Adjournment**

A motion to adjourn the AdHoc Committee meeting was made by Trustee Tracy Fulce and seconded by Trustee Catie Huggins.

- Moved by: Tracy Fulce
  - Seconded by: Catie Huggins
  - **Vote:** 3–0 in favor
  - **Result:** Motion carried
  - **Time of adjournment:** 6:22 PM
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## **10. Submitted By**

Trustee Meghan Shea  
Evanston Public Library Board of Trustees